

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 17th, 2012 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Shelly Andersen, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:45 a.m. to 2:02 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

166.12 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

167.12 Moved by Clr. Zajic that the following items be added to the agenda:

Added to:

Public Works

- j. Division #6 – Oiling Change
- k. Discussion – Contractors Equipment Quotes
- l. North Gilt-Edge Road Speed Design
- m. Road Oil Prices

Administration & Taxation

- j. Communities in Bloom – Pitch in Canada Program

Protection to Persons and Property

- c. Notification – Edgerton Emergency Service Manager – David Guy

CARRIED UNANIMOUSLY

168.12 Moved by Clr. Wilkinson that the minutes of the Council Meeting held March 16th, 2012 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:10 a.m. to 9:25 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

169.12 Moved by Clr. Cummins that the Agricultural Fieldman's report be accepted as presented. CARRIED

The following 2012 Herbicide quotes were received:

Quote – (Tordon 101, Garlon XRT, Clearview, Stayput and Halt)

<u>Company</u>	<u>Total Points</u>	<u>Total Cost</u>
TrueNorth Specialty Products	87.5 points	\$166,804.92
Tri-Target Solutions	62.5 points	\$168,968.76

Note: Prices do not include G.S.T

170.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase 2012 Herbicides Tordon 22K, Tordon 101, Garlon XRT, Clearview, Stayput and Halt from TrueNorth Specialty Products for a cost of \$166,804.92 plus applicable tax. CARRIED

171.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to contribute herbicide in the value of \$4,221.46 to the CFB/ASU Wainwright – Weed Control Program. CARRIED

172.12 Moved by Clr. Andersen that the following item be added to the agenda:

*Fire Ban

MOTION DEFEATED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:25 a.m. to 9:35 a.m. and reported on the activities of his department for the past month.

173.12 Moved by Clr. Valleau that the Safety & Utilities Manager's report be accepted as presented. CARRIED

Recreation & Community Services

The Director of Public Works, Shannon LaHaye, attended the meeting from 9:30 a.m. to 11:40 a.m. and reported to Council on the activities of his departments for the past month.

A letter was received and distributed to Council from Stan Gibson with regard to the seasonal rates at Riverdale.

174.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to address Stan Gibson's concerns in a letter. CARRIED

Public Works

The Director of Transportation, Mark Greibrok, attended the meeting from 9:35 a.m. to 11:40 a.m. and reported to Council on the activities of his department for the past month.

175.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

176.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

The following truck quote from the AAMDC was received and distributed to Council:

Make	Price plus G.S.T	Approx. Delivery
GMC 3500HD with Tilt Deck	\$36,035.000	8 weeks

177.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase a GMC 3500HD with tilt deck through the AAMDC Trade Division for \$36,035.00 plus applicable taxes. CARRIED

The following salt shed quote was received and distributed to Council:

Company	Cost plus G.S.T
Whiteline Shelters	\$74,636.27

178.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire Whiteline Shelters to build the salt shed in Edgerton for a cost of \$74,626.27 plus applicable taxes. CARRIED

179.12 Moved by Clr. Andersen that the following three year bridge plan be approved and submitted to Alberta Transportation:

- | | | | |
|----------------------|---------|------------------------|---------------------|
| 1. BF77668 & BF70438 | Replace | Battle River Tributary | NE9-47-5 W4M |
| 2. BF75145 | Replace | Gratton Watercourse | NW24-45-9 W4M |
| 3. BF77166 | Replace | Baxter Lake Tributary | SE33-45-5 W4M |
| 4. BF70948 & BF70949 | Replace | Killarney Lake | SW25 & NW24-41-2W4M |
| 5. BF2172 | Replace | Buffalo Creek | SE 17-47-7 W4M |
| 6. BF7014 | Replace | Ribstone Creek | NW 28-43-2 W4M |
- CARRIED

The following RFPs for engineering for the Jarrow and Salteau Road paving project were received and distributed to Council

Engineering Firm	Total	Price
Genivar Inc.	94.2	\$466,371.00
AllNorth Consultants Limited	90.5	\$469,800.00
Stantec Consulting Ltd.	90.5	\$437,210.00
AMEC Environment & Infrastructure	88.2	\$496,085.00
Stewart Weir	75.0	\$607,193.00
Clifton Associates Ltd.	72.5	\$506,841.00
DGE Civil Engineering Consultants	79.2	\$506,440.00
EBA Engineering Consultants Ltd.	53.0	\$674,005.00

180.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to move forward with Genivar Inc. as the consultants with the Jarrow and Salteau Road Paving Project based on the scoring results presented to Council. CARRIED

A memo from Administration explaining the spring clean-up program and costs for the Hamlets and Clear Lake was received and distributed to Council.

