

MUNICIPAL DISTRICT OF WAINWRIGHT NO. 61

2011 AGRICULTURAL SERVICE BOARD MANAGEMENT PLAN



Municipal District of Wainwright No. 61
717 – 14th. Avenue, Wainwright, Alberta
T9W 1B3

MUNICIPAL DISTRICT OF WAINWRIGHT
AGRICULTURAL SERVICE BOARD MANAGEMENT PLAN
2011- 2013

Vision:

The Agricultural Service Board will provide agricultural programs and services to the rural resident to address their ever changing needs and to enhance and protect our viable and sustainable agricultural community.

Mission:

The Municipal District of Wainwright Agricultural Service Board will promote and coordinate programs and services in the areas of weeds, pests, soil and water conservation, environmental concerns and a variety of other issues relevant to the rural community. The Agricultural Service Board, ASB Staff, Agricultural producers, rural acreage owners and industry will work together to maintain a vibrant and sustainable rural community. Strong policies, adequate funding and innovative programming will ensure the Board's continued success. The Agricultural Service Board will consist of members that have strong community bonds and agricultural interests and knowledge. The Board will provide direction for the Agricultural Service Board Staff and sound recommendations to Council for input into effective policies and programming.

Guiding Principles:

- Administration and M.D. Council– Committed to having an effective Agricultural Service Board and having qualified staff deliver innovative and effective agricultural and environmental programming to their ratepayers and rural community.
- Legislation – Committed to having staff effectively carrying out duties and responsibilities as designated by or initiated through the Municipal Government Act, Agricultural Service Board Act, Weed Control Act, Agricultural Pests Act, Soil Conservation Act, Animal Health Act, Forest and Prairie Protection Act, Environmental Protection and Enhancement Act, Alberta Land Stewardship Act and any other Act that may become involved while carrying out our duties.
- ASB Program Delivery – Committed to having effective and innovative agricultural and environmental programming to meet the needs of our rural residents, acreage owners and local industry within the M.D. of Wainwright.

AGRICULTURAL SERVICE BOARD
KEY OBJECTIVES

1. To have an effective, involved and efficient Agricultural Service Board to advise and direct qualified ASB Staff to plan, administer and deliver ASB programming.
2. To have an effective Integrated Vegetation Management Plan (IVMP) for public and private lands within the M.D. of Wainwright
3. To have an effective and efficient pest management plan for the M.D. of Wainwright
4. To continue relationship between Alberta Agriculture and the M.D. of Wainwright, schedule A Environmental Component, ASB Grant Application.
5. To promote the Soil Conservation Act and have an effective re-vegetation program on disturbed municipal roadsides, borrow pits and municipal gravel pits.
6. To provide effective services and programs to assist the agricultural community
7. To recognize the contributions of municipal ratepayers to the agricultural community

AGRICULTURAL SERVICE BOARD

Key Objectives

Objective # 1

Key Objective: To have an effective, involved and efficient Agricultural Service Board to advise and direct qualified ASB Staff to plan, administer and deliver ASB programming.

Strategy	Action	Evaluation Measure
Qualified, full time staff are hired to comply with legislated duties under the ASB Act and to coordinate ASB activities and programs.	Hire and employ full time, qualified Ag. Fieldman and assistant Ag. Fieldman	Qualified staff are in place
Ag Fieldman and Asst. Ag Fieldman receive training and support required to carry out their duties	Attend Provincial ASB Conference Regional ASB Conference AAAF In-service Training IVMAA Conference Various other Meetings and Training	Members attended
Stay current on Environmental issues Maintain Pesticide Applicator Certificates	Attend training for Credits Weed Inspector School Dow Training Others as required	Members attended
	Maintain Memberships in relevant organizations such as AAAF IVMAA NAWMA	Memberships maintained and training and information meetings attended
Councillors and ASB Members are aware of their duties and responsibilities	Ag Fieldman and Asst. Ag Fieldman orientate new councillors and ASB members on responsibilities and ASB operations	Orientation session held yearly to educate and refresh councillors and ASB members on their responsibilities under the ASB Act.
	ASB members attend orientation session at Provincial ASB Conference	Members attended training sessions
ASB Members actively promote ASB Programs and participate in board meetings and ASB organized events	ASB Members Attend ASB Meetings	Members attended ASB Meetings

