

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Monday, September 15<sup>th</sup>, 2008 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Shelly Andersen and Morley Muldoon (9:00 a.m. to 10:02 a.m.). Staff present: Administrator Kelly Buchinski, Secretary Stacey Davis, Public Works Superintendent Ivan Perich, and from Star News, Kelly Clemmer (9:17 a.m.).

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

**APPROVAL  
OF AGENDA**

382.08 Moved by Clr. Andersen that the agenda be approved as presented.  
CARRIED

383.08 Moved by Clr. Muldoon that the following items be added to, changed or deleted from the agenda:

Added:

Public Works

j. Alberta 1<sup>st</sup> Call

Administration

o. District 5 Zone Meeting

Protection to Persons and Property

b. 911

Deleted:

**IN-CAMERA ISSUE**

1. Employee Issue

CARRIED UNANIMOUSLY

384.08 Moved by Clr. Wilkinson that the minutes of the regular meeting held August 19<sup>th</sup>, 2008 be adopted as written. CARRIED

**UNFINISHED  
BUSINESS**

**NEW  
BUSINESS**

**Agriculture Service Board**

Agricultural Fieldman James Schwindt attended the meeting from 9:02 a.m. to 9:16 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

385.08 Moved by Clr. Andersen that the Agricultural Fieldman's report be accepted as presented. CARRIED

The Agricultural Fieldman advised Council that the Provincial Agricultural Service Board conference will be held January 26 to 28, 2009 in Medicine Hat.

A draft copy of the Regional ASB Conference Agenda hosted by the Municipal District of Wainwright No. 61 was received and distributed to Council.

386.08 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 supports the Vernon Haun application for the 100 Year Farm Family Award. CARRIED

387.08 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 supports the Steven Raasok application for the 100 Year Farm Family Award. CARRIED

The Agricultural Fieldman advised Council that Agricultural Service Board farm member Keith Brower and Clr. Zajic are finished their term in October.

The Alberta Beef Producers are holding a Livestock Verification meeting September 26, 2008 at the Wainwright Golf & Country Club from 8:00-10:00 a.m.

The Agricultural Fieldman and the Reeve updated Council on Alberta Agriculture's Strategic Refocusing into rural Alberta and will update further when additional information is available.

### Public Works

The Public Works Superintendent, Ivan Perich, attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

388.08 Moved by Clr. Muldoon that the Public Works Superintendent's report be accepted as written. CARRIED

389.08 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 rent the Salt/Sand building in Irma from Carillion for the purpose of storing sand and salt on the interim basis until the sale date is decided. CARRIED

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:24 a.m. to 9:27 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.

390.08 Moved by Clr. Valleau that the Safety & Utilities Manager's report be accepted as written. CARRIED

A copy of a letter from Alberta Infrastructure and Transportation was received and distributed to Council with recommendations and comments on the three-year bridge request list.

391.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 request a proposal from Amec Engineering for BF 07268. CARRIED

392.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 purchase two (2) one-way plows and attachments from Finning (Canada) for a total cost of \$36,960.00. CARRIED

393.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to the owner of SW 18-42-2 W4M requesting them to remove the obstructions off of the road allowance within 14 days. CARRIED

394.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the deletion of a stop sign in accordance with Bylaw #1334 and that this stop sign be removed from Appendix A of Bylaw #1334:

- SW of SW 15-43-2 W4M CARRIED

395.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Holt Transport to crush 5,000 yds of 1 ½" gravel from NE 21-47-5 W4M (Tondu pit). CARRIED

- 396.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Rachynski Land Services (1988) to relocate survey pins on Township Road 422 for a total cost of \$3,800.00 + G.S.T. CARRIED

It was the consensus of council that no Division shall receive extra oil for Dust Control.

It was the consensus of Council that Municipal employees should ensure the accuracy of permits for Alberta 1<sup>st</sup> Call to avoid delays.

Clr. Muldoon left the meeting. (10:02 a.m.)

### Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:24 a.m. to 10:30 a.m. and reported to Council on the finances for the past month.

- 397.08 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$1,658,915.61 covered by debit memos 1146 to 1156 and cheques numbered 57692 to 57827 be approved and paid and that the payroll payments as per the attached list totaling \$229,785.84 covered by EFTs numbered 900014649 to 900014801 be ratified. CARRIED

- 398.08 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending August 31st, 2008 be adopted as written and incorporated into these minutes. CARRIED

### Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a letter from Falcon Enterprises was received and distributed to Council thanking the Municipal District of Wainwright No. 61 for the 2008 Transportation Assistance Grant.

- 399.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 set the Organizational Meeting for October 20, 2008 at 9:00 a.m. at the Administration Building. CARRIED

A copy of a letter from Alberta Municipal Affairs was received and distributed to Council on the Municipal Sponsorship Program (MSP) for 2008 and advising that the application deadline is September 30, 2008.

