

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 22nd, 2005 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Derek Kilbourn from Star Publications was also present from 1:00 p.m. until 2:20 p.m.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

425.05 Moved by Clr. Zajic that the agenda be approved as presented. CARRIED

426.05 Moved by Clr. Scribner that the following items be added to the agenda:

DELEGATIONS

3. Chris Christensen – 11:30 a.m.

Public Works

- f. Gravel Crush
- g. Stockpile Security
- h. Feasibility Study Update
- i. Talisman Road

Administration

- m. Youth Initiatives
- n. Police College
- o. Economic Development

IN-CAMERA ISSUES

1. Wage Review

CARRIED UNANIMOUSLY

427.05 Moved by Clr. Buck that the minutes of the special meeting held October 17th, 2005, the minutes of the regular meeting held October 18th, 2005 and the minutes of the organizational meeting held October 19th, 2005 be adopted as written. CARRIED

FINANCE

428.05 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$1,363,439.72 covered by debit memos 778 to 785 and cheques numbered 52021 and 52359-52369 and 52376-52519 be approved and paid and that the payroll payments as per the attached list totaling \$136,837.09 covered by EFT's numbered 900010690 – 900010784 be ratified. CARRIED

429.05 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending October 31st, 2005 be accepted and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

**NEW
BUSINESS**

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:20 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

430.05 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB Minutes dated November 1st, 2005 was received and distributed to Council.

431.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 support Philip and Charmaine Leggett of Leggett Farms application for the 100 Year Farm Family Award as recommended by the A.S.B. CARRIED

432.05 Moved by Clr. Zajic that Clr. Fletcher represent the M.D. of Wainwright No. 61 on the Agricultural Service Board. CARRIED

433.05 Moved by Clr. MacKay that Clr. Fletcher be appointed as the Chair on the Agricultural Service Board. CARRIED

434.05 Moved by Clr. Fletcher that the M.D. of Wainwright No. 61 ratify Keith Brower as the new farm member for the Agricultural Service Board. CARRIED

435.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Administrator, the members of the Agricultural Service Board and the Councillors to attend the 2006 Provincial Agricultural Service Board Conference from January 31st to February 3rd, 2006 in Edmonton. CARRIED

Public Works

Public Works Superintendent Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

436.05 Moved by Clr. Scribner that the Public Works Superintendent's report be accepted as presented. CARRIED

437.05 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 authorize the installation of the following yield sign in accordance with Bylaw #1334 and that this sign be added to Appendix A of Bylaw #1334:

- NE of NE 22-47-8 W4M

CARRIED

A copy of a letter and invoice from Alliant Engineering was received and distributed to Council with regard to BF 13597.

A copy of a letter from Alliant Engineering was received and distributed to Council with regard to a scope change request for BF 13597.

A copy of a letter and invoice from Alliant Engineering was received and distributed to Council with regard to BF 06688.

A copy of a letter from Alliant Engineering was received and distributed to Council with regard to a scope change request for BF 06688.

438.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Alliant Engineering to proceed with the scope change for BF 13597 and BF 06688 and that we submit the resulting additional costs to Alberta Transportation for GAP funding. CARRIED

A copy of a letter from Lyle Oberg, M.D., Minister of Infrastructure and Transportation was received and distributed to Council with regard to heavy construction equipment being eligible under AMIP.

Council discussed the paving of South Chauvin Road under the Resource Road Program.

439.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to apply to the Resource Road Program for funding for the paving, instead of grading, of South Chauvin Road. CARRIED

440.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Public Works Superintendent, Darrin Newell to negotiate a gravel crush at NE 21-45-5 W4M with Ferbey Sand & Gravel Limited and bring back a draft agreement to the next meeting. CARRIED

441.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize Public Works Superintendent, Darrin Newell to investigate stockpiling gravel in Division 2 and 3 at approximately 25 to 30 miles apart and negotiating an agreement with landowners for these stockpiles and bring back his recommendation to the next Council meeting. CARRIED

The Administrator, Kelly Buchinski updated Council with regard to the Feasibility Study and also advised that Alliant Engineering is working on numbers based on cold mix versus paving and that the 10 year plan will be presented at the next Council meeting.

442.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hire Alliant Engineering to obtain a cost analysis of rebuilding Talisman Road of approximately 4.5 miles straight west to Cadogan Road. CARRIED

Development

Development Officer Janice Ewasiw attended the meeting from 10:10 a.m. to 10:50 a.m. and 2:45 p.m. to 2:48 p.m. and reported to Council on the activities of the Development Department for the past month.

443.05 Moved by Clr. Fletcher that the Development Officer's report be accepted as presented. CARRIED

A letter was received and distributed to Council from the Town of Wainwright advising that the subdivision located in Pt. SW 6-45-6 W4M has been conditionally approved.

