

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, March 27th, 2007 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher, Oscar Buck and Kevin MacKay. Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Public Works Superintendent Darrin Newell and Kelly Clemmer from Star News.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

79.07 Moved by Clr. MacKay that the agenda be approved as presented.
CARRIED

80.07 Moved by Clr. Buck that the following items be added to, changed or deleted from the agenda:

Add:

Agriculture Service Board

- j. Chemical Order/D.N.D.
- k. Sprayer

Public Works

- n. Fencer Approval
- o. Ridley & Sons Hauling – Gravel Hauler

CARRIED UNANIMOUSLY

81.07 Moved by Clr. Wilkinson that the minutes of the regular meeting held February 20th, 2007 be adopted as written. CARRIED

UNFINISHED BUSINESS

FINANCE

82.07 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$538,690.62 covered by debit memos 932 to 943 and cheques numbered 54832 to 54836 and 54847 to 54972 be approved and paid and that the payroll payments as per the attached list totaling \$105,720.39 covered by EFT's numbered 900012447 to 900012528 be ratified. CARRIED

83.07 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending February 28th, 2007 be accepted and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:10 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

84.07 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

85.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sign the 2007 Rat Control Agreement. CARRIED

A copy of a letter from Alberta Agriculture was received and distributed to Council with regard to the Carcass Disposal Project.

86.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 request the Agricultural Fieldman send a letter to the Minister of Sustainable Resource Development, Ted Morton requesting what the province's criteria is for the burial of deer carcasses (CWD) and what their protocol is with regard to notifying the municipalities. CARRIED

87.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 discontinue charging for accessing water at the Giltedge, Ribstone and Irma water tankloader sites and provide this service to the users at no cost, but that the total water volume for each user continue to be monitored. CARRIED

A copy of a letter sent to the Minister of Agriculture and Food requesting support for three agriculture initiatives from the Edgerton Seed Cleaning Plant was received and distributed to Council. Council requested the letter to go back to the ASB for their recommendation.

A copy of a letter sent to the Minister of Agriculture from the Wainwright Seed Cleaning Plant was received and distributed to Council.

A letter from the Minister of Alberta Health and Wellness was received and distributed to Council advising that the Government of Alberta will be discontinuing the West Nile Virus (WNV) Targeted Mosquito Control Grant Program in 2007.

88.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Alberta Government requesting that the Municipal District of Wainwright No. 61 be included in the West Nile Virus Adult Monitoring Program if it is available in 2007. CARRIED

A letter from VSI Service Limited was received and distributed to Council with regard to VSI Programming. – No Action.

The Agricultural Fieldman advised Council that the M.D. of Wainwright No. 61 has purchased a booth at the Wainwright Trade Fair which is on April 13th & 14th, 2007.

89.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the chemical order for up to \$180,000 plus tax and forward this amount to the 2007 budget. CARRIED

90.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to contribute chemical to the DND Weed Partnership Program for 2007. CARRIED

91.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to purchase a portable sprayer unit for a cost of approximately \$8,000 and that the rebate received from our chemical

order be applied against the cost of the sprayer. CARRIED

Public Works

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

92.07 Moved by Clr. Scribner that the Public Works Superintendent’s report be accepted as presented. CARRIED

93.07 Moved by Clr. Zajic that the Safety & Utilities Manager’s report be accepted as presented. CARRIED

94.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 approve the Holt Transport Inc. Gravel Crushing contract as follows:

	Cu. Yards	Price
4:20 Spec.	115,000	\$3.23
4:50 Spec.	15,000	\$3.09
Elimination:		
Up to and including 20%		\$0.30
For each 1% increase or elim. over 20%	add	\$0.01
		<u>CARRIED</u>

95.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire EXH Engineering Ltd. for the engineering design for the grading of Giltedge Road Project. CARRIED

96.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with option 1 from the AMEC recommendation report dated November 24th, 2006 (EG09434) with regard to repairing the slope failure on the north-east valley of Taylor Coulee and that M.D. forces be used to complete the project. CARRIED

