

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 21<sup>st</sup>, 2012 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Phil Valleau, Bruce Cummins, Shelly Andersen, Myron Zajic and Ted Wilkinson Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:10 am. to the end).

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

349.12 Moved by Clr. Zajic that the agenda be adopted as presented.  
CARRIED

350.12 Moved by Clr. Cummins that the following items be added to the agenda:

### Public Works

- i. Brandt Tractor Factory Trip

### Administration & Taxation

- j. Port to Plains – Conference

### In-Camera

- 1. Legal Issue

CARRIED UNANIMOUSLY

351.12 Moved by Clr. Cummins that the minutes of the Council Meeting held July 17th, 2012 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

352.12 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB Program Review Workshop to be held on August 23<sup>rd</sup>, 2012 was received and distributed to Council.

### Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:15 a.m. to 9:25 a.m. and reported on the activities of his department for the past month.

353.12 Moved by Clr. Cummins that the Safety & Utilities Manager's report be accepted as presented. CARRIED

### Recreation & Community Services

The Director of Public Works, Shannon LaHaye attended the meeting from 9:25 a.m. to 10:20 a.m. and reported on the activities of his departments for the past month.

IN-CAMERA

354.12 Moved by Clr. Buck that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (9:30 a.m.) CARRIED

355.12 Moved by Clr. Andersen that Council reconvene to the meeting. (9:35 a.m.) CARRIED

356.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize Administration to obtain legal representation on a civil litigation involving the Riverdale Mini Park from Nickerson Roberts. CARRIED

**Public Works**

The Director of Transportation, Mark Greibrok, attended the meeting from 9:35 a.m. to 10:20 a.m. and reported on the activities of his departments for the past month.

357.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

358.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A copy of the North Gilt Edge Road Estimate from Allnorth Consultants was received and distributed to Council with the addition of some of the items being compared to what it would cost for the municipality to do the work.

359.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to go for tender on the North Gilt Edge Road Grading project of 9.5 miles with the following items listed as deletables: Clearing, Gravel Surfacing, Culvert (supply only), remove & Dispose of Existing Fence, New Fence – supply & install – Class B, Temporary Fencing, Broad-Cast Seeding. CARRIED

Clr. Buck advised that Dillberry Lake cabin owners' requested help with oiling of the roads around the lake. The consensus of Council was that a letter be submitted by the cabin owners.

360.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to extend Holt Transport Inc. road allowance gravel crushing contract to October 31<sup>st</sup>, 2013. CARRIED

361.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to release the holdback to Howitt Construction Ltd. for Salteau/Jarrow Contract 10-RD-0027 Jarrow Road (RR 10-3) and Salteau Road (RR8-2) less the deficiencies completed by the municipality (\$80,000 less \$5,350 = \$74,650). CARRIED

A copy of a letter from the CFB/ASU Wainwright's Base Commander D.W. Yurczyszyn was received and distributed to Council requesting temporary encroachment upon adjoining road allowances along the perimeter base fence for the purpose of installing a new fence.

362.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorized the CFB/ASU to encroach on municipal road allowances while installing a new fence along the perimeter of the base and negotiate road widening at the same time on the west side of the road for the walking trail with the Camp Committee being present. CARRIED

A copy of a letter from AAMDC was received and distributed to Council requesting authorization for an employee of the M.D. of Wainwright to attend the two day Safety Training and Cost of Ownership Tour.

- 363.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize one employee of the public works staff to attend the "Safety Training & Cost of Ownership Tour" in September 2012. CARRIED

A copy of the Brandt Tractor Factory Trip Itinerary was received and distributed to Council. No Action

PUBLIC  
HEARING

Present at the Hearing were Bob Barss, Shelly Andersen, Bruce Cummins, Phil Valleau, Myron Zajic, Ted Wilkinson, Kelly Buchinski, Bonnie Milton and Jim Klasson.

Bylaw No. 1527 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. SE 6-45-1 W4M containing 26 acres from Agricultural District to Country Residential District.

Reeve Barss call the meeting to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

- 364.12 Moved by Clr. Andersen that the hearing be adjourned at 10:35 a.m. CARRIED

Grace McGregor and Emma Allen from the Wainwright SPCA attended Council at 10:35 a.m. to update the Council with regard to the Wainwright SPCA and why they are temporarily suspending their operation.

