

A special meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta, on December 17th, 2014 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

1. Municipal Administrator Performance Evaluation
2. Salary and Wage Review
3. Remuneration & Expense Review
4. 2015 Policy Review
5. QMP Director Discussion
6. Pre-Planning Agenda Review

Members Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Clr. Myron Zajic, Bill Lawson, Bruce Cummins and Phil Valleau. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

576.14 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

577.14 Moved by Clr. Buck that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (9:03 a.m.) CARRIED

578.14 Moved by Clr. Buck that Council reconvene to the special meeting. (9:30 a.m.) CARRIED

579.14 Moved by Clr. Wilkinson that all salary/wage employees be granted a 3.5% increase effective the first pay period of 2015 and that the Director of Transportation, the Director of Public Works and the Agricultural Fieldman have the authorization to adjust the full time department employees wage to a maximum of \$36.07 per hour and the Transportation Foreman's wages to a maximum of \$39.72 per hour and Tradesmen's wages to a maximum of \$43.11 at their discretion and furthermore the seasonal employees wages to a maximum of \$32.43 per hour. CARRIED

580.14 Moved by Clr. Zajic that Council and ratepayers be granted a 3.5% increase for the 2015 per diem and furthermore Council, ratepayer and employee mileage, expenses and subsistence have no increase for 2015 making the rates for 2015 as follows:

- Mileage \$ 0.56 per kilometer
- Convention/Conference Expenses \$ 255.00 per night
- Ratepayer Per Diem \$ 311.85 per day
- Subsistence \$ 51.00 per day
- Council Per Diem \$ 311.85 per day

CARRIED

581.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Villages within the M.D. advising that the M.D. is turning over the management of the Quality Management Plan (QMP) to each respective Village and that costs incurred in respect to the plan will be eligible under their fire agreements.
CARRIED

Director of Public Works Shannon LaHaye, Director of Transportation Mark Greibrok, Computer/Information Analyst Stephen Atkins, Development Officer Jim Klasson, Payroll Clerk Kim Christensen, Municipal Accountant Karrie Gau, Safety and Utilities Manager Preston Iverson and Agricultural Fieldman James Schwindt joined the meeting at 10:30 a.m. to review the Policy Manual changes.

582.14 Moved by Clr. Lawson that the 2015 Policy Manual be adopted as reviewed at this meeting. CARRIED

583.14 Moved by Clr. Buck that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:00 a.m.) CARRIED

584.14 Moved by Clr. Wilkinson that Council reconvene to the special meeting. (2:40 p.m.) CARRIED

Council reviewed the agenda for the Planning Meeting.

585.14 Moved by Clr. Cummins to adjourn the meeting. CARRIED (2:45 p.m)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)