

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 15th, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:50 a.m. to the end).

Absent: Clr. Shelly Andersen due to another commitment.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

429.11 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

430.11 Moved by Clr. Zajic that the following items be added to the agenda:

Delegations:

3. 9:50 a.m. Jim Muir – Wainwright Cemetery

Administration & Taxation

k. Composite Assessment Review Board – Alternatives Clr. Zajic & Clr. Valleau

Municipal Property

a. FCS Building – Wheelchair Door

CARRIED UNANIMOUSLY

431.11 Moved by Clr. Cummins that the minutes of the Council Meeting held October 18th, 2011 be adopted as presented. CARRIED

432.11 Moved by Clr. Buck that the minutes of the Organizational Meeting held October 19th, 2011 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

433.11 Moved by Clr. Valleau that the Agricultural Fieldman's report be accepted as presented. CARRIED

434.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 appoint Rod Thirsk to the Agricultural Service Board as a Farm Member for a 3 year term. CARRIED

435.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the Watson Family application for the 100 Year Farm Family Award. CARRIED

A letter was received from the Village of Chauvin requesting assistance with coyote problems.

436.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to send the Village of Chauvin a letter with some options of what

they could do with the coyote problems. CARRIED

Recreation & Community Services

437.11 Moved by Clr. Buck that Brian Johnson be appointed to the Chauvin Recreation Board and that Dan Delemont be removed for the 2011/2012 term. CARRIED

438.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the following camping registration rules and membership clarification for 2012 and furthermore the 2012 camping rates for Riverdale Mini Park be set as follows:

	Non-serviced	Power	Full service
Daily	\$12	\$19	\$24
Weekly	\$75	\$120	\$150
Monthly	\$315	\$500	\$630
Seasonal	\$1,530	\$2,420	\$3,060

Camping

- All camping fees are to be PAID UP FRONT in the form of cash, cheque or credit card. No reservations are to be taken without payment being received.
- Increase cancellation policy from 24 hours to 48 hours. The first night's camping fee is retained if 48 hours notice is not received.
- Priority for reservations is in person first, followed by telephone calls. No fax or email requests will be accepted.
- Implement new reservation policy as follows:
 - a) March 1 to 9 – seasonal bookings (i.e. paying seasonal rate) are accepted
 - b) March 12 to 16 – seasonal and monthly (28 consecutive days or more) are accepted
 - c) March 19 to 31 – seasonal, monthly and weekly (6 consecutive nights or more) bookings are accepted
 - d) April 1 to September 30 – seasonal, monthly and weekly bookings are accepted
 - e) April 1 to 30 – accept daily/weekend bookings (anything less than 6 consecutive nights) for the period of May 1 to July 2
 - f) May 1 to 31 – accept daily/weekend bookings for the period of May 1 to July 2
 - g) June 1 to 30 – accept daily/weekend bookings for the period of June 1 to July 31
 - h) July 1 to 31 – accept daily/weekend bookings for the period of July 1 to September 3
 - i) August 1 to 31 – accept daily/weekend bookings for the period of August 1 to September 30
 - j) September 1 to 30 – accept daily/weekend bookings for the period of September 1 to 30
- A waiting list will be retained for campers.
- Changes will be advertised in the newspaper and on the MD website.

Golf memberships

- Clear definitions will be outlined for the three different membership types. A family membership is for parents and dependent children 17 and under living in the same household. Single memberships are for one member only. Student memberships are for one individual attending elementary, junior, high school or post secondary school (age limit of 25).
- Free memberships issued to Riverdale staff will be a single membership only.
- The annual membership application form will be updated, requiring members to sign off on membership definitions, respect of property, etc and the fact membership privileges may be revoked for any deviation. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, attended the meeting from 9:15 a.m. to 10:50 a.m. and reported to Council on the activities of the Transportation Department and the Public Works Department for the month.

439.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

440.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A scope change notice was received and distributed to Council from AllNorth Consultants Limited on the Jarrow/Salteau Road Project.

441.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorized the Engineering Scope Change No. 2 on Jarrow Road for an additional cost of \$3,440.00 payable to AllNorth Consultants Limited. MOTION DEFEATED

442.11 Moved by Clr. Valleau that the Construction Completion Certificate be sent to 765431 Alberta Ltd., Greyhorse Holdings for BF7268 Contract No. 101-17689-00 as recommended by Genivar as the project has been completed. CARRIED

443.11 Moved by Clr. Buck that the Construction Completion Certificate be sent to Border Paving Limited for Contract No. 101-17095-00 Ribstone Road/Truck Pit Road as recommended by Genivar as the project has been completed. CARRIED

The Municipal Administrator advised Council that a meeting has been set with Alberta Transportation for November 22nd @ 1:15 p.m. at the AAMDC Fall Convention.

The following Engineering RFP Results were received and distributed to Council for the 2012 Thunder Alley and Spark Road projects.

Engineering Firm	Price	Relevant Experience	Experience With M.D.	Price	Schedule	References	Total
Genivar	\$486,477	25	10	25	15	0	75
AllNorth Consultants	\$506,900	20	9	21	9	15	74
Amec	\$579,847	25	5	6.4	15	15	66.4
Prism Eng.	\$574,170	22	5	7.4	11	15	60.4

Note: Site Days are constant for all proposals at 80 days (13 miles of Paving).

