

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 18, 2007 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Morley Muldoon and Shelly Andersen Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Public Works Superintendent Darrin Newell, from the Star News Kelly Clemmer and ratepayer Brad Scribner.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

510.07 Moved by Clr. Zajic that the agenda be approved as presented. CARRIED

511.07 Moved by Clr. Wilkinson that the following items be added to, changed or deleted from the agenda:

Add:

Administration & Taxation

p. Audit Fees – Donald L. Isaman Professional Corporation

Recreation & Community Services

b. Letter from Candi Schopfer

Development

j. Clear Lake Issue

k. MPC Member

CARRIED UNANIMOUSLY

512.07 Moved by Clr. Muldoon that the minutes of the regular meeting held November 13th, 2007 be adopted as written. CARRIED

UNFINISHED BUSINESS

FINANCE

513.07 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$4,979,466.17 covered by debit memos 1034 to 1044 and cheques numbered 56241 to 56409 be approved and paid and that the payroll payments as per the attached list totaling \$148,747.59 covered by EFT's numbered 900013539 to 90013633 be ratified. CARRIED

514.07 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending November 30th, 2007 be adopted as written and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman James Schwindt and Assistant Agricultural Fieldman Aimee Wonsik attended the meeting from 9:15 a.m. to 9:50 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

- 515.07 Moved by Clr. Andersen that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB November 29th, 2007 minutes were received and distributed to Council.

- 516.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 ratify the 2007 AESA Yearly Report. CARRIED

- 517.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 ratify the 2008 AESA Grant Application. CARRIED

- 518.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 ratify the 2007 Weed Grant for the Town of Wainwright in the amount of \$4,000.00. CARRIED

- 519.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Administrator to sign the amended 2008 Alberta-Municipal Rat and Rabies Control Agreement with Alberta Agriculture and Food where a total of \$57,700.00 will be paid to the M.D., 75% to be paid in June 2008 and 25% in December 2008. CARRIED

A copy of the 2008 ASB Conference Resolutions Package was received and distributed to Council.

Recreation & Community Services

A project overview from the Buffalo National Park Interpretive Centre Foundation for the Regional Heritage Centre was received and distributed to Council.

Keith Brower, Jennifer Brower, Bryan Perkins and Archie Beare from the Buffalo National Park Interpretive Centre attended Council at 10:20 a.m. to 11:00 a.m. to give a presentation and overview of the Buffalo National Park Foundation Story, the Development Committee Report and the development of the Regional Heritage Centre and their timelines and Lt. Col. Paul Duff also attended as an observer.

Public Works

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

- 520.07 Moved by Clr. Andersen that the Public Works Superintendent's report be accepted as presented. CARRIED

The Public Works Superintendent reported on behalf of the Safety & Utilities Manager, the activities of the Safety & Utilities Department for the past month.

- 521.07 Moved by Clr. Muldoon that the Safety & Utilities Manager's report be accepted as written. CARRIED

A letter from Mike Nemyo was received and distributed to Council with regard to an invoice for sign reinstallation.

522.07 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 be authorized to pay Mike Nemyo the cost of set up and cementing on his driveway sign in the amount of \$300.00 plus taxes with the agreement that he moves the sign back in accordance with regulations (30 meters from property line) and furthermore the Administration send a letter reiterating these conditions. CARRIED

523.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 accept the Wainwright Municipal Airport Joint Snow Removal Protocol Agreement with the Town of Wainwright. CARRIED

Council discussed concerns regarding the construction of Range Road 61. It was the consensus of Council that this issue would be forwarded to the 2008 construction schedule.

524.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize an additional crush at the Killarney Pit (NW 33-41-1 W4M) of 30,000 cubic yards of ¾" gravel for a cost of \$3.23 per cubic yard under our current contract with Holt Transport Inc. CARRIED

The Public Works Superintendent advised Council that Hammer Equipment Sales quoted \$900,000 for two 2008 TS14G Scrapers. He also noted that we received \$120,000 with our last trade-ins in early 2007.

525.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2008 TS14G Scraper in the 2007 budget and one 2008 TS14G Scraper in the 2008 budget for the cost of \$450,000.00 each plus taxes with the trade in of two 2002 TS14G. CARRIED

Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a letter from Alberta Municipal Affairs and Housing regarding the 2007 Municipal Sponsorship Program grant of \$82,240.93 was received and distributed to Council for the Irma Fire Hall.

