

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 15th, 2007 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher, Oscar Buck and Kevin MacKay. Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Public Works Superintendent Darrin Newell and Kelly Clemmer from Star News.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

## **APPROVAL OF AGENDA**

183.07 Moved by Clr. Buck that the agenda be approved as presented.  
CARRIED

184.07 Moved by Clr. Wilkinson that the following items be added to, changed or deleted from the agenda:

Add:

### Agricultural Service Board

- d. ASB Grant
- e. ASB Tour
- f. Strychnine Deadline

### Public Works

- k. Riverdale Mower
- l. Golf Course Irma
- m. Fence
- n. Culvert issue
- o. Taylor Coulee
- p. Edgerton Golf Course
- q. Morley Muldoon's Letter

CARRIED UNANIMOUSLY

185.07 Moved by Clr. Zajic that the minutes of the regular meeting held April 17th, 2007 be adopted as written. CARRIED

## **UNFINISHED BUSINESS**

### **FINANCE**

186.07 Moved by Clr. Scribner that the accounts recorded on the attached list in the amount of \$1,705,215.49 covered by debit memos 955 to 966 and cheques numbered 55115-55120 and 55121-55244 be approved and paid and that the payroll payments as per the attached list totaling \$146,575.25 covered by EFT's numbered 900012597 to 900012702 be ratified. CARRIED

187.07 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending April 30<sup>th</sup>, 2007 be accepted and incorporated into these minutes. CARRIED

## **UNFINISHED BUSINESS**

**NEW  
BUSINESS**

**Agriculture Service Board**

Assistant Agricultural Fieldman Aimee Wonsik attended the meeting on Agricultural Fieldman James Schwindt behalf from 9:13 a.m. to 9:25 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

- 188.07 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED
- 189.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 send a letter of support to Smoky Lake Country with regard to the OTM Beef Exports to Chonging, China. CARRIED
- 190.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the no spray agreement list for 2007 as amended. CARRIED
- 191.07 Moved by Clr. Wilkinson that the 2007 ASB Grant Agreement be signed and that the 2007 ASB budget be attached and forwarded to Alberta Agriculture by June 1<sup>st</sup>, 2007. CARRIED
- 192.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Council, the ASB Members and the Agricultural Fieldman to attend the ASB Summer Tour hosted by Yellowhead County on July 9-12, 2007. CARRIED
- 193.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize that the deadline for ordering fresh strychnine bait be May 31<sup>st</sup>, 2007. CARRIED

**Public Works**

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

- 194.07 Moved by Clr. Wilkinson that the Public Works Superintendent's report be accepted as presented. CARRIED
- 195.07 Safety & Utilities Manger, Preston Iverson attended the meeting from 9:30 a.m. to 9:50 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.
- 196.07 Moved by Clr. MacKay that the Safety & Utilities Manager's report be accepted as presented. CARRIED
- 197.07 Moved by Clr. Scribner that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (9:31 a.m.)
- 198.07 Moved by Clr. Fletcher that Council reconvene to the regular meeting. CARRIED (9:37 a.m.)

A copy of an email from Kim Edinga, Alberta Infrastructure and Transportation was received and distributed to Council advising that the Fabyan Lagoon Upgrade project may proceed prior to receiving formal approval and that it will not affect our eligibility for ultimate funding of this project.

- 199.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to proceed with the engineering for the design of the Fabyan Lagoon upgrade project at an approximate cost of \$77,000 and that EXH Engineering be used as our consultant. CARRIED
- 200.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to proceed with the design of the Fabyan Lift Station Project and that EXH Engineering be used as our consultant. CARRIED
- 201.07 Moved by Clr. Buck that the following three year bridge priority list be approved and forwarded to Alberta Transportation as amended:

THREE YEAR BRIDGE PRIORITY LIST

2007	Const.	BF06688	Ribstone Creek	SW 29-43-2 W4M
2007	Const.	BF07760	Ribstone Creek	NE 19-43-2 W4M
2007	Maint.	BF13504	Ribstone Creek	SW 27-44-5 W4M
2008	Const.	BF75145	Gratton Creek	NW 24-45-9 W4M
2010	Maint.	BF07268	Ribstone Creek	SE 28-44-5 W4M

CARRIED

A copy of a letter from Valerie Tondu was received and distributed to Council with regard to the wetland two miles north of the Gilt Edge Hall.

