

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 20th, 2005 commencing at 9:00 a.m.

Present: Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

353.05 Moved by Clr. Buck that the agenda be approved as presented. CARRIED

354.05 Moved by Clr. Fletcher that the following items be added to the agenda:

Public Works

- i. Stop Sign NE of NE 11-45-5 W4M
- j. Paving Committee

Administration & Taxation

- h. F.C.S.S. – Proclamation for Early Intervention Awareness
- i. Sewage Committee Nomination for A.A.M.D & C.

Recreation & Community Services

- a. Firewood Compound – Arm Lake

CARRIED UNANIMOUSLY

355.05 Moved by Clr. Zajic that the minutes of the regular meeting held August 16th, 2005 be adopted as written. CARRIED

FINANCE

356.05 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$795,966.41 covered by debit memos 761 to 768 and cheques numbered 51871 and 52021-52039 and 52042-52183 be approved and paid and that the payroll payments as per the attached list totaling \$238,702.16 covered by EFT's numbered 900010380 - 900010578 be ratified. CARRIED

357.05 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending August 31st, 2005 be accepted and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:15 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

358.05 Moved by Clr. MacKay that the Agricultural Fieldman's report be accepted as presented. CARRIED

The Agricultural Fieldman advised that the Municipal Calendar selections have been narrowed down and they are now requesting Council's input toward final choices.

A copy of a letter from Smoky Lake County with regard to jointly lobbying the Provincial Government to develop and implement a grasshopper program was received and distributed to Council.

Consensus of Council was not to attend the meeting in Smoky Lake on September 28th, 2005 with regard to the implementation of a grasshopper program.

A copy of the Preliminary Summary of the Ribstone Arsenic Study was received and distributed to Council for information purposes.

Public Works

Public Works Superintendent Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

359.05 Moved by Clr. Fletcher that the Public Works Superintendent's report be accepted as presented. CARRIED

The Administrator advised Council that Cadogan Road Phase IV paving schedule might be delayed because the contractor, Carmacks Construction is behind.

A copy of Alberta Transportation's status of bridge list requests for the municipality was received and distributed to Council.

360.05 Moved by Clr. Scribner that the Alberta Transportation bridge list be accepted as presented with the removal of BF 13033 Ribstone Creek, Ribstone SW 12-44-2 W4M. CARRIED

Council requested that the Administrator set up a meeting with White Cloud Farms to discuss the gravel issue located at NE 21-45-5 W4M. Meeting to be set on site on Monday September 26th, 2005 @ 8:00 a.m. with Reeve Barss, Clr. Zajic, Administrator Kelly Buchinski, Public Works Superintendent Darrin Newell and Clayton Tondu to discuss gravel concerns and what direction to proceed. Committee to draft a new agreement with the implementation of a winter crush hauled to different locations. Once the agreement is drafted the agreement will be faxed out to all Councillors for authorization and to be ratified at the next meeting.

Sgt. Steve Visnoski and Cpl. Jim Moran from the RCMP attended Council from 9:45 a.m. to 10:05 a.m. to see what issues Council would like to be addressed at the A.A.M.D. & C. annual meeting. Council concerns were the need for more officers because of running stop signs and speeding in the rural community. All issues were discussed along with concerns about crystal meth and Council thanked the police for the D.A.R.E. program and their general policing.

John Hillary from the Safety Codes Council attended Council from 10:30 a.m. to 11:20 a.m. and gave a presentation and a handout to Council with regard to the background on the Safety Codes Council, Alberta's Safety System, Why Become Accredited, Accreditation Choices, How to Become Accredited, Support for Accredited Municipalities, Legislative Framework, Administering the Safety Code Act and Contact Information. The Introduction to Municipal Accreditation was left with Council for their information and for them to make their decision as to what would be best for the municipality. Mr. Hillary also advised that there are sample contracts and templates available and that the Safety Council will provide help to get the municipality into the accredited world if they choose.

