

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 13th, 2007 commencing at 9:00 a.m.

Present: Reeve Bob Barss (9:20 a.m.), Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Morley Muldoon and Shelly Andersen Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Computer/Information Analyst Chris Volk, Public Works Superintendent Darrin Newell and from Star News Kelly Clemmer.

Reeve Barss was committed to an AAMD&C conference call and could not attend the beginning of the meeting.

The Deputy Reeve called the meeting to order at 9:00 a.m.

Deputy Reeve Zajic in the Chair until Reeve Barss arrived at 9:20 a.m.

This is the official record for the proceedings.

APPROVAL OF AGENDA

466.07 Moved by Clr. Wilkinson that the agenda be approved as presented. CARRIED

467.07 Moved by Clr. Valleau that the following items be added to, changed or deleted from the agenda:

Add:

DELEGATIONS:

a. 11:45 a.m. – Lyle Orcheski

Public Works

k. Jolen Trucking – Gravel Hauling

Delete:

Public Works

h. Greenshield's Drainage issue

Municipal Property

a. Potential Land Exchange for Expansion of Airport

CARRIED UNANIMOUSLY

468.07 Moved by Clr. Wilkinson that the minutes of the regular meeting held October 16th, 2007 be adopted as written. CARRIED

469.07 Moved by Clr. Andersen that the minutes of organizational meeting of October 29th, 2007 be adopted as written. CARRIED

UNFINISHED BUSINESS

FINANCE

470.07 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$5,523,278.98 covered by debit memos 1023 to 1033 and cheques numbered 56087 to 56240 be approved and paid and that the payroll payments as per the attached list totaling \$165,962.07 covered by EFT's numbered 900013439 to 90013538 be ratified. CARRIED

471.07 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending October 31st, 2007 be adopted as written and incorporated into these minutes. CARRIED

**UNFINISHED
BUSINESS**

**NEW
BUSINESS**

Agriculture Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:15 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

472.07 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

The Provincial ASB Conference package was received and distributed to Council.

473.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to pursue the option of renting a bus to the Provincial ASB Conference in Grande Prairie and that neighboring municipalities be approached to share the costs. CARRIED

Council discussed the cattle scale rental and what insurance requirements are required to absolve the Municipal District of Wainwright No. 61 of liability. It was the consensus of Council to continue renting the cattle scale and develop a policy to be in place by January 2008.

Public Works

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

474.07 Moved by Clr. Zajic that the Public Works Superintendent's report be accepted as presented. CARRIED

Safety & Utilities Manager, Preston Iverson attended the meeting from 9:40 a.m. to 9:50 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.

475.07 Moved by Clr. Andersen that the Safety & Utilities Manager's report be accepted as written. CARRIED

The following projects were discussed as potential applications for the 2006/07 Resource Road Program:

- Minburn Road -Range Road 103 from Correction Line Road to N. Boundary – 9 miles
- Correction Line – Township Road 470 from Range Road 82 to S.H. 881 – 6 Miles
- Ribstone Road - Range Road 25 from Ribstone to Highway 14 – 9 miles
- South Chauvin Road – Range Road 20 from Terminal Road to south boundary – 8 miles
- North Chauvin Road – Range Road 21 from S.H. 610 to Highway 14 – 10.5 miles

476.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 utilize EXH Engineering as its consultant for Minburn Road, Correction Line Road, Ribstone Road, South Chauvin Road and North Chauvin Road for the 2007 Resource Road Program application submission to Alberta Infrastructure and Transportation. CARRIED

477.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire A-1 Fencing to fence the SW 24-45-2 W4M for a cost of \$5,700.00 plus applicable taxes. CARRIED

478.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire Stantec Engineering to prepare a proposal to fix the erosion problem at BF13504 and proceed with the removal of the culvert and that we apply for funding to Alberta Infrastructure and Transportation for the removal of the culvert.

Recorded Vote:

For: Clr. Muldoon, Clr. Wilkinson, Clr. Zajic, Reeve Barss, Clr. Andersen and Clr. Buck.

Against: Clr. Valteau.

CARRIED

Council discussed the protocol on Divisional Graders – if a Councillor receives a call checkout the issue and contact the Public Works Superintendent.

Road Construction N 31-45-9 W4M - Reeve Barss advised that this project is on the Construction List for this year and will be moved to 2008.

