

The Agricultural Service Board of the Municipal District of Wainwright No. 61 met in the Administration Building at 1:00 p.m., Monday February 13th, 2017.

Present: Chairman – Councillor Phil Valleau

Councillor Ted Wilkinson

Farmer Members – Grant Rathwell, Don Jones and John Campbell

Agricultural Fieldman – James Schwindt

Assistant Agricultural Fieldman and A.S.B Secretary – Tanis Ponath

Pest Control Officer – Rod Gabrielson

The Chairman Clr. Valleau called the meeting to order at 1:00 p.m.

**10/17** Moved by John Campbell to approve the agenda as presented. **CARRIED**

**11/17** Moved by Clr. Wilkinson that the minutes from January 10<sup>th</sup>, 2017 be accepted as presented. **CARRIED**

The February ASB monthly report was available to the board for review, questions were asked with clarification.

Correspondence was reviewed by James Schwindt and Tanis Ponath,

1. (January 12, 2017) Laura Nelson, Executive Director, Farm Safety Center; a letter requesting a donation from the M.D. of Wainwright in the amount of \$3633.00 to support farm safety presentations presented to schools in the municipality.
2. (January 24, 2017) Bruce Hamblin, Alberta Agriculture and Forestry; sent the signed copy of the 15<sup>th</sup> month agreement extension letter for the rat control program in the M.D. of Wainwright.
3. (February 13<sup>th</sup>, 2017) Becky Pedersen, Edgerton Ag Society; sent a letter requesting sponsorship from the M.D. of Wainwright for the annual Ladies Spring Break Conference on March 28<sup>th</sup>.

Accepted as Information.

**12/17** Moved by Grant Rathwell to support the Farm Safety Centers request for funding support to carry out school programs in the M.D. of Wainwright and fulfill their request of \$3633.00 for 2017. **CARRIED**

**13/17** Moved by Don Jones to support Edgerton Ag Society and pay for the cost of the hall rental for \$400.00 for the annual Ladies Spring Break Conference. **CARRIED**

**14/17** Moved by Clr. Wilkinson to accept the correspondence. **CARRIED**

James Schwindt, Agricultural Fieldman presented his report.

James updated the board on the grass seed order for roadside seeding in 2017. Quotes from CPS and Parrish and Heimbecker have been received, which are lower than 2016. James stated this will strictly be used for roadside seeding and are waiting to hear from construction on what will be seeded in the borrow pits.

James gave an update on the chemical order for 2017. James stated we will be placing an order similar to last year and will know prices by the end of February. Suppliers are projecting a 2% increase in costs.

The Irma tankloader is repaired and working, no insurance claim was made since the repair costs was close to the deductible. All tankloaders are checked weekly and sometimes more depending on weather.

James provided an update on the sale of the spray truck and the progress of the new spray truck build. Dennis is currently working on the wiring; he is still on track to be completed by the end of February. Bids for the old spray truck closed today, the bids will be opened and submitted to council for decision.

Tanis Ponath, Assistant Agricultural Fieldman presented her report.

Tanis informed the board of the upcoming workshops the M.D. of Wainwright is hosting. February 21<sup>st</sup>, 2017 there is a Livestock Workshop for Ladies hosted in Wainwright. March 24, 2017 will be a pest control workshop with Alberta Agriculture touching on wheat midge, pea weevils and other crop pests, the workshop is being held in conjunction with the County of Flagstaff. Tanis will be collaborating again with Flagstaff County to bring a tree care seminar to the ratepayers on May 18<sup>th</sup>, 2017.

Tanis led a discussion with the board about an upcoming partnership with the Battle River Watershed Alliance. This potential multi-year program will focus on areas of the Battle River and Ribstone Creek in the M.D. of Wainwright and County of Vermilion River. The project aims at providing support and funds to landowners who implement projects that would benefit the health of riparian areas on their land.

**15/17** Moved by Grant Rathwell to support in principle the Battle River Watershed Alliances potential multi-year project in the M.D. of Wainwright and County of Vermilion River, subject to more information becoming available and funding availability.

Tanis led a discussion with the board on biological control in the M.D. Tanis presented the board with research on biological control for Canada Thistle, Scentless Chamomile, Toadflax and Leafy Spurge.

**16/17** Moved by John Campbell to support the implementation of biological control on test plots for Leafy Spurge, Toadflax and Canada Thistle. **CARRIED**

Rod Gabrielson, Pest Control Officer presented his report.