- 202.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to send a letter to Valerie Tondu with regard to the wetland two miles north of the Gilt Edge Hall advising that elevation of this culvert was not changed, therefore the culvert installation has no affect on the levels of the water. CARRIED

A copy of a letter from Ronald Mansfield was received and distributed to Council requesting to have Road Allowance Lease W ½ 10-44-5 W4M transferred from Roberta A. Murray to himself.

- 203.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 will not be transferring the road allowance lease between Section 9 & 10-44-5 W4M from Robert A. Murray to Ronald Mansfield and furthermore that Robert A. Murray's road allowance lease with the municipality between Sections 9 & 10-44-5 W4M be cancelled. CARRIED

A copy of a letter from Infrastructure Manager, Brian Reid, was received and distributed to Council advising that the Rural Transportation Grant in the amount of \$442,373 for 2007 has been approved.

A copy of a letter from the Regional Director of Infrastructure, Stu Becker, was received and distributed to Council advising that the Alberta Municipal Wastewater Partnership Grant for the Wastewater Assessment of the Hamlet of Fabyan in the amount of \$13,765.56 has been approved.

- 204.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Public Works Superintendent, Darrin Newell and Shop Foreman, Shannon LaHaye to attend the Finning (Caterpillar) Factory tour in July 2007. CARRIED

The Public Works Superintendent advised Council of the following quotes for a new 2007 mower:

Lakeland Implements	2007 Kubota F3680	\$22,800 + G.S.T.
Tri-Ag Implements	2007 New Holland MC35	\$23,500 + G.S.T.
Wilmar Implements	2007 John Deere 1545	\$21,900 + G.S.T.

205.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase a 2007 John Deer 1545 Mower from Wilmar Implements at a cost of \$21,900 plus applicable tax. CARRIED

206.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to build an approach into the Irma Golf Course when time permits. CARRIED

Council discussed a fence issue on the SW 32-43-6 W4M brought forward by Chad Byrne. Council requested the Public Works Superintendent and Clr. Scribner to do a site inspection and bring back their recommendation to the next Council meeting.

Council discussed a ratepayer's concern with regard to a culvert issue in the SW 11-47-8 W4M - No action.

Council has a concern with the ditch by Taylor Coulee; the Public Works Superintendent advised Council that it would be cleaned up in the fall.

A letter was received from Morley Muldoon with regard to the road improvements on the W 26-45-7 W4M (Range Road 72).

208.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 advise Morley Muldoon that Council has reviewed his letter and maintains the position that there will be no cost sharing with regard to the road on the W 26-45-7 W4M. CARRIED

Morley Muldoon attended the Council meeting at 10:45 a.m. to advise Council that he felt he tried to handle the situation intelligently and economically but with no results and that he will be going to the next level.

Council discussed the upgrades to the access road for the Edgerton Golf Course. It was the consensus of Council that a copy of the letter from Public Lands granting approval is required before any work is done.

### **Development**

The Development Officer, Norma Schiefer attended the meeting from 10:50 a.m. to 11:10 a.m. and 1:30 p.m. to 1:45 p.m. and reported to Council on the activities of the Development Department for the past month.

209.07 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

210.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the SW 31-44-5 W4M subject to an approach and 17' road widening dedication on the west boundary. CARRIED

Proposed subdivision - Block 1, Plan 932-1266 & Pt. NW 18-45-6 W4M – information purposes.

Proposed Subdivision - Block 13, Plan 913-0130 (NE 2-44-5 W4M) – information purposes.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located on the Pt. SE 36-44-7 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located on the Pt. NW 7-45-7 W4M has been conditionally approved.

- 211.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 register the road allowance between the SW 25-44-1 W4M and SE 26-44-1 W4M, which was previously closed and titled to the M.D., as road allowance again. CARRIED

Clr. Scribner declared an interest in the next agenda item and left the Council Chambers at 10:54 a.m.

