

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, January 19th, 2010 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Phil Valleau, Shelly Andersen, Oscar Buck, Ted Wilkinson, Morley Muldoon and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:30 a.m. to 3:15 p.m.).

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

- 1.10 Moved by Clr. Zajic that the agenda be approved as presented. CARRIED
- 2.10 Moved by Clr. Muldoon at the following items be added to and deleted from the agenda:

Add:

Delegations

3. 9:15 a.m. – Irma Arena (handout -Shell Replacement at Irma Arena Budget)

Administration & Taxation

- q. Set Budget Meeting (March 9, 10 or 11)

Protection to Persons and Property

- b. Village of Chauvin re: Fire Hall Financial Support (letter)

Delete:

Public Works

- d. Mtn – Sell #032 S/N 1FTNX2AL13ED26208 to Edgerton Fire Dept.

CARRIED UNANIMOUSLY

- 3.10 Moved by Clr. Valleau that the minutes of the special meeting held December 14th, 2009 and the minutes of the regular meeting held December 15th, 2009 be adopted as written. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Brent Fischer, Doug Coubrough, Jay Fenton and Darcy Gulbraa from the Irma Arena Renovation Committee attended Council at 9:05 a.m. to 9:33 a.m. to request funding and present a copy of an updated budget for a shell replacement at the Irma Arena.

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:35 a.m. to 9:50 a.m. and reported on the activities of his department for the past month.

- 4.10 Moved by Clr. Wilkinson that the Safety & Utilities Manager's report be accepted as written. CARRIED

5.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to apply for funding through the Alberta Municipal Water & Waste/Water Program for the Greenshields Lift Station. CARRIED

6.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to research the cost of a software program for the water monitoring system for Greenshields. CARRIED

Recreation & Community Services

7.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with removing the Riverdale Mini Park trailer, setting the clubhouse hours for the 2010 season, having all the prices remain the same for the 2010 season as they were in 2009 and that we have open access to the showers during the 2010 season and further that we proceed with advertising for a Riverdale Mini Park Supervisor and the staff that are required for the 2010 season and furthermore that we contract the Riverdale Clubhouse kitchen operation out. CARRIED

A copy of a letter from the Arm Lake (East) Cabin Owners' Association was distributed to Council requesting that the Municipal District of Wainwright No. 61's continue to undertake water quality testing at Arm Lake through the Lakewatch Program conducted by the Alberta Lake Management Society.

8.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hire Alberta Lake Management to test the water quality at Arm Lake for a cost of \$3,500.00 for 2010 and that we continue the program in 2011. CARRIED

9.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the RCSCC#140 Cayuga (Sea Cadets) to host a weekend outdoor adventure training exercise at Arm Lake Recreation Area on February 27th to 28th, 2010, subject to the proper insurance being in place. CARRIED

A copy of job description changes and additions was received and distributed to Council for the Campground Caretaker, the Groundskeeper and the Riverdale Mini Park Supervisor.

10.10 Moved by Clr. Valleau that the job descriptions for the Riverdale Mini Park positions be added to the 2010 policy manual as presented. CARRIED

11.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Wainwright Cubs to host a Camp Out at the Arm Lake Recreation Area on February 21st to 22nd, 2010, subject to the proper insurance being in place. CARRIED

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:50 a.m. to 10:00 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

12.10 Moved by Clr. Valleau that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the January 7th, 2010 ASB meeting minutes was received and distributed to Council.

13.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the 2010 Alberta Municipal Rat Control Agreement in the amount of \$57,700.00. CARRIED

14.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sign the 2010 Magazine License Renewal for purchasing dynamite and pay the renewal fee of \$280.00. CARRIED

15.10 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to participate in the 2010 Emergency 2% Liquid Strychnine Concentrate Program. CARRIED

16.10 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to proceed with the 2010 Roadside Mowing request for proposals for 700 miles. CARRIED

The Agricultural Fieldman advised Council that Battle River Electric quoted \$4,389.00 to put electrical surge protection equipment at the Irma Tankloader site. It was the consensus of Council to have the Agricultural Fieldman research a few more options (i.e. surge protection just on the electronics) and bring back his findings to the next Council meeting.