97.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 consult Brownlee LLP with regard to responsibility of cost to repair the Taylor Coulee road after the slope failure on the north–east valley slope. CARRIED

98.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 approve the 2007 Construction Schedule as follows:

Division	Scope of work	Tentative Start Date
5,6,7	8 weeks	April 23, 2007
7	2 weeks	June 18, 2007
5	6 weeks	July 2, 2007
4	2 weeks	August 13, 2007
3	4 weeks	August 27, 2007
2	7 weeks	September 24, 2007
1		November 12, 2007

CARRIED

99.07 Moved by Clr. Mackay that the Municipal District of Wainwright No. 61 accept the Stantec Consulting Limited engineering proposal for the replacement of the culvert at BF75145 (Gratton Coulee) in the amount of \$38,586. with approximately \$35,886 being funded by Alberta Infrastructure and Transportation. CARRIED

The Administrator requested Council to submit locations for Traffic Counts for future grants to himself or to the Public Works Superintendent.

The Administrator updated Council on the Highway #14 corridor through the Battle River Valley proposal.

Morley Muldoon attended Council at 10:00 a.m. to 10:20 a.m. to discuss the mile of road he built on the W 26-45-7 W4M after signing an agreement that he would not hold the municipality liable in any form. Morley Muldoon acknowledged that he did not follow protocol but would like to rectify the dugout issue and get paid for the road he built. Council advised they would discuss the issue and advise him in writing of the Municipal District of Wainwright No. 61 decision.

100.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Morley Muldoon advising that the M.D. of Wainwright No. 61 maintains the position that there will be no cost sharing with regard to the road on the W 26-45-7 W4M. CARRIED

Protection to Persons and Property

Sgt. Steve Visnoski from the RCMP attended Council from 10:30 a.m. to 11:15 a.m. and presented the RCMP Year End 2006 Annual and Statistical Report.

Public Works con`t

The following tenders were opened March 13th, 2007 for Paving Contract No. 1007057 for Range Road 80 and Township Road 470:

Contractor	Amount Bid
Central City Asphalt Ltd.	\$3,081,875.00
Sandstar Construction Ltd.	\$3,524,544.00
Carmacks Enterprises Ltd.	\$3,667,556.60
E Construction Ltd.	\$3,777,317.80

101.07 Moved by Clr. Mackay that the Municipal District of Wainwright No. 61 award Paving Contract No. 1007057 for Range Road 80 and Township Road 470 to the lower bidder Central City Asphalt Ltd. for a total cost of \$3,081,875.00. CARRIED

Council discussed tendering for fuel. It was the consensus of Council that tendering is no longer required because fuel prices change frequently. Administration was requested to research different options and to bring back their findings to the next Council meeting.

The Public Works Superintendent advised the following quote for RM 500 Reclaimer was received:

- Finning –

2007 RM 500 Reclaimer	\$569,000
Less Trade-in RM 250 Reclaimer	<u>\$236,000</u>
Net Cost plus applicable taxes	\$333,000

102.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2007 RM 500 Reclaimer from Finning Limited for \$569,000 less the trade-in of the 2004 RM 250 Reclaimer for a net cost of \$333,000 plus applicable taxes. CARRIED

The Public Works Superintendent opened the following grader quotes:

- Brandt Tractor

2 – 2007 772D Graders with options	\$553,690
Less trade-ins	
('03 143H Cat S/N APN00256	
& '03 772CH J.D. S/N S87797	<u>\$310,875</u>
Net Cost plus applicable taxes	<u>\$242,795</u>
- Finning Limited

2 – 2007 140M graders with options	\$574,000
Less trade-ins	
('03 143H Cat S/N APN00256	
& '03 772CH J.D. S/N S87797	<u>\$337,000</u>
Net Cost plus applicable taxes	<u>\$237,000</u>

103.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase 2 - 2007 140M Graders from Finning less the trade-ins of a '03 143H Cat Grader S/N APN00256 and '03 772CH John Deere S/N S87797 for a cost of \$337,000 for a net purchase cost of \$237,000 plus applicable taxes. CARRIED

104.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorize to hire R & B Fencing for the Municipal District of Wainwright No. 61 and that fencing costs be set as follows:

- \$1800 per mile plus materials and
- any extra braces \$70 and
- any extra gates \$100.00

CARRIED

It was consensus of Council that the Public Works Superintendent use his discretion with regard to using Ridley and Sons Hauling as a gravel hauling contractor for the M.D.