A letter from Kevin & Katrina Scribner was received and distributed to Council requesting to purchase a portion of King Street in Greenshields.

- 212.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to enter into an encroachment agreement with a liability waiver with Kevin & Katrina Scribner with regard to their encroachment on King Street in Greenshields. CARRIED

Clr. Scribner returned to the Council Chambers at 10:59 a.m.

Council was made aware of the Notice of Intent to construct a pipeline on the N ½ 30-44-6 W4M by Mosaic Energy. It was the consensus of Council that Development Officer send a letter to Camp Wainwright advising that the municipality has no objections to this pipeline.

## **PUBLIC HEARING**

Present at the Hearing were Bob Barss, Doug Fletcher, Oscar Buck, Myron Zajic, Ted Wilkinson, Brad Scribner, Kevin MacKay, Kelly Buchinski, Bonnie Milton, Norma Schiefer, Darrin Newell and Kelly Clemmer.

The public hearing was called to order at 11:00 a.m.

The purpose of the public hearing is to hear any public concerns in respect to the proposed Bylaw No. 1451 which is a bylaw proposing an amendment to the Land Use Bylaw No. 1318 by changing Pt. SW 18-45-6 W4M, containing approximately 10 acres, from Agricultural District to Country Residential District

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

- 213.07 Moved by Clr. Fletcher that the hearing be adjourned at 11:02 a.m. CARRIED

A copy of the April 25th, 2007 MPC minutes was received and distributed to Council.

### **Administration and Taxation**

A copy of the monthly status report was received and distributed to Council.

- 214.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the recommended adjustments on the property values by Jubilee Insurance and also submit the changes and deletions on the property policy with Jubilee Insurance as presented. CARRIED

- 215.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with the Town of Wainwright to support the position of an Economic Development/Development Officer position and that we provide funding for this position in the amount of \$10,000 for 2007 and that the funding be reviewed annually. CARRIED

A letter from the Minister of Municipal Affairs and Housing, Ray Danyluk was received and distributed to Council advising that the Municipal District of Wainwright No. 61 is eligible to receive \$1,167,619 in 2007-2008 under the Municipal Sustainability Initiative.

- 216.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Administrator to contact Industry Canada regarding problems the Chauvin and Edgerton Fire Departments are experiencing with radio frequencies. CARRIED

- 217.07 Moved by Clr. Fletcher that the Administrator and Clr. Wilkinson attend the Trade Investment Labour Mobility Agreement Seminar on June 14<sup>th</sup>, 2007 @ 10:00 a.m. in Lloydminster. CARRIED

A copy of the A.A.M.D.&C.'s Press Release (Budget), Contact Newsletters, Minister Meeting Summary and District Highlights were received and distributed to Council.

A copy of a grant agreement for funding in support of ground ambulance services from Alberta Health and Wellness was received and distributed to Council.

- 218.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to sign the grant agreement for funding in support of ground ambulance services from Alberta Health and Wellness. CARRIED

- 219.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Jubilee RiskPro Training Program and furthermore that the RiskPro Committee be comprised of the Assistant Administrator, the Public Works Superintendent and the Safety & Utilities Manager. CARRIED

- 220.07 Moved by Clr. Buck that the 2007 Policy Manual be adopted as reviewed on April 24<sup>th</sup>, 2007 with the addition of a Road Repair Agreement and Section 1.5 Risk Management. CARRIED

#### **Protection to Persons and Property**

- 221.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 authorize Council to attend a presentation on OH&S relating to volunteer fire fighters on June 20<sup>th</sup>, 2007 at 6:30 p.m. in the Administration Building presented by the Fire Commissioner and that our local Fire Chiefs be invited to attend. CARRIED

#### **Health & Social Services**

#### **Environment**

#### **Recreation & Community Services**

A letter from Wainwright Way of the West President, Faye Stone was received and distributed to Council requesting help with the Wainwright Trestle Brochures.

Council requested the Administration to contact the Wainwright Way of the West and inform them that we will volunteer to do the brochures in house.

A copy of a letter from the Chauvin Ag Society was received and distributed to Council requesting other funding avenues to assist in the upgrading of their Chauvin Community Recreation Centre.