17.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 proceed with the spray truck repairs, additions and nozzle switch over for an approximate cost of \$18,000.00. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye and the Director of Transportation, Mark Greibrok, attended the meeting from 10:20 a.m. to 2:00 p.m. and reported to Council on the activities of their respective departments for the month.

18.10 Moved by Clr. Muldoon that the Director of Public Works' report be accepted as presented. CARRIED

19.10 Moved by Clr. Wilkinson that the Director of Transportation's report be accepted as presented. CARRIED

20.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to change the following yield sign to a stop sign and that this stop sign be added and the yield sign be removed from Appendix A of Bylaw No. 1334:

- SW of SW 29-43-2 W4M

CARRIED

21.10 Moved by Clr. Muldoon that a committee composed of the Director of Public Works, Director of Transportation, Assistant Municipal Administrator, Clr. Buck and Clr. Wilkinson be formed to discuss the office shop renovations and bring back recommendations to a future Council meeting. CARRIED

22.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the 2010 Construction Schedule as follows:

LR #	Division	Scope of Work	Tentative Start Dates
1 (Thunder Road)	4	9 weeks	April 16
2 (Holt Colony)	7	5 weeks	June 21
3 (Tomlinson Road)	6	3 weeks	July 19
4 (Burton Hill Cuts)	6	1 week	July 19
5 (Gibb Road)	1	4 weeks	August 9
6 (Marshall Road)	2	6 weeks	September 8
7 (Rosedale Hill Cut)	3	1 week	October 18
8 (Scherbinski Road)	3	2 weeks	October 18
9 (Fitzgerald Road)	5	1 week	November 1
10 (Sheridan Road)	5	3 weeks	November 1
Other projects as time allows			
TOTAL		35 weeks	

CARRIED

- 23.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the 2010 Oiling and Terracem Schedule as follows:

8 Miles Terracem Hawkins Road

Start date will be May to early June weather permitting, approximately one month to complete the project. Cost of project approximately \$953,600.00.

Oiled Roads

Will assess oiled roads after spring thaw. Will continue to maintain oiled roads on a need to be basis as to the condition of road.

Cost of maintenance of oiled roads & oiled dust controls \$200,000.00.00.

Calcium chloride dust controls cost will be \$40,000.00.

Oiling in Village of Chauvin

Will start this project after other projects are completed, will take about 5 days to complete. Cost will be about \$30,000

CARRIED

- 24.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send a letter to Dave Birtles (SE 11-45-6 W4M) with regard to additional compensation advising that the M.D. will monitor crop for the next three years. CARRIED

- 25.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with purchasing a 2010 Grader Mount Sod Mulcher for a cost of \$29,091.80 plus applicable taxes from Capital Industries. CARRIED

- 26.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 rescind Motion No. 460.09 which reads as follows: "that the Municipal District of Wainwright No. 61 budget \$50,000 for Grader Operator Training through EK Pass in 2010 budget." CARRIED

- 27.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize a crush of 62,500 metric tonnes of gravel from NE 21-47-5 W4M (Tondu Road Allowance Pit) with 18,750 metric tonnes being 1½" and the balance of 43,750 metric tonnes being ¾". CARRIED

- 28.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the amendments to its policy under 6.4.17 Borrow Pits and 6.4.18 Fencing Compensation for Road Construction and Road Widening:

6.4.17 Borrow Pits

The M.D. shall pay the landowner \$700 per acre for borrow pits.

