

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 17th, 2007 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher, Oscar Buck and Kevin MacKay. Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Secretary Stacey Davis, Public Works Superintendent Darrin Newell and Derek Kilbourn from Star News.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

296.07 Moved by Clr. Wilkinson that the agenda be approved as presented.
CARRIED

297.07 Moved by Clr. Scribner that the following items be added to, changed or deleted from the agenda:

Add:

2. Public Works

- k. Grader Blades
- l. Gravel Crush
- m. Irma School
- n. Gravel

3. Administration

- m. Letter from the Premier

10. Development

- m. Area Structure Plan/Study at Clear Lake

CARRIED UNANIMOUSLY

298.07 Moved by Clr. Zajic that the minutes of the regular meeting held June 19th, 2007 be adopted as written. CARRIED

UNFINISHED BUSINESS

FINANCE

299.07 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$3,129,499.56 covered by debit memos 978 to 989 and cheques numbered 55470-55632 be approved and paid and that the payroll payments as per the attached list totaling \$196,159.80 covered by EFT's numbered 900012838 to 900012978 be ratified. CARRIED

300.07 Moved by Clr. Fletcher that the financial statement of receipts and disbursements for the month ending June 30th, 2007 be accepted as amended and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:09 a.m. to 9:14 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

- 301.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to Yellowhead County thanking them for hosting the ASB Tour. CARRIED
- 302.07 Moved by Clr. MacKay that the Agricultural Fieldman's report be accepted as presented. CARRIED

Public Works

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

- 303.07 Moved by Clr. Wilkinson that the Public Works Superintendent's report be accepted as presented. CARRIED
- Safety & Utilities Manager, Preston Iverson attended the meeting from 9:25 a.m. to 9:47 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.
- 304.07 Moved by Clr. Zajic that the Safety & Utilities Manager's report be accepted as presented. CARRIED
- 305.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with the community attraction and facility signs as follows:

- Clear Lake – Secondary Highway 610 & Highway 14
- Arm Lake – Secondary Highway 610 & Highway 14
- Schuster Lake – Secondary Highway 610 & Highway 14
- Salt Lake – Highway 17
- Fabyan Campsite – Highway 14
- Ribstone Campsite – Highway 14
- Trestle Bridge – Highway 14
- Koroluk Landslide – Highway 14 & Highway 41
- Riverdale Campsite – Highway 41
- All Hamlets in the Municipal District of Wainwright No. 61

MOTION DEFEATED

- 306.07 Moved by Clr. Zajic that the Safety & Utilities Manager recommend the signs that we need. MOTION DEFEATED
- 307.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 make applications for the community attraction and facility signs for all of the Hamlets in the Municipal District of Wainwright No. 61 at no charge and the following signs for a total cost of \$475 each (\$1475.00 less \$1000.00 incentive):
- Clear Lake – Secondary Highway 610
 - Arm Lake – Secondary Highway 610
 - Schuster Lake – Secondary Highway 610
 - Salt Lake – Highway 17
 - Fabyan Campsite – Highway 14
 - Ribstone Campsite – Highway 14
 - Trestle Bridge – Highway 14
 - Koroluk Landslide – Highway 14
 - Riverdale Campsite – Highway 41
- CARRIED

308.07

Moved by Clr. Scribner that Schedules PW 2, 4, 5 & 13 and ASB 2 from the Policy Manual be amended as follows:

READS:

ASB 2

"I also hereby agree to save harmless and indemnify the Council of the Municipal District of Wainwright No. 61, its agents and/or employees from and against all actions, suits, claims and demands arising from the operation and/or use of the said equipment, machinery and/or dynamite on the said land."

PW 2 & 13

"I also hereby agree to save harmless and indemnify the Council of the Municipal District of Wainwright No. 61, its agents and/or its employees, from and against all actions, suits, claims and demands arising from the operation and/or use of the said equipment, machinery and/or chemicals on the said land."