	One or more ASB members attend workshops or other extension activities held by ASB	Members attended ASB Sponsored Extension meetings and workshops.
Create, review, promote and recommend policies and programs that address ASB goals to Council	Review all ASB Policy on a yearly basis including the ASB Management Plan	ASB Policy reviewed and updated

AGRICULTURAL SERVICE BOARD		
Key Objectives		
Objective #2		
Key Objective: To have an effective Integrated Vegetation Management Plan (IVMP) for public and private lands within the M.D. of Wainwright.		
Strategy	Action	Evaluation Measure
Maintain effective components to achieve effective Vegetation Management	Have an effective Roadside Weed Spraying Program	Complete Weed Spraying as set out in 3 year rotational Blanket Weed Spraying Programming. (2011-1013)
	Have an effective Brush Control Spraying Program	Complete Brush Spraying as set out in the 2 year rotational Spraying program.
	Have an effective Roadside shoulder Mowing Program	Complete Roadside Mowing Contract program for 2011 of up to 850 miles
		Complete mowing map on a yearly basis
	Have an effective private land spraying program for Prohibited Noxious and identified Noxious weeds	Respond to all Noxious weed calls in a timely manner.
	Respond to all Prohibited Noxious weed calls within 2 working days.	Successfully responded to all calls within specified time frame.
Maintain adequate qualified and effective Weed Inspectors/Spray Truck Operators	Hire and provide ongoing training opportunities to three (3) Certified Pesticide Applicators	Attend Regional Weed Inspector School Attend Regional Dow Training Sessions Attend Various other training opportunities to obtain credits and maintain licence.
Maintain relevant policies and programs	Have active discussions with ASB,	Review policies on a yearly basis

for mowing program, and the Weed/Brush Spraying Programs	Council and the public when developing and reviewing policies and programs	
	Have a No Spray/Haying Option Agreement for producers	Advertise and collect agreements by the May 1 st . deadline Add No Spray/Haying Option areas to the yearly spray maps.
Training for staff on equipment and capabilities of spraying equipment	Host Spraying Orientation and training meeting in the spring of every year. Provide safety training for staff including First Aid, WHMIS, TDG. etc	Continue to have properly equipped spray equipment and effectively utilize GPS and mapping technology in spraying program.
		Produce GPS maps for completed spraying for roadside and brush.
		Equipment is inspected, maintained and updated as required.
Support the Town of Wainwright's weed control program	Supply the town with an Urban weed control grant to assist with their weed control efforts.	Review there annual operations report
Maintain a good working relationship with Urban Municipalities, Public Lands, and ASU Wainwright.	Have good two-way communication and information sharing.	Attend Joint Meetings and share information as required
		Supply advice, weed ID and training opportunities to the Town of Wainwright
		Assist the town by having Agricultural Fieldman (Pesticide Applicator) supervise the Town's authorized assistants during mixing spraying activities
	Advise and assist the Villages of Irma, Edgerton, Chauvin with weed control issues when required and authorized by council	Supply advice, weed ID and training opportunities to the villages
	Support the ASU Wainwright with their Weed Control Program	Supply advice, weed ID and training opportunities to staff
		Supply herbicide to ASU Wainwright's

		weed control program
		Attend yearly environmental meeting with ASU Wainwright
	Work with Public Lands regarding weed issues on public lands	Attend yearly meeting with Public Lands an grazing reserve directors.
Maintain Special Weed Control and Research Plot projects with Industry and ratepayer partners.	Conduct and act as a Partner with Industry on plot work involving new herbicides and weed registrations.	Work with Dow AgriSciences on herbicide plots using
		Work with Engage Agro and BASF on herbicide plots using
	Conduct Municipal Weed plots to help find effective solutions to address control concerns with Prohibited Noxious and Noxious weeds	Evaluate Baby's Breathe Herbicide Plot
		Set-up herbicide plot with New Herbicides to evaluate and demonstrate tansy control to Ratepayers
		Other Herbicide Trials as required.
Meet requirements under the weed Control Act for Seed Cleaning Plants	Inspect and sample the Seed Cleaning Plants in the M.D. of Wainwright.	Get letters of authorization from The Town of Wainwright and the Village of Edgerton to Inspect and licence the Seed Cleaning plants in their jurisdiction.
		Collect seed samples from the two Seed Cleaning Plants.
		Inspect and Issue licence to the Wainwright and Edgerton Seed Cleaning Plants