- 400.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 make an application for a new Edgerton and Area Fire Rescue Vehicle under the 2008 Municipal Sponsorship Program, and that we make a joint application with the Village of Edgerton with the M.D. acting as management partner. CARRIED

- 401.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the 2008/2009 Ambulance Funding agreement from Alberta Health and Wellness. CARRIED

Meeting with R.C.M.P. at the A.A.M.D.&C. Fall Convention. – NO ACTION

A copy of a letter from the Municipal Administrator was received and distributed to Council advising that the Clear Lake Petition submitted to Council on August 19, 2008 is insufficient.

- 402.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 set the 2009 Planning meeting for December 9, 2008 at 9:00 a.m. at the Royal

Bank room at the Peace Memorial Multiplex and the Policy Review meeting on December 8, 2008 at 1:00 p.m. at the Administration Office. CARRIED

A copy of the A.A.M.D. & C's Member Bulletins, Contacts, Minister Meeting Summaries, Executive Highlights, and District Highlights were received and distributed to Council.

403.08 Moved by Clr. Zajic that Council, the Municipal Administrator and the Public Works Superintendent be authorized to attend the Alberta Association of Municipal Districts & Counties Fall Convention in Edmonton from November 11 to 14, 2008. CARRIED

404.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Council to attend the District 5 Zone Meeting in Sedgewick on October 6, 2008. CARRIED

### **Protection to Persons and Property**

A letter from Alberta Emergency Management Agency was received and distributed to Council regarding the Joint Emergency Preparedness Program (JEPP) application procedures and advising of the October 15, 2008 deadline.

All projects being applied for under JEPP funding are to be sent to the Municipal Administrator.

Clr. Buck advised council on the issues involving 911. This matter will be discussed at the upcoming Ambulance meeting.

### **Municipal Property**

#### **Health & Social Services**

#### **Environment**

Council discussed oilfield waste collection and whether tipping fees from the Wainwright Regional Waste to Energy Authority should be invoiced to them. – NO ACTION

#### **Recreation & Community Services**

The Girl Guides are requesting to host a Girl Guides Camp Out at Riverdale Mini-Park from October 3-5, 2008.

405.08 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the Girl Guides to host a Girl Guide Camp Out at Riverdale Mini-Park from October 3-5, 2008 subject to the proper insurance being in place. CARRIED

#### **Development**

The Development Officer, Jim Klasson attended the meeting from 11:08 a.m. to 11:22 a.m. and reported to Council on the activities of the Development Department for the past month.

406.08 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the September 8, 2008 MPC meeting minutes were received and distributed to Council.

407.08 Moved by Clr. Zajic that we hold the Clear Lake Area Structure Plan meetings on September 29, 2008 at 11:00 a.m. at the Administration Office

with Municipal Planning Services (Alberta) Ltd. and the Public Presentation on October 2, 2008 at 7:00 p.m. at the Communiplex. CARRIED

The Development Officer advised Council that the Land Use Bylaw No. 1318, Section 6.3.7. Recreational District – RC, 4) needs to be amended.

Development Agreement with Passive Enterprises Ltd. – The Development Officer reported that an on-site meeting occurred with Terry Sharp and Joe Rinas regarding the ending of the warranty period on the subdivision and a recommendation will be brought back to the next council meeting.

A copy of a letter was received from Prairie Winds Pet Retreat requesting to operate a dog and cat boarding kennel at NE 31-43-6 W4.

408.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to Prairie Winds Pet Retreat's proposed boarding kennel at NE 31-43-6 W4. CARRIED

409.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in SE 12-44-3 W4M. CARRIED

A copy of Road Standards was received and distributed to Council. It will be forwarded to the Planning meeting.

410.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Talisman Energy for the Surface Lease renewal on the SE 12-43-3 W4M for a 5-year term in the amount of \$2,200.00 per annum. CARRIED

411.08 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to pay a flat rate of \$500.00 per side of the road for road widening on NE 36-46-9 W4M and Pt. SW 6-47-8 W4M. CARRIED

412.08 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to enter into a crossing agreement with Alliance Pipeline for SW 17 & NW 8-42-3 W4M. CARRIED

#### **PAYSHEETS**

413.08 Moved by Clr. Valleau that the paysheets be approved as presented. CARRIED

#### **COMMITTEE REPORTS**

414.08 Moved by Clr. Andersen that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems Wainwright Economic Development Board, and Battle River Foundation. CARRIED

415.08 Moved by Clr. Valleau that this meeting be adjourned. CARRIED (11:36 a.m.)

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Reeve

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Municipal Administrator

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Secretary

(1/2 Day)

