

A special meeting of Council of the Municipal District Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta, on December 14th, 2009 commencing at 3:00 p.m.

The purpose of the meeting was to deal with:

1. Municipal Administrator Performance Evaluation
2. Salary and Wage Review
3. Remuneration & Expense Review

Members Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Shelly Andersen and Phil Valleau. Staff present: Administrator Kelly Buchinski Assistant Administrator Bonnie Milton, Director of Public Works Shannon LaHaye, Director of Transportation Mark Greibrok and Agricultural Fieldman James Schwindt.

Absent: Clr. Morley Muldoon

The Reeve called the meeting to order at 3:00 p.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

606.09 Moved by Clr. Andersen that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (3:00 p.m.) CARRIED

607.09 Moved by Clr. Wilkinson that Council reconvene to the special meeting. (3:57 p.m.) CARRIED

The Municipal Administrator's evaluation forms were submitted to the Reeve and discussed by Council.

608.09 Moved by Clr. Zajic that all salary employees and wage employees be granted a 2% increase effective the first pay period of 2010 and furthermore that the Director of Transportation and the Director of Public Works have the authorization to adjust the public works and the transportation employees wage to a maximum of \$31.06 per hour and the Transportation Foreman's wages to a maximum of \$34.27 per hour at their discretion and furthermore that the Director of Transportation be authorized to adjust the seasonal construction employees wage to a maximum of \$27.85 per hour at his discretion and furthermore the Agricultural Fieldman be authorized to adjust his employees wage to a maximum of \$27.85 per hour at his discretion and furthermore the Safety and Utility Manager be authorized to adjust the seasonal parks and recreation employees wage to a maximum of \$27.85 per hour at his discretion and furthermore the Benefits Package payable to Sunlife be increased to a 90% employer and 10% employee split effective the first pay period of 2010. CARRIED

609.09 Moved by Clr. Valleau that expense rates for Council, employees and ratepayers be adjusted for 2010 as follows:

- Mileage \$ 0.55 per kilometer
- Convention/Conference Expenses \$ 250.00 per night
- Ratepayer Per Diem \$ 267.75 per day
- Subsistence \$ 50.00 per day
- Council Per Diem \$ 267.75 per day

CARRIED

610.09 Moved by Clr. Valleau to adjourn the meeting. CARRIED (3:58 p.m.)

Wainwright, Alberta
December 14th, 2009

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)