

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 21st, 2010 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Shelly Andersen, Oscar Buck, Ted Wilkinson, Bruce Cummins, Phil Valleau and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:30 a.m. to 2:45 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

571.10 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

572.10 Moved by Clr. Valleau that the following items be added to, changed or deleted from the agenda:

Added:

DELEGATIONS

4. 10:00 A.M. – ATB Staff - Coffee Break

Agricultural Service Board

- g. Fusarium Letter to the Minister

Recreation & Community Services

- h. Wainwright Rural Recreation Board Member Karla McNary

Public Works

- q. Discussion & Direction – 2011 Construction Map
- r. Discussion & Direction – Terracem Projects
- s. Progress #4 – Truck Pit Road
- t. Street Lights

Administration

- p. Battle River Watershed Alliance - Invest 50 Fund \$0.50 per capita (2nd year)

Development

- j. Greenshields Signs

Changed:

In-Camera:

DELEGATIONS

2. 11:00 A.M. – Genivar – Gravel Survey

CARRIED UNANIMOUSLY

573.10 Moved by Clr. Wilkinson that the minutes of the Council meeting held November 9th, 2010 be adopted as written. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt and the Assistant Agricultural Fieldman, Aimee Wonsik attended the meeting from 9:15 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 574.10 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED
- 575.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 appoint Grant Aykroyd for a 3 year term as a farm member on the Agricultural Service Board. CARRIED
- 576.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to release the 2010 Weed Grant for the Town of Wainwright in the amount of \$4,000.00 if all criteria is met. CARRIED
- 577.10 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to change all Gasboy systems on the tankloaders to manual. CARRIED
- 578.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the three year (2011 – 2013) blanket roadside weed spraying program as presented. CARRIED
- 579.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the two year (2011 and 2012) roadside brush spraying program as presented. CARRIED

Assistant Agricultural Fieldman read aloud a draft letter to the Agricultural Minister from the Municipal District of Wainwright No. 61 with regard to the Fusarium problem.

- 580.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter on behalf of the Municipal District of Wainwright No. 61 to the Agricultural Minister with regard to the zero tolerance for Fusarium. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:31 a.m. to 10:00 a.m. and reported on the activities of his department for the past month.

- 581.10 Moved by Clr. Andersen that the Safety & Utilities Manager's report be accepted as presented. CARRIED
- 582.10 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to engineer and manufacture side by side racks for the sanding and truck boxes for the five M.D. trucks for a cost of up to \$20,000 and that this amount be forwarded to the 2011 operating budget. CARRIED

Recreation & Community Services

- 583.10 Moved by Clr. Buck that the rates for the 2011 Riverdale Mini Park Season be the same as 2011 except for the following:
- Front 9 Holes \$10.00
 - Back 9 Holes \$10.00
 - 18 Holes \$18.00
 - Children 10 & under \$ 5.00
- CARRIED

- 584.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to obtain a quote from a golf design company to provide a plan for a redesign of the golf course at Riverdale Mini Park. CARRIED
- 585.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to install power to 13 sites at Riverdale Mini Park for an approximate cost of \$14,425 and that this amount be forward to the 2011 budget. CARRIED

The Safety & Utility Manager gave Council an update with regard to the RFP for Riverdale and Arm Lake upgrades. – No Action

A copy of a letter from the Chauvin Recreation Board was received and distributed to Council updating the Chauvin Recreation Board Member.

586.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 remove Mike Wildeboer from the Edgerton Recreation Board as a Rural Member as he represents the Village on this board. CARRIED

587.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Parks & Recreation Position and the job description be forward to the 2011 Policy. CARRIED

588.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 add Karla McNary to the Wainwright Rural Recreation Board. CARRIED

PUBLIC HEARING

Present at the Hearing were Bob Barss, Shelly Andersen, Oscar Buck, Bruce Cummins, Phil Valleau, Myron Zajic, Ted Wilkinson, Kelly Buchinski, Jim Klasson, Mark Greibrok, Shannon LaHaye and Kelly Clemmer.

Bylaw No. 1505

A Bylaw of the Municipal District of Wainwright No. 61 in the province of Alberta being a Bylaw proposing to amend Bylaw No. 1318, as amended May 15, 2007, of the Municipal District of Wainwright No. 61 under Section 6.3.6 – Lakeside Residential District-CL shall be amended to include the following new Regulation:

4. Regulations

(7) That the use of Railway Ties shall not be permitted within 100 meters of the lakeshores.

Reeve Barss asked if there were any written submissions.

Development Officer read aloud a letter from Clear Lake Stewardship Society in support of the amendment.