Rod informed the board that he has been appointed the pest control officer for the R.M. of Manitou in Saskatchewan for 2017. Rod has completed over half the GPS points for rat inspections in Alberta and we are clean so far. Rod received a rat call where a producer had some wiring damage on their car, Rod determined it could be muskrat and provided the producer with bait and a bait box. Rod stated at a rat control meeting he attending in Saskatchewan their Government is looking at taking a more proactive approach to eliminating rat infestations in the province.

Rod received a call about a potential coyote predation, Rod set the producer up with some snares and removed 1 coyote. He has not been called back. Beaver season is coming up and there have been no problems as of yet. Rod stated they are looking at setting up another beaver gate in a problem area. The one that was set up last year is showing potential so far.

**17/17** Moved by Grant Rathwell to accept the reports. **CARRIED**

The board discussed the 2017 ASB summer tour hosted by Red Deer and Mountain View County.

**18/17** Moved by Grant Rathwell to recommend to council the attendance of the ASB board at the 2017 summer tour July 11<sup>th</sup> -14<sup>th</sup> in Olds, AB.

Doug Macaulay, manager of the ASB program with Alberta Agriculture joined the meeting from 2:00 p.m. to 2:20 p.m. via conference call to present the M.D. of Wainwright's ASB Field Visit Report. The board asked questions from the report and Doug answered with clarification.

**19/17** Moved by Don Jones to accept the recommendations presented to the ASB board from Doug Macaulay's 2016 Alberta Agriculture's Field Visit report for the M.D. of Wainwright NO 61. **CARRIED**

The board took a break from 2:21 p.m. – 2:30 p.m.

The board reviewed the 2017 Proposed ASB budget. Please see attachment, ASB proposed budget.

The board reviewed it, with questions being asked and answered with clarification. The description of activities in Special Projects projections plus the 10-year ASB Capital Purchase Prioritized List was also reviewed.

**20/17** Moved by Clr. Wilkinson to accept the 2017 Proposed ASB Budget as presented, and forward it to council to include in the 2017 Budget File. **CARRIED**

Clr. Valleau led a discussion on the recommendations from the ASB Field Visit report. Clr. Wilkinson recommended we explore which policies would be relevant to producers and add to the M.D. webpage. The board discussed researching any available funding and options for a carcass disposal site in the M.D. and determine if this is something we want to move forward with in the future.

James brought forth a discussion regarding the cost of strychnine for 2017.

**21/17** Moved by Grant Rathwell to recommend to council to set the price of strychnine for 2017 to \$250.00 per case and \$10.50 per bottle. **CARRIED**

Next meeting at the call of the chair.

**22/17** Moved by Clr. Wilkinson that the meeting be adjourned. (3:36 p.m.) **CARRIED**

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Chairman – Clr. Valleau

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Secretary – Tanis Ponath

<b>REVENUE ACCOUNT NUMBERS</b>	<b>2016 BUDGET</b>	<b>2016 ACTUAL</b>	<b>2017 PROPOSED</b>	<b>2017 BUDGET</b>
<b>SALES OF GOODS &amp; SERVICES</b>				
1-63-461-00-00 Strychnine	\$22,000.00	\$60,800.00	\$30,000.00	\$30,000.00
1-63-462-00-00 Weed Control	\$4,000.00	\$4,811.10	\$4,000.00	\$4,000.00
<b>Total - Sales of Goods &amp; Services</b>	<b>\$26,000.00</b>	<b>\$65,611.10</b>	<b>\$34,000.00</b>	<b>\$34,000.00</b>
<b>RENTAL REVENUES</b>				
1-63-560-00-00 Rental Revenue Scale	\$200.00	\$445.71	\$300.00	\$300.00
<b>Total - Rental Revenues</b>	<b>\$200.00</b>	<b>\$445.71</b>	<b>\$300.00</b>	<b>\$300.00</b>
<b>OTHER REVENUE OWN SOURCES</b>				
1-63-590-00-00 Other Revenues	\$0.00	\$1,366.66	\$0.00	\$0.00
1-63-590-01-00 ASB Extension	\$0.00	\$0.00	\$0.00	\$0.00
1-63-590-04-00 Tankloaders	\$0.00	\$19.09	\$0.00	\$0.00
<b>Total - Other Revenue own Sources</b>	<b>\$0.00</b>	<b>\$1,385.75</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CONDITIONAL GRANTS</b>				
1-63-840-00-00 Rat Control Grants	\$57,700.00	\$57,700.00	\$57,700.00	\$57,700.00
1-63-840-01-00 Enviro Stream Grant	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
1-63-840-02-00 General ASB Grant	\$168,359.46	\$168,359.46	\$168,359.46	\$168,359.46
1-63-840-03-00 Special ASB Grants	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total - Conditional Grants</b>	<b>\$266,059.46</b>	<b>\$266,059.46</b>	<b>\$266,059.46</b>	<b>\$266,059.46</b>
<b>RESERVES - DRAWN FROM OPER</b>				
1-63-920-00-00 Trans from Seed plant	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total - Reserves drawn from capital</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL - ASB REVENUES</b>	<b>\$292,259.46</b>	<b>\$333,502.02</b>	<b>\$300,359.46</b>	<b>\$300,359.46</b>
 <b>ASB RESERVES</b>	 <b>\$157,599.31</b>			