PW 4

"I also hereby agree to save harmless and indemnify the Council of the Municipal District of Wainwright No. 61, its agents and/or its employees, from and against all actions, suits, claims and demands arising from the operation and/or use of the said equipment, machinery on the said land."

PW 5

"I also hereby agree to save harmless and indemnify the Council of the Municipal District of Wainwright No. 61, its councillors, employees and/or agents from and against all actions, suits, claims and demands arising from the operation and/or use of the said equipment, on the said land."

AMENDED:

ASB 2

"I also hereby agree to save harmless and indemnify the Council of the Municipal District of Wainwright No. 61, its councillors, employees and/or its agents, from and against all actions, suits, claims and demands arising from the operation and/or use of the said equipment, machinery and/or dynamite on the said land, excepting any damage, or costs arising from the negligence or intentional acts of the councillors, employees and/or its agents."

PW 2 & 5

"I also hereby agree to save harmless and indemnify the Council of the Municipal District of Wainwright No. 61, its councillors, employees and/or its agents, from and against all actions, suits, claims and demands arising from the operation and/or use of the said equipment, on the said land, excepting any damage, or costs arising from the negligence or intentional acts of the councillors, employees and/or its agents."

PW 4 & 13

"I also hereby agree to save harmless and indemnify the Council of the Municipal District of Wainwright No. 61, its councillors, employees and/or its agents, from and against all actions, suits, claims and demands arising from the operation and/or use of the said equipment and/or machinery on the said land, excepting any damage, or costs arising from the negligence or intentional acts of the councillors, employees and/or its agents."

CARRIED

- 309.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 exercise the option to do our own permanent fencing on the Gilt Edge Road Project under the Contract No. 1006211 with BYZ Construction. CARRIED
- 310.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 authorize the Public Works Superintendent to send a letter advising Carillion to find an alternate source for purchasing gravel other than the Municipal District of Wainwright No. 61. CARRIED
- A copy of a letter from Stantec Consulting Ltd. was received and distributed to Council requesting an increase in the engineering budget for BF 06688 due to change in scope.
- 311.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to send a letter declining Stantec Consulting Ltd.'s request for an increase in the engineering budget for BF 06688 in the amount of \$20,103.00 due to a change in scope. CARRIED
- A letter from Alberta Infrastructure and Transportation was received and distributed to Council advising that they have no objections to the Municipal District of Wainwright No. 61 performing dust control in front of residences on graveled Provincial Highways.
- 312.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 invite Bill Healslip to the next council meeting to discuss dust control maintenance on graveled Provincial Highways. CARRIED
- 313.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to purchase all necessary road widening on the south side of N 31-45-9 W4M at the Public Works Superintendent's discretion, along with consultation from the Councillor concerned and the landowner. CARRIED
- A letter from CastleGlenn Consultants Inc. was received and distributed to Council advising the results of the June 19th, 2007 Highway 14 Functional Planning Study meeting.
- 314.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to send a letter to CastleGlenn Consultants Inc. informing them that we prefer passing lanes on both sides of the valley, widening of the bridge, no through traffic in Fabyan and provision for minimal impact on agricultural land regarding intersection and access improvements. CARRIED
- Kurt Kimball, the Area Supervisor for A.A.D.A.C., attended the meeting from 10:40 a.m. until 11:05 a.m. and distributed business cards and pamphlets and reported to Council on the drug problems arising in our area and what the local groups are doing to help treat and prevent it.
- 315.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase sixteen sets of carbide grader blades for a total cost of \$29,600.00 plus tax. CARRIED
- 316.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize the contractor, Holt Transport Inc., to crush an additional 10,000 cubic yards of 1 ½" gravel at the Gulbraa Pit (SE 21-45-9 W4M) and cost be as per original contract. CARRIED
- 317.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Clr. MacKay to negotiate an agreement for 10,000 cubic yards of 1 ½" crushed gravel in the Gulbraa Pit located in the SE 21-45-9 W4M. CARRIED

318.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize grader work at the Irma School site for approximately two days at the discretion of the Public Works Superintendent when time permits. CARRIED

Council requested the Municipal Administrator and the Public Works Superintendent to review the approach gravel request policy 6.6.2 and bring back their recommendation to the next council meeting.

Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

The Municipal Administrator is to schedule a special meeting with Brent Romanchuk regarding a watershed project that County of Vermilion River is involved in.

319.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 send a letter to Telus encouraging them to install cell coverage on the proposed Municipal District of Wainwright No. 61's communication tower at the Riverdale Mini-Park. CARRIED

320.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with the aerial photo project in partnership with Alberta Sustainable Resources and other participating municipalities for a total cost of \$28,253.00 and that we pay \$14,400.00 in 2007, with the remainder being budgeted for 2008. CARRIED

A copy of the Waste Management Contract Renewal Proposal was received and distributed to Council.

321.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 approve the following increases to Waste Management's contract for waste collection in the Municipal District of Wainwright No. 61:

<u>Commercial Bins</u>	
2007	4%
2008	4%

<u>Residential Pick-up (Camp Wainwright and Fabyan)</u>	
2007	8%
2008	8%

CARRIED

322.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 reschedule November's regular council meeting of November 20 to November 13, 2007 at 9:00 a.m. due to the A.A.M.D.&C.'s Fall Convention. CARRIED

A memo was received and distributed to Council regarding the Annual Tax Cancellation.

323.07 Moved by Clr. MacKay that the following 2007 taxes be cancelled pursuant to Section 347 of the M.G.A.:

<u>Roll#</u>	<u>Legal</u>	<u>Amount</u>
152401	NE 33-43-3 W4	\$305.28
480800	SE 34-45-9 W4	\$643.59
324900	SE 16-47-5 W4	\$170.02
		<u>CARRIED</u>

324.07 Moved by Clr. Fletcher that the following crop rates be set for 2007:

Canola	\$9.00	Bushel or Contract Price
Wheat	\$5.50	Bushel or Contract Price
Barley	\$3.75	Bushel or Contract Price
Oats	\$3.00	Bushel or Contract Price
Peas	\$6.00	Bushel or Contract Price
Flax	\$8.00	Bushel or Contract Price
Greenfeed & Hay	\$50.00	1200 lb Bale
Pasture	\$150.00	Acre
		<u>CARRIED</u>

325.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 authorize the following 2007 Election Official Fees as follows:

- Returning Officer \$1,500.00 plus mileage
- Presiding Deputy Returning Officer \$225.00 plus mileage
- Deputy Returning Officer \$175.00 plus mileage
- Training \$75 plus mileage

CARRIED

326.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 appoint the Municipal Administrator as the Returning Officer for the 2007 Municipal Election. CARRIED

327.07 Moved by Clr. Fletcher that the voting stations for the upcoming 2007 Municipal Election be as follows:

Division 1	-	Chauvin Hall
Division 2	-	Edgerton Agricultural Hall
Division 3	-	Rosedale Hall - SE 4-46-4-W4M
	-	SW 10-45-2-W4M
Division 4	-	Wainwright Communiplex
Division 5	-	Wainwright Communiplex
	-	Riverdale Family Centre - NW 29-46-6-W4M
Division 6	-	Irma Legion Hall
	-	Fabyan
Division 7	-	Irma Legion Hall
	-	Albert Hall - NW 36-47-9-W4M

CARRIED

A copy of the A.A.M.D.&C.'s Contact Newsletters and Member Bulletins were received and distributed to Council.

A letter was received from Ed Stelmach, The Premier, with regard to the Municipal Sustainability Initiative Program.

328.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 arrange a meeting with our surrounding villages and the Town of Wainwright regarding the Municipal Sustainability Initiative and that the Reeve, Deputy Reeve, and Municipal Administrator attend on our behalf and further that the results of the discussions be brought back to Council for consideration. CARRIED

329.07 Moved by Clr. Zajic that the following item be added to the agenda:

- SW 24-45-2 W4M – Haying Tender

CARRIED UNANIMOUSLY

330.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to advertise haying tenders for SW 24-45-2 W4M for approximately 60 acres and accept the tenders on the Municipal District of Wainwright No. 61's behalf. CARRIED

Protection to Persons and Property

Health & Social Services

Environment

Recreation & Community Services

A letter was received and distributed to Council from Wainwright Association for Community Living requesting funding assistance for a building project.