AGRICULTURAL SERVICE BOARD

Key Objectives

Objective # 3

Key Objective: To have an effective, and efficient pest management plan for the M.D. of Wainwright.

Strategy	Action	Evaluation Measures
Qualified, staff are hired to comply with	Hire and employ Rat Control officer	Qualified staff are in place

legislated duties under the Pest Act regarding Rat Control.		
Rat Control Officer receive training and support to carryout their duties	Attend training and educational Conferences pertaining to pest control, and safety	Alberta Pest Control Training Saskatchewan Pest Control Officers Association training. Other workshops as required
		Take First Aid Training, Form 7 Permit, WHMIS and TDG
Meet Requirements of Rat Control Contract	Submit application of Rat Control Contract	Successful partnership of Rat Control Contract
	Conduct Rat Control Inspections	Number of Rat Control Inspections
	Respond to Rat Control calls from producers	Number of Rat Control call-outs
	Assist Other Rat Control Inspectors with control efforts when requested	Number of Assists of Rat Control requests
Carry out Provincial Pest Surveys and Inspections as requested by Alberta Agriculture (Subject to staffing and resources)	Review of current policies for Clubroot	Have current Municipal Policy containing Clubroot Policy
	Conduct Clubroot Inspections and Surveys	Number of Clubroot Inspections submitted to Province
	Maintain current mandate for Fusarium graminearum	
	Conduct Fusarium graminearum Inspections and surveys	Number of Fusarium graminearum Inspections submitted to Province
Carry out other inspections and surveys as required	Conduct Grasshopper Survey	Survey Completed and Submitted
	Conduct Wheat Midge survey and sampling	Survey Completed and Sampled Submitted
	Monitoring Bertha Army Worm Traps	Survey Completed and Numbers Submitted
	Monitor Diamond Back Moth Traps	Survey Completed and Numbers Submitted
Maintain Vertebrate Pest Control	Have Qualified staff to respond and carry	Obtain and keep Form 7 Permit

programs	out Coyote Control	
		Respond to ratepayers calls regarding coyote predation
	Have Qualified staff to address beaver control issues on Municipal right of ways and flooding issues on private land	Number of Beaver removed
		Number of dams removed
		Obtain and keep all relative licences and permits in place.

AGRICULTURAL SERVICE BOARD

Key Objectives

Objective # 4

Key Objective: To continue partnership between Alberta Agriculture and the M.D. of Wainwright, schedule A Environmental Stream, ASB Grant Application.

Strategy	Action	Evaluation Measures
Develop concept of environmental programs with practical ideas	Write application, with complete requirements, review with ASB and Council, attach appropriate signatures and submit.	Continued grant agreement approval from Alberta Agriculture for the years 2011-2013.
Explore the needs of the agricultural and environmental community every regularly	Communicate with area farmers	Phone conversations, office visits, farm visits
	Communicate with Agricultural Service Board	Complete ASB minutes
	Communicate with M.D. of Wainwright Council	Complete monthly Fieldmen's report
Share information on environmentally sustainable agricultural and rural living practices	Design, print and mail "Agri-Connections" Newsletter. Every second month, 6 editions per year at least, 4 pages in length, colour print.	Newsletter mailed via Canada Post to rural residents in the Chauvin, Edgerton, Wainwright and Irma areas (approx. 1800 households).
	Design, print, voice and record "Agri-minutes" weekly 2 minute radio spot, at minimum for half the year.	Maintain contract with Key 83 radio station, playing on both Wayne FM and Key 83.
	Maintain current ASB website on coming	Number of times website is accessed or

	events or current information	email.
Connect Alberta Agriculture with local ratepayers.	Host information sessions, workshops, meetings that bring current speaker information to local residents	Number of sessions, workshops, meetings per year.
	Active email sharing of key contact information sharing	Number of emails to specific Alberta Agriculture Personnel
Work with Growing Forward Program and the Environmental Farm Plan Program	Facilitate information to producers of program information.	Number of Training sessions offered by Alberta Government. Number of inquires of program. Number of picked up workbooks. Number of reviewed workbooks.