<b>EXPENDITURES ACCOUNT NUMBERS</b>	<b>2016 BUDGET</b>	<b>2016 ACTUAL</b>	<b>2017 PROPOSED</b>	<b>2017 BUDGET</b>
<b>ASB - GENERAL</b>				
<b>SALARIES&amp;BENEFITS</b>				
2-63-151-01-00 Asb & Advisory Mtg.	\$11,000.00	\$5,301.51	\$12,500.00	\$12,500.00
<b>CONTRACTED&amp; GENERAL</b>				
2-63-211-01-00 Asb & Advisory Mileage	\$4,000.00	\$1,022.93	\$4,000.00	\$4,000.00
2-63-212-01-00 Expenses-Meals & Hotels	\$5,500.00	\$2,206.74	\$6,500.00	\$6,500.00
2-63-214-01-00 Convention Registration	\$5,500.00	\$4,055.72	\$6,500.00	\$6,500.00
2-63-500-01-01 Alta. Ag. Extension	\$0.00			
<b>TOTAL- ASB GENERAL</b>	<b>\$26,000.00</b>	<b>\$12,586.90</b>	<b>\$29,500.00</b>	<b>\$29,500.00</b>
<b>ASB - ADMINISTRATION</b>				
<b>SALARIES&amp;BENEFITS</b>				
2-63-110-02-00 Fieldman Salaries	\$142,000.00	\$137,771.89	\$142,000.00	\$142,000.00
2-63-130-02-00 Employer Contributions	\$33,500.00	\$26,589.41	\$33,500.00	\$33,500.00
2-63-148-02-00 Inservice Training	\$3,000.00	\$100.00	\$3,000.00	\$3,000.00
<b>CONTRACTED&amp;GENERAL SERV.</b>				
2-63-211-02-00 Mileage & Truck Allow.	\$2,500.00	\$337.07	\$1,500.00	\$1,500.00
2-63-212-02-00 Expenses & Subsistence	\$8,500.00	\$6,902.37	\$9,000.00	\$9,000.00
2-63-214-02-00 Registration fees	\$5,000.00	\$3,539.11	\$5,000.00	\$5,000.00
2-63-215-02-00 Freight	\$1,000.00	\$210.30	\$1,000.00	\$1,000.00
2-63-217-02-00 Telephones	\$6,500.00	\$4,991.28	\$6,000.00	\$6,000.00
2-63-221-02-00 Advertising	\$7,500.00	\$3,583.95	\$6,500.00	\$6,500.00
2-63-250-02-00 Repairs & Mtce.	\$6,500.00	\$1,107.99	\$6,500.00	\$6,500.00
2-63-274-02-00 Insurance	\$5,500.00	\$4,790.53	\$5,500.00	\$5,500.00
2-63-290-02-00 Special ASB Projects	\$55,000.00	\$42,593.34	\$55,000.00	\$55,000.00
<b>MATERIALS,GOODS,SUPPLIES</b>				
2-63-511-02-00 Stationery & Office Sup.	\$2,000.00	\$1,263.10	\$2,000.00	\$2,000.00
2-63-519-02-00 Goods Purchased	\$85,000.00	\$107,235.38	\$95,000.00	\$95,000.00
2-63-521-02-00 Fuel & Oil	\$30,000.00	\$20,601.01	\$25,000.00	\$25,000.00
2-63-590-02-00 Special ASB Projects		\$0.00	\$0.00	
<b>TOTAL - ASB ADMINISTRATION</b>	<b>\$393,500.00</b>	<b>\$361,616.73</b>	<b>\$396,500.00</b>	<b>\$396,500.00</b>
<b>PEST CONTROL</b>				
<b>SALARIES &amp; BENEFITS</b>				
2-63-110-03-00 Salaries - Rat Control	\$69,500.00	\$68,444.11	\$69,500.00	\$69,500.00
2-63-130-03-00 Employer Contributions	\$16,500.00	\$16,107.96	\$16,500.00	\$16,500.00
2-63-148-03-00 Inservice Training	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00
<b>CONTRACTED&amp;GENERAL SERV.</b>				
2-63-211-03-00 Mileage&Truck Allow.	\$750.00	\$0.00	\$750.00	\$750.00
2-63-212-03-00 Expenses & Subsistence	\$2,750.00	\$1,225.96	\$2,750.00	\$2,750.00
2-63-214-03-00 Registrations	\$2,000.00	\$1,129.38	\$2,000.00	\$2,000.00
2-63-217-03-00 Telephones	\$2,000.00	\$1,354.85	\$2,000.00	\$2,000.00
2-63-221-03-00 Advertizing/Trade	\$0.00	\$0.00	\$0.00	

