

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 17th, 2012 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Phil Valleau, Bruce Cummins, Myron Zajic and Ted Wilkinson Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:00 am. to the end).

Absent: Clr. Shelly Andersen due to holidays.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

302.12 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

303.12 Moved by Clr. Zajic that the following items be added to the agenda:

DELEGATIONS

1. 10:00 a.m. Wainwright Rural Recreation Board – Bernie Buzik

Public Works

m. Irma & Chauvin Shop Heater Quotes

Administration & Taxation

h. Send Thank You to Northern Sunrise & Smokey River

CARRIED UNANIMOUSLY

304.12 Moved by Clr. Valleau that the minutes of the Council Meeting held June 19th, 2012 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

305.12 Moved by Clr. Buck that the Agricultural Fieldman's report be accepted as presented. CARRIED

306.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Rae Family's application for the 100 Year Farm Family Award. CARRIED

Safety & Utilities

The Safety & Utilities Manager recommended to Council that any playground structures be CSA approved.

- 308.12 Moved by Clr. Cummins that the playground set for Arm Lake Recreation Area be forwarded to the 2013 Planning meeting and budgeted for in 2013 and furthermore a letter be sent to Rick Lapierre advising that CSA standards have to be met and Council has forwarded this issue to the 2013 planning meeting. CARRIED

A letter was received from Tammy Dales requesting a memorial bench be placed at Riverdale in memory of Jack Walsh.

- 309.12 Moved by Clr. Buck that Policy 1.3.6 Memorial be revised as follows:

Memorials

The M.D. of Wainwright No. 61 shall make a \$100 cash donation to the charity of choice involving the death of current and former M.D. employees and Councillors; including the immediate families thereof.

The M.D. of Wainwright No. 61 will accept a written request to install a powered coated bench memorial bench supplied by the M.D. within the M.D.'s park areas. The request must be approved by Council. Once approved the M.D. of Wainwright No. 61's staff will install a memorial bench on behalf of the applicant with the following conditions:

- Full payment must be received prior to the order and placement of the bench.
- The Public Works Department shall carry out the installation of the memorial bench at a time that is suitable to the Department.
- The continued maintenance and replacement of benches shall be the responsibility of the M.D. of Wainwright No. 61 for a period of 20 years from date of original installation.
- A memorial plaque no larger than 4" X 6" shall be attached to the bench. Wording on the plaque shall be subject to approval of the Director of Public Works.
- The cost of the plaque will be the responsibility of the applicant.

CARRIED

- 310.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize a memorial bench be placed at Riverdale Mini Park in memory of John Robert "Jack" Walsh in accordance with Policy 1.3.6 Memorials as per motion #309.12. CARRIED

The following RFP's for renovations at Arm Lake and Riverdale

A letter was received and distributed to Council from Kerry Frissell from the Wainwright High School requesting to use Riverdale Mini Park's back nine golf courses to run a cross-country race on September 19th, 2012.

- 312.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize Kerry Frissell of the Wainwright High School to host "Runnin Riverdale" Cross Country Race on September 19th, 2012 and to use the back 9 of the golf course at Riverdale from 9:00 a.m. to 3:30 p.m. subject to proper insurance being in place and each participant signing a waiver of liability and furthermore that we authorize the closing of the back 9 for this event. CARRIED

The Municipal Administrator submitted a memo to Council outlining the new Community Infrastructure Improvement Fund (CIIF).

- 313.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to apply for the Riverdale and Arm Lake Renovations including one playground set for Arm Lake Recreation Area under the Community Infrastructure Improvement Fund (CIIF). CARRIED

IN-CAMERA

- 314.12 Moved by Clr. Wilkinson that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (9:33 a.m.) CARRIED

- 315.12 Moved by Clr. Cummins that Council reconvene to the meeting. (9:58 a.m.) CARRIED

- 316.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to write a letter requesting full payment for the two extra trailers at Riverdale Camping Sites 28 and 29 and if payment is not received in 48 hours the patron must remove all the units from Riverdale Mini Park immediately with the M.D. refunding him for all unused camping fees for the units that have been paid for. CARRIED

Bernie Buzik attended Council at 10:00 a.m. to address Council with regard to the Wainwright Rural Recreation Boards walking trail changes.

