

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 21st, 2007 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher, Oscar Buck and Kevin MacKay. Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Public Works Superintendent Darrin Newell and from Star News Kelly Clemmer and Derek Kilbourn.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

346.07 Moved by Clr. Fletcher that the agenda be approved as presented.
CARRIED

347.07 Moved by Clr. Wilkinson that the following items be added to, changed or deleted from the agenda:

Delete:

DELEGATIONS

1. 9:30 A.M. Brent Romanchuk re: Water Shed information

Add:

Agricultural Service Board

- g. Farm Family
- h. SPCA

Transportation

- h. AIT Agreement
- i. Heath Road

Administration and Taxation

- k. Jubilee Insurance
- l. Military Exercise

Recreation & Community Services

- b. Culvert – Clear Lake

IN-CAMERA ISSUES

2. Nickerson Roberts – Legal Issue

CARRIED UNANIMOUSLY

348.07 Moved by Clr. Zajic that the minutes of the regular meeting held July 17th, 2007 be adopted as written. CARRIED

UNFINISHED BUSINESS

FINANCE

349.07 Moved by Clr. MacKay that the accounts recorded on the attached list in the amount of \$809,587.79 covered by debit memos 990 to 1001 and cheques numbered 55633 to 55803 be approved and paid and that the payroll payments as per the attached list totaling \$199,289.85 covered by EFT's numbered 900012979 to 900013119 be ratified. CARRIED

- 350.07 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending July 31st, 2007 be accepted as amended and incorporated into these minutes. CARRIED

**UNFINISHED
BUSINESS**

**NEW
BUSINESS**

Agriculture Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:05 a.m. to 9:20 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

- 351.07 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

- 352.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to proceed with the purchase of 500 Municipal Calendars for an approximate cost of \$11,800.00 plus applicable tax. CARRIED

- 353.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to make a donation to the Chauvin Fire Department on behalf of Steel View Oil Pressure Services Limited in the amount of \$200.00 for the use of their barbeque for the 2007 Rural Routes Supper. CARRIED

- 354.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with a Rural Routes Supper and Social Event for 2008. CARRIED

A copy of the Alberta Biogas Workshop hosted by the Alberta Research Council was received and distributed to Council.

- 355.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Council Members and Agricultural Service Board staff to attend the Alberta Biogas Workshop on October 5th, 2007 in Edmonton if they wish. CARRIED

A copy of a letter from the Wainwright Seed Cleaning Plant to the Minister of Agriculture and Food requesting that they consider supporting independent variety performance testing was received and distributed to Council.

- 356.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 supports the Ford Family Homestead (Paul Ford), Wells/Platter/Roach (Lyle Roach) and John/Mitchell (Allan & Gladys) applications for the 100 Year Farm Family Award. CARRIED

- 357.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to support the S.P.C.A.'s new building in Lloydminster in the amount of \$3,000.00. CARRIED

Public Works

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

- 358.07 Moved by Clr. Zajic that the Public Works Superintendent's report be accepted as presented. CARRIED

The revised 2007 Construction Schedule was received and distributed to Council.

LR#	Division	Scope of Work	Tentative Start Date
1 (Dalton)	5,6,7	8 weeks	April 23, 2007
2 (Hollar)	7	2 weeks	August 20, 2007
3 (Schnieder)	5	6 weeks	September 4, 2007
4 (Mclvor)	4	2 weeks	October 16, 2007
5 (Giltedge Rd)	3	4 weeks	Moved to 2008
6 (Old Highway 14)	2	7 weeks	October 29, 2007
7 (Ribstone Creek)	1		Moved to 2008
8 (Taylor Coulee)	1		December 10, 2007

359.07 Moved by Clr. MacKay that the revised 2007 construction schedule be accepted as presented. CARRIED

360.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to assist the Village of Chauvin with their oiling and gravel project when time permits and at the discretion of the Public Works Superintendent with costs as per policy. CARRIED

A memo from the Administrator was received and distributed to Council advising what repairs the Province's engineer (AMEC) has recommended for BF70228 (Old Fabyan Bridge).