479.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire EXH Engineering Services Limited for the preliminary engineering on the grading for Minburn Road (\$123,840.00) and for South Chauvin Road (\$123,840.00). CARRIED

480.07 Moved by Clr. Buck that further to motion #434.07, we clear the road (N 33-43-2 W4M/E4-44-2 W4M) during snow removal season as it has been designated as a school bus route. CARRIED

Hauling Gravel - Jolen Trucking Limited – Council noted this company is on the gravel-hauling list already.

Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

481.07 Moved by Clr. Buck that the office of the Municipal District of Wainwright No. 61 be closed during the Christmas Holidays including December 24th and New Years Day and an overtime rate of one and one-half times the regular wage for all hours worked be applicable to Public Work's personnel who work during this time. CARRIED

482.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 set a meeting for Salary/Wage Review and the C.A.O. Evaluation for December 19th, 2007 in the Council Chambers at 9:00 a.m. CARRIED

PUBLIC HEARING

Present at the Hearing were Bob Barss, Shelly Andersen, Oscar Buck, Myron Zajic, Ted Wilkinson, Phil Valteau, Morley Muldoon, Kelly Buchinski, Bonnie Milton, Norma Schiefer, Darrin Newell, Chris Volk and Kelly Clemmer.

The public hearing was called to order at 11:00 a.m.

The purpose of the public hearing is to hear any public concerns in respect to the proposed Bylaw #1456 which is a Bylaw of the Municipal District of Wainwright No. 61 to amend the Land Use Bylaw No. 1318, as amended to May 15, 2007, by changing the Land Use Designation of the Pt. SE 26-45-7 W4 containing 19.99 acres be changed from Agricultural District to Country Residential District.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

483.07 Moved by Clr. Valleau that the hearing be adjourned at 11:05 a.m.
CARRIED

Administration and Taxation

484.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to execute the Municipal Sustainability Initiative Conditional Funding Agreement for the fiscal year 2007/08. CARRIED

485.07 Moved by Clr Buck that the Municipal District of Wainwright No. 61 be authorized to execute the Municipal Sustainability Initiative Long-Term Agreement as presented for 2008/09 to 2016/17. CARRIED

A copy of a letter from EXH Engineering Services Limited inviting Council to their hospitality suite at the fall convention was received and distributed.

A copy of a letter from Alberta Environment inviting Council to meet with them at the fall convention was received and distributed.

A copy of a letter from Buffalo Park Foundation requesting funding for the development of the Regional Heritage Centre-Buffalo Bodo Project was received and distributed to Council.

A copy of a letter from Beaver County advising that Jim Kallal was elected Reeve and Vern Hafso was elected Deputy Reeve was received and distributed to Council.

A copy of a letter from County of Vermilion River advising the results of the 2007 Municipal Election was received and distributed to Council.

A copy of the A.A.M.D. & C.'s Contacts, District Highlights, Member Bulletins, Minister Meeting Summaries, 2005-2006 Annual Report and Draft – Building on Strength: The AAMDC Strategic Plan were received and distributed to Council.

486.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to enter into a five year lease with IKON for a Canon ImageRunner C4080i Copier at a cost of \$509.00/month plus a product service charge based on the number of printouts and that it include IKON buying out our current lease with IBM. CARRIED

Council discussed Councillor's Roles and Responsibilities in general for the Municipality. The Administrator read aloud from the M.G.A. section 174.1 (d).

487.07 Moved by Clr. Buck the Municipal District of Wainwright No. 61 be authorized to add the following to the policy manual:

2.2.12 Councillor Dress Code

Councillors are required to attend the following functions dressed in business formal (Men – jacket, tie and dress pants):

- All regular Council Meetings
- Annual Organization Meeting
- Budget Meeting
- Opening Ceremonies of the AAMD&C Spring and Fall Conventions
- AAMD&C Banquet at the fall convention
- Other special functions as required

CARRIED

Protection to Persons and Property

The Administrator advised Council that RCMP Superintendent Samotej will be at the administration office on December 7th, 2007 at 9:00 a.m.

Municipal Property

Health & Social Services

Environment

Waste Disposal – Unacceptable items in bins – referred to the 2008 planning meeting.

Recreation & Community Services

488.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 appoint Larry Bell and Dan Delemont as the rural representatives to the Chauvin Rural Recreation Board for the 2007/2008 term to represent the municipality. CARRIED

489.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 appoint Layne Clark and Bobbi Krinbill as the rural representatives to the Edgerton Rural Recreation Board for the 2007/2008 term to represent the municipality. CARRIED

Council presented Lyle Oracheski with a plaque for his service on the ASB Service Board as a farm member.

