

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 19th, 2004 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Don Sparks, Myron Zajic, Phil Valleau, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Derek Kilbourn from Star Publications was also present.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

Reeve Barss congratulated Clr. MacKay and Clr. Buck on their successful re-election and thanked Clr. Valleau and Clr. Sparks for their dedicated service to the Municipal District of Wainwright No. 61 and noted that the municipality is a better place because of their service.

APPROVAL OF AGENDA

384.04 Moved by Clr. Sparks that the agenda be approved as presented. CARRIED

385.04 Moved by Clr. Zajic that the following items be added to and deleted from the agenda:

Add:

ADOPTION OF PREVIOUS MEETING MINUTES

2. Special Meeting October 5th, 2004

Public Works

- h. CN Fire
- i. Traffic Counts
- j. Fencer

Development

- b. Approved Subdivision NW 25-46-7 W4M
- c. Approved Subdivision Pt. SW 30-45-6 W4M

Administration & Taxation

- k. Ambulance Transition Meeting
- l. Notice of Complaint (discussed in-camera)

IN-CAMERA ISSUES

- 1. Personnel

Delete:

DELEGATIONS

- 1. 10:00 a.m. – Tim Golding re: Weed Issue

CARRIED UNANIMOUSLY

386.04 Moved by Clr. MacKay that the minutes of the regular meeting held September 21st, 2004 and the special meeting held October 5th, 2004 be adopted as written. CARRIED

FINANCE

387.04 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$1,983,984.15 covered by debit memos 675 to 686 and cheques numbered 50082 and 50228-50232 and 50235-50365 be approved and paid and that the payroll payments as per the attached list totaling \$134,094.66 covered by EFT's numbered 900009170 to 900009287 be ratified. CARRIED

388.04 Moved by Clr. Fletcher that the financial statement of receipts and disbursements for the month ending September 30th, 2004 be accepted and incorporated into these minutes. CARRIED

**UNFINISHED
BUSINESS**

**NEW
BUSINESS**

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:13 a.m. to 9:16 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

389.04 Moved by Clr. Fletcher that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB Regional Meeting Agenda for November 5th, 2004 was received and distributed to Council.

390.04 Moved by Clr. Zajic that the Council be authorized to attend the 2004 North East Regional ASB Conference to be held on November 5th, 2004. CARRIED

A copy of the BSE Update from A.A.M.D. & C. was received and distributed to Council.

Public Works

Public Works Superintendent Darrin Newell attended the meeting from 9:00 a.m. to 11:30 a.m. and reported to Council on the activities of the Public Works Department for the past month.

391.04 Moved by Clr. Sparks that the Public Works Superintendent's report be accepted as presented. CARRIED

392.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 be authorized to proceed with the application to the Prairie Grains Road Program for Cadogan Road Paving Phase 4 (4 miles) and that we use Alliant Engineering as our consultant for this project and further that we authorize the Administrator to contact the M.D. of Provost to inquire if they wish to submit a joint application for its adjoining portion of approximately 5 miles. CARRIED

A letter from White Cloud Farms Limited with regard to the back sloping of the gravel pit located on the NE 21-47-5 W4M was received and distributed to Council.

393.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 arrange agreements for any roads that the Municipal District of Wainwright No. 61 maintains outside of the M.D. boundaries and present them to Council for approval. CARRIED

394.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with Council's support with the Scovil Lake Road project. CARRIED

395.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with an amended application to Alberta Transportation for the 2005 Resource Road Program for grading Berg Road (Range Road 61 from Highway #14 north and east to Range Road 55), which is approximately 16 kilometers. CARRIED

396.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with a traffic count for Talisman Road (Twp. Rd. #424 between S.H. #899 and Cadogan Road) and that the Administrator request a cost estimate from EXH Engineering. CARRIED

397.04 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to purchase 4 new scraper tires at a cost of \$3,500 each. CARRIED

The Administrator read aloud a letter from the Deputy Fire Chief of the Chauvin Volunteer Fire Department, Ian Schmidt, and a letter from the Fire Chief of the Village of Chauvin, Gary R. Zunti, with regard to the Chauvin Fire Department responding to a fire on October 14th, 2004 along the railway tracks.

398.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Canadian National Railway addressing the jurisdiction issue with regard to the fire on October 14th, 2004. CARRIED

399.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 add the following two contractors for Fencing under Schedule PW6 in the Municipal District of Wainwright No. 61 Policy Manual:

- Kevin Walters Fencing
- Greenglade Construction

CARRIED

Development

Development Officer Norma Schiefer attended the meeting from 10:30 a.m. to 10:35 a.m. and reported to Council on the activities of the Development Department for the past month.

400.04 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in NW 25-46-7 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in Pt. SW 30-45-6 W4M has been conditionally approved.

Administration and Taxation

The Administrator advised Council that the Organizational Meeting has been scheduled for October 27th, 2004 at 9:00 a.m. in the Council Chambers.