Public Works

The Director of Transportation attended the meeting from 10:00 a.m. to 11:10 a.m. and reported on the activities of his departments for the past month.

- 317.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 318.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Works' report as presented. CARRIED

320.12 Moved by Clr. Zajic that the following crop rates be set for 2012:

• Canola	\$14.50	Bushel or Contract Price
• Wheat	\$7.50	Bushel or Contract Price
• Barley	\$5.00	Bushel or Contract Price
• Oats	\$3.50	Bushel or Contract Price
• Peas	\$9.00	Bushel or Contract Price
• Flax	\$14.00	Bushel or Contract Price
• Greenfeed & Hay	\$100.00	1200 lb Bale
• Pasture	\$150.00	Acre
		<u>CARRIED</u>

321.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to pay the County of Vermilion River one-half of the cost of providing dust control of calcium at the McLean Gravel Pit in the amount of \$1,750.00. CARRIED

322.12 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to send the final acceptance certificate letter to Border Paving for Contract No. 1009212 (Township Road 422 and Minburn Road). CARRIED

323.12 Moved by Clr. Zajic that the Municipal District of Wainwright No.61 be authorized to send the final acceptance certificate letter to In-Line Contracting Limited for Contract No. 3009033 (Bridge File 8338). CARRIED

324.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Wainwright Rural Recreation Board's walking trail plan for a 15.7 km X 2 m X 75 mm hard surface recreation trail along the camp fence on Range Road 7-0 from Ascot Heights to the camp gate and including the old railway spur line and further that the project be funded by the Wainwright Rural Recreation Reserve. CARRIED

325.12 Moved by Clr. Valleau that the Wainwright Rural Recreation Board be authorized to pay for half of the new John Deere skid steer in the amount of \$54,280.00 and furthermore that the Municipal District of Wainwright authorize the machine to be used for snow removal of the new walking trail once it is completed. CARRIED

326.12 Moved by Clr. Buck that the following Policy and Safety Manual changes and additions be implemented in order for the Municipal District of Wainwright to comply with the Alberta Transportation Audit:

Safety Manual – additions and changes as follows:

Safety Manual heading “**Driver Qualifications**” add:

Safety Laws:

Drivers operating company vehicles will comply with all transportation safety laws as required.

“**Safety laws**” means, as the context requires

policies and procedures, such as:

- part-time or occasional drivers;
- company mechanics who test drive or drive part-time;
- staff who train drivers;
- managers/supervisors who drive;
- anyone else authorized to operate a company vehicle.

Safety Manual heading “**Rules**” add:

Speed Limits:

- Obey all posted speed limits and reduce speed according to road, weather, visibility conditions and vehicle type.

Fuelling:

Prior to fuelling all Drivers Must:

- shut off engine and not smoke;
- check for fuel leaks, not overfill the tank;
- not leave nozzle unattended; and replace filler cap when finished.

Defensive Driving:

- Be a professional and courteous driver by driving in a defensive manner. Be prepared to avoid accident producing situations by practicing and by promoting safe defensive driving skills.
Note: For example, be aware of surroundings and look ahead. Leave a safe distance between vehicles, keep the vehicle under control at all times and be prepared for changes in road, weather and traffic conditions.

Replace **Rule #22** with:

Seat Belt Use:

- Anyone, while operating or travelling as a passenger in our company vehicles, must use their seat belt(s) (it’s the law) at all times.

Safety Manual Section “**PPE**” add:

PPE Records

Employees will be trained on the proper use of all issued PPE (e.g. goggles, hard hats, breathing apparatus, etc.). Any education or training will be documented and placed in the employee’s personal file or driver’s file as required.

