

The Agricultural Service Board of the Municipal District of Wainwright No. 61 met in the Administration Building at 9:00 a.m., Wednesday, February 3, 2016.

Present: Chairman – Councillor Myron Zajic
Councillor Phil Valleau
Farmer Members – Grant Rathwell
Agricultural Fieldman – James Schwindt
Assistant Agricultural Fieldman and A.S.B Secretary – Tanis Ponath
ASB Foreman- Dennis Fuder
Pest Control Officer – Rod Gabrielson

Absent: Farm members Neil Pugh and Don Jones

The Chairman Clr. Zajic called the meeting to order at 8:54 a.m.

1/16 Moved by farm member Grant Rathwell to approve the agenda as presented. **CARRIED**

2/16 Moved by Clr. Valleau that the minutes from December 11, 2015 be accepted as presented. **CARRIED**

Correspondence was reviewed by James Schwindt and Clr. Zajic

1. (December 16, 2015) Professional Vegetation Management Association; sent out the fall issue of The Vegetation Manager newsletter. A copy of the membership application for 2016 was also sent to its members for renewal.
2. (January 3, 2016) Becky Pedersen, Edgerton Ag. Society Ladies Spring Break; send a letter of sponsorship requesting if the M.D. would sponsor the hall rental for the Ladies Spring Break event held on March 29, 2016.
3. (January 12, 2016) Brain Mason, Alberta Infrastructure and Transportation; a response to the M.D. of Wainwright letter regarding the noxious weed control program on provincial highways.
4. (January 18, 2016) Rod Carlyon, Executive Director, Alberta Agriculture Hall of Fame; letter inviting us to participate in the nomination process for the 2016 Alberta Agriculture Hall of Fame Award.
5. (January 21, 2016) Laura Nelson, Executive Director, Farm Safety Center; letter requesting a donation from the M.D. in the amount of \$3,136.00 to support Farm Safety presentation presented to schools in our municipality.
6. (January 28, 2016) Karen Raven, Chair, Alberta Prairie Conservation Forum; sent out the 2016-2020 Alberta Prairie Conservation Action Plan.

Accepted as Information.

3/16 Moved by Grant Rathwell to support the Farm Safety Center in Wainwright and fulfill their request of \$3136.00 to support the 2016 program. **CARRIED**

4/16 Moved by Clr. Valleau to support Edgerton Ag Society to pay for the cost of the hall in the amount of \$400.00 for the Ladies Spring Break. **CARRIED**

5/16 Moved by Grant Rathwell to accept the correspondence. **CARRIED**

James Schwindt, Agricultural Fieldman presented his report:

James led a discussion with the board on the ASB provincial conference that was hosted at the Fantasy Land Hotel January 19-21. Overall the conference was very well received by delegates. The NE regional planning committees felt that the conference went smoothly. The board members enjoyed the conference.

James presented the board with an update on strychnine for 2016. James informed the board that strychnine is available for the upcoming year. Prices are scheduled to go up and will be \$238.00 a case. Maxim will be sending out their order form within the next week. James stated that with the increase in price the M.D. will have to increase its price from \$9.00 to \$10.00 a bottle. James informed the board that we are purchasing 256 cases, the same as last year's sales. Clr. Zajic inquired when strychnine will be available for purchase. James stated the earliest we start selling is late march depending on weather.

James led a discussion on roadside mowing. James informed the board that we are anticipating doing up to 900 miles for 2016. Round Corner Welding is in the second year of there 3 year contract with the M.D.

James gave an update on the sale of our Municipal spray truck. James stated that advertisements have been sent out, the deadline for submissions is February 8, 2016. Once bidding has closed they are taken to council for a decision. James stated to date we have 2 bids submitted on the truck. ASB foreman Dennis Fuder stated he has had three interested buyers come and look at the truck.

James gave an update on Rural Routes. James informed the board that Rural Routes is scheduled for August 5, 2016. We have booked the entertainer and it is comedian Denis Grignon. Vera's Catering will be catering the event again this year.

