

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 20th, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Shelly Andersen, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:40 a.m. to the end).

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

- 471.11 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED
- 472.11 Moved by Clr. Cummins that the following items be added to the agenda and deleted from the agenda:

Add:

Agricultural Service Board

- g. Alberta- Municipal Rat and Rabies Control Agreement

Public Works

- f. Gravel Interest NW17-44-9 – Flagstaff County

Administration & Taxation

- l. Change March Council Meeting due to Spring Convention

Delete:

Agricultural Service Board

- f. Fire Permit Protocol

CARRIED UNANIMOUSLY

- 473.11 Moved by Clr. Buck that the minutes of the Council Meeting held November 15th, 2011 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:16 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 474.11 Moved by Clr. Cummins that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the December 15<sup>th</sup>, 2011 ASB Meeting Minutes were received and distributed to Council.

A copy of the 2012 Provincial ASB Conference Package and Resolutions to be held in Edmonton on January 31<sup>st</sup> to February 3<sup>rd</sup>, 2012 was received and distributed to Council.

- 475.11 Moved by Clr. Wilkinson that the Council and Agricultural Service Board staff and members be authorized to attend the 2012 Provincial ASB Conference. CARRIED

The Agricultural Fieldman advised Council that the 2012 Provincial ASB Summer Tour will be hosted by Northern Sunrise County and the M.D. of Smoky River on July 10<sup>th</sup> to July 13<sup>th</sup>, 2012.

- 476.11 Moved by Clr. Zajic that the Council and Agricultural Service Board staff and members be authorized to attend the 2012 Provincial ASB Summer Tour. CARRIED

A copy of the BRWA – State of the Battle River and Sounding Creek Watersheds Report for 2011 was received and handed out to Council.

- 477.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Administrator to sign the five-year Alberta-Municipal Rat and Rabies Control Agreement with Alberta Agriculture and Food for January 1<sup>st</sup>, 2012 to December 31<sup>st</sup>, 2016. CARRIED

### **Safety & Utilities**

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:17 a.m. to 9:26 a.m. and reported on the activities of his department for the past month.

- 478.11 Moved by Clr. Buck that the Safety & Utilities Manager's report be accepted as presented. CARRIED

### **Recreation & Community Services**

#### **Public Works**

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye, attended the meeting from 9:30 a.m. to 9:45 a.m. and reported to Council on the activities of their respective departments for the past month.

- 479.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 480.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

Two scope change notices were received and distributed to Council from Allnorth Consultants Limited on the Jarrow/Salteau Road Project.

- 481.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorized the Engineering Scope Change No. 2 on Jarrow Road for an additional cost of \$3,440.00 plus G.S.T. payable to Allnorth Consultants Limited. CARRIED

- 482.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorized the Engineering Scope Change No. 3 on Jarrow Road for an additional cost of \$1,406.00 plus G.S.T payable to Allnorth Consultants Limited. CARRIED

- 483.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to sign a contract with Fitzgerald Aggregates Inc. as per prices submitted in 2011 for the 2012 gravel crushing and with Holt Transportation Inc. as per prices submitted in 2011 for the 2012 gravel hauling requirements. CARRIED

A letter from the Flagstaff County was received requesting written permission to enter into a Gravel Purchase Agreement with the landowners located in the NW 17-44-9 W4M to purchase and stockpile gravel.

- 484.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send Flagstaff Country written notice that it has no objections to them entering into a Gravel Purchase Agreement with the landowners located in the NW 17-44-9 W4M to purchase and stockpile gravel. CARRIED

**Finance**

The Municipal Accountant, Karrie Gau, attended the meeting from 9:46 a.m. to 10:50 a.m. and reported to Council on the finances for the past month.

485.11 Moved by Clr. Andersen that the accounts recorded on the attached list in the amount of \$1,581,544.94 covered by debit memos 1654 to 1668 and cheques numbered 64121-64328 be approved and paid and that payroll payments as per the attached list totaling \$347,204.96 covered by EFT's numbered 900020298-900020488 be ratified. CARRIED

486.11 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending November 30th, 2011 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of November 30<sup>th</sup>, 2011 was received and distributed to Council.

