

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 21st, 2012 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Shelly Andersen, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:55 a.m. to 2:15 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

54.12 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

55.12 Moved by Clr. Cummins that the following items be added to the agenda:

- Pipeline Discussion

CARRIED UNANIMOUSLY

56.12 Moved by Clr. Buck that the minutes of the Council Meeting held January 17th, 2012 be adopted as presented. CARRIED

57.12 Moved by Clr. Zajic that the minutes of the Special Meeting held February 3rd, 2012 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:02 a.m. to 9:20 a.m. and 1:30 p.m. to 1:45 p.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

58.12 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the Agricultural Service Board Meeting Minutes from January 23rd, 2012 were received and distributed to Council.

59.12 Moved by Clr. Buck that the proposed ASB Budget for 2012 be forwarded to the budget file. CARRIED

60.12 Moved by Clr. Cummins that the Agricultural Fieldman be authorized to get prices for an ASB vehicle and bring back prices to the March 2012 meeting. CARRIED

61.12 Moved by Clr. Zajic that the Agricultural Fieldman be authorized to verify and proceed with purchase of the PRO-TEC ATV Utility Sprayer if the cost is approximately \$7,000.00 plus GST. CARRIED

The Agricultural Fieldman gave Council an update with regards to the Provost/Wainwright/Fish & Wildlife Elk info meeting held earlier this month.

62.12 Moved by Clr. Buck that the Agricultural Fieldman be authorized to send a letter signed by Reeve Barss to Alberta Fish & Wildlife in support of a regular seasonal hunt for Elk. CARRIED

The Agricultural Fieldman gave Council an update with regards to the Rat Control Program Municipalities meeting held earlier this month.

- 63.12 Moved by Clr. Zajic that the Agricultural Fieldman be authorized to send a joint letter signed by Reeve Barss to Alberta Agriculture in support of an increase to the funding for the Rat Control Program. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:20 a.m. to 9:30 a.m. and reported on the activities of his department for the past month.

- 64.12 Moved by Clr. Wilkinson that the Safety & Utilities Manager's report be accepted as presented. CARRIED

Recreation & Community Services

Public Works

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye, attended the meeting from 9:30 a.m. to 10:30 a.m. and reported to Council on the activities of their respective departments for the past month.

- 65.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 66.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

- 67.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize additional engineering costs to Allnorth Consultants Ltd. in the amount of \$34,132 plus GST for Salteau Road and \$21,200 plus GST for Jarrow Road as a result of extra site days. CARRIED

The following RFP score results for the engineering of North Gilt Edge Road were received:

Engineering Firm	Total Score
Allnorth Consulting	85.2
Stewart Weir	74
Genivar	73
Amec	59
Clifton Associates Ltd.	50.5

- 68.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Allnorth Consultants Ltd. for the engineering on North Gilt Edge Road grading project for a cost of \$418,100 plus GST subject to successful negotiation involving site days and surveying issues. CARRIED

- 69.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with the replacement of the culverts (BF70438 and BF77668) in coordination with the North Gilt Edge Road construction (if it proceeds in 2013) and approach Alberta Transportation for GAP funding. CARRIED

- 70.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with the following in accordance with the J.W. Project Management Ltd.'s report and analysis of the Edgerton Tower: 1) maintenance items for a cost of \$5,300, 2) replace the SRL 310C8 antenna for a cost of \$2,900 and 3) paint the tower for \$5,750 when the weather is conducive. CARRIED

A revised 2012 Construction Schedule was received and distributed to Council.

71.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the revision of the 2012 Construction Schedule as follows along with some intersection improvements on Sparks Road, Thunder Alley Road and #894 depending on Alberta Transportation approvals:

LR#	DIV#	SCOPE OF WORK	TENTATIVE START DATE
1 (Sherbinski Road)	3	3 weeks	April – 16
2 (Byer Road/Kratchmer Road)	5	5 weeks	May – 07
3 (Pfisterer/King Intersection)	6	1 weeks	June – 11
4 (North Heath Road)	3	8 weeks	June - 18
5 (422/Gibb Intersection)	1	8 weeks	August – 13
6 (Clark/Holt Road)	7	5 weeks	October – 22
7 (Miller Road)	2	3 weeks	December – 10

Other projects as time allows

TOTAL 35 weeks

CARRIED

A letter was received from Chrysti Mannix, Director of Transportation for the Buffalo Trail Public Schools requesting the Municipal District of Wainwright No. 61 to consider the implementation of 911 addressing and a thank you to the Director of Transportation Mark Greibrok for assisting her with the bus route assessments.