Tanis Ponath, Assistant Agricultural Fieldman presented her report:

Tanis gave an update on the FarmTech conference that she attended from January 26-28. It was a very good conference that addressed current issues in agriculture and steps we as an industry need to take in order to be successful. Clr. Zajic stated that the trade show was full of the latest technology for producers.

Tanis updated the board on the upcoming workshops that have been planned for the M.D. Tanis informed the board that on February 16, 2016 she is hosting a Livestock Workshop for Ladies. The event will be showcasing calving 101, the new verified beef plus program, and BSE surveillance. On March 16, 2016 the M.D. is hosting a working well workshop presented by Alberta Agriculture and Forestry. In April the M.D. is hosting a tree information session. The Agroforestry and Woodlot Extension Society from Edmonton, AB is speaking at the event and are going to present on topics such as tree disease and shelterbelt care.

Rod Gabrielson, Pest Control Officer presented his report:

Rod informed the board that all of his operating licenses have been renewed and he has been appointed the pest control officer for the R.M. of Manitou Lake in Saskatchewan again. Rod stated he is almost done rat checks on the Alberta side and will be moving into Saskatchewan soon. Rod informed the board that the M.D. will be received 48 bait boxes from the Alberta Rat Control program for 2016.

Rod gave the board a review of 2015. Rod informed the board the he gave two rat presentations, 46 culverts where unplugged by hand, blew 10 dams, 10 additional rat calls, 8 coyote calls, 2 raccoon calls, 2 skunk traps given out, 1 magpie trap given out, removed 73 beavers, 28 muskrats, and 9 pack rats. Clr. Valleau inquired if any of the coyote call were related to any livestock death, Rod informed him that they weren't. Rod stated that producers have been vigilant this year in preventing coyotes on their properties mostly by moving dead piles away from livestock areas. Clr. Zajic asked if there has been any fox or wild boar calls. Rod informed him that he has not had any calls for wild boar problems, but has heard of sightings around the municipality. There has been a few calls on foxes however, they fall under Fish and Wildlife and can only be destroyed if they pose direct threat to livestock.

Clr. Zajic inquired if the M.D. has enough bait for 2016. Rod informed him that he has placed an order and it should be arriving soon.

James led a discussion with the board on the changes in the Saskatchewan legislation for rat control. Rod informed the board that Saskatchewan is evaluating their program on mileage, wages, and bait given out from pest control officers not how many checks where completed in the year. This information will need to be recorded when the R.M. applies for their rat control grant. Rod informed the board that in 2017 we are going to see changes with biosecurity in regards to preventing the spread of clubroot and other crop diseases in Saskatchewan.

Dennis Fuder, ASB Foreman presented his report:

Dennis gave an update on the process of the new spray truck build. The tank and chemical injector pumps have been put on. The painting has also been completed. Dennis stated he is now on to electrical portion which will take the longest to complete. The truck is on schedule to be completed before spring.

6/16

Moved by Grant to accept the reports. **CARRIED**

The board took a break from 10:07- 10:25 a.m.

The board discussed bait stations for M.D. shops. James informed the board that there was a rodent infestation in our rec shop. He stated that we lost a significant amount of grass seed. James proposed that the M.D. have a preventative program in place to prevent any losses in the future. Rod informed the board that bait must be placed in bait boxes when in public buildings. James proposed including all M.D. shops, Riverdale, and Arm Lake campgrounds. The M.D. would need to purchase 55 additional bait stations to cover all shops. Rod stated that bait stations are \$20.00 a box. The board is in favor of implementing a preventative program. Clr. Valleau would like to see the bait stations be budgeted into the M.D. budget not the ASB budget.

7/16

Moved by Clr. Valleau to recommend to council to purchase the required amount bait boxes and baits for a preventative program to control rodents in all municipal shops for an approximate cost of \$1300.00. **CARRIED**

James led a discussion on tablet options for the ASB.

James informed the board that a tablet would be used for field and office work. Apps for weed identification, tree identification, crop diseases and pests are available for tablets. Steven put together a list of options for us and the Samsung Galaxy Tab 2 LTE would be the best option for ASB.