Reeve Barss asked if there were any oral submissions. There were none.

589.10 Moved by Clr. Zajic that the hearing be adjourned at 10:32 a.m. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, and the Director of Transportation, Mark Greibrok, attended the meeting from 10:30 a.m. to 2:10 p.m. and reported to Council on the activities of their respective departments for the month.

590.10 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

Discussion was held with regard to the gravel pit located at NE 26-45-10 W4M (Larson Pit). It was the consensus of Council to have Reeve Barss and the Director of Transportation look at the pit tomorrow and bring back options to Council.

591.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

The Municipal Administrator gave Council an update on Leonard & Susie Colp's Road NW 32-41-4 W4M and it was the consensus of Council to negotiate with the landowner in the spring of 2011.

- 592.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a new PLM (Personal Logging Module) to be installed in each new vehicle purchased from here forward. CARRIED
- 593.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to complete the inventory and get costs on purchasing and installing the Township/Range Road Signs on paved roads within the M.D. and that we budget up to \$20,000 for this project in 2011. CARRIED
- 594.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Road Data for the TRAVIS permitting system once the Province of Alberta provides funding approval. CARRIED

IN-CAMERA ISSUES

- 595.10 Moved by Clr. Cummins that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:00 a.m.) CARRIED
- 596.10 Moved by Clr. Valleau that Council reconvene to the regular council meeting. (11:06 a.m.) CARRIED
- 597.10 Moved by Clr. Wilkinson That the Municipal District of Wainwright No. 61 be authorized to install stop signs in accordance with Bylaw #1334 and that these stop signs be added to Appendix A of Bylaw #1334:
- SE of SE 14-42-3 W4M
 - NW of NW 12-42-3 W4M
 - NW of NW 10 – 42-3 W4M
 - NW of NW 7-42-3 W4M
 - SE of SE 13-42-4 W4M
 - N of N 7-42-3 W4M
 - SE of SE 23-42-4 W4M

CARRIED

Roberts Pit Fence Line Gravel – No Action

- 598.10 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to increase CIMA+ engineering fees on the Truck Pit Road Project an additional \$34,192.00 due to the following two scope changes 1) Highway Intersections Design and Construction – additional fee of only one intersection for \$26,172.00 and 2) Grade Line Revision – additional fee \$8,020.00. CARRIED
- 599.10 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to approve and issue the Construction Completion Certificate to Border Paving Limited for Twp Rd 422/Minburn Road Contract #091-10219 subject \$5,000.00 holdback on each road until the bid item work has been completed and the ditch clean up. CARRIED
- 600.10 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to send a Final Acceptance Certificate letter to Carfax Construction Limited for the completion of Contract No. C6101/09 Minburn Road (R.R. #10-2) for grading and other work. CARRIED
- 601.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the gravel agreement for the SE 13-46-4 W4M (McLean Pit) up to 62,500 metric tonnes at a cost of \$2.40 per metric tonne. CARRIED
- 602.10 Moved by Clr. Valleau that Administration be authorized to draft an agreement with the landowner of SE 13-46-4 W4M (McLean Pit) for an extended crush and bring back agreement for approval. CARRIED

603.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send Holt Transport Limited a letter advising that the gravel hauling will be publicly advertized as per provincial regulations for 2011.
CARRIED

604.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorized the engineering RFP scoring formula form as presented.
CARRIED

The following engineering request for proposals results for Jarrow & Salteau Road Grading Projects were received as follows:

Engineering Firms	Amount	Points Scored
All North Consultants Ltd.	\$300,500.00	72.5
DGE Civil Engineering Consultants	\$349,141.94	76.4
AD Williams Engineering	\$392,500.00	50.6
Genivar	\$393,603.00	76.4
Stantec	\$397,358.00	60.2
Midwest Surveys Inc.	\$398,547.00	49
CIMA+	\$399,795.00	53.2
AL-Terra Engineering Ltd.	\$418,201.28	39
Clifton Associates Ltd.	\$540,515.00	49
Stewart Weir	\$557,634.00	49
AMEC Earth & Environmental	\$671,509.00	51

605.10 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to enter into negotiations with Genivar, DGE Engineering and All North Consulting for the Salteau and Jarrow Road Engineering and that we notify all other engineering firms that we have entered into negotiation with these selected firms. CARRIED

606.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to form a RFP Review Committee of Clr. Andersen, Reeve Barss and Administration and have them bring back their recommendation on Salteau and Jarrow Road Engineering to the next Council meeting.
CARRIED

