

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 19th, 2006 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski, Computer/Information Analyst Technician Chris Volk, Assistant Administrator Bonnie Milton and Kelly Clemmer from Star Publications.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

297.06 Moved by Clr. Fletcher that the agenda be approved as presented.
CARRIED

Sgt. Steve Visnoski and Constable Keith Walton from the RCMP attended Council from 9:00 a.m. to 9:20 a.m. to see what issues Council would like addressed at the A.A.M.D. & C. annual meeting. Council discussed different concerns with the officers and inquired about the D.A.R.E. program. Council thanked the police for their general policing.

298.06 Moved by Clr. Wilkinson that the following items be added to or deleted from the agenda:

Added:

Public Works

- h. Paving
- i. Dust Control

Development

- p. Approach Approvals

Administration & Taxation

- l. Alliance Pipeline
- m. JEPP
- n. Arm Lake Power
- o. Agenda Software

IN-CAMERA ISSUES

- 2. Gravel Hauler

Deletions

DELEGATION

- 2. 10:00 a.m. Assessment Review Board

IN-CAMERA ISSUES

- 1. Lease Issue

CARRIED UNANIMOUSLY

299.06 Moved by Clr. Zajic that the minutes of the regular meeting held August 15th, 2006 be adopted as written. CARRIED

UNFINISHED BUSINESS

**NEW
BUSINESS**

Agriculture Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:20 a.m. to 9:25 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

300.06 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Council to attend the 2006 Regional ASB Conference hosted by the M.D. of Bonnyville on November 3rd, 2006. CARRIED

301.06 Moved by Clr. Scribner that the Agricultural Fieldman's report be accepted as presented. CARRIED

The Agricultural Fieldman handed out a copy of the ASB Structure and Terms of Service for the Organizational Meeting.

Development

Development Officer Norma Schiefer attended the meeting from 9:25 a.m. to 10:05 a.m. and reported to Council on the activities of the Development Department for the past month.

302.06 Moved by Clr. Fletcher that the Development Officer's report be accepted as presented. CARRIED

303.06 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the NE 34-43-4 W4M. CARRIED

304.06 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. NE 9-45-7 W4M subject to the developer installing an approach to the proposed subdivision. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in the NE 16-45-6 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in the NW 16-45-6 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in Lot 12, Block 3, Plan 812-2917 has been conditionally approved.

A letter was received and distributed to Council from the Town of Wainwright advising that the subdivision located in the Town of Wainwright Lot 13, Plan 9521243 has been conditionally approved.

305.06 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to consolidate the road allowance of .05 acre located in the NE 22-44-6 W4M with the balance of the quarter section to the landowner. CARRIED

A letter from White Cloud Farms Limited was received and distributed to Council with regard to a waste disposal bin being placed at Banjo Estates.

It was the consensus of Council that the M.D. of Wainwright No. 61 send a letter to White Cloud Farms Limited advising that once the subdivision development is completed and occupied they will review this request.

- 306.06 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to renew Talisman's Surface Lease #706194 SE 12-43-3 W4M for a 5-year term at an annual rate of \$2,975.00. CARRIED
- A copy of a letter with regard to Talisman's Surface Lease #730996 SW 12-43-3 W4M for no increase at this review was received and distributed to Council. It was the consensus of Council that the owner of the balance of the lease be contacted to discuss the review and that this matter be brought back to the next council meeting.
- A copy of the MPC minutes from August 14th & September 15th 2006 was received and distributed to Council.
- 307.06 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the Municipal Planning Commission (MPC) with regard to the application for development for Lot 1, Block 1, Plan 812 2917 to cut down the hill behind the cabin to create a more level area for parking with the conditions that an engineer report be completed to show how much dirt will be removed as well as a design for the excavation dealing with the slopes and run off and furthermore that an environmental study be obtained to show whether it will impact the lake. CARRIED
- 308.06 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 support the application for development of Lot 12, Block 3, Plan 812 2917 to construct a parking pad once an engineering report is submitted to show stability and that an environmental report be submitted showing that the development will have no impact on the lake. CARRIED
- 309.06 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Municipal Planning Commission (MPC) sending a letter to the landowners of the NW 2-45-7 W4M requesting the approach to the south be removed and the culvert be relocated to the top approach within 30 days. CARRIED
- 310.06 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to the landowners of Lot 52, Block 1, Plan 0523996 advising that the brushing that was done to create the parking area as permitted in development permit 2006.21 was on municipal road and not on private property; and that they are required to clean up the area, haul the brush out and seed it back to grass and that once this area is established with grass it may be used for parking. CARRIED
- A copy of the Inter-municipal Development Committee minutes from August 28th, 2006 was received and distributed to Council.
- A letter from Stacey Valleau was received and distributed to Council requesting an approach into the SE 19-44-6 W4M.
- 311.06 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to the landowner of the SE 19-44-6 W4M denying the approach request because of the conditions listed in the development agreement. CARRIED
- Council discussed policy and procedure on approach agreements. It was the consensus of Council to educate M.D. ratepayers with respect to the process required for approach approvals in the upcoming ASB newsletter and possibly with the 2007 tax notices.