8/16 Moved by Grant Rathwell to put forward to council the purchase of a Samsung Galaxy Tab 2 LTE for ASB field work for an approximate cost of \$740.00. **CARRIED**

The board reviewed the 2016 ASB budget. Please see attachment, ASB proposed budget.

It was reviewed by the board, with questions being asked and answered with clarification. The description of activities in Special Projects projections plus the 5 year A.S.B Capital Purchase Prioritized List was also reviewed.

9/16 Moved by Grant Rathwell to accept the 2016 Proposed A.S.B Budget as presented, and forward it to council to include in the 2016 Budget File. **CARRIED**

James and Tanis led a discussion on shelterbelt programs.

This information was presented for discussion whether the M.D. would like to re-evaluate its current program. James stated that under PFRA the M.D. was actively involved in ordering and distributing trees to producers. When the program closed the M.D. decided to only provide information packages to producers about shelterbelts. After this program closed other municipalities developed there own programs. Tanis informed the board of the programs offered by County of Paintearth and Flagstaff. Clr. Zajic expressed that the M.D. not run a cost share with producers for trees and should stay as a resource based operation. Taken as information.

James led a discussion on the concerns of livestock trailer cleanouts.

James informed the board that he received a request from Clr. Valleau to research information on clean-out locations for commercial cattle haulers. Clr. Valleau received a phone call from a hauler expressing concern that there are limited places to clean out trailers especially in winter with the amount of sand and salt used in trailers. James stated there are only a few large cleanout locations in Red Deer and Lacombe. Most auction marts allow cleanout however, it can be very time consuming and some charge drivers a cleanout fee. Clr. Zajic expressed that this is an issue for the industry and is undecided whether this is a big enough issue for service board involvement. James stated that he phoned the dump and they do not take anything that can cause the spread of disease or liquids. Clr. Valleau put forth the idea of putting this issue forward as a resolution. Accepted as information and will review at a later date. Clr. Valleau will take James's research back to the cattle hauler.

Next meeting at the call of the chair.

10/16 Moved by Clr. Valleau that the meeting be adjourned. (11:55 p.m.) **CARRIED.**

Chairman – Clr. Zajic

Secretary – Tanis Ponath

ASB Proposed Budget

REVENUE ACCOUNT NUMBERS	2015 BUDGET	2015 ACTUAL	2016 PROPOSED	2016 BUDGET
SALES OF GOODS & SERVICES				
1-63-461-00-00 Strychnine	\$15,000.00	\$55,296.00	\$22,000.00	\$22,000.00
1-63-462-00-00 Weed Control	\$4,000.00	\$4,811.01	\$4,000.00	\$4,000.00
Total - Sales of Goods & Services	\$19,000.00	\$60,107.01	\$26,000.00	\$26,000.00
RENTAL REVENUES				
1-63-560-00-00 Rental Revenue Scale	\$200.00	\$772.86	\$200.00	\$200.00
Total - Rental Revenues	\$200.00	\$772.86	\$200.00	\$200.00
OTHER REVENUE OWN SOURCES				
1-63-590-00-00 Other Revenues	\$0.00	\$1,441.39	\$0.00	\$0.00
1-63-590-01-00 ASB Extension	\$0.00	\$152.38	\$0.00	\$0.00
1-63-590-04-00 Tankloaders	\$0.00	\$9.52	\$0.00	\$0.00
Total - Other Revenue own Sources	\$0.00	\$1,603.29	\$0.00	\$0.00
CONDITIONAL GRANTS				
1-63-840-00-00 Rat Control Grants	\$57,700.00	\$57,700.00	\$57,700.00	\$57,700.00
1-63-840-01-00 Enviro Stream Grant	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
1-63-840-02-00 General ASB Grant	\$168,359.46	\$168,359.46	\$168,359.46	\$168,359.46
1-63-840-03-00 Special ASB Grants	\$0.00	\$0.00	\$0.00	\$0.00
Total - Conditional Grants	\$266,059.46	\$266,059.46	\$266,059.46	\$266,059.46
RESERVES - DRAWN FROM OPER				
1-63-920-00-00 Trans from Seed plant	\$0.00	\$0.00	\$0.00	\$0.00
Total - Reserves drawn from capital	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL - ASB REVENUES	\$285,259.46	\$328,542.62	\$292,259.46	\$292,259.46
EXPENDITURES				
ACCOUNT NUMBERS	2015 BUDGET	2015 ACTUAL	2016 PROPOSED	2016 BUDGET
ASB - GENERAL				
SALARIES&BENEFITS				
2-63-151-01-00 Asb & Advisory Mtg.	\$11,000.00	\$5,145.59	\$11,000.00	\$11,000.00
CONTRACTED& GENERAL				
2-63-211-01-00 Asb & Advisory Mileage	\$4,000.00	\$1,226.64	\$4,000.00	\$4,000.00
2-63-212-01-00 Expenses-Meals & Hotels	\$5,500.00	\$1,961.54	\$5,500.00	\$5,500.00
2-63-214-01-00 Convention Registration	\$5,500.00	\$4,376.20	\$5,500.00	\$5,500.00
2-63-500-01-01 Alta. Ag. Extension	\$0.00	\$0.00		
TOTAL- ASB GENERAL	\$26,000.00	\$12,709.97	\$26,000.00	\$26,000.00
ASB - ADMINISTRATION				
SALARIES&BENEFITS				
2-63-110-02-00 Fieldman Salaries	\$135,000.00	\$134,418.47	\$138,352.99	\$142,000.00
2-63-130-02-00 Employer Contributions	\$29,000.00	\$27,282.06	\$33,323.30	\$33,500.00
2-63-148-02-00 Inservice Training	\$3,000.00	\$1,482.50	\$3,000.00	\$3,000.00
CONTRACTED&GENERAL SERV.				

