

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 17th, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Shelly Andersen, Oscar Buck, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:00 a.m. to the end).

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

184.11 Moved by Clr. Cummins that the agenda be adopted as presented.  
CARRIED

185.11 Moved by Clr. Zajic that the following items be added to, changed or deleted from the agenda:

Agricultural Service Board

f. Fire Bans

Public Works

r. TerraCem Quotes

CARRIED UNANIMOUSLY

186.11 Moved by Clr. Cummins that the minutes of the Council Meeting held April 19th, 2011 be adopted as presented. CARRIED

187.11 Moved by Clr. Valleau that the minutes of the Special Meeting held April 20th, 2011 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:00 a.m. to 9:37 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

188.11 Moved by Clr. Wilkinson that the Agricultural Fieldman's written report be accepted as presented. CARRIED

189.11 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 support Don Jones' application for the 100 Year Farm Family Award. CARRIED

190.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support John Johnson's application for the 100 Year Farm Family Award. CARRIED

The Agricultural Fieldman distributed to Council a list of ratepayers who have entered into the 2011 No-Spray and Haying agreement list.

191.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the 2011 No-Spray and Haying agreement list as amended. CARRIED

192.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to spend up to \$1,000.00 for shelterbelt replacement of trees on the Ribstone Road (SW 5-44-2 W4M). CARRIED

Reeve Barss left the Council meeting at 9:25 a.m. to take a call from the Minister of Municipal Affairs.

193.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize a full fire ban in the entire municipality. MOTION DEFEATED

Reeve Barss returned to the Council meeting at 9:32 a.m. and advised Council that the Province wishes all municipalities to put on a full fire ban.

194.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize a full fire ban in the entire municipality effective immediately. CARRIED

**Safety & Utilities**

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:30 a.m. to 9:50 a.m. and reported on the activities of his department for the past month.

195.11 Moved by Clr. Cummins that the Safety & Utilities Manager's report be accepted as presented. CARRIED

196.11 Moved by Clr. Wilkinson that the 2011 Safety Manual be approved as presented. CARRIED

**Recreation & Community Services**

The Director of Parks & Utilities, Garrett Fraser, attended the meeting from 9:30 a.m. to 9:50 a.m. and reported on the activities of his department for the past month.

197.11 Moved by Clr. Valleau that the Director of Parks & Utilities report be accepted as presented. CARRIED

The following golf cart quotes with the trade-in of two 2004 Club Cars were received and distributed to Council:

Company	Cost	Trade	Net
Don's Speed Parts	\$7,400. per cart	\$3,600. per cart	\$3,800. per cart
Willerton Ski-Doo & Golf Cart Ltd.	\$5,295. per cart	\$3,000. per cart	\$2,295. per cart

198.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase (2) 2011 Club Cars from Willerton Ski-Doo & Golf Cart Ltd. with the trade-in of (2) 2004 Club Cars (S/N AG0435-426636 & AG0435-426638) for a net cost of \$2,295.00 per cart plus applicable taxes. CARRIED

The following Utility Mower quotes were received and distributed to Council:

Battle River Implements	JD997 Z Trak	\$12,900.00
Martin Deere Limited	JD997 Z Trak	\$14,207.35
Hi-Way Service	Kubota ZD331	\$13,500.00

199.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2011 JD997 Z Trak Utility Mower for Riverdale Mini Park from Battle River Implements for a cost of \$12,900.00 plus applicable taxes. CARRIED

**Public Works**

The Director of Transportation, Mark Greibrok and the Director of Public Works, Shannon LaHaye attended the meeting from 10:10 a.m. to 11:00 a.m. and reported to Council on the activities of their respective departments for the month.

200.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

201.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

202.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve Border Paving to have a holdback bond which will negate the need to retain 10% holdback throughout the project for Contact No. 101-17095-00 Ribstone Road (RR#25) and Truck Pit Road (Twp 45-2,45-4). CARRIED

The following quotes were received to replace the (3) three overhead doors at the Edgerton Shop:

Company	Price (GST not included)
Border City Door	\$11,400.00
Bernie's Overhead Door	\$11,225.00
Frontier Glass & Door	\$10,785.00

203.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with the (3) three overhead doors at the Edgerton Shop from Frontier Glass & Door for a cost of \$10,785.00 plus applicable taxes. CARRIED

