



## **Municipal District of Wainwright No. 61**

# **DEVELOPMENT OFFICER**

The Municipal District of Wainwright No. 61 is offering an exciting career opportunity with an opening in the position of Development Officer. The incumbent officer is retiring December 31, 2014.

Under the general direction of the Municipal Administrator, the Development Officer is primarily responsible for the matters involving subdivisions, development permits, Alberta Safety Codes Act, gravel pit administration and other land use planning applications. The officer will provide advice on the provision of technical land use planning to Senior Management, Council, the Municipal Planning Commission and other boards and committees.

The successful candidate should possess a minimum of 4-7 years of related municipal development experience, preferably in a rural environment. Education and experience in land use planning would be considered an asset. Furthermore, the successful candidate will exhibit effective interpersonal communications skills and proficiency in an MS Office environment and possess a valid Alberta Class 5 driver's license.

The Municipal District of Wainwright is located in east central Alberta approximately 200 kilometres east of Edmonton.

Applicants may forward their letter of interest and resume prior to 4:30 p.m. on Friday, November 7, 2014 to:

Municipal Administrator  
M.D. of Wainwright No. 61  
717 – 14<sup>th</sup> Avenue  
Wainwright, AB T9W 1B3

Email: [admin@mdwainwright.ca](mailto:admin@mdwainwright.ca)  
Website: [www.mdwainwright.ca](http://www.mdwainwright.ca)

Phone: 780-842-4454

Fax: 780-842-2463

*We appreciate the interest of all applicants, however, only those selected for an interview will be contacted.*