361.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire EXH Engineering to obtain separate quotes on the repairs and replacement of the strip deck on BF70228 and other repairs as recommended by AMEC and EXH. CARRIED

A copy of a letter from local tire business owners was received and distributed to Council. Administration is addressing the situation.

The Administrator requested Council to submit any roads they have for further discussion for the Resources Road Applications as the deadline is the end of November.

362.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sign an agreement with Alberta Infrastructure and Transportation with regard to the provision of dust control (Oil or CaCl) in front of residences on Provincial Highways that are graveled and are within the Municipal District of Wainwright. CARRIED

363.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to take ownership of Heath Road by signing the road plan for registration at Alberta Land Titles. MOTION DEFEATED

The consensus of Council was to do an inspection of the Heath Road before a decision is made with respect to ownership.

Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a letter from the Minister of Municipal Affairs and Housing was received and distributed to Council advising that the guidelines and application forms for the Capital Project Funding of the 2007/08 MSI have been approved.

A copy of a thank you letter for the Municipal District of Wainwright No. 61's contribution to the Wainwright's Centennial Celebrations 2008 was received and distributed to Council from the Town of Wainwright's Mayor Norm Coleman.

A copy of a letter from Alberta Local Authorities Pension Plan Corp.'s President & CEO Ron Liteplo was received and distributed to Council advising that contribution rates set for LAPP contributions for 2007 will remain in effect for 2008.

Safety & Utilities Manager, Preston Iverson attended the meeting from 10:30 a.m. to 10:45 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.

364.07 Moved by Clr. Buck that the Safety & Utilities Manager's report be accepted as presented. CARRIED

A letter from the Town of Provost was received and distributed to Council requesting a letter of support for digital text messaging for the dispatch service of E911 Call Answer Society.

365.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Town of Provost advising that we support our local board decision with regard to digital text messaging for the dispatch service of E911 Call Answer Society. CARRIED

A letter from Falcon Enterprises' Manager Robert Welch was received and distributed to Council requesting potential board representation on their volunteer board.

Council requested the Administrator send a letter to Falcon Enterprises advising that the Municipal District of Wainwright No. 61 does not wish to sit on their board at this time.

A copy of the A.A.M.D. &C.'s Contact Newsletters and Member Bulletins were received and distributed to Council.

366.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 set the Assessment Review Board Hearing for September 18th, 2007 @ 10:00 a.m. in the Council Chamber. CARRIED

Council discussed the Pipeline Assessment Review presentation given at the last zone meeting. Council requested the Administrator to invite Ray Strome, the presenter of the Pipeline Assessment Review, to the next Council meeting at 11:00 a.m. to give Council a presentation and discuss preparing a resolution for the fall convention.

PUBLIC HEARING

Present at the Hearing were Bob Barss, Doug Fletcher, Oscar Buck, Myron Zajic, Ted Wilkinson, Brad Scribner, Kevin MacKay, Kelly Buchinski, Bonnie Milton, Norma Schiefer, Darrin Newell, Derek Kilbourn, Kelly Clemmer, Randy MacKenzie and Pat Mason.

The public hearing was called to order at 11:00 a.m.

The purpose of the public hearing is to hear any public concerns in respect to the proposed Bylaw No. 1455 which is a bylaw proposing an amendment to the Land Use Bylaw No. 1318, as amended to May 15, 2007, by changing the Pt. SW 6-44-4 W4M containing approximately 10.72 acres from Agricultural District to Country Residential District.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. Pat Mason advised that she thought this was a bigger subdivision and because it is not and is only a 10.72 acre subdivision for the creation of 2 lots she has no objections. Randy Mackenzie also advised that his family has no objections to this subdivision.

367.09 Moved by Clr. MacKay that the hearing be adjourned at 11:05 a.m.
CARRIED

A letter from Jubilee Insurance was received with regard to liability insurance for third party rentals. Reeve Barss advised Council how this issue arose and the Administrator read aloud the letter from Jubilee Insurance with regard to third party rentals of equipment.