PAYSHEETS

490.07 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

491.07 Moved by Clr. Andersen that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Colonel Duff, Major Lockhar, Steve Pelkey, Mary Lou MacMillian, Julie Hauser, Captain Darrel Connelly and Nicole Burgess from CFB/ASU Wainwright attended Council from 1:30 p.m. to 2:15 p.m. to give a briefing on the Water Treatment System located on the base and what the future plans are with regards to the water system.

- 492.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 request the Administrator to approach the Town of Wainwright to discuss different options with regard to a partnership respecting the Betty Lake Water Treatment Plant. CARRIED

Development

Development Officer, Norma Schiefer attended the meeting from 11:00 a.m. to 11:05 and 2:25 p.m. to 3:00 p.m. and reported to Council on the activities of the Development Department for the past month.

Bylaws

Bylaw #1456 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318 as amended to May 15th, 2007 (Pt. SE 26-45-7 W4M containing 19.99 acres to be changed from Agricultural District to Country Residential District).

- 493.07 Moved by Clr. Wilkinson that Bylaw #1456 pass the second reading. CARRIED

- 494.07 Moved by Clr. Zajic that Bylaw #1456 pass the third and final reading. CARRIED

Development con't

- 495.07 Moved by Clr. Muldoon that the Development Officer's report be accepted as presented. CARRIED

Council discussed different issues and options with regard to multi subdivision rules and regulations. It was consensus of Council to familiarize themselves with the development agreement at this time and bring forward new ideas and directions to the planning meeting in 2008.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the proposed subdivision, SE 16-46-6 W4M, has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the proposed subdivision, Pt. SW 3-45-4 W4M, has been conditionally approved.

- 496.07 Moved by Clr. Buck that a letter be sent to Municipal Planning Services (Alberta) Limited advising that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SE 14-45-1 W4M. CARRIED

- 497.07 Moved by Clr. Wilkinson that a letter be sent to Municipal Planning Services (Alberta) Limited advising that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SW 14-45-1 W4M. CARRIED

- 498.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SE 26-45-7 W4M subject to two approaches and municipal reserves. MOTION DEFEATED

- 499.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SE 26-45-7 W4M subject to a joint approach to service both proposed parcels and municipal reserves. CARRIED

- 500.07 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SW 17-44-6 W4M subject to a development agreement stating the developer is responsible for all cost, access to proposed Lot 34 will be from the existing approach on Airport Road, access to the remaining lots will be from the internal access road and municipal reserves being provided as cash in lieu. CARRIED
- 501.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SW 23-44-6 W4M. CARRIED
- 502.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located on Lot 1, Block 2, Plan 052-2061 (NE 7-44-6 W4M) subject to access to proposed Lots 8 & 9 being from the internal access road. CARRIED
- Proposed subdivision – Pt. NE 6-45-7 W4M- information only
- Proposed subdivision – SE 7-44-6 W4M information only.
- Proposed subdivision – NW 9-44-6 W4M information only.
- Development Officer Norma Schiefer advised Council that the reclamation of the Teeter gravel pit located in the SE 16-47-5 W4M has been completed.
- 503.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 send a letter of notification to Mr. Teeter advising that the agreement with the Municipal District of Wainwright No. 61 will expire January 2008 and conditions of agreement will have to be met. CARRIED
- 504.07 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to set up a meeting with Alberta Parks as per their request to discuss land exchange for the Killarney Pit (NW 33-41-1 W4M) of 40 acres. CARRIED
- 505.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to ratify the pipeline lease with Mosiac Energy Limited on the N ½ 30-44-6 W4M. CARRIED
- 506.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 schedule a meeting with Municipal Planning Services (Alberta) Limited on December 5th, 2007 at 1:00 p.m. in the Council Chambers with regard to the Area Structure Plan. CARRIED
- A letter from NRCB was received and distributed to Council advising the Municipal District of Wainwright No. 61 that the NRCB are available to provide a presentation on the Agricultural Operations Practices Act and NRCB Application and Compliance Processes, FOR Council and staff. It was consensus of the Council to have the Development Officer obtain more information with regard to the length of the presentation prior to setting a meeting with NRCB.
- A copy of the November 6th, 2007 MPC minutes were received and distributed to Council.
- Garbage recommendations – referred to the 2008 planning meeting.
- 507.07 Moved by Clr Wilkinson that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (3:26 p.m.)

- 508.07 Moved by Clr. Wilkinson that Council reconvene to the regular meeting. CARRIED (3:30 p.m.)
- 509.07 Moved by Clr Valleau that this meeting be adjourned. CARRIED (3:31 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)