72.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send a letter to Buffalo Trail Public Schools advising that the M.D. is in the process of installing township signs which will have to be completed prior to considering any 911 addressing. CARRIED

A copy of the following dozer quotes were received and distributed to Council.

Dealer	Machine	Price	Scoring	Availability
Finning	Caterpillar D7E	\$308,600.00	98	10 weeks
SMS	KOMATSU D85	\$307,972.00	76.5	3 weeks

Equipment

73.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to purchase a 2012 Caterpillar D7E Dozer in the amount of \$601,800 less the trade in of the the 2008 Caterpillar D7R Dozer S/N AGN01707 for \$293,200 for a net cost of \$308,600 plus applicable taxes from Finning. CARRIED

A copy of the following dump trailer quotes were received and distributed to Council.

Dealer	Make	Construction	Pricing	Availability
House of Trailers (Wainwright)	Double A Trailers	12 gauge walls, 10 gauge floor, 1 year warranty	\$15,700	4 weeks
Willerton Skidoo (Wainwright)	Bergen	12 gauge walls and wood floor, 4 year structure warranty, 5 year axle warranty	\$15,799	6 weeks
SWS Trailer Sales (Saskatoon)	SWS	10 gauge walls, 8 gauge floor, 1 year warranty	\$15,609	5 weeks

74.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase a dump trailer from SWS Trailer Sales in Saskatoon for a cost of \$15,609 plus GST. CARRIED

A copy of the following FCS building bathroom renovations quote was received and distributed to Council:

Contractor	Price
Steinborn Construction	\$30,375

75.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to hire Steinborn Construction for the FCS building bathroom renovations for a cost of \$30,375 plus GST. CARRIED

A copy of the following grader quotes were received and distributed to Council.

Dealer	Machine	Price	Scoring	Availability
Finning	Caterpillar 160M	\$96,600	99.5	12 weeks
Brandt Tractor	John Deere 872GP	\$175,000	80.5	8 weeks

76.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2012 Caterpillar 160M Grader in the amount of \$333,000 less the trade in of the 2006 Caterpillar Grader S/N ASN01613 for \$236,400 for a net cost of \$96,600 plus applicable taxes from Finning. CARRIED

A copy of the following used padfoot packer quotes were received and distributed to Council.

Dealers	Machine	Pricing
Redhead Equipment	2008 DYNAPAC CA362PD, 1277 HRS., SERVICED AND DELIVERED TO WAINWRIGHT (1) YEAR WARRANTY	\$73,664
Hammer Equipment	2008 DYNAPAC CA362PD, 2751HRS, SERVICED AND DELIVERED TO WAINWRIGHT (1) YEAR WARRANTY	\$81,500

77.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase a 2008 Dynapac CA362PD packer from Redhead Equipment for a cost of \$73,664 plus GST. CARRIED

A copy of the following tracked skidsteer with accessories quotes were received and distributed to Council.

Dealer	Machine	Pricing	Scoring	Availability
Brandt Tractor	John Deere 333DT	\$108,560	86	6 weeks
Finning	Caterpillar 299C	\$111,170	74	8 weeks
Cervus Equipment	JCB 320T	\$114,400	86.5	12 weeks

78.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase a John Deere 333DT skidsteer with accessories from Brandt Tractor for a cost of \$108,560 plus GST. CARRIED

A copy of the following used (4) wheel drive tractor quotes were received and distributed to Council.

Dealer	Machine	Pricing
Agland (Lloydminster)	1991 CASE 9250 3147HR, P/S TRANS	\$65,000
Webb's (Vermilion)	1997 New Holland 9282 3497HR, 12 SPEED STANDARD TRANS	\$65,000

- 79.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 1997 New Holland (4) wheel drive tractor from Webb's for a cost up to \$65,000 plus GST. CARRIED

Clr. Buck discussed lowering pipelines when crossing over it to build a road.