Stephen Atkins the Computer/Information Analyst for the municipality was introduced to Council.

**Finance**

The Municipal Accountant, Mary Nelson, attended the meeting from 10:50 a.m. to 11:05 a.m. and reported to Council on the finances for the past month.

- 365.12 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$5,007,517.64 covered by debit memos 1781 to 1796 and cheques numbered 65460-65773 be approved and paid and furthermore that payroll payments as per the attached list totaling \$297,449.74 covered by EFT's numbered 900021376-90021540 be ratified. CARRIED

- 366.12 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending July 31st, 2012 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of July 31st, 2012 was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A copy of a request for a donation from Canadian Fallen Heroes Foundation was received and distributed to Council.

367.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to donate \$1,100.00 to the Canadian Fallen Heroes Foundation in memory of Albert Dalton, Gerald Taylor, Charles Patterson and Marvin Sagmoen. CARRIED

368.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to submit an application for the FCS Building Restoration under the Community Infrastructure Improvement Fund (CIIF). CARRIED

A copy of AltaLink update from the Manager Elsa Dahlie was received and distributed to Council for information only. It was the consensus of Council to have the Development Officer send AltaLink an inquiry to see if cellular telephones could be linked to the towers.

A copy of the AAMDC Member Bulletins, Contacts, District Highlights, Executive Highlights and the Minister Meeting Summaries were received and distributed to Council.

369.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to send Clr. Valleau to attend the Port of Plains conference in Medicine Hat in October. CARRIED

**Protection to Persons and Property**

370.12 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 authorize the 2/3 payment from the Irma Rural Fire Reserve in the amount of \$11,354.00 (total cost \$17,031.00) for the installation of the high pressure pump for Irma Fire Unit #5. CARRIED

**Municipal Property**

A copy of a letter was received from the Shaw's requesting an extension to their lease on Lot 4, Block 2 Plan 812-2917.

371.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to renew the Clear Lake Lease Agreement with Ed & Betty Shaw for a three year term at a cost of \$750.00 per year described as Lot 4 MR, Block 2, Plan 812-2917 subject to the condition that only one trailer be on site at a time for this three year term. CARRIED

**Health & Social Services**

**Environment**

**PAYSHEETS**

372.12 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

## COMMITTEE REPORTS

373.12 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

On behalf of the Governor General of Canada David Johnson, Reeve Barss presented Clr. Valleau with the Queen Elizabeth Diamond Jubilee Award.

### Bylaws

Bylaw No. 1527 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. SE 6-45-1 W4M containing 26 acres from Agricultural District to Country Residential District.

374.12 Moved by Clr. Wilkinson that Bylaw No. 1527 pass the second reading. CARRIED

375.12 Moved by Clr. Cummins that Bylaw No. 1527 pass the third and final reading. CARRIED

Bylaw No. 1528 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. SW 9-45-7 W4M containing 5 acres from Agricultural District to Country Residential District.

376.12 Moved by Clr. Buck that Bylaw No. 1528 pass the first reading. CARRIED

377.12 Moved by Clr. Buck that a Public Hearing be set for September 18th, 2012 for Bylaw No. 1528 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

### Development

The Development Officer, Jim Klasson, attended the meeting from 10:30 a.m. to 10:35 a.m. and 11:15 a.m. to 11:45 a.m. and reported to Council on the activities of the Development Department for the past month.

378.12 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the August 13th, 2012 MPC minutes were received and distributed to Council.

379.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 15-44-6 W4M. CARRIED

380.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 does not provide support for the proposed subdivision 15-1-44-5 W4M because it does not have legal access and it does not comply with the Clear Lake Area Structure Plan. CARRIED

- 381.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 26-46-8 W4M. CARRIED
  
- 383.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 9-45-7 W4M subject to road widening of 17' along the west boundary. CARRIED
  
- 383.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sign the Work Space Agreement submitted by Enbridge Pipelines for the SW 17-44-09 W4M. CARRIED
  
- 384.12 Moved by Clr. Andersen that this meeting be adjourned. (11:30 a.m.) CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1/2 day)