FINANCE

312.06 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$2,433,084.75 covered by debit memos 866 to 875 and cheques numbered 53909-54074 be approved and paid and that the payroll payments as per the attached list totaling \$273,682.81 covered by EFT's numbered 900011733 – 900011936 be ratified. CARRIED

313.06 Moved by Clr. Scribner that the financial statement of receipts and disbursements for the month ending August 31st, 2006 be accepted and incorporated into these minutes. CARRIED

Public Works

Public Works Superintendent Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

314.06 Moved by Clr. Scribner that the Public Works Superintendent's report be accepted as presented. CARRIED

Safety & Utilities Manager Preston Iverson attended the meeting from 10:50 a.m. to 11:00 a.m. and reported to Council on the activities of the Public Works Department for the past month.

315.06 Moved by Clr. Fletcher that the Safety & Utilities Manager's report be accepted as presented. CARRIED

316.06 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 purchase a GPS system for the fourth gravel truck for a cost of \$4,500.00 and move the current GPS system from the gravel truck to the rat control truck and that we install a radio system in the rat control truck for an approximate cost of \$500.00 plus applicable taxes. CARRIED

A letter from the E.S.C.L. Association was received and distributed to Council requesting road improvement to MacKenzie Drive at Clear Lake.

Council requested the Administrator send a letter to the E.S.C.L. Association advising that the Municipal District of Wainwright No. 61 will be addressing and assessing their concerns with regard to the requested improvements to MacKenzie Drive at Clear Lake.

A letter from Alberta Infrastructure and Transportation was received and distributed to Council with regard to the Status of Funding for 2007/08/09 bridge request list as follows:

Projects have been tentatively programmed for 2007:
BF 75145, Grattan Creek near Irma, WNW 24-45-09-04

- Replacement of this structure may be advanced to 2007 as compensation for fishery issues at BF 06688. This project is on the major program and is subject to provincial priorities. Please provide a consultant's proposal as soon as possible.

Provincial funding is not available for the following projects at this time:
BF 6688, Ribstone Creek near Ribstone, SSW 29-43-02-04

- Funding for this project was trusted 2004. We understand the County is in the process of retaining a new consultant and resolving some fishery issues at this site. Please provide a consultant's proposal as soon as possible.

BF 7760, Ribstone Creek near Ribstone, WSW 2420-43-02-04

- This bridge crossing should be eliminated with the proposed construction at BF6688.

BF 71744, Watercourse near Edgerton, WSW 23-45-03-04

- The struts that were installed in this culvert appear to be working, however there are missing pieces. We suggest you remove the existing struts and re-install new struts as per AIT Standard Drawing S-1620. Funding is not available for strutting of culverts.

BF 7268, Ribstone Creek near Edgerton, SSE 28-44-05-04

- The substructure of this bridge was cored in 2003 and rot was discovered in only one spot on the east abutment cap. There are no visible signs of distress in the form of crushing or bulging. We suggest the County monitor the condition of the caps.

317.06 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to hire Stantec Engineering as our consultants to assist us with proceeding with the BF 75145 and BF 6688 projects. CARRIED

318.06 Moved by Clr. Scribner that the Municipal District of Wainwright No.61 be authorized to hire Stantec Engineering to investigate and give us a recommendation with regard to the erosion problem at the bridge located at Range Road 53 – SW 27-45-5 W4M. CARRIED

319.06 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize the installation of the following stop signs in accordance with Bylaw #1334 and that these signs be added to Appendix A of Bylaw #1334:

- SE of SE 22-45-10 W4M
- NW of NW 14-45-10 W4M

CARRIED

Council requested the Administrator contact EXH Engineering to have them compare and estimate tendering Phase 2 of Correction Line Road paving and to recommend if it would be feasible to tender now or wait until next year.

Council discussed Canola Oil vs. Waste Oil for dust control. It was the consensus of Council to continue using waste oil, but recognize there is another option if needed.

Public Works Superintendent requested Council to bring forward to him their brushing requests.

Administration & Taxation

The Administrator advised Council that the Organizational Meeting has been scheduled for October 16th, 2006 at 9:00 a.m. in the Council Chambers.