204.11 Moved by Clr. Valleau that the following three year bridge plan be approved and submitted to Alberta Transportation:

1. BF7268 – Replace – Ribstone Creek SE 28-44-4 W4M
2. BF75145 – Replace – Gratton Creek – NW 24-45-9 W4M
3. BF13729 – Rehab – Ribstone Creek SW 28-43-5 W4M
4. BF77668 – Assess – Watercourse – NE 9-47-5 W4M
5. BF70948/49–Level 2 Coring–Watercourse–NW24&SW 25-42-2 W4M
6. BF7014 – Assess – Ribstone Creek NE 29-43-2 W4M
7. BF212 – Level 2 Coring – Buffalo Creek SE 17-47-7 W4M

CARRIED

A copy of a letter of appreciation was received and distributed to Council from Buffalo Trails Board Chair Darcy Eddleston.

205.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have the Director of Transportation bring costs back to Council to improve the Rasmussen Hill North of Edgerton so the municipality can approach Enerplus with cost sharing expenses and furthermore Rasmussen Hill and costs be forwarded to the planning meeting. CARRIED

A copy of a letter from Alberta Transportation Stu Becker the Regional Director was received and distributed to Council advising that the M.D. was not successful under the Resource Road Program (RRP) for 2011.

The following tenders were received for Contract 10-RD-0027 Jarrow Road (RR 10-3) and Salteau Road (RR8-2):

Howitt Construction Ltd.	\$4,149,505.00
Crow Enterprises Ltd	\$4,776,464.00
Sureway Construction Ltd.	\$4,886,079.92
Prairie North Construction Ltd.	\$5,424,450.00

- 206.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to hire Howitt Construction Ltd. for Contract 10-RD-0027 Jarrow Road (RR 10-3) and Salteau Road (RR 8-2) for a cost of \$4,149,505.00. CARRIED

The Director of Transportation reported to Council that Carillion would like to purchase 6,000 tonnes of gravel from the Municipal District of Wainwright No. 61.

Carillion Gravel Purchase Request – 6,000 tonnes - No Action

A copy of the 2011 Gravel Crushing Schedule was presented to Council as follows:

- McLean Pit – May 23/11
- Hager Pit – June 27/11
- McKee Pit – July 11/11
- Val Pierce Pit – August 1/11

- 207.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to obtain a proposal from a qualified tower inspector to conduct a structural inspection on the Edgerton Tower. CARRIED

The following quotes were presented to Council for the Irma Shop Renovations:

Name	Price (GST not included)	Estimated Completion Date
Olson Construction & Consulting Ltd.	\$26,800.00 subject to additional electrical and plumbing	August 30
Steinborn Construction	\$27,660.00	June 30

- 208.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to hire Steinborn Construction for the Irma shop renovations for a cost of \$27,660.00 plus taxes. CARRIED

The following quotes were presented to Council for the Roof Renovations on Shop #2 in Wainwright:

Name	Price (GST not included)	Estimated Completion Date
Olson Construction & Consulting Ltd.	\$20,250.00	August 30
Steinborn Construction	\$18,500.00	June 30

- 209.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire Steinborn Construction for the Roof Renovations on Shop #2 in Wainwright for a cost of \$18,500.00 plus taxes. CARRIED

- 210.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 pass the 2011 amended Oiling & TerraCem Schedule as follows:

2011 Oil & TerraCem Schedule

Project	Division	Scope of Work	Tentative Start Date	Miles
North Edgerton Road	#3	2 weeks	May 30 <sup>th</sup>	3.5

Oiling will be completed on a need basis.

CARRIED

A thank you letter was received and distributed from the Village of Irma for helping to remove the excess snow in the Village.

A copy of a letter from the Village of Irma was received and distributed to Council requesting street repairs – oiling and grading.