401.04 Moved by Clr. Zajic that the Organizational Meeting be held October 27th, 2004 at 9:00 a.m. in the Council Chambers. CARRIED

A copy of an invitation from Alberta Environment to meet with Council at the Fall 2004 A.A.M.D. & C. Convention was received and distributed to Council.

The Alberta Transportation Meeting at the A.A.M.D. & C. Convention was discussed and it was the consensus of Council to have a representative from Alliant Engineering attend and that the following issues be brought up for submission to the Alberta Transportation Meeting agenda: Thank you for the joint venture S.H. 614, S.H. 883 overlay, more money for S.H. projects and bridge approvals from D.F.O.

A letter from Guy Boutilier, Minister of Municipal Affairs, was received and distributed to Council informing that the 2004 Municipal Sponsorship Grant in the amount of \$23,200.00 was approved for the upgrade to the ventilation system in the main public works shop.

A copy of a letter from Falcon Enterprises, Robert Welch was received and distributed to Council thanking the M.D. of Wainwright No. 61 for the transportation grant.

Plant A New Seed 21st Annual Canadian Student Leadership Conference request for funding was received and distributed to Council. Council discussed this matter and Clr. Zajic advised that he is meeting with the representative for the conference and they will be addressing their request for funding at FCSS. Council requested the Administrator to send a letter to Plant A New Seed 21st Annual Canadian Student Leadership Conference advising them that the funding request will be addressed by FCSS.

A copy of a letter from Jack Hayden, President of the A.A.M.D. & C., was received and distributed to Council with regard to the AAMD&C/AUMA Rural/Urban Cost-Sharing Committee Update.

A copy of a letter from Gerald Rhodes, Executive Director of the A.A.M.D. & C., was received and distributed to Council with regard to the A.A.M.D. & C. Resolutions Procedure Review Committee and a Resolutions Procedure Review Survey is to be completed and returned to the A.A.M.D. & C. by the Administrator.

A copy of the September 17th to October 8th, 2004's Contact from the A.A.M.D. & C. was received and distributed to Council.

402.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 appoint Meyers Norris & Penny as their auditors for 2004, 2005 & 2006 at the following rates:

2004 – Financial Statements & FIR \$15,925
2005 – Financial Statements & FIR \$16,725
2006 – Financial Statements & FIR \$17,560

CARRIED

403.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sign the Communication Tower Lease Agreement (8-42-4 W4M) with Altalink for a 5-year term and that the one time sum of \$1,200 for administration be paid. CARRIED

The Administrator advised that the Ambulance Transition meeting would be held November 1st, 2004 at the Wainwright Communiplex. Clr. Fletcher, Clr. MacKay and Administrator Kelly Buchinski to attend on behalf of the Municipal District of Wainwright No. 61.

Protection to Persons and Property

A copy of a letter from David G. Zayonce, Fire Chief of the Wainwright Fire Department was received and distributed to Council with regard to rural emergencies within Fire Districts 4 & 5 advising East Central Regional Dispatch Centre (E911) on the procedure for dispatching Rural Fire Chiefs.

Administrator advised Council that the Joint Emergency Protection Program (JEPP) is due November 15th, 2004. There are no submissions at this time.

A copy of a memo from Administrator Kelly Buchinski and Tax Clerk Karen Steele was received and distributed to Council with regard to the emergency services response boundaries meeting held September 7th, 2004.

404.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the creation of an additional emergency service zone for ambulance response and that the new area would encompass from Township Road 420 and Range Road 41 north to Township Road 462 and further that this area be referred to as the Edgerton West District with Wainwright Ambulance as the EMS response and that the residents in the remaining East District remain unchanged with the Chauvin Ambulance responding to calls. CARRIED

Discussion was held with regard to the fire boundaries and the consensus of Council was to leave them as they are.

Municipal Property

Health & Social Services

Environment

Recreation & Community Services

BYLAWS

PAYSHEETS

405.04 Moved by Clr. MacKay that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

- 406.04 Moved by Clr. Valleau that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Support Services, Wainwright Waste to Energy Authority & Dispatch, Ambulance/E911 & Dispatch, Assisted Living, Community Health Foundation and Northern Lights Library Systems. CARRIED
- Reeve Barss handed out watches in accordance with the Municipal District of Wainwright No. 61 policy to Clr. Buck, Clr. MacKay and Clr. Zajic for their 3 years of service.
- 407.04 Moved by Clr. Fletcher that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (11:15 a.m.)
- 408.04 Moved by Clr. Buck that Council reconvene to the regular meeting. CARRIED (11:40 a.m.)
- 409.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to obtain a legal opinion from Brownlee LLP with regard to the Notice of Complaint filed by the Health Sciences Association of Alberta against the Municipal District of Wainwright No. 61 to the Alberta Labour Relations Board. CARRIED
- 410.04 Moved by Clr. Sparks that this meeting be adjourned. CARRIED (11:41 a.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)