Development

The Development Officer, Norma Schiefer attended the meeting from 11:45 a.m. to 12:01 p.m. and 2:00 p.m. to 2:10 p.m. and 2:45 p.m. to 3:00 p.m. and reported to Council on the activities of the Development Department for the past month.

105.07 Moved by Clr. Fletcher that the Development Officer's report be accepted as presented. CARRIED

106.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the NE 1-45-7 W4M subject to a development agreement stating the developer is responsible for all costs, municipal reserves, with the 2.9 ha stated on the proposed plan being accepted as land and the remainder of the 10% to be received cash in lieu and the pipeline right-of-way being owned by Husky but if Husky will not accept the pipeline right-of way the lot is to be combined with the landowners current C of T 882214176. CARRIED

107.07 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the SE 35-46-10 W4M subject to the subdivision boundaries being the trees that define the existing farm site and 17' road widening dedication along the south boundary. CARRIED

108.07 Moved by Reeve Barss that the Municipal District of Wainwright No. 61

have no objections to the proposed subdivision located in the SE 14-47-10 W4M. CARRIED

109.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. NE 30-44-1 W4M subject to a 17' road widening dedication along the west boundary. CARRIED

110.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SE 36-44-7 W4M subject to the development agreement. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located on the Pt. SW 17-44-6 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located on the SW 22-47-8 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located on the NW 17-44-4 W4M has been approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located on Lot 12, Block 3, Plan 812-2917 has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located on Lot 1, Block 1, Plan 042-1377, (NW 22-45-7) has been conditionally approved.

111.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with the road closure Road Plan 3093EU affecting the NE 3-43-2 W4M. CARRIED

112.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 proceed with the road closure Road Plan 476BM affecting the N ½ 14-45-10 W4M and S ½ 23-45-10 W4M. CARRIED

113.07 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 proceed with the road closure Road Plan 6588AU affecting the E ½ 21-47-10 W4M. CARRIED

114.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to forward the following Talisman Surface Lease renewals to Nickerson Roberts Holinski Mercer to be dealt with on our behalf: File # 731231, 731232 and 731233 (SE 35-42-3 W4M). CARRIED

115.07 Moved by Clr. MacKay that the following item be added to the agenda:

- Proposed Subdivision Pt. NE 32-44-6 W4M (Town of Wainwright)

CARRIED UNANIMOUSLY

116.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. NE 32-44-6 W4M. CARRIED

A copy of the March 7th, 2007 MPC minutes was received and distributed to Council.

Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

117.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Multi-Year Capital Infrastructure Plan 2007 to 2014 (MYCIP) as discussed at the Planning Meeting as amended. CARRIED

118.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Five Year Capital Plan as discussed at the 2007 Planning Meeting. CARRIED

119.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to partner with other municipalities and the provincial government to obtain current aerial photos of the M.D. using Martin Newby Consulting Limited as consultants and that the approximate cost of \$17,700 be forwarded to the 2007 budget. CARRIED

A copy of the Federal Census was received and distributed to Council. It was noted that the Municipal District of Wainwright No. 61 population went from 4231 to 3558.

120.07 Moved by Clr. Zajic that due to the unexplained low population numbers from the 2006 Federal Census, the Municipal District of Wainwright No. 61 be authorized to proceed with its own municipal division census for 2007. CARRIED

A letter from Jubilee Insurance was received and distributed to Council with regard to Building Construction Cost Inflation and Replacement Cost Values.