- 211.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to follow policy manual section 6.3.12 Upgrading Portions of Streets in Villages in conjunction with the Village of Irma request for street repairs. CARRIED

The following quotes were presented to Council for the 2011 TerraCem Project:

Lafarge Cement \$316,473.89 for 3.5 miles

- 212.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with hiring LaFarge Cement for the 2011 TerraCem supply in the amount of \$316,473.89 for the North Edgerton Road Project of 3.5 miles and furthermore use an engineer from Stewart Weir as required on site for a cost of \$1,907.50 per day. CARRIED

- 213.11 Moved by Clr. Buck that the following item be added to the agenda:

- Ribstone Road Fencing & Clean up Issue

CARRIED UNANIMOUSLY

- 214.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to William Engineering and M. Pidherney's Trucking requesting action with regard to the fencing and clean up issues on the Ribstone Road Project and advise the ratepayer concerned that we are taking action. CARRIED

### Finance

The Municipal Accountant, Karrie Gau attended the meeting from 11:00 a.m. to 11:25 a.m. and reported to Council on the finances for the past month.

- 215.11 Moved by Clr. Zajic the accounts recorded on the attached list in the amount of \$1,194,796.55 covered by debit memos 1548 to 1561 and cheques numbered 63024-63142 be approved and paid and that payroll payments as per the attached list totaling \$189,670.49 covered by EFT's numbered 900019168-900019285 be ratified. CARRIED

- 216.11 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending April 30th, 2011 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statements as of April 30<sup>th</sup>, 2011 was received and distributed to Council.

A copy of the 2011 budget numbers for non-cash items was received and distributed to Council.

217.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the 2011 budget numbers for non-cash items as follows:

Amortization expense – vehicles	\$ 274,217.72
Amortization expense – machinery & equipment	1,242,936.99
Amortization expense – buildings	51,566.25
Amortization expense – land improvements	35,696.57
Amortization expense – engineered structures	<u>10,221,660.05</u>
	\$11,826,077.58

Loss on disposal of public works tangible capital assets	\$ 909,105.53
Gain on disposal of recreation tangible capital assets	\$ 4,000.00

CARRIED

A copy of a memo with regard to investment of M.D. funds from Karrie Gau, Municipal Accountant was received and distributed to Council.

### Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

218.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to be a gold sponsor for the Wainwright Stampede in the amount of \$5,000.00. CARRIED

A copy of a letter from Fortis Alberta was received and distributed to Council advising that on March 31, 2011, Fortis Alberta filed an application with its regulator, the Alberta Utilities Commission, for electric distribution service rates for 2012 and 2013.

A copy of the 2011 distribution of taxes from the M.D. of Wainwright No. 61 was received and distributed to Council.

A request from the Village of Irma was received with regard to having the M.D. of Wainwright No. 61 taking over the Village of Irma's Development appeals or maybe forming a board with the Village.

219.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Village of Irma advising that the M.D. is not interested at this time in forming the Village of Irma's Development appeal board due to expenses, time and commitment required on behalf of the board members. CARRIED

220.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the 2011 Edgerton Bullarama as a gold sponsor in the amount of \$1,000.00. CARRIED

A copy of the AAMDC Fire Committee, Member Bulletins, Contacts, District Highlights, Executive Highlights and Minister Meeting Highlights were received and distributed to Council along with a link to view the Spring 2011 Advocacy Report Card.

221.11 Moved by Clr. Valleau that Clr. Cummins be authorized to represent the AAMDC on the Safety Codes Council – Fire Technical Council noting that the M.D. of Wainwright No. 61 will pay the per diem only and the Safety Codes Council will pay all expenses. CARRIED

### Protection to Persons and Property

A request was received and distributed to Council with regard to Rural Community First Responders Conference Sponsorship from Barb Sjoquist, Mayor - Village of Edgerton.

- 222.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sponsor the Rural Community First Responders Conference in the amount of \$1,500.00. CARRIED

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

**Development**

The Development Officer, Jim Klasson attended the meeting from 11:35 a.m. to 11:59 a.m. and reported to Council on the activities of the Development Department for the past month.

- 223.11 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the May 9th, 2011 MPC minutes were received and handed out to Council.

- 224.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the subdivision application for the SW 25-33-5 W4M. CARRIED

- 225.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with entering into a contract for the invoice on closure process with Superior Safety Codes for a term ending December 31<sup>st</sup>, 2013. CARRIED

Council discussed Bylaw #1491 – Wind Energy Land Use Overlay and it was the consensus of Council to have the Development Officer draft an amendment to Section #5 setbacks to the bylaw for the next Council meeting.

**PAY SHEETS**

- 226.11 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

**COMMITTEE REPORTS**

- 227.11 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

- 228.11 Moved by Clr. Cummins that this meeting be adjourned. (12:10 p.m.) CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1 day)