2-63-211-02-00 Mileage & Truck Allow.	\$1,500.00	\$1,258.24	\$2,500.00	\$2,500.00
2-63-212-02-00 Expenses & Subsistence	\$8,000.00	\$7,110.56	\$8,500.00	\$8,500.00
2-63-214-02-00 Registration fees	\$4,500.00	\$3,372.62	\$5,000.00	\$5,000.00
2-63-215-02-00 Freight	\$1,000.00	\$248.48	\$1,000.00	\$1,000.00
2-63-217-02-00 Telephones	\$6,500.00	\$4,903.23	\$6,500.00	\$6,500.00
2-63-221-02-00 Advertising	\$7,500.00	\$2,160.34	\$7,500.00	\$7,500.00
2-63-250-02-00 Repairs & Mtce.	\$6,500.00	\$3,118.61	\$6,500.00	\$6,500.00
2-63-274-02-00 Insurance	\$5,500.00	\$4,870.25	\$5,500.00	\$5,500.00
2-63-290-02-00 Special ASB Projects	\$54,500.00	\$41,095.40	\$55,000.00	\$55,000.00

MATERIALS,GOODS,SUPPLIES

2-63-511-02-00 Stationery & Office Sup.	\$2,000.00	\$764.30	\$2,000.00	\$2,000.00
2-63-519-02-00 Goods Purchased	\$65,000.00	\$70,586.42	\$85,000.00	\$85,000.00
2-63-521-02-00 Fuel & Oil	\$30,000.00	\$22,631.73	\$30,000.00	\$30,000.00
2-63-590-02-00 Special ASB Projects			\$0.00	

TOTAL - ASB ADMINISTRATION \$359,500.00 \$325,303.21 \$389,676.29 \$393,500.00

PEST CONTROL

SALARIES & BENEFITS

2-63-110-03-00 Salaries - Rat Control	\$68,500.00	\$64,279.64	\$69,197.85	\$69,500.00
2-63-130-03-00 Employer Contributions	\$17,500.00	\$15,815.34	\$14,826.00	\$16,500.00
2-63-148-03-00 Inservice Training	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00

	2015	2015	2016	2016
ACCOUNT NUMBERS	BUDGET	ACTUAL	PROPOSED	BUDGET

CONTRACTED&GENERAL SERV.