368.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 obtain a legal opinion on a waiver for lending or renting municipal equipment and that every precaution be taken at this time to limit liability.
CARRIED

369.09 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 cooperate and work with the Military for their simulated exercise on September 12 – 14 and allow them to use the Hamlets of Greenshields and Fabyan to do a Village assessment for their exercise. CARRIED

Protection to Persons and Property

Health & Social Services

Environment

Recreation & Community Services

A letter was received and distributed to Council from Wainwright Association for Community Living requesting funding assistance for a building project.

370.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to support Wainwright Association for Community Living building request in the amount of \$5,000.00. CARRIED

371.07 Moved by Clr. Buck that we research options for erosion control at the culvert on the beach of Clear Lake and that we hire a qualified engineer to assist us with this project. CARRIED

Bylaws

Bylaw #1455 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61.

372.07 Moved by Clr. Wilkinson that Bylaw No. 1455 pass the second reading.
CARRIED

373.07 Moved by Clr. Fletcher that Bylaw No. 1455 pass the third and final reading. CARRIED

Development

The Development Officer, Norma Schiefer attended the meeting from 10:00 a.m. to 10:05 a.m. and 11:30 a.m. to 12:01 p.m. and 2:25 p.m. and 2:30 p.m. and reported to Council on the activities of the Development Department for the past month.

- 374.07 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED
- 375.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the SW 25-44-1 W4M subject to confirmation from an accredited inspector that the function and location of the existing sewage disposal system on the site will satisfy the Provincial Private Sewage Disposal Systems Regulations for the intended subdivision prior to endorsement. CARRIED
- 376.07 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the NE 17-45-9 W4M subject to the south boundary of the proposed subdivision being the north boundary of road plan 9020578 and 17' road widening dedication being provided on the east boundary of the proposed subdivision. CARRIED
- 377.07 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the SW 28-44-5 W4M subject to an approach to the proposed parcel and 17' road widening dedication on the east boundary of the proposed parcel. CARRIED
- 378.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SW 6-44-4 W4M subject to a joint approach and reserves due. CARRIED
- A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the proposed subdivision, SW 22-45-10 W4M has been conditionally approved.
- A letter was received from Al & Robin Marchand requesting to purchase all or a portion of the undeveloped road allowance located on the west side of their property NW 31-43-4 W4M (Arm Lake Cabin #18).
- 379.07 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 send a letter to Al & Robin Marchand denying their request to purchase road allowance on the NW 31-43-4 W4M. CARRIED
- A copy of the Area Structure Plan Proposal for Clear Lake was received and distributed to Council from Municipal Planning Services (Alberta) Ltd.
- Council discussed the Area Structure Plan Proposal for Clear Lake from Municipal Planning Services (Alberta) Limited and requested Administration to invite Bill Dolman to the next Council meeting and have the following items addressed in his proposal 1) Reduce the number of meetings, 2) plan should apply to lands adjacent to the lake only, 3) have more specifics on the environment issues 4) submit an example of a completed Area Structure Plan for comparison purposes.
- A copy of the August 13th, 2007 MPC minutes were received and distributed to Council.
- PAYSHEETS**
- 380.07 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

COMMITTEE
REPORTS

- 381.07 Moved by Clr. Wilkinson that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED
- Another letter from Jubilee Insurance Manager J. David Clare was received and read aloud by the Administrator advising that they are pleased to advise that they have received confirmation from their broker, Aon Reed Stenhouse, and their excess insurers that there will be coverage for claims arising out of the rental of equipment subject to current policy wordings, terms and conditions and exclusions.
- 382.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sign the agreement with C.N. and take ownership of the Heath Road by signing the road plan for registration at Alberta Land Titles. CARRIED
- 383.07 Moved by Clr Zajic that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (2.25 p.m.)
- 384.07 Moved by Clr. Scribner that Council reconvene to the regular meeting. CARRIED (3:00 p.m.)
- 385.07 Moved by Clr. MacKay that this meeting be adjourned. CARRIED (3:01 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)