Show				
2-63-250-03-00 Repairs & Maintenance	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00
2-63-260-03-00 Rentals	\$2,500.00	\$500.00	\$1,500.00	\$1,500.00
2-63-274-03-00 Insurance	\$400.00	\$193.64	\$400.00	\$400.00
<b>MATERIALS,GOODS&amp;SUPPLIES</b>				
2-63-511-03-00 Stationery & Office Sup.	\$250.00	\$17.00	\$250.00	\$250.00
2-63-519-03-00 Other Supplies	\$9,000.00	\$6,774.91	\$9,000.00	\$9,000.00
2-63-521-03-00 Fuel and Oil	\$9,000.00	\$7,367.68	\$9,000.00	\$9,000.00
<b>TOTAL - PEST CONTROL</b>	<b>\$119,650.00</b>	<b>\$103,115.49</b>	<b>\$118,650.00</b>	<b>\$118,650.00</b>
<b>TANKLOADERS</b>				
2-63-217-04-00 Telephone	\$2,500.00	\$2,443.98	\$2,750.00	\$2,750.00
2-63-250-04-00 Repairs & MTCE.	\$9,500.00	\$2,621.29	\$14,500.00	\$14,500.00
2-63-519-04-00 Goods Purchased	\$2,000.00	\$1,461.72	\$2,000.00	\$2,000.00
2-63-519-04-00 Utilities	\$11,000.00	\$10,770.33	\$12,000.00	\$12,000.00
<b>TOTAL - TANKLOADERS</b>	<b>\$25,000.00</b>	<b>\$17,297.32</b>	<b>\$31,250.00</b>	<b>\$31,250.00</b>
<b>WEED CONTROL</b>				
<b>SALARIES &amp; BENEFITS</b>				
2-63-111-05-00 Wages	\$140,000.00	\$141,473.76	\$135,000.00	\$135,000.00
2-63-130-05-00 Employer Contributions	\$25,000.00	\$20,532.28	\$20,000.00	\$20,000.00
2-63-148-05-00 Inservice Training	\$2,000.00	\$605.00	\$2,000.00	\$2,000.00
<b>CONTRACTED&amp;GENERAL SERV.</b>				
2-63-211-05-00 Mileage	\$500.00		\$500.00	\$500.00
2-63-212-05-00 Expenses & Subsistence	\$4,000.00	\$245.19	\$4,000.00	\$4,000.00
2-63-214-05-00 Registrations	\$2,500.00	\$695.00	\$2,500.00	\$2,500.00
2-63-221-05-00 Advertising	\$3,500.00	\$570.00	\$2,500.00	\$2,500.00
2-63-222-05-00 Printing & Binding	\$250.00	\$0.00	\$250.00	\$250.00
2-63-250-05-00 Contr Repairs & Mtce	\$10,000.00	\$10,803.44	\$8,000.00	\$8,000.00
2-63-256-05-00 Roadside Mowing	\$81,600.00	\$81,222.90	\$81,600.00	\$81,600.00
<b>GOODS &amp; SUPPLIES</b>				
2-63-511-05-00 Stationery & Office Sup.	\$1,500.00	\$507.10	\$11,500.00	\$11,500.00
2-63-523-05-00 Equipment Parts	\$15,000.00	\$8,873.19	\$9,000.00	\$9,000.00
2-63-531-05-00 Chemical	\$230,000.00	\$228,359.58	\$245,000.00	\$245,000.00
2-63-539-05-00 Other Supplies	\$4,000.00	\$1,754.01	\$4,000.00	\$4,000.00
2-63-590-05-00 Urban Weed Control	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
<b>TOTAL - WEED CONTROL</b>	<b>\$523,850.00</b>	<b>\$499,641.45</b>	<b>\$529,850.00</b>	<b>\$529,850.00</b>
<b>Environmental Stream ASB Grant</b>				
<b>SALARIES &amp; BENEFITS</b>				
2-63-111-07-00 Wages	\$31,800.00	\$31,800.00		\$31,800.00
2-63-130-07-00 Employer Contributions	\$5,500.00	\$5,500.00		\$5,500.00
<b>CONTRACTED&amp;GENERAL SERV.</b>				
2-63-221-07-00 Advertising & Printing	\$6,850.00	\$6,850.00		\$6,850.00
2-63-250-07-00 Tours & Meetings	\$1,350.00	\$1,350.00		\$1,350.00
<b>TOTAL - A.E.S.A</b>	<b>\$45,500.00</b>	<b>\$45,500.00</b>	<b>\$40,500.00</b>	<b>\$45,500.00</b>
<b>ACCOUNT NUMBERS</b>	<b>2016 BUDGET</b>	<b>2016 ACTUAL</b>	<b>2017 PROPOSED</b>	<b>2017 BUDGET</b>
<b>ANIMAL CONTROL</b>				
<b>CONTRACTED SERVICES</b>				
2-63-290-08-00 Other General Services	\$2,000.00	\$394.42	\$2,000.00	\$2,000.00