2-63-211-03-00 Mileage&Truck Allow.	\$500.00	\$519.47	\$750.00	\$750.00
2-63-212-03-00 Expenses & Subsistence	\$2,000.00	\$1,716.35	\$2,750.00	\$2,750.00
2-63-214-03-00 Registrations	\$2,000.00	\$1,483.42	\$2,000.00	\$2,000.00
2-63-217-03-00 Telephones	\$2,000.00	\$1,211.21	\$2,000.00	\$2,000.00
2-63-221-03-00 Advertizing/Trade Show	\$0.00		\$0.00	
2-63-250-03-00 Repairs & Maintenance	\$4,000.00	\$1,513.51	\$4,000.00	\$4,000.00
2-63-260-03-00 Rentals	\$1,500.00	\$500.00	\$1,500.00	\$2,500.00
2-63-274-03-00 Insurance	\$400.00	\$190.55	\$400.00	\$400.00

MATERIALS,GOODS&SUPPLIES

2-63-511-03-00 Stationery & Office Sup.	\$250.00	\$8.05	\$250.00	\$250.00
2-63-519-03-00 Other Supplies	\$9,000.00	\$4,101.55	\$9,000.00	\$9,000.00
2-63-521-03-00 Fuel and Oil	\$9,000.00	\$6,130.65	\$9,000.00	\$9,000.00

TOTAL - PEST CONTROL \$117,650.00 \$97,469.74 \$116,673.85 \$119,650.00

TANKLOADERS

2-63-217-04-00 Telephone	\$2,500.00	\$2,444.34	\$2,500.00	\$2,500.00
2-63-250-04-00 Repairs & MTCE.	\$9,500.00	\$2,046.96	\$9,500.00	\$9,500.00
2-63-519-04-00 Goods Purchased	\$2,000.00	\$69.99	\$2,000.00	\$2,000.00
2-63-519-04-00 Utilities	\$11,000.00	\$8,762.52	\$11,000.00	\$11,000.00

TOTAL - TANKLOADERS \$25,000.00 \$13,323.81 \$25,000.00 \$25,000.00

WEED CONTROL

SALARIES & BENEFITS

2-63-111-05-00 Wages	\$142,000.00	\$127,992.37	\$128,991.94	\$140,000.00
2-63-130-05-00 Employer Contributions	\$20,000.00	\$17,580.88	\$27,151.00	\$25,000.00
2-63-148-05-00 Inservice Training	\$2,000.00	\$825.00	\$2,000.00	\$2,000.00

CONTRACTED&GENERAL SERV.

2-63-211-05-00 Mileage	\$500.00	\$0.00	\$500.00	\$500.00
2-63-212-05-00 Expenses & Subsistence	\$4,000.00	\$1,225.95	\$4,000.00	\$4,000.00
2-63-214-05-00 Registrations	\$2,500.00	\$990.00	\$2,500.00	\$2,500.00
2-63-221-05-00 Advertising	\$3,500.00	\$1,670.00	\$3,500.00	\$3,500.00

2-63-222-05-00 Printing & Binding	\$250.00	\$0.00	\$250.00	\$250.00
2-63-250-05-00 Contr Repairs & Mtce	\$10,000.00	\$6,598.46	\$10,000.00	\$10,000.00
2-63-256-05-00 Roadside Mowing	\$80,640.00	\$77,235.20	\$81,600.00	\$81,600.00

GOODS & SUPPLIES

2-63-511-05-00 Stationery & Office Sup.	\$1,500.00	\$62.00	\$1,500.00	\$1,500.00
2-63-523-05-00 Equipment Parts	\$15,000.00	\$12,211.76	\$15,000.00	\$15,000.00
2-63-531-05-00 Chemical	\$230,000.00	\$214,159.89	\$230,000.00	\$230,000.00
2-63-539-05-00 Other Supplies	\$4,000.00	\$1,585.37	\$4,000.00	\$4,000.00
2-63-590-05-00 Urban Weed Control	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00

TOTAL - WEED CONTROL	\$519,890.00	\$466,136.88	\$514,992.94	\$523,850.00
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Environmental Stream ASB Grant

SALARIES & BENEFITS

2-63-111-07-00 Wages	\$31,800.00	\$31,800.00	\$31,800.00	\$31,800.00
2-63-130-07-00 Employer Contributions	\$3,000.00	\$3,000.00	\$5,500.00	\$5,500.00

CONTRACTED&GENERAL SERV.