331.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to the Wainwright Association for Community Living requesting an exact amount of funding assistance needed for their building project. CARRIED

Bylaws

Bylaw #1455 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61.

332.07 Moved by Clr. Wilkinson that Bylaw #1455 pass the first reading. CARRIED

333.07 Moved by Clr. Wilkinson that a Public Hearing be set for August 21, 2007 for Bylaw No. 1455 beginning at 11:00 a.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED

Development

The Development Officer, Norma Schiefer attended the meeting from 1:47 p.m. until 2:32 p.m. and reported to Council on the activities of the Development Department for the past month.

334.07 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

Clr. MacKay declared an interest in the next agenda item and left the Council Chambers at 1:53 p.m.

335.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the SW 22-45-10 W4M subject to the approach being constructed on the south boundary. CARRIED

Clr. MacKay returned to the Council Chambers at 1:57 p.m.

Pt. SW 6-44-4 W4M - information

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the proposed subdivision, Pt. SW 17-44-6 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the proposed subdivision, Block 1, Plan 932-1266 & Pt. NW 18-45-6 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the proposed subdivision, Block 13, Plan 912-0130 in the NE 2-44-5 W4M has been conditionally approved.

A letter was received and distributed to Council from NOVA Gas Transmission Ltd, a subsidiary of TransCanada Pipelines Limited regarding a lease renewal for NW 7-43-2 W4M.

- 336.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the meter lease contract renewal for NW 7-43-2 W4M from NOVA Gas Transmission Ltd. to Nickerson, Roberts, Holinski & Mercer for review. CARRIED

Fence requirement - SW 4-44-9 W4 – no action

The Development Officer advised Council of three quotes for a proposal for a gravel pit reclamation certificate application located at Teeter Gravel Pit on SE 16-47-5 W4M.

- 337.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 hire Pioneer Land Services Ltd. for the gravel pit reclamation certification of Teeter Gravel Pit on SE 16-47-5 W4M for a total cost of \$5,426.00. CARRIED

A copy of the June 29, 2007 MPC minutes were received and distributed to Council.

- 338.07 Moved by Clr. Buck the Municipal District of Wainwright No. 61 implement a \$500.00 fee for the scheduling of a MPC meeting at the request of the applicant on a date other than the regular scheduled monthly meeting. DEFEATED

- 339.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal Planning Committee (MPC) to schedule regular monthly meetings on the second Monday of every month and the following policy be added to the Policy Manual:

4.1.20 MPC Meeting

The Municipal Planning Committee shall hold their regular meetings once per month on every second Monday when required.

CARRIED

A letter was received and distributed to Council from Passive Enterprises Ltd. requesting Council to consider other means of security with consideration given to the cost incurred by the developer.

- 340.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 decline Passive Enterprises Ltd.'s request to use an alternate form of security for subdivision development other than an irrevocable letter of credit. CARRIED

341.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 contact Municipal Planning Services (Alberta) Ltd. to provide the Municipal District of Wainwright No. 61 with a proposal including cost, time frame and scope of project, to prepare an Area Structure Plan for Clear Lake. CARRIED

Council requested Development Officer to research other Area Structure Plans with regard to lakes.

342.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 put a temporary hold on subdivisions on adjacent quarter sections to Clear Lake until Council has a chance to review the proposal from Municipal Planning Services (Alberta) Ltd respecting the Area Structure Plan at Clear Lake. CARRIED

PAYSHEETS

343.07 Moved by Clr. MacKay that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

344.07 Moved by Clr. Wilkinson that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

345.07 Moved by Clr. MacKay that this meeting be adjourned. CARRIED (2:45 p.m.)

Reeve

Municipal Administrator

Secretary

(1 Day)