444.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in NW 22-44-2 W4M subject to removal of an approach. CARRIED

445.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in NW 35-44-5 W4M subject to a 17' road dedication and an approach. CARRIED

446.05 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in SW 17-46-9 W4M subject to a 17' road dedication. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the fees for subdivision endorsements will increase effective January 1, 2006.

447.05 Moved by Clr. Wilkinson the Municipal District of Wainwright No. 61 accept the fees for subdivision endorsements increase effective January 1, 2006. CARRIED

A copy of the MPC minutes dated November 1st, 2005 and November 8th, 2005 were received and distributed to council.

A copy of a Memorandum was received and distributed to Council from Development Officer, Janice Ewasiw, regarding pipeline road crossings. Council discussed the issues and the consensus of Council was to review policy with regard to pipeline road crossing at policy time.

448.05

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the consolidation of Ribstone Lots 12 & 13 and Queen Street with Queen Street being sold at a cost of \$250.00 to the interested party and with survey costs to be split 50/50 between the M.D. and interested party and that we proceed with advertising as per Section 70 of the Municipal Government Act 2000 and amendments. CARRIED

Administration and Taxation

A copy of the summary of the AAMD&C Executive Review Committee Report, Recommendations & Toolkit dated November 2005 was received and distributed to Council.

A copy of the summary of the AAMD&C Government Responses to the Spring 2005 Resolutions was received and distributed to Council.

A copy of the AAMD&C Reeve Meeting minutes dated November 14, 2005 was received and distributed to Council.

A copy of a letter from Rob Renner, Minister of Alberta Municipal Affairs was received and distributed to Council advising that our municipal partnership with the Town of Wainwright has been approved for an enhanced grant of \$188,000. including the 25 percent inter-municipal bonus.

449.05

Moved by Clr. Scribner that the CAO's evaluation be scheduled for December 20, 2005 in the Municipal District of Wainwright No. 61 's Council Chambers. CARRIED

450.05

Moved by Clr. Fletcher that the office of the Municipal District of Wainwright No. 61 be closed during the Christmas Holidays from 4:30 p.m. on December 23, 2005 until 8:30 a.m. January 2, 2006 with the exception of the Administration Office being open December 30th, 2005; and furthermore, an overtime rate of one and one-half times the regular wage for all hours worked be applicable to Public Work's personnel who work during this time. CARRIED

PUBLIC HEARING

Present at the hearing were Bob Barss, Doug Fletcher, Oscar Buck, Ted Wilkinson, Brad Scribner, Kevin MacKay, Kelly Buchinski, Bonnie Milton, Janice Ewasiw, Darrin Newell, Duane Evans, Debbie Welch, Rick Myers, Mary and Grant Lambert.

The public hearing was called to order at 11:00 a.m.

The purpose of the hearing was to hear any public concerns with respect to the proposed Bylaw No. 1434 which is a bylaw proposing an amendment to the Land Use Bylaw No. 1318 by changing the Land Use Designation of Pt. SE 17-45-7 W4 containing approximately 10.00 acres from Agricultural District to Country Residential District as shown on the attached Schedule "A".

Reeve Barss asked if there were any written submissions. There were none

Reeve Barss asked if there were any oral submissions. There were none.

451.05

Moved by Clr. Fletcher adjourned the hearing at 11:05 a.m. CARRIED

The regular council meeting reconvened at 11:05 a.m.

Mircea Pancuik attended Council at 11:05 a.m. to give a verbal and written presentation on behalf of the Northern Lights Library System.

Council presented Chris Christensen with a plaque for his five years of service as a farm member on the Agricultural Service Board.

A copy of a letter was received and distributed to Council regarding Fine Revenue Amendments under the Traffic Safety Act.

A copy of a letter from Alberta Alcohol and Drug Abuse Commission (AADAC) was received and distributed to Council regarding public information sessions on the Smoke-Free Places Act.

A copy of a letter from Beaver County was received and distributed to Council regarding rural broadband service. Administrator to obtain more information with regard to rural broadband service for the next Council meeting.

452.05 Moved by Clr. Zajic that Clr. Scribner, Administrator Kelly Buchinski and Public Works Superintendent Darrin Newell be appointed to the Airport Committee. CARRIED

A copy of the Town of Wainwright's Economic Development Bylaw No. 2005-14 and Economic Development Agreement were distributed to Council.

453.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Economic Development Agreement with the Town of Wainwright and that Clr. Wilkinson be appointed to the Economic Development Board to represent the Municipal District of Wainwright No. 61. CARRIED

A copy of the Safety Council meeting minutes of October 19th, 2005 were received and distributed to Council.