A letter from A.A.M.D. & C.'s, President, Donald W. Johnson, was received and distributed to Council advising that with respect to the AAMD&C/Jubilee membership the Alberta Society for Pension Reform Class Action Lawsuit has been discontinued.

A letter from Don L. Isaman was received and distributed to Council with regard to the name change from Meyers Norris Penny to Don L. Isaman Professional Corporation noting that Don L. Isaman Professional Corporation will be the auditor for Municipal District of Wainwright No. 61 for the 2006 financial year. Council requested that Administration get a letter from Meyers Norris Penny confirming this is the direction they wish to take also.

A copy of the Career Fair 2006 for Wainwright & Surrounding Areas was received and distributed to Council from Program Coordinator, Rosemary Ash.

- 320.06 Moved by Clr. Zajic that the Council, the Administrator and the Public Works Superintendent be authorized to attend the A.A.M.D. & C. Fall Convention in Edmonton from November 13th – 16th, 2006. CARRIED

The Administrator advised Council that it is invited to attend a meeting with the RCMP during the convention.

A letter from the Alberta Municipal Affairs' Assistant Deputy Minister, Brian Quickfall, was received and distributed to Council with regard to the Municipal Sponsorship Program outlining the changes and noting that 2006 will be considered a transitional year for the program.

- 321.06 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to apply for the Chauvin/Edgerton Water Truck under the Municipal Sponsorship Program and that they also apply for the Intermunicipal bonus and the priority bonus in conjunction with the Village of Chauvin and furthermore that the Municipal District of Wainwright No. 61 be the managing partner for the grant. CARRIED

The following parking lot paving quotes were received:

| | |
|----------------------|-------------|
| Hot Pour Paving | \$24,738.00 |
| Border Paving | \$33,150.00 |
| Central City Asphalt | \$19,500.00 |

- 322.06 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to hire Central City Asphalt to pave the parking lot at the Administration Building for a cost of \$19,500.00 plus applicable tax. CARRIED

A copy of the Agenda for the Association of Municipal Districts & Counties District 5 Meeting scheduled for October 2nd, 2006 hosted by Country of St. Paul at the St. Edouard Renewal Centre was received and distributed.

- 323.06 Moved by Clr. MacKay that Councillors for the Municipal District of Wainwright No. 61 and the Municipal Administrator be authorized to attend the District 5 Meeting on October 2nd, 2006 hosted by Country of St. Paul at the St. Edouard Renewal Centre. CARRIED

A letter from A.A.M.D. & C.'s President, Donald W. Johnson was received and distributed to Council with regard to changes made to the Standing Issue Committee structure and also advising that the submission date has been extended to October 18th, 2006.

- 324.06 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 in cooperation with the Town of Wainwright, The Wainwright & District Community Health Foundation and the Wainwright Chamber of Commerce fund an incentive package for doctor recruitment to a maximum of \$5000. CARRIED

A copy of the A.A.M.D.&C.'s Contacts, Member Bulletins, Highlights, and Press Release were received and distributed to Council.

Administrator advised Council that Alliance Pipeline have won their appeal with regard to not being assessable in 2000 and taxed in 2001 and that the taxes for 2001 will have to be returned to Alliance Pipeline.

- 325.06 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to submit two applications to the Joint Emergency Partnership Program (JEPP) one for the Riverdale Communication Tower Upgrading and two for Extraction Tools for the Village of Chauvin's Fire Department. CARRIED

- 326.06 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to apply to the Community Initiative Program (CIP) for the Arm Lake Power Upgrade Phase I. CARRIED
- 327.06 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase the agenda software for a cost of \$1053.00 plus applicable taxes. CARRIED

Protection to Persons and Property

Municipal Property

The Administrator opened the following tenders for leasing the Pt. NW 30-44-6 W4M, Pt. SW 30-44-6 W4M and Pt. NW 19-44-6 W4M (3 parcels):

- Robert Enstrom \$600.00 per year
- Don Oslanski \$1,050.00 per year

- 328.06 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to accept Don Oslanski tender for leasing the Pt. NW 30-44-6 W4M, Pt. SW 30-44-6 W4M and Pt. NW 19-44-6 W4M and that a 3-year lease agreement be entered into. CARRIED

Health & Social Services

Environment

Recreation & Community Services

PAYSHEETS

- 329.06 Moved by Clr. MacKay that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

- 330.06 Moved by Clr. MacKay that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED
- 331.06 Moved by Clr. Fletcher that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (2:30 p.m.)
- 332.06 Moved by Clr. Scribner that Council reconvene to the regular meeting. CARRIED (2:50 p.m.)
- 333.06 Moved by Clr. Zajic that this meeting be adjourned. CARRIED (2:51 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)

Wainwright, Alberta
September 19th, 2006