181.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the 2012 spring clean-up program for the Hamlets and Clear Lake for an approximate cost of \$2,500 plus applicable taxes. CARRIED

A memo from Public Works explaining the vehicle audit requirements for the Council Van was received and distributed to Council.

182.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sell the 2001 Council Van through Wainalta Motors Ltd. CARRIED

183.12 Moved by Clr. Andersen that the following amendment be authorized for the 2012 road oiling schedule for 2012:

Reads:

#	Road	Miles	Start	Days	Finish	Project
6	Church	1.5	May 18	4	May 23	Re-Do Oil

Amendment:

#	Road	Miles	Start	Days	Finish	Project
6	Tomlinson	1.5	May 18	4	May 23	Re-Do Oil

CARRIED

Council discussed the contractors' equipment quotes. It was the consensus of Council that prices be obtained for all equipment that is rented and all prices be brought forward to Councillors for information purposes.

- 184.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to obtain prices for all rental equipment and that Councillors be made aware prior to the results being released to the contractors. CARRIED

North Gilt-Edge Road Speed Design – no action.

DELEGATIONS

Stg. Lane Newton, Corporals Jerry Nutbrown and Michael Bourguignon from the RCMP attended Council from 10:30 a.m. to 11:25 a.m. to discuss issues of the Wainwright and surrounding area, their priorities for the 2012 year and the Wainwright RCMP Detachment Annual Mayor's Report. Reeve Barss thanked Stg. Newton and his members for attending Council and the work the detachment does on behalf of the municipality.

The Administrator advised that we will be putting the request for road oil (MC250, MC30 and HF250 oil) on the APC site as the limit exceeds the NWPTA thresholds. It was the consensus of Council that the Director of Transportation proceed with obtaining prices on the APC site for road oil and research the possibility of using sales oil as an alternative for our road oil projects.

The following RFPs for an additional gravel crush of 62,500 metric tonnes of ¾ inch gravel were received and distributed to Council:

Contractor	Price
Holt Transport Inc.	\$3.75 per metric tonne

- 185.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to hire Holt Transport Inc. for an additional 62,500 metric tonnes of ¾ inch gravel for a cost of \$234,375.00 plus applicable taxes with the option to negotiate a lesser rate for location of stockpiles. CARRIED

Finance

The Municipal Accountant, Mary Nelson, attended the meeting from 11:40 a.m. to 12:01 p.m. and reported to Council on the finances for the past month.

- 186.12 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$2,211,566.53 covered by debit memos 1716 to 1732 and cheques numbered 64774-64891 be approved and paid and that payroll payments as per the attached list totaling \$176,911.65 covered by EFT's numbered 900020791-900020898 be ratified. CARRIED

- 187.12 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending March 31st, 2012 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of March 31st, 2012 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a letter from the Seniors Advisory Council for Alberta was received and distributed to Council regarding Seniors' Week 2012.

- 188.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the proclamation to designate June 4th to 10th, 2012 as Seniors' Week. CARRIED

189.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 Administration be authorized to arrange a pension seminar for the staff. CARRIED

A copy of a letter from the Founder of "Day of the Honey Bee" was received and distributed to Council regarding Day of the Honey Bee.

Proclamation - Day of the Honey Bee - No Action.

A copy of the AAMDC Member Bulletins, Contacts, District Highlights, Minister Meeting Summaries and FCM Highlights were received and distributed to Council.

A letter from Communities in Bloom was received and distributed to Council requesting them to partake in the Pitch-in Canada from April 23rd to April 30th.

Protection to Persons and Property

A copy of the Annual Mutual Aid Fire Control Plan for 2012 between the municipality and the Alberta Sustainable Resource Development, Forestry Division was received and distributed to Council.

