

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 19th, 2005 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Derek Kilbourn from Star Publications attended the meeting.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

121.05 Moved by Clr. MacKay that the agenda be approved as presented. CARRIED

122.05 Moved by Clr. Zajic that the following items be added to the agenda:

Add:

Public Works:

j. Construction Plan

Administration & Taxation:

s. Lodge Requisition

IN-CAMERA ISSUES

2. Gravel

CARRIED UNANIMOUSLY

123.05 Moved by Clr. Buck that the minutes of the regular meeting held March 15th, 2005 be adopted as written. CARRIED

FINANCE

124.05 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$2,007,988.93 covered by debit memos 726 to 732 and cheques numbered 51008-51010 and 51130-51142 and 51145-51304 be approved and paid and that the payroll payments as per the attached list totaling \$127,733.01 covered by EFT's numbered 900009704 to 900009801 be ratified. CARRIED

125.05 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending March 31st, 2005 be accepted and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:15 a.m. to 9:45 a.m. 2:40 p.m. to 2:50 p.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

126.05 Moved by Clr. Scribner that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB Minutes of April 12th, 2005 was received and distributed to Council.

ASB Business Plan – referred to the next council meeting

127.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 authorize a 2005 Agricultural Appreciation Event with a budget of approximately \$10,000 and

appoint Agricultural Fieldman James Schmidt, Clr. Fletcher and one Councillor from the Agricultural Service Board to sit on this committee. CARRIED

- 128.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to proceed with the purchase of 500 Municipal Calendars. CARRIED

Council discussed the ASB Survey Results.

Agricultural Fieldman advised Council that the Water Treatment Grant for Ribstone from PFRA in the amount of \$11,667.00 has been approved.

- 129.05 Moved by Clr. Buck that the Municipal District of Wainwright be authorized to sign the agreement for the Water Treatment Grant for Ribstone from PFRA in the amount of \$11,667.00. CARRIED

Council discussed opening the Ribstone Tankloader. It was the consensus of Council to obtain a legal opinion with regard to posting the PH levels noting that the water is non-potable only and is to be used for spraying only.

Wainwright Chamber of Commerce representatives Alex Heath, Past President, Jim McKinnon, President and Kevin Towers, Treasurer gave Council a handout and a brief synopsis on the Tourist Information Centre's operation and costs. They advised they are interested in forming a committee to set long term goals and would like a representative from the M.D. of Wainwright No. 61 Council to sit on this committee. They also requested funding for the Tourist Information Centre for 2005.

Public Works

Public Works Superintendent Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

- 130.05 Moved by Clr. Scribner that the Public Works Superintendent's report be accepted as presented. CARRIED

A copy of a letter from R.W. Cameron, PFRA was received and distributed to Council explaining why Phase 4 of the Cadogan Road was not funded.

- 131.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proceed with tendering for the Cadogan Road paving on the last 4 miles to the M.D. of Provost #52 boundary. CARRIED

A copy of a letter from Dr. Lyle Oberg, Minister of Transportation was received and distributed to Council advising that the Alberta Government cost-shared grant funding that is provided under the Infrastructure and Transportation programs have been approved:

- ❖ Rural Transportation Grant – the 2005 grant in the amount of \$442,373
- ❖ Streets Improvement Program – the 2005 grant is the amount of \$15,966

In reply to Council's letter dated March 17th, 2005, Talisman Energy advised that for safety reasons they would be implementing training programs and reminders to the various parties that use the approaches located on Township Road 42.4 (also known locally as Terminal Road) and approximately 4 km east of Secondary Highway 899.

- 132.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase the 815F Packer from Finning for a cost of \$344,000 with 5 year warranty less the trade-in of the 1978 Cat 815 Compactor S/N 91P1578 for \$73,842 for a net difference of \$270,158 plus applicable taxes. CARRIED

- 133.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a bill for the Reclamation of Road Allowance NE 17-45-7 W4 to the contractor that crushed gravel at this pit. CARRIED

Public Works Superintendent Darrin Newell opened the following tenders for fuel @ 10:00 a.m.

| | Regular Unleaded Cents/Litre | Clear Diesel Cents/Litre | Marked Diesel Cents/Litre |
|---|------------------------------------|-----------------------------|---------------------------------|
| U.F.A. Wainwright/Edgerton Card | 75.96 | 68.79 | 59.16 |
| IRMA CO-OP | 80.4 | 73.2 | 63.6 |
| GOODALL MOTORS | | | 63.2 |
| IMPERIAL OIL- Wainwright Card Delivered | 77.4 74.7 | 69.6 | 54.6 |
| EASTALTA CO-OP – Vermilion | 80.4 | 73.2 | 63.6 |

Note: above prices include G.S.T.

135.05

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 accept the following fuel tenders for May 1st, 2005 to April 30th, 2006 and that we discontinue use of our fuel storage tanks in the Wainwright yard: for the 2005/2006 term:

Cardlock

- Regular Unleaded – U.F.A.
- Clear Diesel – U.F.A.
- Marked Diesel – U.F.A.