A copy of a letter from the Alberta Association of Municipal Districts and Counties regarding an education program for elected officials was received and distributed to Council.

A copy of a letter from Alberta Health and Wellness stating that the funding will remain the same for 2008/2009 for ambulance service was received and distributed to Council.

A copy of a letter from Northern Lights Library System was received and distributed to Council about the increase in the per capita levy for Municipalities.

526.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 send a letter to Northern Lights Library System accepting the proposed levy increase from \$7.02 per capita to \$7.18 per capita and move it to the 2008 budget. CARRIED

A copy of a letter from the Alberta Shock Trauma Air Rescue Foundation (STARS) requesting funding was received and distributed to Council. - No action.

527.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 take STARS letter for information purposes only. CARRIED

Tax Clerk, Karen Steele advised Council by memo that, as of December 18th, 2007, the current collection rate was 99.17%.

528.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 adopt the 2007 Operating and Capital Budget as Interim Budget for 2008. CARRIED

529.07 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to cancel taxes in the amount of \$88.51 on roll number 1000000. CARRIED

A copy of the A.A.M.D. & C.'s Contacts, District Highlights, Member Bulletin and a Discussion Paper – Equitable Economics: Inter-Municipal Financial Partnership were received and distributed to Council.

A copy of the agenda for the A.A.M.D. & C. District 5 Zone meeting on January 3rd, 2008 hosted by the County of Minburn was received and distributed to Council along with the minutes from the October 1, 2007 meeting.

530.07 Moved by Clr. Valleau that the Administrator and Council be authorized to attend the A.A.M.D. & C. District 5 Zone meeting on January 3rd, 2008 hosted by the County of Minburn. CARRIED

A copy of a letter from the Administrator regarding the ceiling replacement of the administration building was received and distributed to Council.

531.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the administration building ceiling replacement at a total estimated cost of \$80,000.00 plus G.S.T. under the Community Capital Component of the Municipal Sustainability Initiative Program (MSI). CARRIED

A copy of a letter from Clr. Muldoon was received and distributed to Council requesting that Council abolish the dress code bylaw.

532.07 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 abolish the policy 2.2.12 Councillor Dress Code.

Record Vote:

For: Clr. Muldoon, Clr. Andersen and Clr. Valleau

Against: Clr. Buck, Reeve Barss, Clr. Wilkinson and Clr. Zajic

MOTION DEFEATED

533.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 appoint Donald L. Isaman Professional Corporation as their auditors for 2007, 2008 & 2009 at the following rates:

2007 – Financial Statements & FIR \$18,175

2008 – Financial Statements & FIR \$18,800

2009 – Financial Statements & FIR \$19,450

CARRIED

Protection to Persons and Property

A copy of the Administrator's note from the Fire Commissioner meeting was received and distributed to Council.

534.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to the Villages and the Town of Wainwright requesting information with regard to the level of service their fire departments provide in order to establish a level of fire protection service for the M.D. of Wainwright. CARRIED

Municipal Property

535.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase approximately 40 acres at a cost of \$160,000 including all taxes for the purpose of a road diversion and environmental compensation located in the SE 28-44-5 W4M as per agreement. CARRIED

536.97 Moved by Clr. Wilkinson that the following item be added to the agenda:

- BF7268

CARRIED UNANIMOUSLY

537.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 add BF7268 to the bridge priority list and invite Stu Becker and Brian Reid from Alberta Infrastructure and Transportation to view the M.D. of Wainwright's bridge concerns. CARRIED

Health & Social Services

Environment

Tax Clerk, Karen Steele provided Council with a memo recommending that Council tender for additional bins.

538.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to send out a request for quotes for the supply of an additional 30 – 3 yd bins and 15 – 6 yd bins with a closing date of January 14, 2008 at 4:30 p.m. CARRIED

Recreation & Community Services con't

539.07 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 support the Buffalo National Park Interpretive Centre Foundation for their fund raising campaign in the amount of \$60,000. CARRIED

A letter from Candi Schopfer was received and distributed to Council with regard to three bird watching sites in Division 1.

540.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Candi Schopfer indicating that her request for bird watching sites in Division 1 will be revisited at the planning meeting and the Public Works Superintendent, Construction Foreman and Clr. Buck will meet with her in the spring to discuss her request. CARRIED

Bylaws

Bylaw #1457 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318 as amended to May 15th, 2007 (Pt. NW 9-44-6 W4M containing approximately 80 acres to be changed from Agricultural District to Country Residential District).