<b>TOTAL - ANIMAL CONTROL</b>	<b>\$2,000.00</b>	<b>\$394.42</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>
<b>SEED CLEANING PLANTS</b>				
2-63-765-09-02 Transfers to Seed Plants	\$20,000.00	\$0.00	\$0.00	\$0.00
<b>TOTAL-SEED CLEANING PLANT</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>CAPITAL,RESERVES,TFRS</b>				
2-63-762-02-00 Contribution to Capital	\$84,768.00	\$100,823.06	\$24,000.00	\$24,000.00
2-63-762-02-01 Contr. To Reserve-Seed	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL - CAPITAL /RESERVES</b>	<b>\$84,768.00</b>	<b>\$100,823.06</b>	<b>\$24,000.00</b>	<b>\$24,000.00</b>
<b>TOTAL- ASB EXPENDITURE</b>	<b>\$1,240,268.00</b>	<b>\$1,140,975.37</b>	<b>\$1,172,250.00</b>	<b>\$1,177,250.00</b>

Department Name: **Agricultural Service Board**

**2017 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
Polaris Ranger Replacement	\$25,000.00	Unknown	

**2018 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
ASB Truck Replacement	\$40,000.00	unknown	
Flat Deck Trailer Replacement	\$7500.00	unknown	
Cattle Scale ?	?	?	

**2019 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
ASB Truck Replacement	\$40,000.00	unknown	

**2020 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
Tankloader Upgrades	\$20,000.00	none	

**2021 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
Tankloader Upgrades	\$20,000.00	none	
ASB Truck Replacement	\$40,000.00	unknown	

**2022 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
Tankloader Upgrades	\$20,000.00	none	
Spray Truck Upgrades	\$25,000.00	unknown	

**2023 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
ASB Truck Upgrade	\$40,000.00	unknown	
Sprayer Truck Upgrade	\$25,000.00	unknown	

**2024 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
ASB Truck Upgrade	\$40,000.00	unknown	
Sprayer Truck Upgrade	\$25,000.00		

**2025 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
Sprayer Drone	\$50,000.00	none	

**2026 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
Robotic Sprayer	\$100,000.00	none	

**2027 CAPITAL PURCHASE**

ITEM	COST	TRADE-IN	NET
Polaris Ranger	\$24,000.00	unknown	



**SPECIAL PROJECTS**

**ASB Environmental Stream - Municipal Contributions**

Lakeland College Research Project	\$1,000.00
Grazing School For Women/ Regional	\$1,000.00
Newsletters (mailing costs Canada Post)	\$1,000.00
Speakers for meetings	\$ 2,000.00
Facilities/Busing	\$1,500.00
Advertising Meetings	\$ 2,000.00
Awareness tools for water protection and farming BMP's	\$ 450.00

**ASB Administrative Stream - Municipal Contributions**

Rural Routes Supper	\$20,000.00
Municipal Calendars	\$12,000.00
Photo Contest for municipal calendar	\$1,400.00
Radio Ads for Meetings	\$ 4,000.00
Alberta Farm Safety Center, Safety Smarts School Program	\$ 4,000.00
Battle River Watershed Alliance - Invest 50	\$ 2,500.00
Extension Meetings and Tours	\$ 2,000.00

Undesignated (to be determined) \$ 150.00

**Total Project Expenditures \$ 55,000.00**