Delivered

- Marked Diesel – IMPERIAL OIL

CARRIED

Clr. Fletcher declared an interest in the next agenda item and left the Council Chambers (11:10 a.m.)

136.05

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 award a 10% increase to Pro Rock Specialized Aggregates Inc. for gravel crushing making the rates as follows:

| | |
|--|--------|
| ❖ ¾ inch road gravel without jaw crusher | \$2.20 |
| ❖ Jaw crusher when used with other equipment | \$0.38 |
| ❖ 5/8 inch road crush add to price | \$0.33 |

CARRIED

137.05

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Pro Rock Specialized Aggregates Inc. to crush up to 10,000 cubic yards of ¾" gravel in the (Hayden) gravel pit located in the S 32-46-6 W4M for a cost of \$4.60 a cubic yard.
CARRIED

Clr. Fletcher returned to the Council Chambers at 11:30 a.m.

138.05

Moved by Clr. MacKay that the following item be added to the agenda:

Public Works:

k. Contractor's Rates

CARRIED UNANIMOUSLY

139.05

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to increase the M.D. contractor's rates by 10% for 2005. CARRIED

140.05

Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 Construction Plan be amended as follows:

- ❖ LR#12 has been delayed and proceeding with LR#3 instead
- ❖ LR#14 remove 10 days
- ❖ LR#4 add 10 days

CARRIED

Development

Development Officer Janice Ewasiw attended the meeting from 1:20 p.m. to 1:45 p.m. and reported to Council on the activities of the Development Department for the past month.

- 141.05 Moved by Clr. Fletcher that the Development Officer's report be accepted as presented. CARRIED

Subdivision located in E ½ 24-47-7 W4M - information only.

- 142.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 have no objections to the subdivision located in NW 6-46-8 W4M subject to 17' road widening dedication. CARRIED

Subdivision located in NE 7-44-6 W4M - information only and noting that Bill Dolman from Municipal Planning Services (Alberta) Ltd. would like to see a water report when available.

A copy of the MPC Minutes of March 17, 2005 were received and distributed to Council.

- 143.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with cancellation of Road Plan 3926CL in SW 9-44-2 W4M. CARRIED

A copy of a letter from Alberta Environment, Regulatory Approvals Centre was received and distributed to Council advising that the transfer of the environmental permit holder of the gravel pit located in the NW 17-41-4 W4M from the Municipal District of Wainwright No. 61 to Black Creek Cattle Company Limited has been approved.

- 144.05 Moved by Clr. Scribner that the annual Clear Lake meeting be held on May 23, 2005 @ 10:00 a.m. at the Arm Lake Club House. CARRIED

- 145.05 Moved by Clr. Buck that the following item be added to the agenda:

Development

- i. Survey Pins NE 36-44-3 W4M

CARRIED UNANIMOUSLY

- 146.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to caveat said lands and pay landowners 75% of monies due to the Survey & Construction Work agreement on N ½ 31-44-2 W4, S ½ 6-45-2 W4; SE 36, E ½ 25, E ½ 24, E ½ 13-44-3 W4 and SW 31, W ½ 19, W ½ 18-44-2 W4 with the balance being paid when the survey pin in the NE 36-44-3 W4 is confirmed to be in the correct place. CARRIED

Administration and Taxation

- 147.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 lower their flags to half-mast on April 28th, 2005 to mark the National Day of Mourning. CARRIED

- 148.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proclaim the week of June 6 to 12th, 2005 Seniors' Week. CARRIED

- 149.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to laser the remaining 23 M.D. shaped plaques for a cost of \$21.70 per plaque and once the M.D. shaped plaques are depleted to use the Alberta shaped Plaques with the countersunk medallion for all occasions. CARRIED

- 150.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 dissolve our membership in BRAED. MOTION DEFEATED

- 151.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sponsor the Wainwright Chamber of Commerce Information Tourist Booth in the amount of \$2,500.00 and decline being on their Information Tourist Booth Committee. CARRIED

- 152.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to enter into an Airport Operating Agreement with the Town of Wainwright effective

January 1st, 2005. CARRIED

A copy of Wainwright & District Ambulance Society 2005 funding request was received and distributed to Council.

Council requested the Wainwright & District Ambulance Society 2005 funding request of an addition \$8.00 per capita be forwarded to 2005 budget.

A copy of a letter from Alberta Municipal Affairs Minister, Rob Renner, was received and distributed to Council advising that the Regional Partnerships Initiative Implementation grant in the amount of \$110,000 to enable the East Central E911 partnership has been approved.