Safety Manual Section “**Maintenance**” add:

Load Security:

- The carrier and driver must ensure that all applicable cargo is contained, immobilized or secured in accordance with National Safety Code Standard 10, Cargo Securement as it relates to the particular type of commercial vehicle.
- The carrier or driver shall ensure that all cargo transported on a commercial vehicle is contained, immobilized or secured so that it cannot:
 - leak, spill, blow off, fall from, fall through or otherwise dislodge

- after driving 240 kilometers.
- A employee or driver will not use any vehicle to transport goods unless;
 1. the vehicle is constructed to carry the goods, and
 2. there is equipment on the vehicle or attached to the vehicle that is capable of securing the goods to ensure the vehicle can be operated safely when loaded without danger of turning over the vehicle or the load shifting, swaying, blowing off, falling off, leaking or otherwise escaping.

A person shall not operate the vehicle transporting goods unless the equipment is properly used to secure the goods. The equipment may be permanently or temporarily attached to the vehicle for the purpose of transporting the goods.

Vehicle Condition:

A person shall not operate or permit another person to operate a commercial vehicle if the vehicle or any equipment related to the commercial vehicle is in a condition likely to cause danger to persons or property.

Use of Warning Devices:

During the night time a person will not permit a commercial vehicle to be stationary on a highway outside the limits of an urban area unless;

- the hazard lights are alight if functional, and
- advanced warning triangles are placed without delay on the highway in line with the commercial vehicle at a distance of approximately 30 metres behind and in front of the commercial vehicle.

A person will not permit a commercial vehicle to be stationary outside of the limits of an urban area when due to insufficient light or atmospheric conditions objects are not clearly discernible at 150 metres unless;

- the hazard lights are alight if functional, and
- advanced warning triangles are placed without delay on the highway in line with the commercial vehicle at a distance of approximately 75 metres behind and in front of the commercial vehicle.

The following policy regarding the use of warning triangles during day time may help to keep parked commercial vehicle visible to other traffic.

During the day time a person will not permit a commercial vehicle to be stationary on a highway outside the limits of an urban area unless;

- the hazard lights are alight if functional, and
- advanced warning triangles are placed without delay on the highway in line with the commercial vehicle at a distance of approximately 75 metres behind and in front of the commercial vehicle.

- Load Securement;
- Other regulations, as applicable to company operations.

Dangerous Goods Transportation and Handling Act and regulations made under that Act any other laws (e.g. Occupational Health and Safety) or laws of another jurisdiction if operating outside of Alberta.

Ongoing Training:

Should cover at least the following:

- daily trip inspection – ongoing training provided through spot checks and monitoring of vehicle defects.
- weights and dimension – ongoing training and monitoring provided on legal weights and dimension, permit weights and dimensions, shipping weights, etc. Loads to be scaled and dimensions and permits checked before leaving the yard.
- load securement – ongoing training and monitoring of compliance with Cargo Standard #10 through direct spot checks and monitoring the Carrier Profile.

Safety Manual Section “**Safe Work Practices**” pg. 67 add:

If the need to use the fire extinguisher arises:

1. Remember the word **PASS**:

- **Pull** - Pull the safety pin by breaking the seal;
- **Aim** – Aim the nozzle, horn or hose at the base of the fire;
- **Squeeze** - Squeeze the handle;
- **Sweep** – Sweep from side to side moving carefully toward the fire keep the extinguisher aimed at the base of the flame and sweep back and forth until the flames appear to be out.

2. Safety instructions:

- remove the fire extinguisher from its bracket;
- approach the fire from upwind if possible;
- hold the extinguisher in an **upright** position;
- continue to use until the fire is out and the fire extinguisher is empty;
- replace the safety pin and return it to your compartment;
- have extinguisher recharged immediately or replaced before your next run;
- report use of fire extinguisher to supervisor.

Evaluating Driving Skills:

Written driver evaluations will be part of the driver selection process and be ongoing throughout the driver’s employment with the company.

Steps identified to measure driving skill level, such as, driving in traffic, backing up, connecting a trailer, fuelling, driving in the mountains, driving

Evaluation results will be retained on each driver's file.

