

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 18th, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Recording Secretary Lindsay Dallyn and from the Star News, Kelly Clemmer (10:17 a.m. to the end).

Absent: Clr. Shelly Andersen due to another commitment.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

386.11 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

387.11 Moved by Clr. Valleau that the following items be added to, changed or deleted from the agenda:

Additions:

Agricultural Service Board

d. Town of Wainwright Weed Report (Urban Weed Grant)

Administration

f. Wage Review & Administrator Evaluation

Public Works

j. FCS Building

CARRIED UNANIMOUSLY

388.11 Moved by Clr. Zajic that the minutes of the Council Meeting held September 20th, 2011 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:03 a.m. to 9:13 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

389.11 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the 2011 Regional ASB Meeting in St. Paul on November 4th, 2011 was received and distributed to Council.

390.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to release the 2011 Weed Grant for the Town of Wainwright in the amount of \$4,000.00 if all criteria is met. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:14 a.m. to 9:26 a.m. and reported on the activities of his department for the past month.

391.11 Moved by Clr. Zajic that the Safety & Utilities Manager's report be accepted as presented. CARRIED

- 392.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 remove the two-way radio regulation from M.D. Policy 1.1.16 – Cell phone use while in control of all vehicles and equipment. CARRIED

Recreation & Community Services

Council discussed the Arm Lake Caretakers' Contract for 2013 through 2016 and possible improvements and fee changes for the future.

- 393.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Arm Lake Caretaker Contract for 2013-2016 to be approved and signed as presented. CARRIED

Public Works

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye, attended the meeting from 9:27 a.m. to 10:34 a.m. and reported to Council on the activities of their respective departments for the month.

- 394.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 395.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

- 396.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 contact the Minister of Transportation, Ray Danyluk, Minister of Municipal Affairs, Doug Griffiths and Alberta Transportation Regional Director, Stu Becker, in regards to S.H. 614 and set up a meeting and furthermore put the following items on the Alberta Transportation agenda at the AAMDC's Fall Convention:

- Secondary Highway 614
- Bridge File #7268
- Design Standard for Speed Limits

CARRIED

Brad Hopfauf and Darlene Curtis from Community Futures attended Council to update and discuss how they actively engaged in helping to develop and implement community-based economic development strategies with a focus on rural economic diversification.

It was the consensus of Council that a road will be chosen for the 2012 Resource Road Application once all results have been received and furthermore once the Municipal Administrator, Kelly Buchinski, contacts the Councillors to determine a consensus on a road to move forward with.

- 397.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the request for proposal (RFP) for engineering on Thunder Alley and Sparks Road for 2012 paving. CARRIED

Council discussed the geometric results from Genivar and will arrange a meeting to discuss these standards with Stu Becker from Alberta Transportation.

A copy of a letter from Howitt Construction Ltd. was received and read by the Municipal Administrator, with regard to a request for an extension on Jarrow Road Project Contract #10-RD-0027 from October 15th, 2011 to October 31st, 2011.

- 398.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to grant Howitt Construction Ltd. an extension from October 15th, 2011 to October 31st, 2011 on Jarrow Road Project Contract #10-RD-0027.

A copy of a letter was received from Greyhorse Holdings, Brett Gaw requesting a 30 day extension on the BF 7268 Project Contract #101-17689-00 due to extra work.

- 399.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to grant Greyhorse Holdings a 30 day extension on the BF 7268 Project Contract #101-17689-00 from October 15th, 2011 to November 15th, 2011. CARRIED

It was the consensus of Council that the Municipal District of Wainwright No. 61 follow through with Motion 24.10 in regards to Dave Birtles Borrow Pit on Berg Road (SE 11-45-6-W4M) and continue monitoring the crop for the years remaining.

- 400.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have Director of Public Works, Shannon LaHaye, research prices on the costs of the installation of a wheel chair accessible door and window in the FCS building and report back to Council on his findings. CARRIED.

Camp Wainwright attended Council at 10:36 a.m. to 11:09 a.m. to give a presentation on the New Effluent Management System for the Water Treatment Plant.

Vice President, David Manz from Oasis Filter and Engineer, Jos le Roux from ISL Engineering Land Services attended Council at 11:16 a.m. to 11:35 a.m. to give an update on the samples taken at the Ribstone Tankloader in regards to the possibility of arsenic removal technologies that are available for the M.D. of Wainwright such as the Oasis Water Treatment System and the advantages that come with this system.

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 11:38 a.m. to 11:55 a.m. and reported to Council on the finances for the past month.

- 401.11 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$4,709,069.00 covered by debit memos 1624 to 1638 and cheques numbered 63853-63986 be approved and paid and that payroll payments as per the attached list totaling \$264,220.67 covered by EFT's numbered 900020035-900020172 be ratified. CARRIED

- 402.11 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending September 30th, 2011 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of September 30th, 2011 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the Northern Lights Library System 2012 proposed budget was received and distributed to Council.

- 403.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept the proposed draft budget levy increase from \$8.66 per capita to \$9.10 per capita from the Northern Lights Library System. CARRIED

- 404.11 A request to support the historic Remembrance project for the Royal Canadian Legion was received and distributed to Council.
Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to support the Royal Canadian Legion's Remembrance project with a colored ¼ page ad in the amount of \$500.00 plus taxes. CARRIED

Kim Olson attended Council from 11:56 a.m. to 12:04 p.m. to discuss the registered letter she received with regard to the sea containers that have been placed by Spectrum in her yard at the Hamlet of Fabyan. She was advised to submit a letter to the Development Officer, Jim Klasson, stating her situation and the timeline of the sea containers placement.

Chris Volk attended Council from 1:00 p.m. to 1:26 p.m. to give Council a presentation on the new M.D. website before it goes live.

- 405.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 Pre-Planning Strategy Meeting be held on November 9th, 2011 @ 9:00 a.m. at the Council Chambers at the Administration Office.

- 406.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 Planning Meeting be held on December 12th, 2011 @ 9:00 a.m. at the Wainwright Royal Bank Meeting Room. CARRIED

- 407.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have a meeting for Policy and Wage Review and conduct the Municipal Administrators Evaluation on December 19th, 2011 @ 9:00 a.m. at the Administration Office. CARRIED

A letter was received from the Government of Alberta Environment inviting Council to meet with them at the AAMDC Fall Convention. It was the consensus of Council to set up a meeting with the department to discuss the Municipal District of Wainwright No. 61's previous land purchases.

- 408.11 Moved by Clr. Valleau that Clr. Andersen be excused from the November's Council meeting as per Section 174 (2) (a) of the MGA. CARRIED

A copy of the AAMDC Member Bulletins, Contacts, District Highlights and Minister Meeting Highlights were received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Jim Klasson, attended the meeting from 1:33 p.m. to 1:38 p.m. and reported to Council on the activities of the Development Department for the past month.

- 409.11 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

The Development Officer advised Council that there was no October MPC meeting.

- 410.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 20-43-6 W4M subject to a 100' road widening and an approach being built. CARRIED

The Development Officer advised Council of his meeting with the Village of Edgerton on October 17th, 2011 regarding Intermunicipal Development Planning.

**PAY
SHEETS**

- 411.11 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 412.11 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

- 413.11 Moved by Clr. Cummins that this meeting be adjourned. (1:47 p.m.) CARRIED

Reeve

Municipal Administrator

Recording Secretary

(1 day)