Clrs. Zajic and Fletcher brought forward concerns with regard to the surface condition on S.H. 614. It was the consensus of Council to have the Administrator set up a meeting with Alberta Transportation in Vermilion with Clr. Zajic, Clr. Fletcher, Reeve Barss, Public Works Superintendent Darrin Newell and Administrator Kelly Buchinski to discuss concerns and possible solutions to S.H. 614 surface condition.

361.05 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to purchase an additional 2,500 cubic yards of ¾ inch crushed gravel for a cost of \$7.50 from Wowdzia Trucking Ltd. and that the Municipal District of Wainwright No. 61 supply the scale loader. CARRIED

The Public Works Superintendent handed out a copy of the following quotes:

Sanding Truck Box Pricing

- Danco Equipment \$21,000.00
- Weldco Beals \$27,810.00
- Prairie Hydraulics \$22,544.00

Grader Pricing with trade of a 2002 140H Cat:

- Finning (143H) with attachments \$110,628.00
- Brandt (773D) with attachments \$110,600.00
- Redhead (Volvo 726B) \$ 54,000.00

Note: The Volvo didn't meet specs and was not comparable to the John Deere or Cat Grader.

362.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2006 773D John Deere Grader for a cost of \$110,600 plus applicable tax from Brandt. CARRIED

363.05 Moved by Clr. Buck that the Municipal District of Wainwright No.61 be authorized to put fenders on the 2006 773D John Deere Grader for an approximate cost of \$4,000. CARRIED

364.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase a sanding truck box for a cost of \$21,000 plus applicable tax from Danco. CARRIED

365.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 authorize the installation of the following stop sign in accordance with Bylaw #1334 and that this sign be added to Appendix A of Bylaw #1334:

- NE of NE 11-45-5 W4M CARRIED

366.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to set up a Special Meeting to discuss paving projects on October 17th, 2005 at 9:00 a.m. in Council Chambers. CARRIED

Development

Development Officer Janice Ewasiw attended the meeting from 10:30 a.m. to 11:20 a.m. and from 11:45 a.m. to 12:01 p.m. and reported to Council on the activities of the Development Department for the past month.

367.05 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in NW 33-44-4 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in Lot 1, Block 1, Plan 812 2917 (NW 1-44-5 W4M Clear Lake) has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in Pt. E ½ 24-47-7 W4M has been conditionally approved.

A letter was received and distributed to Council from Town of Wainwright advising that the subdivision located in NE 32-44-6 W4 has been conditionally approved.

368.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in Pt. SE 30-46-6 W4M subject to reserves due for the second parcel out and an approach to the proposed parcel. CARRIED

369.05 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in SE 2-48-10 W4M. CARRIED

370.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in SW 6-45-6 W4M (Town of Wainwright). CARRIED

371.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 proceed with the road closure Road Plan 166CL adjacent to the NE 34-46-7 W4M. CARRIED

372.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 retain ownership on Road Plan 842 0287 diversion in the SE 3-47-7 W4M. CARRIED

A copy of the MPC minutes dated August 30th, 2005 were received and distributed to council.

Municipal accreditation (information from SCC) was forwarded to a future meeting.

Administration and Taxation

The Administrator advised Council that the Organizational Meeting has been scheduled for October 19th, 2005 at 9:00 a.m. in the Council Chambers.

A copy of the Agenda for the Association of Municipal Districts & Counties District 5 Meeting scheduled for October 3rd, 2005 in Glendon hosted by the M.D. of Bonnyville was received and distributed to Council.

373.05 Moved by Clr. Wilkinson that the Councillors and Municipal Administrator for the Municipal District of Wainwright No. 61 be authorized to attend the District 5 Meeting on October 3rd, 2005 at Glendon hosted by the M.D. of Bonnyville. CARRIED

As a way of celebrating Alberta's 100th year, the Minister of Municipal Affairs, Rob Renner, sent a letter and a painting for the Municipal District of Wainwright No. 61.