190.12 Moved by Clr. Zajic that the Annual Mutual Aid Fire Control Plan with Alberta Sustainable Resource Development, Forestry Division, for 2012 be executed as presented. CARRIED

Chauvin Fire Department practice re: Ribstone Property (tax recovery property – Lot 31, Block 1, Plan 9220632 Roll#564100)

It was consensus of Council that if the Chauvin Fire Department wishes to do a controlled fire burn on a Ribstone property owned by the municipality they should submit a letter with the request.

Clr. Zajic advised that David Guy is the Edgerton Emergency Service Manager.

191.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to approve David Guy, working in the capacity of the Edgerton Emergency Service Manager, as a fire warden for the Edgerton Fire Area. CARRIED

Municipal Property

Health & Social Services

An invitation to the Municipal Leaders Networking Event on Thursday May 24th, 2012 at 5:30 p.m. in the community hall in Hardisty was received and distributed to Council from Health Advisory Councils.

192.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Clr. Wilkinson and Clr. Zajic to attend the Municipal Leaders networking event hosted by Health Advisory Council in Hardisty on May 24th, 2012. CARRIED

Environment

Bylaws

Bylaw No. 1523 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to authorize entering into a joint agreement between the Municipal District and the Village of Irma, for the purpose of fire protection.

193.12 Moved by Clr. Andersen that Bylaw No. 1523 pass the first reading.
CARRIED

194.12 Moved by Clr. Cummins that Bylaw No. 1523 pass the second reading.
CARRIED

195.12 Moved by Clr. Zajic that Bylaw No. 1523 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

196.12 Moved by Clr. Buck that Bylaw No. 1523 pass the third and final reading.
CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 1:20 p.m. and 1:40 p.m. and reported to Council on the activities of the Development Department for the past month.

197.12 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the April 2nd, 2012 MPC minutes were received and distributed to Council.

A copy of the Development permit was distributed to Council showing the existing wording and an amendment request.

198.12 Moved by Clr. Wilkinson that the following amendment on the Municipal District of Wainwright No. 61 Development Permit Form 2 be authorized as follows:

Reads:

1. All provincial regulations shall be adhered to. Building, electrical, plumbing and heating and gas permits shall be obtained as required. The provider of the Safety Codes Compliance Services within the MD of Wainwright is Superior Safety Codes Inc. We have attached the permit application forms for all of the Safety Codes Disciplines that are covered by Superior Safety Codes.

Amend to:

1. All provincial regulations shall be adhered to. Building, electrical, plumbing and heating and gas permits shall be obtained as required. The provider of the Safety Codes Compliance Services within the MD of Wainwright is Superior Safety Codes Inc. The application forms for the Safety Codes Act disciplines that are covered by Superior Safety codes can be picked up at the MD OF Wainwright Administration Building or they can be downloaded from www.superiorsafetycodes.com

CARRIED

199.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 amend motion 104.12 as follows:

"that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Pt. of NW 24-46-6 W4M subject to 17' of road widening along the north boundary and grant variance to Section 6.31.1(4) (a) of the Land Use Bylaw. CARRIED

200.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 waive the condition for a development agreement for the proposed subdivision in the NE 34 & NW 35-45-7 W4M. CARRIED

201.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NW 35-43-4 W4M.
CARRIED

202.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to increase the re-zoning application fee to \$600.00 effective immediately. CARRIED

Council discussed and viewed pictures of an unsightly premises located in the Hamlet of Ribstone.

203.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer to take appropriate action to have property owner clean up their site at the Hamlet of Ribstone (Lot 1 & 2, Blk 6, Plan 1760BK in the NW 17-43-2 W4M). CARRIED

PAYSHEETS

204.12 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

205.12 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

206.12 Moved by Clr. Buck that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (2:02 p.m.) CARRIED

207.12 Moved by Clr. Zajic that Council reconvene to the meeting. (2:08 p.m.) CARRIED

208.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to purchase road widening in the NW 19-45-9 W4M, NE 19-45-9 W4M and the N ½ 20-45-9 W4M and furthermore crush out the gravel in the road allowance at \$3.75 per metric tonne. CARRIED

209.12 Moved by Clr. Cummins that this meeting be adjourned. (2:10 p.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)