DRIVER EVALUATION							
Carrier Name:			Current Class of Operator's Licence				
			1	2	3	4	5
Driver Name:		Date		Signature of Driver:		Date:	
DRIVER ACTIONS	Performance Assessment			DRIVER ACTIONS	Performance Assessment		
	Good	Fair	Poor		Good	Fair	Poor
A. CONTROLS				E. TRAFFIC LIGHTS / SIGNS			
1. Knowledge and/or use of equipment				1. Fails to anticipate / observe			
2. One-handed steering – hand position				2. Judgment – green / amber / red			
3. Steering Control – wanders / recovery				3. Judgment – stop / yield / other			
4. Shifts too soon / late / lugs							
5. Improper use of gears / grinds				F. RIGHT-OF-WAY			
6. Improper use of clutch / stalls/ coasts				1. Uncertain / hesitant			
7. Improper use of brake / park brake				2. Fails to assume own right of way			
8. Improper use of accelerator				3. Aggressive / Judgment			
9. Signals too soon / late							
10. Signals – improper / not cancelled/none				G. SPEED			
				1. Too fast for conditions			
B. PARKING / STARTING / BACKING				2. Too slow for conditions			
1. Fails to set brake / gear							
2. Observation – backing / starting				H. BACKUP / TURN AROUND			
3. Judgment – vehicle / wheels / angle				1. Poor observation – before / during			
5. Rolls back				2. Judgment of distance / position			
6. Unsure / too slow							
C. LANE DRIVING / CHANGING / POSITION							
1. Fails to check mirror							
2. Fails to check blind spot / late							
3. Uncertain / hesitant							
4. Road position – straddles lane							
5. Too close / far – stop / pass / follow							
6. Improper lane change / late / slow							
7. Fails to observe signs / conditions							
D. INTERSECTIONS / TURNS / RR							
1. Block crosswalk / intersection / stop line							
2. Stops too far back							
3. Unnecessary stop							
4. Fails to leave parking lot							
5. Fails to observe conditions / late							
6. Left turn – cuts corner / turns wide							
7. Left turn – wrong lane – before / after							
8. Right turn – cuts corner / turns wide				COMMENTS:			

Policy additions and changes:

6.9 Maintenance and Inspection

The M.D. of Wainwright No. 61 will perform random internal audits to ensure that we comply with regulations.

- preventive maintenance and inspection program
- Commercial Vehicle Safety Alliance (CVSA) and Commercial Vehicle Inspection Program (CVIP)
- M.D. of Wainwright will have a written maintenance and inspection program.
- Daily Trip Inspections.
- Commercial Vehicle Safety Regulations - Section 10 AR121/2009 (*see below*)
- The M.D. of Wainwright operators and maintenance staff will conduct regular and continuous maintenance inspections and repairs in accordance with the following intervals:
 - Daily Trip Inspections for trucks, tractors, trailers, is required every 24hr that the vehicle is being used.
 - Report all defects and document all repairs.
 - Oil Change Interval for Tractors every (400 hours).
 - Oil Change Interval for Trucks every (400 hours).
 - Greasing Interval for Tractors (Twice a week).
 - Greasing Interval for Trucks (Twice a week).
 - Greasing Interval for Trailers Including the fifth wheel plate (Twice a week).
- CVIP Inspections for all types of, Trucks, Tractors, and Trailers are annually required every 12 months before the CVIP expires and must be completed by a Certified CVIP Station.

Section 10 – Commercial Vehicle Safety Regulation (AR121/2009).

The driver shall, when requested, produce a copy of the report to a peace officer, regardless of whether a trip inspection report is required to be prepared. If a driver observes any safety defects specified in Schedule 1, 2, 3 or 4 of the National Safety Code Standard 13 while driving the vehicle, the driver shall record the defects in a trip inspection report and fill out a defect sheet and report the defect to the Public Works Department as required.

The driver shall produce this trip inspection report or other documentation when requested to a peace officer.