Extra Site Days (if required)	5 Extra Days	10 Extra Days	15 Extra Days
Genivar	\$514,400	\$544,430	\$574,459
AllNorth Consultants	\$529,250	\$551,600	\$573,950
Amec	\$609,988	\$642,331	\$674,674
Prism Eng.	\$598,515	\$622,860	\$647,205

Note: Site Days for 2011 paving projects were 92 (17.5 miles of paving).

444.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire Genivar for the 2012 Thunder Alley and Spark Road paving projects as per their proposal. CARRIED

445.11 Moved by Clr. Buck that the following item be added to the agenda:

*Jarrow/Salteau Road Contract No. 10RD0027 –
Conditional Construction Completion Certificate

CARRIED UNANIMOUSLY

446.11 Moved by Clr. Buck that the Conditional Construction Completion Certificate be sent to Howitt Construction Limited as recommended by AllNorth Consultants Limited with the M.D. holding an amount equal to \$40,000.00 to cover the cost of correcting the deficiencies listed in the letter dated November 14th, 2011 - Project No. 10RD-0027 File No. 02.04 Jarrow/Salteau Road Project. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:45 a.m. to 10:50 a.m. and reported on the activities of his department for the past month.

447.11 Moved by Clr. Wilkinson that the Safety & Utilities Manager's report be accepted as presented. CARRIED

448.11 Move by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to amend Bylaw #1390 Schedules B & C showing the following utility rate increases effective January 1st, 2012 and furthermore the ratepayers of Fabyan and Greenshields be notified of the increase by letter:

- Fabyan Water = \$30 per month
- Fabyan Sewer = \$15 per month
- Greenshields Water = \$30 per month
- Greenshields Sewer = \$15 per month

CARRIED

Jim Muir from the Wainwright Cemetery Association attended Council at 9:50 a.m. to present the Council with a plaque and a thank you for helping with the road work at the cemetery.

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:25 a.m. to 11:10 a.m. and reported to Council on the finances for the past month.

449.11 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$2,605,828.63 covered by debit memos 1639 to 1653 and cheques numbered 63987-64120 be approved and paid and that payroll payments as per the attached list totaling \$250,140.27 covered by EFT's numbered 900020173-900020297 be ratified. CARRIED

450.11 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending October 31st, 2011 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of October 31st, 2011 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

Grant Puddicombe from Puddicombe Golf Design and Construction attended Council at 10:30 a.m. to give Council a presentation on what a master plan is and why a golf course needs a master plan.

- 451.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be closed during the Christmas Holidays from 4:30 p.m. on December 23rd, 2011 until 8:30 a.m. on December 29th, 2011 and closed January 2nd, 2012 in lieu of New Years Day; and furthermore, an overtime rate of one and one-half times the regular wage for all hours worked be applicable to Public Work's personnel who work during this time. CARRIED

A copy of a letter from Base Commander Lt. Col. M.O. Blackburn was received and distributed to Council thanking the M.D. for their contribution to the Canadian Forces Base Canada Day Celebration and requesting support for the 2012 Canada Day Celebration.

- 452.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 support the Canadian Forces Base Wainwright with a grant of \$10,000 to assist in their 2012 Canada Day Celebration and that this amount be forwarded to the 2012 budget. CARRIED

The Municipal Administrator advised Council that a meeting has been set with Alberta Environment for November 22nd @ 4:00 p.m. at the AAMDC Fall Convention.

A thank you letter was received and distributed to Council thanking the M.D. for its contribution to support the annual "Power of Prevention" conference for the FCSS.

A copy of the resolutions for the AAMDC Fall 2011 Convention were received and distributed to Council.

A copy of the AAMDC Member Bulletins, Contacts, District Highlights and Minister Meeting Highlights were received and distributed to Council.

- 453.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 appoint Clr. Zajic and Clr. Valleau as alternates for the 2011/2012 Composite Assessment Review Board. CARRIED

Protection to Persons and Property

- 454.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 appoint Craig Mailer and Kenny Schaffer to the Chauvin Fire Board for the 2011/2012 term. CARRIED

Municipal Property

- 455.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the wheelchair door at the FCS building for a cost of approximately \$5,000. CARRIED

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Jim Klasson, attended the meeting from 11:10 a.m. to 11:30 a.m. and reported to Council on the activities of the Development Department for the past month.

- 456.11 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A copy of the November 7th, 2011 MPC minutes were received and distributed to Council.

The Development Officer gave Council an update on requesting the wind energy/telecommunications towers landowner agreements for taxation purposes.

457.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 7-46-4 W4M. CARRIED

458.11 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NW 22-46-10 W4M. CARRIED

The MPC advised that the proposed subdivision in the PT NW 24-46-6 W4M was refused because it does not comply with the land use bylaw.

459.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 30-47-8 W4M subject to an access approach being constructed. CARRIED

460.11 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 30-43-6 W4M subject to compliance with the Private Sewer requirements under the Safety Codes Act. CARRIED

The Development Officer gave a verbal update with regard to the M.D. of Wainwright/Village of Edgerton Intermunicipal Development Plan. It was the consensus of Council to have the Development Officer send Council a draft of the M.D. of Wainwright/Village of Edgerton Intermunicipal Development Plan.

PAYSHEETS

461.11 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

462.11 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Chris Oracheski attended Council to accept a plaque on behalf of the M.D. of Wainwright No. 61 for his service on the Agricultural Service Board as a farm member.

463.11 Moved by Clr. Buck that this meeting be adjourned. (11:40 a.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)