If fence is in place prior to construction 1) The M.D. will pay the landowner \$600 per ½ mile. If the landowner wishes to salvage existing fence, he may do so at his own cost or may request the M.D. to remove it as a cost of \$300 per ½ mile to the landowner. An additional \$600 per 1/2 mile will be paid to the landowner if he or his contractor constructs a new fence on 100' right-of-way only, within one year of road construction completion. The additional \$600 compensation will not be paid unless the new fence is constructed on the property line at the 100' right-of-way or 132' right-of-way if required.

The Construction Foreman shall measure out borrow pits while onsite before the pits are reclaimed.

6.4.17 Fencing Compensation for Road Construction & Road Widening

(a) When Fence Is In Place At Time Of Construction:

The M.D. will pay landowner \$687.50 per 1/2 mile of fence. If the landowner wishes to salvage existing fence, he may do so at his own cost or may request the M.D. to remove it at a cost of \$300 per 1/2 mile to the landowner. An additional \$600 per 1/2 mile will be paid to the landowner if he or his contractor constructs a new fence within one year of road construction completion on the 100' right-of-way only; OR the M.D. will

provide a new fence.

If no fence is in place, or if a fence is on the Municipal Road Allowance, compensation will not be paid.

M.D. Standard Fencing:

- all fences will have four (4) wires
- spacing for the posts will be 16 feet
- posts will be 6 ¼ - 8 ¼ inches in diameter when constructing corners, 4 ¼ -5 ¼ inches in diameter along the fence line

Amendments:

Delete:

6.4.17 Borrow Pits

If fence is in place prior to construction 1) The M.D. will pay the landowner \$600 per ½ mile. If the landowner wishes to salvage existing fence, he may do so at his own cost or may request the M.D. to remove it as a cost of \$300 per ½ mile to the landowner. An additional \$600 per 1/2 mile will be paid to the landowner if he or his contractor constructs a new fence on 100' right-of-way only, within one year of road construction completion. The additional \$600 compensation will not be paid unless the new fence is constructed on the property line at the 100' right-of-way or 132' right-of-way if required.

Reword:

6.4.18 Fencing Compensation for Road Construction & Road Widening

If the landowner wishes to salvage existing fence, he may do so at his own cost or may request the M.D. to remove it at a cost of \$300 per 1/2 mile to the landowner. The M.D. will pay labor cost of \$687.50 per 1/2 mile of new fence to the landowner. Materials will be supplied by the M.D. or compensation for the materials will be paid to the landowner at the M.D.'s cost of materials to the landowner if he or his contractor constructs a new fence within one year of road construction completion on the 100' right-of-way only once the Director of Transportation has confirmed the fence is in place; OR the M.D. will provide a new fence. Note: Materials for 1/2 mile of fence in 2010 = \$1,150.00 + G.S.T.

If no fence is in place, or if a fence is on the Municipal Road Allowance, compensation will not be paid.

M.D. Standard Fencing:

- all fences will have four (4) wires
- spacing for the posts will be 16 feet
- posts will be 6 ¼ - 8 ¼ inches in diameter when constructing corners, 4 ¼ -5 ¼ inches in diameter along the fence line

CARRIED

29.10

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to install a Waste Disposal (Dumpster) Site at the NE 7-44-6 W4M (Marlloy's Silver Willow Estates) for a cost of \$30,291.81 and remove Ascot Heights dumpsters. CARRIED

Doug Coubrough, Barb Sjoquist and Al Keller from East Central 911 attended Council at 11:10 a.m. to 11:59 a.m. to give a presentation on the services provided by East Central 911 Call Answer Society and new services for 2010.

Ken Jones from the County of Strathcona attended Council at 1:00 p.m. to 1:35 p.m. to give a presentation of Strathcona Regional Emergency Communications Centre (ECC).