No person shall allow a driver to drive and no driver shall drive a commercial vehicle with any uncorrected or unrepaired major

If a driver or person authorized by the M.D. of Wainwright to conduct a daily trip inspection believes or suspects there is a safety defect in the commercial vehicle they shall report the safety defect to the Public Works Department:

- Without delay if the defect is a major defect, or
- In a timely manner but not later than the next required daily trip inspection in all other cases.
- All equipment or safety systems installed in a vehicle by the manufacturer of the vehicle must be maintained in good working order and in accordance with the manufacturer's specifications.

Schedule ADM 1

General Conditions of Employment
Municipal District of Wainwright No. 61

General Conditions:

- Employees shall maintain strictest confidence of information gained through their position when that information is not available to the public.
- Employees shall refuse to place themselves in a position where they are under obligation to any person(s) who might benefit or seek preferential treatment.
- Employees shall refuse to grant any special considerations, treatment or advantage, to any citizen or group beyond that which is available to all.
- Employees shall use M.D. vehicle equipment, consumable material and property for conditions of M.D. business only.
- Employees shall not accept tips, payment or any other types of compensation over and above their regular remuneration and expenses paid by the M.D. of Wainwright No. 61 in carrying out their duties.
- Employees will not report to work under the influence of alcohol or drugs and will not consume either alcohol or drugs during the working day.
- Alcohol and Drugs: Any alcohol or illicit drugs found or used on M.D. of Wainwright No. 61's time will mean immediate suspension, and termination may follow.
- All employees who operate vehicles or equipment owned by the M.D. will provide proof of a valid Class 5 Driver's License. Drivers must report all violations affecting their license including those occurring in their personal vehicles to the M.D. in order to keep their personnel files current. Copies are to be provided to the Payroll

It is also the responsibility of every employee to ensure that he/she has sufficient knowledge to perform assigned tasks in a safe and healthy manner. The employee's foreman or supervisor must be notified or consulted should the employee require instruction or training.

- Hazard Notification - All employees are responsible to immediately notify their foremen or supervisor of existing or potential hazards.
- Good Housekeeping - It shall be the responsibility of each employee to ensure that the work areas are kept in a clean and orderly manner, so as not to create potential hazards to employees or the public.
- Vehicle and Equipment Circle Checks - The operator of vehicles or mobile equipment must perform a complete walk around inspection before the vehicle or equipment can leave the yard or facility. Defects must be reported to the Public Works Department immediately when identified. Slow moving signs and/or lights must be on all equipment and they must be properly flagged.
- Seatbelts - Shall be utilized in M.D. equipment and vehicles in accordance with Provincial and or W.C.B. legislation.

Schedule PW 10

Verification of Workers Personnel Qualifications * **Municipal District of Wainwright No. 61**

All seasonal employees of the M.D. of Wainwright No. 61 operating M.D. vehicles or equipment shall have at least a valid Class 5 Drivers License. Some positions may require a higher classification according to their job requirements.

It is the M.D. of Wainwright No. 61's policy that all employees:

- **Are required to provide consent to the MD to obtain a Driver's License Abstract at time of hiring and proof of a valid Class 5 Drivers License. If there is any change to the status of the Driver's License (or driving record) the employee must notify the M.D. immediately.(to be kept on file)**
- **All employees will provide proof of at least a valid Class 5 Drivers License once per construction season (to be kept on file)**
- **Employees requiring a higher driver's license classification depending on job description will provide a copy of license qualifying them to operate that equipment at the beginning and middle of the construction season. These employees must also complete both the Driver Abstract Consent form and the Driver Abstract Statement of Intent form so that the MD is able to obtain a Driver's License Abstract (to be kept on file)**

Any employees found not to have a valid Class 5 Drivers License

I, _____, acknowledge that I have received a copy of Schedule ADM 1 and have read (Name as appears on license) and understand the M.D. of Wainwright No. 61's conditions of employment

DRIVERS LICENSE INFORMATION

Drivers' License Number: _____ Class: _____ Expiry Date: _____

Signature

Date

CARRIED

The following Edgerton and Irma quotes for shop lights were received and distributed to Council:

COMPANY	PRICE (excluding GST)
Hammer Electric Ltd.	\$11,118.00
Battle River Electric	\$13,960.00
Tip's Electrical	\$11,148.80