The following tender results were received from Project #101-17095 for Ribstone Road/Truck Pit Road/Railway Ext.:

Contractor	Sch A – Ribstone Road	Sch B – Truck Pit Road	Sch C – Railway Ext.
Border Paving	\$5,881,770.00	\$5,173,876.00	\$159,431.00
Carmacks Enterprises	\$6,451,594.50	\$5,770,688.90	\$181,312.00
Central City Asphalt	\$6,276,521.50	\$5,657,410.40	\$155,644.00
E. Construction	\$6,716,333.19	\$5,966,155.39	\$168,840.40
Ledcor Group of Co.	\$6,247,090.00	\$5,625,007.60	\$183,401.40
M. Pidherney's Trucking	\$6,299,324.55	\$5,631,370.89	\$166,857.74
South Rock Ltd.	\$6,894,170.75	\$6,377,340.00	\$297,904.00
Knelson Sand & Gravel	\$7,304,765.00	\$5,998,426.00	\$199,755.00

607.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 award the Ribstone Road Paving (\$5,881,770.00), Truck Pit Road Paving (\$5,173,876.00) and Railway Ext. Paving (\$159,431.00) to Border Paving for a total cost of \$11,215,077.00 under Contract #101-17095. CARRIED

608.10 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 pass the 2011 construction map as follows:

2011 Construction Schedule				
LR #	Division	Scope of Work	Tentative Start Date	Miles
#1 – McLeod Road, Cumberland Crossing, Truck Pit Intersection, Ribstone Turning Lanes, Husky Clay Haul Road & Larson Pit Road	5, 6 & 1	2 weeks	18 –Apr	
#2 (Thunder Raod)	4	8 weeks	2 – May	3.5 miles
#3 (Sparks Road)	2	10 weeks	20– Jun	5 miles
#4 (Rosedale Hill Cut)	3	1 week	29– Aug	½ mile
#5 (Trefiak Road)	3	2 weeks	6 – Sept	1 mile
#6 (Sherbinski Road)	3	2 weeks	19– Sep	1 mile
#7 (Fitzgerald Road)	5	1 week	3 – Oct	1/8 mile
#8 (Kratchmer Road)	5	2 weeks	10 – Oct	½ mile
#9 (TWP 42-2)	1	5 weeks	24- Oct	1 mile
Other projects as times allows				
TOTAL		33 weeks		<u>CARRIED</u>

609.10 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorized the 2011 road oiling map as presented and the following projects for TerraCem: Division #3 – 3.5 miles, Division #4 - 1.0 mile and Division #2 - 4 miles. CARRIED

M. Pidherney’s Trucking Limited Progress #4 on Truck Pit Road – No Action

610.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to obtain a cost for street lights as follows:

Ascot Estates:

- The Y in the road on Ascot Heights Road

Marlloy’s Silver Willow Estates

- Dogwood Drive/Silver Willows Road
- Cedar Crescent/Silver Willows Road
- Birch Road/Silver Willows Road
- Birch Road/Birch Crescent

CARRIED

Finance

The Municipal Accountant, Mary Nelson, attended the meeting from 2:10 p.m. to 2:45 p.m. and reported to Council on the finances for the past month.

611.10 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$4,223,786.45 covered by debit memos 1482 to 1493 and cheques numbered 62092 to 62187, 62188 to 62325 (cancelled & re-issued), 62326 to 62463 (re-issued for correct cheque date) and 62464 to 62483 (excluding cheque #62477 in the amount of \$412,079.54 – to be cancelled for further clarification) be approved and paid and that the payroll payments as per the attached list totaling \$318,384.33 covered by EFTs numbered 900018521 to 90018719 be ratified. CARRIED

- 612.10 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending November 30th, 2010 be adopted as written and incorporated into these minutes. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council. A memo was distributed to Council advising that the Unconditional Municipal Grant Program has been discontinued.

- 613.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to advise each organization that the Transportation Assistant Grant has been discontinued but the Municipal District of Wainwright No. 61 will continue to cover this grant at the current rates to the following organizations:

- Chauvin Drop In Centre 1,500.00
- Edgerton 50 Plus Club 1,500.00
- Irma New Horizons Association 1,500.00
- Wainwright Oldtimer's Association 1,500.00
- Military Family Resource Centre 3,512.00
- Falcon Enterprises 1,500.00

CARRIED

- 614.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with the Village of Edgerton authorizing them to put the 2003 Freightliner Fire Truck under their insurance and bill the Municipal District of Wainwright No. 61 Edgerton Rural Reserve accordingly. CARRIED

A copy of the Municipal District of Wainwright No. 61's 2011 Multi-Year Capital Infrastructure Plan (MYCIP) was received and distributed to Council.