A copy of a letter from Falcon Enterprises, Robert Welch, was received and distributed to Council thanking the M.D. of Wainwright No. 61 for the transportation grant.

A copy of the Safety Council meeting minutes of August 18th, 2005 were received and distributed to Council.

374.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the following amendments to the 2005 policy manual:

Reads:
Apprentice Fees

The M.D. of Wainwright will fund trade course and book fees for up to two M.D. employees per year to a maximum of \$500.00 for each employee. Confirmation of the employee passing the course must be provided before payment will be made. Those employees interested in enrolling in a trade apprentice program shall make an application for funding to their supervisor by December 15th in the year before their course is scheduled to start. The supervisor shall then forward the application(s) to the Municipal Administrator for approval.

Employees receiving M.D. funding for their courses and books are expected to work for the M.D. during their apprentice program.

Amendment:
The M.D. of Wainwright will fund trade course and book fees for up to two M.D. employees per year to a maximum of **\$1,000.00** for each employee. Confirmation of the employee passing the course must be provided before payment will be made. Those employees interested in enrolling in a trade apprentice program shall make an application for funding to their supervisor by December 15th in the year before their course is scheduled to start. The supervisor shall then forward the application(s) to the Municipal Administrator for approval.

Employees receiving M.D. funding for their courses and books are expected to work for the M.D. during their apprentice program.

CARRIED

375.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to remove the following two vehicles off of the fixed asset register:

- 1961 Chevy 3-Ton S/N 1C6303610029E
- 1989 Ford F250 S/N 2FTHF25HVKCA16505

CARRIED

376.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 proclaim September 26th to October 1st, 2005 as Early Years – Early Intervention Awareness Week and authorize Reeve Barss to sign the Proclamation on behalf of the municipality. CARRIED

377.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to nominate Clr. Wilkinson to sit on the Sewage Standards of Practice Working Group, a committee of the Government of Alberta. CARRIED

A copy of the A.A.M.D. & C.’s Contact was received and distributed to Council.

Protection to Persons and Property

A copy of the Terms and Conditions Governing the Alberta Joint Emergency Preparedness Program (JEPP) and Application Instructions with a deadline of October 15th was received and distributed to Council.

Copies of the New Water Truck Chassis quotes for the Wainwright Fire Department were received as follows:

- Glover International \$60,100
- First Truck Freightliner \$65,050

The following options were also priced in as an addition:

- Transferring the water tank over \$2,000 (approx.)
- Flood Lighting package for Deck \$ 600 (approx.)

The Administrator advised Council that the Wainwright Fire Department will order the 2006 Water Truck Chassis with the above option from Glover International for a cost of \$62,700.00 plus applicable tax.

- 378.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 approve the purchase of a 2006 Water Truck Chassis from Glover International for a cost of \$62,700.00 plus applicable tax. CARRIED

Municipal Property

A copy of a letter from Don Oslanski was received and distributed to Council requesting to lease the land south of the Town of Wainwright.

- 379.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to send a letter to Don Oslanski advising that the municipality will continue to rent the land located in the W ½ 30-44-6 W4M on an interim basis only until it is determined what the Municipal District of Wainwright No. 61 has planned for this property. CARRIED

Health & Social Services

Environment

A copy of a letter from the Village of Edgerton was received and distributed to Council expressing their appreciation to the municipality for their recognition of the continuous problem around the waste bins disposal site.

Recreation & Community Services

Clr. Wilkinson advised Council on concerns with regard to the usage of firewood at Arm Lake. Council requested Public Works Superintendent and Clr. Wilkinson to obtain quotes for a chain link fence to build a firewood compound at Arm Lake and to bring quotes back to the next Council meeting.

BYLAWS

PAYSHEETS

- 380.05 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

- 381.05 Moved by Clr. MacKay that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation and Northern Lights Library Systems. CARRIED
- 382.05 Moved by Clr. MacKay that this meeting be adjourned. CARRIED (1:00 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)