327.12

Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Hammer Electric Ltd. to supply and install the lights at both Edgerton and Irma shops for a total cost of \$11,118.00 plus applicable taxes. CARRIED

The following Irma, Edgerton and Chauvin quotes for exhaust fans were received and distributed to Council:

COMPANY	PRICE (excluding GST)
Vincor Heating and Air Conditioning/Tips Electrical	\$11,239.05
Stafford Plumbing/Battle River Electric	\$19,947.00

328.12

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire Vincor Heating and Air Conditioning/Tips Electrical for the supply and installation of the exhaust fans at Irma, Edgerton and Chauvin shops for a total cost of \$11,239.05 plus applicable taxes. CARRIED

The following Irma and Chauvin shop quotes for heaters were received and distributed to Council:

COMPANY	PRICE (excluding GST)
Warawa Heating and Plumbing/Battle River Electric	\$17,200.00
Stafford Plumbing and Heating/Battler River Electric	\$16,645.00
Vincor/Battle River Electric	\$15,285.00

330.12 Clr. Valleau left the Council Chambers at 11:10 a.m.
Moved by Clr. Wilkinson that account recorded on the attached list in the amount of \$63.00 by cheque number #65393 be paid and approved. CARRIED

Clr. Valleau returned to the Council Chambers at 11:13 a.m.

331.12 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$4,716,265.54 covered by debit memos 1764 to 1780 and cheques numbered 65263-65392 and 65394-65459 be approved and paid and cheque 65306 to Denmax Energy Services in the amount of \$8,338.05 be cancelled and reissued with the correct amount at next Council meeting and furthermore that payroll payments as per the attached list totaling \$447,682.71 covered by EFT's numbered 900021144-90021375 be ratified. CARRIED

332.12 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending June 30th, 2012 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of June 30th, 2012 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

333.12 Moved by Clr. Wilkinson that the following 2012 taxes be cancelled pursuant to Section 347 of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NE 33-43-3 W4M	\$372.90
• 480800	SE 34-45-9 W4M	\$702.75
		<u>CARRIED</u>

334.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to renew the Denwood Community Recreation Association Agreement for an additional 5 year term. CARRIED

A copy of a letter from Northern Lights was received and distributed to Council advising the formula used from funding the 4 library sites within the M.D.

A copy of a letter from the Deputy Minister of Municipal Affairs, Paul Whittaker was received and distributed to Council advising that the Canadian Emergency Management College (CEMC) and the Joint Emergency Preparedness Program (JEPP) have been discontinued.

A letter was received inviting the M.D. to participate in the 2012 Wainwright & District Job and Career Fair on October 4th, 2012.

- 337.12 & Community (FCS) building. CARRIED
Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send Northern Sunrise & Smokey River a thank you for hosting the successful 2012 ASB Conference. CARRIED

Clr. Valleau left the Council Chambers at 11:30 a.m.

- 338.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to nominate Bernie Buzik for the Queen's Diamond Jubilee Medal to the AAMDC. CARRIED

- 339.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to nominate Phil Valleau with James R. Christensen as an alternate for the Queen's Diamond Jubilee Medal to the FCM. CARRIED

Clr. Valleau returned to the Council Chambers at 11:35 a.m.

A copy of the AAMDC Member Bulletins, Contacts and District Highlights were received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1527 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. SE 6-45-1 W4M containing 26 acres from Agricultural District to Country Residential District.

- 340.12 Moved by Clr. Zajic that Bylaw No. 1527 pass the first reading. CARRIED

- 341.12 Moved by Clr. Cummins that a Public Hearing be set for August 21st, 2012 for Bylaw No. 1527 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 11:35 a.m. to 11:45 a.m. and reported to Council on the activities of the Development Department for the past month.

- 342.12 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

345.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 6-44-1 W4M subject to private sewer compliance. CARRIED

The Development Officer updated Council on the Mainstream Renewables meeting held July 4th, 2012.

PAYSHEETS

346.12 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

347.12 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

348.12 Moved by Clr. Zajic that this meeting be adjourned. (11:55 a.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)