2-63-221-07-00 Advertising & Printing	\$6,850.00	\$6,850.00	\$6,850.00	\$6,850.00
2-63-250-07-00 Tours & Meetings	\$1,350.00	\$1,370.00	\$1,350.00	\$1,350.00

TOTAL - A.E.S.A	\$43,000.00	\$43,020.00	\$45,500.00	\$45,500.00
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ACCOUNT NUMBERS	2015 BUDGET	2015 ACTUAL	2016 PROPOSED	2016 BUDGET
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ANIMAL CONTROL

CONTRACTED SERVICES

2-63-290-08-00 Other General Services	\$4,000.00	\$440.00	\$2,000.00	\$2,000.00
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TOTAL - ANIMAL CONTROL	\$4,000.00	\$440.00	\$2,000.00	\$4,000.00
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SEED CLEANING PLANTS

2-63-765-09-02 Transfers to Seed Plants	\$120,000.00	\$10,000.00	\$20,000.00	\$20,000.00
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TOTAL-SEED CLEANING PLANT	\$120,000.00	\$10,000.00	\$20,000.00	\$20,000.00
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CAPITAL,RESERVES,TFRS

2-63-762-02-00 Contribution to Capital	\$110,000.00	\$100,263.33	\$145,000.00	\$145,000.00
2-63-762-02-01 Contr. To Reserve-Seed	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL - CAPITAL /RESERVES	\$110,000.00	\$100,263.33	\$145,000.00	\$145,000.00
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TOTAL- ASB EXPENDITURE	\$1,325,040.00	\$1,068,666.94	\$1,284,843.08	\$1,302,500.00
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CAPITAL 5 -YEAR PLAN - ASB

Prioritized List

Estimated Cost

2016

Spray Truck Replacement	\$ 50,000.00
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Deck and Sprayer Components	\$ 70,000.00
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Ranger Replacement	\$ 25,000.00
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2016 Capital Total	\$ 145,000.00
 <u>2017</u>	
Cattle Scale Replacement	\$ 30,000.00
2017 Capital Total	\$ 30,000.00
 <u>2018</u>	
ASB Truck Replacement	\$ 40,000.00
Flat Deck Tilt Trailer	\$ 7,500.00
2018 Capital Total	\$ 47,500.00
 <u>2019</u>	
ASB Truck Replacement	\$ 40,000.00
2019 Capital Total	\$ 40,000.00
 <u>2020</u>	
Tankloader Upgrades	\$ 20,000.00
2020 Capital Total	\$ 20,000.00
 <u>2021</u>	
Tankloader Upgrades	\$ 20,000.00
2021 Capital Total	\$ 20,000.00
<u>TOTAL (5-YEAR PLAN -Estimate)</u>	<u>\$ 302,500.00</u>

PROJECT

COST

ASB Environmental Stream - Municipal Contributions

Research, Farm Tours, Workshops, Events	\$ 1,000.00
Grazing School For Women/ Regional	\$ 1,000.00
Newsletters (mailing costs Canada Post)	\$ 1,000.00
Speakers for meetings	\$ 2,000.00
Facilities/Busing	\$ 2,000.00
Advertizing Meetings	\$

	1,500.00
	\$
Awareness tools for water protection and farming BMP's	450.00
ASB Administrative Stream - Municipal Contributions	
	\$
Rural Routes Supper	19,000.00
	\$
Municipal Calendars	12,000.00
	\$
Photo Contest for municipal calendar	1,400.00
	\$
Radio Ads for Meetings	4,000.00
Alberta Farm Safety Center, Safety Smarts School Program	\$
	5,000.00
	\$
Battle River Watershed Alliance - Invest 50	2,500.00
	\$
Extension Meetings and Tours	2,000.00
	\$
Undesignated (to be determined)	150.00
	\$
Total Project Expenditures	55,000.00