- 30.10 Moved by Clr. Muldoon that presentations from East Central 911 Call Answer Society and Strathcona Regional Emergency Communications Centre be received as information only at this time. CARRIED
- A copy of the Gravel Hauling Contract and Terms of Reference was received and distributed to Council.
- 31.10 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 be authorized to proceed with a Request for Proposal (RFP) for the 2010 gravel hauling as presented and amended once divisional numbers have been confirmed. CARRIED
- A copy of the 2010 gravel crushing commitments was received and distributed.
- 32.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with a Request for Proposal (RFP) for the 2010 gravel crushing as presented and amended. CARRIED
- 33.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to release the holdback to Knelsen Sand & Gravel Ltd. for Contract No. 1009043 South Chauvin Road as recommended by Stewart Weir. CARRIED
- A copy of letter from Genivar was received and distributed to Council explaining the site occupancy adjusted engineering estimate for project No. 1009212 – Twp Rd 422/Minburn Road Paving.
- 34.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to pay Genivar \$465,748.80 as the adjusted engineering cost for project No. 1009212 – Twp Rd 422/Minburn Road Paving. CARRIED
- A copy of a letter from Stewart Weir was received and distributed to Council requesting additional funds for construction duration increase on the Minburn Road (Range Road 10-2).
- 35.10 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to pay Stewart Weir \$389,726.00 as the adjusted engineering cost for the Minburn Road (Range Road 10-2) Project. CARRIED
- 36.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to release the holdback to Carfax Construction Limited for Contract No. 1008064 Twp Rd No. 422 as recommended by Genivar Engineering. CARRIED
- 37.10 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to approve the Construction Completion Certificate for Contract No. C6101/09 Minburn Road (Range Road 10-2). CARRIED
- 38.10 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to release the holdback to Carfax Construction Ltd. for Contract No. C6101/09 Minburn Road (Range Road 10-2) as recommended by Stewart Weir. CARRIED
- The following quotes for the Fabyan waste site fence were received and distributed to Council:
- Yard Solutions \$6,690.59
 - Phoenix Fence \$6,042.90
 - Landmark Contracting \$6,681.00

- 39.10 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to hire Phoenix Fence to install fence at the Fabyan waste site for a cost of \$6,042.90. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 2:00 p.m. to 2:45 p.m. and reported to Council on the finances for the past month.

- 40.10 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$3,343,706.29 covered by debit memos 1342 to 1356 and cheques numbered 60281 to 60462 be approved and paid and that the payroll payments as per the attached list totaling \$283,089.38 covered by EFTs numbered 900016867 to 900017062 be ratified. CARRIED

- 41.10 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending December 31st, 2009 be adopted as written and incorporated into these minutes. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the planning meeting status report was received and distributed to Council.

- 42.10 Moved by Clr. Muldoon that the following item be added to the agenda:

- Engineering Costs for Truck Pit Road and Brower Road

CARRIED UNANIMOUSLY

- 43.10 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 be authorized to request engineering proposals for Truck Pit Road and Brower Road Grading Project. CARRIED

- 44.10 Moved by Clr. Andersen that all requests from the Villages of Chauvin, Irma and Edgerton will be received in writing addressed to the M.D. Council. CARRIED

A copy of a letter from Clr. Buck was received and distributed to Council requesting Council to consider his resignation from the Assessment Review Board.

- 45.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept Clr. Buck's resignation with deepest regret from the Composite Assessment Review Board. CARRIED

- 46.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 appoint Reeve Barss to the Composite Assessment Review Board for the balance of the 2009/2010 term to represent the municipality. CARRIED

A copy of a letter from Alberta Municipal Minister Ray Danyluk with regard to the 2010 Budget was received.

A copy of a letter from the Village of Irma was received and distributed to Council requesting the M.D. to consider generating revenue to support the Irma Arena project.

A copy of letter from the Village of Irma was received and distributed to Council advising that the Village will support the Irma Arena Renovations project in the amount of \$130,000.00 subject to the M.D. supporting the project in the amount of \$273,000.00.