- 80.12 Moved by Clr. Wilkinson that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (10:07 a.m.) CARRIED

- 81.12 Moved by Clr. Andersen that Council reconvene to the meeting. (10:30 a.m.) CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:50 a.m. to 11:45 a.m. and reported to Council on the finances for the past month.

- 82.12 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$811,349.66 covered by debit memos 1689 to 1702 and cheques numbered 64510-64668 be approved and paid and that payroll payments as per the attached list totaling \$169,678.46 covered by EFT's numbered 900020585-900020687 be ratified. CARRIED

- 83.12 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending January 31st, 2012 be adopted as written and incorporated into these minutes. CARRIED

- 84.12 Moved by Clr. Buck that the proposed 2011 deficit of \$2,053,728.29 be funded from the operating contingency reserve (paving portion). CARRIED

A copy of the reserve statement as of January 31st, 2012 was received and distributed to Council.

Carley Herbert and Adam Doyle from the Wainwright Economic Development Board attended Council at 11:00 a.m. to 11:20 a.m. provide their annual presentation to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a news release from the Government of Alberta was received and distributed to Council with regards to connecting rural households to high-speed internet.

- 85.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with a RFP for the rural broad band initiative and that administration be authorized to submit an application for funding. CARRIED

- 86.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sponsor buckles for the Beef Show and Sale in the amount of \$500 to the Chauvin 4-H Beef Club for 2012. CARRIED

87.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator, Director of Public Works, Director Transportation and Council to attend the AAMDC 's 2012 Spring Convention on March 19 - 21, 2012. CARRIED

88.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 set the annual M.D. Open House for April 17th, 2012 from 4:00 p.m. to 6:00 p.m. CARRIED

89.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to amend Schedule B attached to Bylaw No. 1396 as follows:

Reads:
Schedule B
Fire Protection Charges

The following Fire Protection Charges are payable as Follows:

1. For each Fire Protection Area as outlined herein:
 - A. Irma Fire District
 - B. Wainwright Fire District
 - C. Edgerton Fire District
 - D. Chauvin Fire District
 - a) Minimum charge of \$300.00 /hr. of fire protection; and
 - b) Minimum charge of \$ 15.00/hr. for manpower; and
 - c) Minimum charge of \$120.00/pail of Foam AFFF.
 - d) Minimum charge of \$110.00/pail of Class A Foam.
 - e) Mutual aid charges are in addition to the above listed fire charges.

Amendment:
Schedule B

Fire Protection Charges

The following Fire Protection Charges are payable as Follows:

2. For each Fire Protection Area as outlined herein:
 - A. Irma Fire District
 - B. Wainwright Fire District
 - C. Edgerton Fire District
 - D. Chauvin Fire District
 - a) Minimum charge of **\$400.00 /hr.** of fire protection; and
 - b) Minimum charge of **\$ 18.50/hr.** for manpower; and
 - c) Minimum charge of **\$150.00/pail** of Foam AFFF.
 - d) Minimum charge of **\$130.00/pail** of Class A Foam.
 - e) Mutual aid charges are in addition to the above listed fire charges.

CARRIED

90.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 refer the 2012 Wainwright FCS requisition in the amount of \$37,596.00 to the 2012 Budget. CARRIED

A copy of the Municipal District of Wainwright No. 61 Federal Census results was received and distributed to Council showing the population has increased from 4113 to 4138.

A copy of an invite to the Wainwright & District Partnership Breakfast on February 29th, 2012 was received and distributed to Council.

A copy of a letter from AAMDC was received and distributed to Council with regard to resolution 13-10S and the AAMDC policy on involvement in member legal matters.

A copy of the AAMDC Member Bulletins, Contacts, District Highlights and Executive Highlights were received and distributed to Council.

91.12 Moved by Clr. Zajic that the following item be added to the agenda:

- MSI Funding Distribution

CARRIED UNANIMOUSLY

A copy of a memo from Karrie Gau, Municipal Accountant was received and distributed to Council regarding the 2012 Municipal Sustainability Initiative (MSI) funding.

