

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 20th, 2008 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, and Shelly Andersen. Clr. Morley Muldoon was absent due to illness. Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton, Public Works Superintendent Darrin Newell, from Star News Kelly Clemmer (11:10 a.m.) and ratepayer Brad Scribner.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

## **APPROVAL OF AGENDA**

189.08 Moved by Clr. Andersen that the agenda be approved as presented.  
CARRIED

190.08 Moved by Clr. Zajic that the following items be added to the agenda:

### **DELEGATIONS**

1. Stan Hood – Road Widening 16-46-6 W4M

#### Public Works

- m. Dust Control

#### Protection to Persons and Property

- a. Irma Fire Hall

### **IN-CAMERA ISSUES**

2. Employee Issue

CARRIED UNANIMOUSLY

191.08 Moved by Clr. Buck that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments.  
CARRIED (9:10 a.m.)

192.08 Moved by Clr. Valleau that Council reconvene to the regular meeting.  
CARRIED (9:18 a.m.)

Stan Hood addressed Council with regard to road widening, telus lines and keeping as many trees as possible on the 16-46-6 W4M. It was the consensus of Council to do an on-site inspection later this afternoon.

193.08 Moved by Clr. Wilkinson that the minutes of the regular meeting held April 15th, 2008 be adopted as written. CARRIED

## **UNFINISHED BUSINESS**

### **FINANCE**

194.08 Moved by Clr. Andersen that the accounts recorded on the attached list in the amount of \$744,720.55 covered by debit memos 1093 to 1104 and cheques numbered 56995 to 57135 be approved and paid and that the payroll payments as per the attached list totaling \$155,084.25 covered by EFT's numbered 900014030 to 900014136 be ratified. CARRIED

195.08 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending April 30th, 2008 be adopted as written and incorporated into these minutes. CARRIED

**UNFINISHED  
BUSINESS**

**NEW  
BUSINESS**

**Agriculture Service Board**

Agricultural Fieldman James Schwindt attended the meeting from 9:30 a.m. to 9:55 a.m. and 10:00 a.m. to 10:30 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

- 196.08 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED
- 197.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 support the Harold L. Tangen application for the 100 Year Farm Family Award. CARRIED
- 198.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Perkins Farm application for the 100 Year Farm Family Award subject to meeting all of the criteria. CARRIED
- 199.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approves the Control of Clubroot Disease Policy and it be forwarded to the Policy Manual as presented. CARRIED
- 200.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 accept the no spray agreement list for 2008 as presented. CARRIED
- 201.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Northeast Regional Agricultural Service Board Committee mandate as presented. CARRIED
- 202.08 Moved by Clr. Buck that the Regional ASB Meeting be held in the Chauvin Community Hall on November 3<sup>rd</sup>, 2008. CARRIED

**Public Works**

Public Works Superintendent, Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

- 203.08 Moved by Clr. Wilkinson that the Public Works Superintendent's report be accepted as presented. CARRIED

Agricultural Fieldman opened the following proposals for the 2008 Mowing Contract:

- Jaws Contracting \$95.00 per mile plus GST
- Round Corner Welding \$76.00 per mile plus GST

- 204.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 accept Round Corner Welding's proposal for the 2008 Roadside Mowing proposal for \$76.00 per mile plus applicable taxes. CARRIED

The Safety & Utilities Manager, Preston Iverson attended the meeting from 10:30 a.m. to 10:50 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.

- 205.08 Moved by Clr. Buck that the Safety & Utilities Manager's report be accepted as written. CARRIED

Council discussed the Fabyan Campsite situation. They discussed the May long weekend and what actions the M.D. could take and it was the consensus of Council to move this issue to policy. Clr. Andersen also advised that there is a ratepayer still interested in buying the Fabyan Campsite.

Clr. Valleau left the meeting for personal reasons at 10:50 a.m.

206.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with obtaining request for proposals to installing a new Fabyan Lift Station. CARRIED

207.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sign the three year bridge request list as amended and submit it to Alberta Transportation. CARRIED

208.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the registration of a new road between the SW 25 and the SE 26-44-1 W4M. CARRIED

Clr. Valleau returned to Council at 11:10 a.m.

Council discussed the issue of hiring private contractors for snow removal.  
- no action

Council was informed that the South Chauvin Tender opening has been set for May 22<sup>nd</sup>, 2008 at 2:00 p.m. in the Council Chambers.

The Public Works Superintendent advised Council of the following quotes for a new 2008 Backhoe less the trade of a 2002 420DIT Backhoe S/N CAT0420DPBLN02333 plus applicable taxes:

- CAT 430E \$125,000 Less Trade \$35,200 = \$89,800
- John Deere 410J \$109,940 Less Trade \$32,000 = \$77,940
- Hammer - Case 590M \$121,597 less Trade \$50,000 = \$71,597

209.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase a Case 590M Backhoe in the amount of \$121,597 less the trade in of the 2002 420DIT Backhoe S/N CAT0420DPBLN02333 for \$50,000 for a net amount of \$71,597 plus applicable taxes from Hammer Equipment. CARRIED

210.08 Moved by Clr. Buck that the quotes for a new 2008 ½ Ton 4X4 Crew Cab Truck be tabled to another meeting. CARRIED

211.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sell the TS14 used parts in the amount of \$45,000.00 plus applicable taxes. CARRIED

212.08 Moved by Clr. Buck that the Administrator send a request to Telus to have the phone line repaired on S.H. 614 north of 10-46-6 W4M. CARRIED

Dust Control – moved to policy meeting.

### Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

213.08 Moved by Clr. Zajic that the Tax Sale Meeting be scheduled for June 17<sup>th</sup>, 2008 @ 2:00 p.m. in the Council Chambers if necessary. CARRIED

- 214.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 appoint Dawn Granigan as Clerk of the Subdivision and Development Appeal Board. CARRIED
- 215.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to sign the Municipal Sustainability Initiative (MSI) 2007/08 Capital Project Funding amending memorandum of agreement. CARRIED
- 216.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the following 2008 Municipal Sustainability Initiative (MSI) distribution:

**M.D. Capital Funding (\$1,283,256):**

Funding for Construction Cost of the following project:

- South Chauvin Road           \$1,283,256

**Operational (\$198,086):**

Funding for operating expenses, such as:

- Planning Activities
- Administration
- Recreation (community halls)
- Other Municipal Services (water, sewer, ambulance, police, fire, etc.)
- Non-Profit Organizations

**Recreation Areas:**

Irma	\$	10,000.00
Wainwright	\$	10,000.00
Edgerton	\$	10,000.00
Chauvin	\$	10,000.00

**Fire Department:**

Irma	\$	20,000.00
Wainwright	\$	20,000.00
Edgerton	\$	20,000.00
Chauvin	\$	20,000.00

**Administration:**

General Maintenance Foreman	\$	40,194.00
Accountant	\$	37,892.00

\$           198,086.00

Total 2008 Funding \$1,481,342

CARRIED

A letter was received from Edgerton Sports Association requesting funding for their 1<sup>st</sup> World Professional Bull Riding event on July 4<sup>th</sup>, 2008

- 217.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sponsor the Edgerton Sports Association for their 1<sup>st</sup> World Professional Bull Riding Event in the amount of \$500.00 representing a silver sponsorship. CARRIED

A copy of the A.A.M.D. & C.'s Contacts, District Highlights and Member Bulletins were received and distributed to Council.

**Protection to Persons and Property**

- 218.08 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 support in principle the cost of \$666,000.00 for the new Irma Fire Hall. CARRIED

**Municipal Property**

**Health & Social Services**

**Environment**

**Recreation & Community Services**

- 219.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Denwood Outdoor Athletics Club to host an outdoor activity event on July 26<sup>th</sup>, 2008 and to use the road by the Mini Park off of Highway #41 and the Picnic and Grill site at Riverdale Mini Park Golf Course subject to proper insurance being in place and each participant signing a waiver of liability. CARRIED
- 220.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the 2008 membership renewal for the Trail of the Buffalo for a cost of \$850.00. CARRIED

Mistahiya – All Season Recreational Parkland – move to next meeting for Clr. Muldoon to address.

**Development**

The Development Officer, Jim Klasson attended the meeting from 1:15 p.m. to 1:50 p.m. and reported to Council on the activities of the Development Department for the past month.

- 221.08 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED
- Copies of the April 14<sup>th</sup>, 2008 and May 12<sup>th</sup>, 2008 MPC meeting minutes were received and distributed to Council.
- 222.08 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the NW 26-46-10 W4M. CARRIED
- 223.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the NW 21-41-1 W4M. CARRIED
- 224.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the Pt. of SE 26-45-7 W4M subject to the amended application (original application 180 feet wide being reduced to 162 feet wide). CARRIED

Council discussed the amendment to the proposed subdivision located in the NW 9-44-6 W4M. Council requested Development Officer to obtain a report from the developer outlining their future plans and the staging of any proposed future development prior to supporting the amendment.

- 225.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the S ½ 24-43-3 W4M subject 17' road widening. CARRIED
- 226.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the SE 23-43-3 W4M subject 17' road widening. CARRIED

A copy of a letter from Natural Resources Conservation Board (NRCB) was received and distributed to Council requesting a meeting with them to present on the Agricultural Operations Practices Act and NRCB Application and Compliance Processes.

The Administrator advised that the meeting with the NRCB has been set for May 26<sup>th</sup>, 2008.

Development Officer Jim Klasson gave Council an update with regard to Municipal Planning Services (Alberta) Ltd. Clear Lake Area Structure Plan.

- 227.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to approve the Clear Lake Area Structure Plan from Municipal Planning Services for a total cost of \$16,150.00 plus applicable taxes and further that we request completion date of September 30<sup>th</sup>, 2008. CARRIED

Development Officer Jim Klasson presented a draft copy of his Multi-lot Subdivision Procedures and Standards Manual for Council consideration.

Multi-lot Subdivision Procedures and Standards Manual be referred to a future meeting until Administration can investigate the best procedure to adopt this manual.

A letter from Dunrite Fencing was received and distributed to Council with regard to rezoning the SW 10-45-7 W4M. It was consensus of Council that the Development Officer send a letter to Dunrite Fencing advising they will have to following the subdivision application process.

### Bylaws

### **PAYSHEETS**

- 228.08 Moved by Clr. Zajic the paysheets be approved as presented. CARRIED

### **COMMITTEE REPORTS**

- 229.08 Moved by Clr. Buck that the Councillor for 2009 Northern Lights Library Systems be authorized to attend the Annual 2009 Alberta Library Conference in Jasper. CARRIED

- 230.08 Moved by Clr. Andersen that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, and Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

The Reeve recognized the Public Works Superintendent resignation and thanked him for his dedication and support to the M.D. for the past 6 years.

- 231.08 Moved by Clr. Wilkinson that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (2:15 a.m.)
- 232.08 Moved by Clr. Andersen that Council reconvene to the regular meeting. CARRIED (2:51 a.m.)
- 233.08 Moved by Clr. Zajic that this meeting be adjourned. CARRIED (2:52 p.m.)

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

( 1 Day)