- 47.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Village of Irma refusing its request for financial support for the Irma Arena Renovations and its request to generate a revenue formula on municipal taxes. CARRIED

A copy of a letter thanking the M.D. for their donation to the museum was received and distributed to Council from the Battle River Historical Society Secretary. Letter to be forwarded to the Wainwright Rural Recreation Board.

- 48.10 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to support the joint brochure between the Town and the M.D. of Wainwright for 50% in the amount of \$1,550.00. CARRIED

Council discussed the issue of the Trail of the Buffalo giving a presentation on the Destination Marketing Fund. It was the consensus of Council no action be taken with regard to this presentation.

The R.C.M.P Wainwright Client Survey was received and distributed to Council. It was the consensus of the Council to fill out the survey and return it to the Municipal Administrator.

- 49.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 reschedule March's regular council meeting of March 16th, to March 24th, 2010 at 9:00 a.m. because of the A.A.M.D.C.'s Spring Convention. CARRIED

- 50.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator, Director Public Works, Director Transportation and Council to attend the A.A.M.D.C.'s 2010 Spring Convention. CARRIED

A copy of the A.A.M.D.C. Member Bulletins, Contacts and Executive Highlights were received and distributed to Council.

- 51.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 set the 2010 budget meeting for March 12th, 2010 at 9:00 in the Administration Office. CARRIED

Protection to Persons and Property

- 52.10 Moved by Clr. Buck that the Municipal Administrator set up a special meeting to address fire issues for February 23rd, 2010 @ 9:00 a.m. with the Council and the Administration. CARRIED

Municipal Property

Health & Social Services

Environment

- 53.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to the landowner of the NE 34-47-8 W4 stating that we will be removing the M.D. owned bin located at their residence as it is outside of the M.D. of Wainwright's boundaries which is in contradiction of M.D. policy. CARRIED

Bylaws

Bylaw No. 1490 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of SW 16-45-7 W4M containing 32.22 acres from Agricultural District to Country Residential District.

- 54.10 Moved by Clr. Zajic that Bylaw No. 1490 pass the first reading. CARRIED
- 55.10 Moved by Clr. Zajic that a Public Hearing be set for February 16th, 2010 for Bylaw No. 1490 at 10:30 a.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 2:45 p.m. to 3:10 p.m. and reported to Council on the activities of the Development Department for the past month.

- 56.10 Moved by Clr. Andersen that the Development Officer's report be accepted as presented. CARRIED

A copy of the January 11th, 2010 MPC minutes was handed out to Council.

- 57.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire Genivar to complete the three (3) gravel reclamation certificates for a cost of \$3,000.00 per pit. CARRIED

- 58.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase the Gravel Lease Agreement template and the Gravel Purchase Agreement template from Brownlee LLP for a cost of \$5,000.00. CARRIED

A copy of a letter from the University of Alberta was received and distributed to Council requesting a letter of support for their undergraduate degree in Planning.

- 59.10 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 authorize a letter of support to the University of Alberta for their undergraduate degree in planning program. CARRIED

- 60.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the recommendation that title to the open space within the Clear Lake Area Structure Plan should be owned by a Bare-Land Condominium Association and supported by a Conservation Easement. CARRIED

- 61.10 Moved by Clr. Wilkinson that the Development Officer be authorized to bring forward a bylaw for Wind Energy Facilities to the next Council meeting. CARRIED

A copy of letter from Clr. Buck was received and distributed to Council requesting Council to consider his resignation from the Municipal Planning Commission (MPC).

- 62.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 accept Clr. Buck resignation from the Municipal Planning Commission (MPC). CARRIED

- 63.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 appoint Clr. Andersen to the Municipal Planning Commission Board (MPC) for the balance of the 2009/2010 term to represent Council. CARRIED

PAYSHEETS

- 64.10 Moved by Clr. Muldoon that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

65.10 Moved by Clr. Muldoon that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

66.10 Moved by Clr. Muldoon that this meeting be adjourned. (3:15 p.m.)
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)