153.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to cancel the following receivable accounts:

- #494 - \$231.13
- #241 - \$392.65

CARRIED

154.05 Moved by Clr. Wilkinson that the Budget Meeting be scheduled for May 18th, 2005 at 9:00 a.m. in the Council Chambers. CARRIED

155.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to sponsor the Communities in Bloom 2005 Project "Banners for Highway 14 in Wainwright" in the amount of \$3,265.75 plus G.S.T. CARRIED

156.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the following amendments to the 2005 policy manual:

Reads:

6.4.24 Liability Insurance

All contractors hired by the M.D. are required to carry public & commercial liability insurance of at least \$2,000,000. Proof of insurance must be provided to the Construction Foreman and must be filed with the M.D. Payroll Clerk before any work for the M.D. is undertaken.

6.6.6 Liability Insurance

All Gravel Hauling Contractors hired by the M.D. are required to carry public and commercial liability insurance of at least \$2,000,000. Proof of insurance must be provided to the Construction Foreman and must be filed with the M.D. Payroll Clerk before any work for the M.D. is undertaken. Contractors will be required to sign a form (PW 14) ensuring that the insurance coverage is valid for the entire gravelling season and that the M.D. shall be notified immediately of cancellation or changes to the insurance policy. The payroll clerk shall notify the Public Works Superintendent of any gravel contractors that are not in compliance with this section by March 31 of each year. Gravel Hauling Contractors will not be eligible to work for the M.D. without proof of insurance as per this section.

Amendment:

6.4.24 Liability Insurance

All contractors hired by the M.D. are required to carry public & commercial liability insurance of at least \$2,000,000 and name the M.D. of Wainwright No. 61 as an additional insurer while the contractor is working on behalf of the municipality. Proof of insurance must be provided to the Construction Foreman and must be filed with the M.D. Payroll Clerk before any work for the M.D. is undertaken.

6.6.6 Liability Insurance

All Gravel Hauling Contractors hired by the M.D. are required to carry public and commercial liability insurance of at least \$2,000,000 and name the M.D. of Wainwright No. 61 as an additional insurer while the contractor is working on behalf of the municipality. Proof of insurance must be provided to the Construction Foreman and must be filed with the M.D. Payroll Clerk before any work for the M.D. is undertaken. Contractors will be required to sign a form (PW 14) ensuring that the insurance coverage is valid for the entire gravelling season and that the M.D. shall be notified immediately of cancellation or changes to the insurance policy. The payroll clerk shall notify the Public Works Superintendent of any gravel contractors that are not in compliance with this section by March 31 of each year. Gravel Hauling Contractors will not be eligible to work for the M.D. without proof of insurance as per this section.

CARRIED

157.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to have Stafford Plumbing and Heating Limited replace the Administration Building Boiler for a cost of \$12,789.00 plus applicable taxes. CARRIED

158.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to have Jas and Associates Ltd. appeal the denied G.S.T. refund claimed June 30th, 2001 and that all costs of the appeal be the responsibility of Jas and Associates. CARRIED

159.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 approve the East Central 911 Bylaw and Society Application as presented. CARRIED

A copy of the 2005 Provincial Budget Highlights was received and distributed to Council, noting the Municipal District of Wainwright No. 61 will be entitled to \$4,017,885 for infrastructure projects over the next five years.

160.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 proclaim the week of May 8 to 14, 2005 Building Safety Week. CARRIED

161.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to negotiate to purchase the following Federal Properties if they become available for sale:

- SE 36-44-7 W4M 1.75 acres
- SW 31-44-6 W4M 26.74 acres
- NW 30-44-7 W4M 44.38 acres
- SW 30-44-6 W4M 75.75 acres
- NW 19-44-6 W4M 27.75 acres

CARRIED

Lodge Requisition – forward to the 2005 budget file.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Recreation & Community Services

162.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to allow the 2nd Wainwright Brownies Unit to use Riverdale Mini Park Clubhouse in April with the condition that they provide a Certificate of Insurance for a minimum of \$2 million liability. CARRIED

BYLAWS

Bylaw No. 1423 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of prohibiting or regulating the burning of stubble within the Municipal District of Wainwright No. 61.

163.05 Moved by Clr. MacKay that Bylaw No. 1423 pass the first reading. CARRIED

- 164.05 Moved by Clr. Wilkinson that Bylaw No. 1423 pass the second reading. CARRIED
- 165.05 Moved by Clr. Zajic that Bylaw No. 1423 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY
- 166.05 Moved by Clr. Scribner that Bylaw No. 1423 pass the third and final reading. CARRIED

PAYSHEETS

- 167.05 Moved by Clr. Scribner that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

- 168.05 Moved by Clr. Scribner that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Support Services, Wainwright Waste to Energy Authority & Dispatch, Ambulance/E911 & Dispatch, Supportive Housing, Community Health Foundation and Northern Lights Library Systems. CARRIED
- 169.05 Moved by Clr. Wilkinson that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (3:30 p.m.)
- 170.05 Moved by Clr. Fletcher that Council reconvene to the regular meeting. CARRIED (3:45 p.m.)
- 171.05 Moved by Clr. MacKay that this meeting be adjourned. CARRIED (3:45 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)