92.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 allocate the 2012 Municipal Sustainability Initiative (MSI) funding as follows:

MSI Capital Funding

<i>Project</i>	<i>Amount</i>
Thunder Alley Road Paving project	\$2,305,429.00

MSI Operating Funding

<i>Project</i>	<i>Amount</i>
Wainwright Recreation Area	\$38,000.00
Irma Recreation Area	\$38,000.00
Edgerton Recreation Area	\$38,000.00
Chauvin Recreation Area	\$38,000.00
Wainwright Fire Area	\$38,000.00
Irma Fire Area	\$38,000.00
Edgerton Fire Area	\$38,000.00
Chauvin Fire Area	\$38,000.00
Dust Control (Balance of funding)	\$97,919.00
Total	\$401,919.00

CARRIED

Protection to Persons and Property

93.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to request the Villages on or before March 1st each year to submit the attached forms 1) an itemized statement setting out budgeted revenue and expenditures for the operation of and replacement of fire equipment and 2) a statement of all revenues and expenditures for the preceding year noting that the following expenditures are eligible:

- Gas, oil and general repairs and maintenance of trucks and equipment
- Utilities, heating, lighting, phone and communication fees
- Fire hose, firefighter clothing and equipment
- Foam and other chemicals used for the purpose of fighting fires
- Respiratory equipment
- Firefighter wages
- Vehicles license fees
- Training and in-service for firefighters
- Rescue equipment
- Freight and postage
- Office supplies
- Laundry and dry cleaning
- Plaques and recognition awards
- Radio registration and communication licenses
- Expenses incurred during fire calls (i.e. meals)
- Medical supplies
- Memberships and responder dues

and the following are ineligible expenditures:

- i. Loan repayments (i.e. fire halls, fire equipment, etc.)
- ii. Repairs, maintenance and insurance of the fire hall (owned by the Village)

and furthermore 3) submit a record of the reserve advising the changes to the reserve account for that year. The required forms are attached to these minutes. CARRIED

A copy of the amended draft for the Joint Use Fire Protection Agreement with the Village of Irma was distributed to Council.

94.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to forward the amended draft fire agreement to the Village of Irma for their consideration. CARRIED

95.12 Moved by Clr. Valleau that the following item be added to the agenda:

*2012 Strychnine

CARRIED UNANIMOUSLY

96.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman, James Schwindt to purchase the required 2012 Strychnine in accordance with the 2012 budget. CARRIED

Municipal Property

Reeve Barss updated Council on his meeting with Colonel Thomas and Mayor Coleman with regard to joint use of the Wainwright Airport.

97.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to re-advertise for a three year lease in the SW 24-45-2 W4M for 113.69 acres for grazing on the condition the lessee supply the water. CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1519 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, and subsequent Bylaw No. 1475 which adopted the Clear lake Area Structure Plan, of the Municipal District of Wainwright No. 61.

98.12 Moved by Clr. Wilkinson that Bylaw No. 1519 pass the first reading. CARRIED

99.12 Moved by Clr. Zajic that a Public Hearing be set for March 16th, 2012 for Bylaw No. 1519 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1520 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta to authorize the adoption of an Intermunicipal Development Plan.

100.12 Moved by Clr. Zajic that Bylaw No. 1520 pass the first reading. CARRIED

101.12 Moved by Clr. Cummins that a Public Hearing be set for March 16th, 2012 for Bylaw No. 1520 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Jim Klasson was absent due to holidays.

102.12 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

A copy of the February 10th, 2012 MPC minutes were received and distributed to Council.

103.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Pt. of NE 28-45-9 W4M subject to access easement between the two parts of Lot 5 and the pipeline owner and access easement between Lot 1B and Lot 4. CARRIED

104.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Pt. of NW 24-46-6 W4M subject to 17' of road widening along the north boundary. CARRIED

105.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 10-46-6 W4M subject to confirmation of water well and private sewer compliance. CARRIED

106.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Pt. of NW 7-44-4 W4M subject to an access approach being developed. CARRIED

Reeve Barss advised Council that BluEarth Renewables Inc. Open house will be held February 29th, 2012 from 4:30 p.m. to 9:00 p.m. at the Wainwright Communiplex in Hall 2.

PAYSHEETS

107.12 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

108.12 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

109.12 Moved by Clr. Buck that this meeting be adjourned. (2:15 p.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)