The Administrator advised Council that the Occupational Health and Safety had done a second inspection of the M.D.

Clr. Zajic brought forward a youth initiative in collaboration with the County of St. Paul requesting the Municipal District of Wainwright No. 61 support this program which is a pilot program that would set up an accredited school program in grades 10, 11 and 12 whereby a student can receive credits for sitting on a youth council in an advisory capacity to rural and urban municipal council. He advised that a letter would be submitted to the Minister supporting this youth initiative.

454.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the Economic Board's proposal for the police college to be located in our jurisdiction and that municipal land would be available for sale and could be put forward with the initiative. CARRIED

Reeve Barss and Administrator Kelly Buchinski informed Council that they met with the new Economic Development Officer, Bill Werny for Camp Wainwright and BRAED representatives on November 21st, 2005 and advised that the Economic Development Officer will be promoting foreign investment, a center of excellence and aerial strategy for this area.

A copy of the A.A.M.D. &C.'s Executive Highlights and Contacts were received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Recreation & Community Services

A copy of a letter to the Town of Wainwright from the Wainwright Rural Recreation Board in respect to the mutual recreation funding agreement was received and distributed to Council.

BYLAWS

- 455.05 Moved by Clr. Zajic that the Municipal District of Wainwright No.61 amend the wording of Bylaw#1434 from Controlled Urban Development to Agricultural District. CARRIED
- Bylaw No. 1434 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Pt. SE 17-45-7 W4M)
- 456.05 Moved by Clr. Fletcher that Bylaw No. 1434 pass the second reading. CARRIED
- 457.05 Moved by Clr. Wilkinson that Bylaw No. 1434 pass the third and final reading. CARRIED
- 458.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in Pt. SE 17-45-7 W4M subject to reserve being due, 17’ road dedication on the east boundary and a development agreement with regard to the approaches. CARRIED

PAYSHEETS

- 459.05 Moved by Clr. MacKay that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

- 460.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 forward the 5% request for Northern Lights Library System to the 2006 budget file and an approval letter be sent to Northern Lights Library supporting the 5% increase. CARRIED.
- 461.05 Moved by Clr. MacKay that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation and Northern Lights Library Systems. CARRIED
- 462.05 Moved by Clr. Scribner that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (2:20 p.m.)
- 463.05 Moved by Clr. MacKay that Council reconvene to the regular meeting. CARRIED (3:45 p.m.)

464.05 Moved by Clr. Zajic that all salary employees and wage employees be granted a 5% cost of living increase excluding employee #61 and that employee #133's wage be \$26.00 per hour and further that the following employees be given an additional adjustment over the 5% cost of living and further that the increase be effective the first pay period in January 2006:

| Employee # | Additional increase | Employee # | Additional Increase |
|------------|---------------------|------------|---------------------|
| #201 | 7% | #268 | 9% |
| #174 | 7% | #992 | 9% |
| #78 | 14% | #232 | 9% |
| #166 | 9% | #984 | 9% |
| #283 | 9% | #106 | 9% |
| #272 | 9% | #1545 | 9% |
| #157 | 9% | #80 | 9% |
| #1024 | 9% | #349 | 9% |
| #287 | 9% | #210 | 5% |
| #213 | 5% | #203 | 5% |
| #48 | 9% | #42 | 9% |
| #43 | 9% | #171 | 9% |
| #273 | 9% | #264 | 9% |
| #851 | 9% | | |

and furthermore that the Public Works Superintendent be authorized to adjust the public works employees wage to a maximum of \$27.00 per hour and the oiling and construction foreman wage to a maximum of \$30.00 at his discretion and furthermore that the Construction Foreman be authorized to adjust the seasonal construction employees wage to a maximum of \$24.00 per hour at his discretion and furthermore the Agricultural Fieldman be authorized to adjust his seasonal employees wage to a maximum of \$24.00 per hour at his discretion.
CARRIED

465.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 pay 80% of the premiums for the M.D. employees that qualify to be on the benefit programs and further that the employee shall contribute the remaining 20% of the premiums through direct deduction from their pay effective the first pay period in January 2006 and furthermore the following amendment be made to the 2006 policy manual:

Reads:
1.1.1 Benefits
The M.D. will pay 65% of the premium for those M.D. employees that qualify to be on programs. The employee shall contribute the remaining 35% of the premium through direct deduction from their pay.

Amendment:
1.1.2 Benefits
The M.D. will pay 80% of the premium for those M.D. employees that qualify to be on programs. The employee shall contribute the remaining 20% of the premium through direct deduction from their pay.

CARRIED

466.05 Moved by Clr. Fletcher that this meeting be adjourned. CARRIED (3:50 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)

Wainwright, Alberta
November 22nd, 2005