541.07 Moved by Clr. Valleau that Bylaw #1457 pass the first reading. CARRIED

542.07 Moved by Clr. Buck that a Public Hearing for Bylaw #1457 be set for January 15, 2008 at 11:00 a.m. at the Municipal District of Wainwright No. 61's Administration building. CARRIED

Bylaw #1459 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to amend the Land Use Bylaw No. 1318 as amended to May 15th, 2007 (SE 7-44-6 W4M containing 153.95 acres to be changed from Agricultural District to Country Residential District).

- 543.07 Moved by Clr. Valleau that Bylaw #1459 pass the first reading. CARRIED
- 544.07 Moved by Clr. Buck that a Public Hearing for Bylaw #1459 be set for January 15, 2008 at 11:15 a.m. at the Municipal District of Wainwright No. 61's Administration building. CARRIED

Development

The Administrator reported on behalf of the Development Officer of the activities of the Development Department for the past month.

- 545.07 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED
- 546.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. SE 25-45-8 W4M subject to a 17' road widening, access from road plan 881EU and municipal reserves being due. CARRIED
- 547.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the NE 24-45-8 W4M subject to a 17' road widening on both boundaries and a joint approach to provide access to both the proposed parcel and the remaining farmland on the north/south road dependent on approach inspection approval. CARRIED
- 548.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objection to the proposed subdivision of 10 acres located in the Pt. NE 19-43-2 W4. CARRIED

A copy of a letter from Municipal Planning Services (Alberta) Ltd. was received and distributed to Council advising that the proposed subdivision located in the Pt. SE 26-45-7 W4M has been conditionally approved.

A copy of a letter from Municipal Planning Services (Alberta) Ltd. was received and distributed to Council advising that the proposed subdivision located in the Pt. SW 17-44-6 W4M has been conditionally approved.

A copy of a letter from Municipal Planning Services (Alberta) Ltd. was received and distributed to Council advising that the proposed subdivision located in the Pt. SW 234-44-6 W4M has been approved.

A copy of a letter from Municipal Planning Services (Alberta) Ltd. was received and distributed to Council advising that the proposed subdivision located in the NE 7-44-6 W4M, Lot 1, Block 2, Plan 052-2061 has been conditionally approved.

A copy of the December 10th, 2007 MPC minutes were received and distributed to Council.

- 549.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 hire Municipal Planning Services (Alberta) Limited to prepare an Area Structure Plan around Clear Lake for an area of ½ mile around the Lake and that this include a Study Plan for an area of 1 mile around the lake, and further that we approve a cost of approximately \$20,000 for this study. CARRIED

Clr. Zajic advised Council that Rod Arthur resigned as the MPC member.

- 550.07 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to advertise for the position of a MPC member with a deadline for the February Council meeting. CARRIED

PAYSHEETS

551.07 Moved by Clr. Wilkinson that the paysheets be approved as presented.
CARRIED

**COMMITTEE
REPORTS**

552.07 Moved by Clr. Muldoon that the following committee reports be accepted
as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning
Plant, Battle River Foundation, Family & Community Services, Wainwright
Waste to Energy Authority, Wainwright Ambulance, Community Health
Foundation, Northern Lights Library Systems and Wainwright Economic
Development Board. CARRIED

553.07 Moved by Clr Buck that Council recess for a private meeting as per
Section 197 (2) of the Municipal Government Act 2000 and amendments.
CARRIED (2:45 p.m.)

554.07 Moved by Clr. Buck that Council reconvene to the regular meeting.
CARRIED (3:15 p.m.)

555.07 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be
authorized to compensate Mr. Teeter in the amount of \$5,000.00 for the
sand in Gravel Pit SE 16-47-5 W4M.
Record Vote:
For: Clr. Zajic, Clr. Muldoon and Clr. Andersen
Against: Clr. Valleau, Clr. Wilkinson, Reeve Barss & Clr. Buck
MOTION DEFEATED

556.07 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61
authorize Nickerson Roberts Holinski & Mercer to proceed with a surface
right hearing with regard to the Talisman lease renewals. CARRIED

557.07 Moved by Clr Andersen that this meeting be adjourned. CARRIED (3:17
p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)