- 615.10 Moved by Clr. Wilkinson that the 2011 Multi-Year Capital Infrastructure Plan be approved as amended. CARRIED

Office Shop Renovation Committee - dissolved at this time.

A copy of the Community Futures Board Member Listing was received and distributed to Council.

- 616.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the funding for 2010 of costing sharing the Economic Development Officer with the Town of Wainwright in the amount of \$10,000. CARRIED

A copy of a letter from Northern Lights Library System was received and distributed to Council about the increase in the per capita levy for Municipalities.

- 617.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 send a letter to Northern Lights Library System accepting the proposed levy increase from \$8.16 per capita to \$8.66 per capita and move it to the 2011 budget. CARRIED

A copy of the Northern Lights Library Satisfaction Survey was received and distributed to Council.

- 618.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 adopt the 2010 Operating and Capital Budget as Interim Budget for 2011. CARRIED

619.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the following tax cancellation:

- Roll #1000000 in the amount of \$4,926.54.

CARRIED

Tax Clerk, Karen Steele advised Council by memo that as of December 21st, 2010 the current tax collection rate for 2010 is 99.40%.

A copy of the A.A.M.D.C. Member Bulletins, Contacts and Executive Highlights were received and distributed to Council.

620.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to support the Invest 50 Fund to Battle River Watershed Alliance in the amount of \$0.50 per capita per year amounting to \$2,056.50 for 2011.
CARRIED

Protection to Persons and Property

621.10 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to send an invoice to the Village of Chauvin for the Chauvin Fire Hall Gravel in the amount of \$59,268.71. CARRIED

Municipal Property

Health & Social Services

622.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 ratify the cooperation with the Town of Wainwright and the Wainwright & District Community Health Foundation to fund an incentive package for doctor recruitment with the cost to the M.D. of Wainwright being a maximum of \$5,000.00 per doctor. CARRIED

623.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with the Alberta Health Services to take over their building maintenance for the Wainwright Ambulance Society.
CARRIED

Environment

Bylaws

Bylaw No. 1505 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend its Land Use Bylaw under Section 6.3.6 – Lakeside Residential District-CL shall be amended to include the following new regulation:

4. Regulations

- (7) That the use of Railway Ties shall not be permitted within 100 meters of the lakeshore.

624.10 Moved by Clr. Wilkinson that Bylaw No. 1505 pass the second reading.
CARRIED

625.10 Moved by Clr. Cummins that Bylaw #1505 pass the third and final reading.
CARRIED

Development

The Development Officer, Jim Klasson attended the meeting from 10:30 a.m. to 10:32 a.m. and 2:55 p.m. to 3:20 p.m. and reported to Council on the activities of the Development Department for the past month.

626.10 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the December 15th, 2010 MPC minutes were received and distributed to Council.

627.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with the road closure of Road Plan 5484 CL affecting the NW 22 and SE 27-42-1 W4M. CARRIED

628.10 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Superior Safety Codes to inspect the private sewer systems at Clear Lake over a three year term for an approximate cost of \$6,850 per year and move it to the relevant budget accordingly. CARRIED

629.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with the Welcome to Coventry Beach Sign as presented and that \$1,000 be allocated to the 2011 budget for this project. CARRIED

The Development Officer informed Council about the Municipal Government Act amendment with regard to Subdivision and Development Regulations – Order in Council number 406/2010 regarding referral of Development Permits to Council.

630.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the S ½ 26-45-8 W4M subject to approaches being built for parcel #1 and #2, road widening along the east side and the south side of the parcel and in accordance with Section 663 of the MGA- municipal reserve is to be waived on the 40 acre parcel. CARRIED

A copy of a letter from Windlab Development Canada was received and distributed to Council giving an update on their projects.

Discussion on a further extension to the subdivision Pt. SW 17-44-6 W4M.

631.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 advise Municipal Planning that we have no objections to granting the extension of the registration of the subdivision plan for Pt. SW 17-44-6 W4M to July 1, 2011 and furthermore that the Development Officer notify the owner that if the subdivision is not registered by end of the extension period the owner will have to reapply for the subdivision under the new regulations. CARRIED

632.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with street signs at the Hamlet of Greenshields at a cost of approximately \$800.00 to be covered by the M.D. and the house numbers will be at the owners cost for Greenshields. CARRIED

PAY SHEETS

633.10 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

634.10 Moved by Clr. Andersen that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

635.10 Moved by Clr. Cummins that this meeting be adjourned. (3:35 p.m.)
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)