Council was advised that the Municipal District of Wainwright No. 61 is in the process of having Wainwright Assessment Group conduct a replacement cost new quote on several of its buildings.

A letter from Municipal Affairs and Housing was received and distributed to Council advising that the Assessment Services Branch is hosting training sessions for the Assessment Review Board (ARB) members and clerks. – No Action.

A copy of the recommendations arising out of our Audit for the year ended December 31, 2006 and a letter regarding the Audit Findings Report to Council from Donald L. Isaman Professional Corporation was received and distributed to Council - No recommendations for 2006.

121.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 approve the 2006 financial statements as presented. CARRIED

A copy of the A.A.M.D.&C.'s Contact Newsletters, District Highlights, Member Bulletins and the Minister Meeting Summary were received and distributed to Council.

A copy of the CAMRIF Notice was received and distributed to Council advising that CAMRIF (Canada-Alberta Municipal Rural Infrastructure Fund) applications deadline is May 31st, 2007.

The Administrator advised that our last three CAMRIF applications have been denied, therefore he will be amending them and resubmitting them along with any other suggestions brought forward at the next council meeting.

122.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to hire Central City to pave the new portion of the Administration Building parking lot for a cost of \$21,675.00 plus applicable taxes. CARRIED

Health & Social Services

Environment

Recreation & Community Services

- 123.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hire Alberta Lake Management Society to resample Clear Lake for the next two years for a cost of \$4,829.00 per year. CARRIED
- 124.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to sign the Recreation Grant Agreement with Denwood Recreation Society as presented. CARRIED
- Council reviewed 2006 Riverdale Mini Park fees.
- 125.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61's 2007 Riverdale Mini Park fees remain the same as 2006 rates. CARRIED
- 126.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2007 KS 35 Firewood Processor from Don Laing Tractor for \$14,500.00 plus applicable taxes. CARRIED

BYLAWS

- Bylaw #1447 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Pt. NW 7-45-7 W4M)
- 127.07 Moved by Clr. Zajic that Bylaw No. 1447 pass the first reading. CARRIED
- 128.07 Moved by Clr. Wilkinson that a Public Hearing be set for April 17th, 2007 for Bylaw No. 1447 beginning at 11:00 a.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED
- Bylaw #1448 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, a Bylaw to amend the Intermunicipal Development Plan.
- 129.07 Moved by Clr. Fletcher that Bylaw No. 1448 pass the first reading. CARRIED
- 130.07 Moved by Clr. Buck that a Public Hearing be set for April 17th, 2007 for Bylaw No. 1448 beginning at 11:10 a.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED
- Bylaw #1449– A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, a Bylaw to amend the Municipal Development Plan Bylaw No. 1319.
- 131.07 Moved by Clr. Scribner that Bylaw No. 1449 pass the first reading. CARRIED
- 132.07 Moved by Clr. MacKay that a Public Hearing be set for April 17th, 2007 for Bylaw No. 1449 beginning at 2:00 p.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED
- Bylaw #1450– Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318.

- 133.07 Moved by Clr. Wilkinson that Bylaw No. 1450 pass the first reading. CARRIED
- 134.07 Moved by Clr. Scribner that a Public Hearing be set for April 17th, 2007 for Bylaw No. 1450 beginning at 2:00 p.m. at the Municipal District of Wainwright No. 61’s Administration Building. CARRIED

PAYSHEETS

- 135.07 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

- 136.07 Moved by Clr. Fletcher that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED
- 137.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 partner with the Wainwright Economic Development Board and the Town of Wainwright to update and reprint the joint regional brochures and to produce a regional folder at an approximate cost to the M.D. of \$2,200. CARRIED
- 138.07 Moved by Clr. Fletcher that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (2:25 p.m.)
- 139.07 Moved by Clr. MacKay that Council reconvene to the regular meeting. CARRIED (3:00 p.m.)
- 140.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 retain the Council meeting tape of March 27th, 2007 for two years. CARRIED
- 141.07 Moved by Clr. Fletcher that this meeting be adjourned. CARRIED (3:02 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)