A copy of a letter from Donald L. Isaman Professional Corporation outlining the services his company has been requested to complete for the 2011 Annual Audit was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

487.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 adopt the 2011 Operating and Capital Budget as Interim Budget for 2012. CARRIED

488.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 Council and Administration be authorized to attend the AAMDC Zone 5 meeting on January 13<sup>th</sup>, 2012 in Lamont County. CARRIED

A copy of a letter from Doug Griffith, Minister of Municipal Affairs was received and distributed to Council with regard to his commitments to Alberta.

A letter was received and distributed to Council thanking the M.D. for its contribution and participation in the Red Friday Community Breakfast from the Wainwright Economic Development Board.

A copy of a letter from Elections Alberta was received and distributed to Council reiterating the Election Finances and Contributions Disclosure Act with regards to political contributions.

489.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a copy of the Irma Recreation Area Agreement to the Village of Irma for approval as presented. CARRIED

490.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to request each Village to submit on behalf of its recreation board an annual statement of revenue and expenditures for the prior year and forward a statement of reserves for the prior year as well. CARRIED

Tax Clerk, Karen Steele, advised Council by memo that as of December 20<sup>th</sup>, 2011 the current tax collection rate for 2011 is 97.32%.

A copy of the AAMDC Member Bulletins, Contacts and District Highlights were received and distributed to Council.

491.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 reschedule March's regular council meeting of March 20<sup>th</sup>, 2012 to March 16<sup>th</sup>, 2012 at 9:00 a.m. due to the AAMDC's Spring Convention. CARRIED

**Protection to Persons and Property**

A copy of the 2011 call summary sheet from East Central 911 was received and distributed to Council.

A copy of the 2011 call breakdown sheet from East Central 911 was received and distributed to Council.

- 492.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 refer the 2012 East Central 911 Call Answer Society dispatch fees in the amount of \$7.40 per capita to the 2012 Budget. CARRIED

**Municipal Property**

- 493.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the bathroom renovations at the FCS building and furthermore that the M.D. cost sharing the bathroom renovations with Parent Link up to \$18,000 each and that this amount be forwarded to the 2012 budget. CARRIED

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1514 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of SE 36-43-1 W4M from Agricultural District to Country Residential District.

- 494.11 Moved by Clr. Zajic that Bylaw No. 1514 pass the first reading. CARRIED
- 495.11 Moved by Clr. Andersen that a Public Hearing be set for January 17<sup>th</sup>, 2012 for Bylaw No. 1514 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1515 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, authorizing the erection or removal of "Stop" or "Yield" signs for traffic control at designated locations.

- 496.11 Moved by Clr. Cummins that Bylaw No. 1515 pass the first reading. CARRIED
- 497.11 Moved by Clr. Buck that Bylaw No. 1515 pass the second reading. CARRIED
- 498.11 Moved by Clr. Valleau that Bylaw No. 1515 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY
- 499.11 Moved by Clr. Andersen that Bylaw No. 1515 pass the third and final reading. CARRIED

**Development**

The Development Officer, Jim Klasson, attended the meeting from 11:00 a.m. to 11:15 a.m. and reported to Council on the activities of the Development Department for the past month.

- 500.11 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

A copy of the December 5<sup>th</sup>, 2011 MPC minutes were received and distributed to Council.

The M.D. of Wainwright No. 61 and the Village of Edgerton Intermunicipal Development Plan dated November 17<sup>th</sup>, 2011 was received and distributed to Council as the final draft and will be presented at the Open House on January 18<sup>th</sup>, 2012 in Edgerton for public comments.

501.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 10-46-10 W4M CARRIED

Reeve Barss declared an interest in the next agenda item as his brother is the landowner and left the Council Chambers at 11:10 a.m.

502.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 1-48-9 W4M subject to 17' of road widening and a new approach being installed near the north east corner of the proposed parcel. CARRIED

Reeve Barss returned to the Council Chambers at 11:14 a.m.

#### **PAYSHEETS**

503.11 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

#### **COMMITTEE REPORTS**

504.11 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

505.11 Moved by Clr. Zajic that this meeting be adjourned. (11:35 a.m.) CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1/2 day)