- 222.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with funding \$125,000 to the Chauvin Community Recreation Centre. MOTION DEFEATED

#### **PAYSHEETS**

- 223.07 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

#### **BYLAWS**

Bylaw #1449 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, a Bylaw to amend the Municipal Development Plan Bylaw No. 1319.

- 224.07 Moved by Clr. Fletcher that Bylaw No. 1449 pass the third and final reading. CARRIED

Bylaw #1450– A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318.

- 225.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the amendment to Bylaw #1450 as follows:

Section 6.3.6 Lakeside Residential District, Sub 4, Subsection 5 change wording to be:

"(5) Notwithstanding any other provision of this Bylaw to the contrary, in its sole discretion, the Development Authority may require additional engineering information accompany an application for any development, including a parking pad, a retaining wall, a dwelling, a garage, or any other development in which there may be re-grading, extensive landscaping, or modification of the existing topography or grades that, in the sole opinion of the Development Authority, warrants additional review. This engineering information may include plans and specifications prepared by a qualified professional engineer within which the means of ensuring slope and soil stability and of mitigating any slope slumping, erosion, or negative impact on the topography or on adjacent properties is indicated. In these instances, the Development Authority may establish as a condition of approval that the developer undertake the works recommended by the engineer and agree to do so within a development agreement which shall be registered against the title of the subject lands."

CARRIED

- 226.07 Moved by Clr. Fletcher that Bylaw No. 1450 pass the third and final reading as amended by motion #225.07. CARRIED

Bylaw #1451 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Pt. SW 18-45-6 W4M)

- 227.07 Moved by Clr. Fletcher that Bylaw No. 1451 pass the second reading. CARRIED

- 228.07 Moved by Clr. Wilkinson that Bylaw No. 1451 pass the third and final reading. CARRIED

Bylaw #1452 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Pt. NW 18-45-6 W4M)

- 229.07 Moved by Clr. Scribner that Bylaw #1452 pass the first reading. CARRIED
- 230.07 Moved by Clr. MacKay that a Public Hearing be set for June 19<sup>th</sup>, 2007 for Bylaw No. 1452 beginning at 11:00 a.m. at the Municipal District of Wainwright No. 61’s Administration Building. CARRIED
- Bylaw #1453– A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Block 13, Plan 912-0130 – NE 2-44-5 W4M)
- 231.07 Moved by Clr. Scribner that Bylaw #1453 pass the first reading. CARRIED
- 232.07 Moved by Clr. Wilkinson that a Public Hearing be set for June 19<sup>th</sup>, 2007 for Bylaw No. 1453 beginning at 11:15 a.m. at the Municipal District of Wainwright No. 61’s Administration Building. CARRIED
- 233.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SW 18-45-6 W4M subject to a joint approach to service both lots and reserves due as cash in lieu. CARRIED

**COMMITTEE  
REPORTS**

- 234.07 Moved by Clr. Buck that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Tony Blakey from EXH Engineering attended Council at 2:00 p.m. to open the tenders for the Berg Road Contract No. 1006211 (Range Road 61). Also in attendance were Dean Brown and Darryl Bruce from BYZ Construction and Doug MaKey from Staheli Construction Ltd.

Contractors	Amount Bid
• BYZ Construction	• \$3,755,860.00
• DBC Contractors Ltd.	• \$4,760,737.00
• Prairie North Construction Ltd.	• \$4,317,875.00
• Staheli Construction Ltd.	• \$3,964,582.16

- 235.07 Moved by Clr. Buck that the following item be added to the agenda:
- Awarding the Berg Road Contract No. 1006211 (Range Road 61)
- CARRIED UNANIMOUSLY

- 236.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 award the Berg Road Contract No. 1006211 to BYZ Construction for \$3,755,860.00 conditional to EXH Engineering verifying the numbers. CARRIED



- 237.07 Moved by Clr. Wilkinson that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (2:22 p.m.)
- 238.07 Moved by Clr. MacKay that Council reconvene to the regular meeting. CARRIED (2:36 p.m.)
- 239.07 Moved by Clr. Wilkinson that this meeting be adjourned. CARRIED (2:37 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)