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Objective # 5		
Key Objective: To promote the Soil Conservation Act and have an effective re-vegetation program on disturbed municipal roadsides, borrow pits and municipal gravel pits.		
Strategy	Action	Evaluation Measure
Have a combined program with Public Works to re-vegetate municipally disturbed areas.	Reseed newly constructed roadside right-of-ways as designated by the municipal construction map.	Miles of roadside seeded
	Reseed borrow pits on private land adjacent to roadside right-of-ways as designated by the municipal construction map.	Number of acres of borrow pits seeded
	Reseed reclaimed gravel pits in accordance with the Municipal Reclamation Plan	Number of acres of reclaimed gravel pit seeded.
Promote the Alberta Shelterbelt Program to Municipal Ratepayers	Provide shelterbelt applications and information packages to Municipal Ratepayers.	Number of pre-made packages given out. Number of trees ordered by Municipal Ratepayers.
	Promote the benefits of mulch	Number of mulch supplier forms

	application for shelterbelt seedling survival	accessed from municipal office.
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Key Objectives		
Objective # 6		
Key Objective: To provide effective services and programs to assist the agricultural community.		
Strategy	Action	Evaluation Measure
Provide equipment to Municipal Ratepayers	Provide Cattle Scale for ratepayer and 4-H use	Number of cattle scale rentals
	Provide access to Gallagher RFID tag reader	Number of times reader was signed out.
	Provide access to bale testing probes	Number of ratepayers using probes
	Provide access to Skunk Traps	Number of ratepayers using traps
	Provide access to Magpie Traps	Number of Ratepayers using traps
	Provide Tree Planter with or without planter operators	Number of ratepayers using planter
Provide ratepayers with an effective Richardson Ground Squirrel toxicant in joint program with Alberta Agriculture.	Offer a Liquid Strychnine Concentrate (LSC) sales program to ratepayers.	Number of ratepayers purchasing (LSC)
Provide ratepayers with a reliable source of water to be used for agricultural, environmental or protective services	Maintain operation of four (4) Municipal tankloaders throughout the Municipality for Ratepayer uses	Amount of water used at the four (4) Water Tankloader locations
Provide ratepayers with a dog control bylaw and services	Maintain a qualified Dog Control Officer to carry out duties as per bylaw.	Amount of calls coming in and being responded to
Provide ratepayers with access to the resources to get Fire Permits	Maintain adequate number of Fire Wardens to effectively and efficiently meet the needs for fire permits	Three Office Staff 7 Councilors 8 Fire Chiefs and Deputies
		Number of Fire Permits issued

AGRICULTURAL SERVICE BOARD

Key Objectives

Objective # 7

Key Objective: To recognise the contributions of municipal ratepayers to the agricultural community.

Strategy	Action	Evaluation Measure
Provide recognition of the local agricultural community	Support the AMA/Northlands Farm Family Award Program	Ensure the application received from local Ag. Society has been submitted
	Promote the M.D. of Wainwright's 100 Year Farm Family plaque	Number of applications received and presented to our Municipal Ratepayers. Number of plaques purchased by ASB.
	Promote Alberta's Century Farm Award	Number of applications picked up from municipal office.
	Host municipal Rural Routes Supper	Number of ratepayers attending.
	Hold the annual M.D. Photo Contest	Number of Photos received
	Complete the M.D. Calendar	Number of calendars distributed

Approved By: M.D. of Wainwright Agricultural Service Board, February 9, 2011

Approved By: M.D. of Wainwright Council, February 15, 2011

James Schwindt
Agricultural Fieldman