

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, January 21st, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton, Secretary Mackenzie Duncan and from the Star News, Kelly Clemmer (10:02 a.m. to end)

Absent: Councillor Myron Zajic due to illness.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

1.14 Moved by Clr. Buck that the agenda be adopted as presented. CARRIED

2.14 Moved by Clr. Valleau that the following items be added to the agenda:

Public Works

- j. Purchase of Chip Product in Shop Yard
- k. Scraper Purchases
- l. Wind Rowing Snow on Private Land
- m. S.H #614 Intersection
- n. Enerplus Edgerton Tower

CARRIED UNANIMOUSLY

3.14 Moved by Clr. Cummins that the minutes of the Special Council Meeting held December 16th, 2013 be adopted as presented. CARRIED

4.14 Moved by Clr. Wilkinson that the minutes of the Council Meeting held December 17th, 2013 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:08 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

5.14 Moved by Clr. Buck that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the 2014 Provincial ASB Conference Agenda/Hotel Confirmations was received and distributed to Councillors attending.

Recreation & Community Services

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye, attended the meeting from 9:11 a.m. to 10:15 a.m. and reported on the activities of their departments for the past month.

A copy of a letter from Denwood Brownies was received and distributed to Council requesting permission to use Arm Lake Recreation Area on either January 31st - February 2nd or March 7th - 9th 2014 for a Brownie Camp.

6.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the use of Arm Lake Recreation Area on January 31st - February

2nd or March 7th - 9th for the Denwood Brownie Camp subject to insurance confirmation. CARRIED

Public Works

7.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

8.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A copy of the 2014 Proposed Construction Map was presented to Council for approval.

9.14 Moved by Clr. Buck that the 2014 Proposed Construction Map be accepted as presented. CARRIED

The following 2014/15 gravel crushing tenders were received and distributed to Council:

Contractor	2014 Price	2015 Price (option year)
GCS Energy Services	\$1,065,875.00	\$1,171,625.00
Lone Pine Crushing Ltd.	\$1,311,750.00	\$1,442,250.00
Excavation L. Martel Inc.	\$1,440,000.00	\$1,440,000.00

10.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to award the 2014 Gravel Crushing Tender for a cost \$1,065,875.00 plus applicable taxes to GCS Energy Services conditional to a satisfactory safety inspection of their equipment by an M.D of Wainwright representative. CARRIED

11.14 Moved by Clr. Buck that administration research cost and operation of owning a gravel crusher. CARRIED

The following 2014/15 gravel hauling tenders were received and distributed to Council:

Contractor	2014 Price SCH. B DIV#5	2014 Price SCH. C DIV#6	2014 Price SCH. D DIV#7
Holt Transport Inc.	\$126,000.00	\$90,867.00	\$110,943.0
Gabriel Construction (AB) Ltd.	\$153,720.00	\$119,070.00	\$137,760.0
Martin Farms Trucking	\$132,090.00	\$103,635.00	\$120,897.0

Contractor	2015 Price SCH. B DIV#5	2015 Price SCH. C DIV#6	2015 Price SCH. D DIV#7
Holt Transport Inc.	\$126,000.00	\$90,867.00	\$110,943.0
Gabriel Construction (AB) Ltd.	\$158,130.00	\$122,010.00	\$141,540.0
Martin Farms Trucking	\$139,760.00	\$107,777.00	\$128,945.0

12.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to award the 2014 and 2015 Gravel Hauling Tender for a total

cost of \$327,810.00 plus applicable taxes per year to Holt Transport Inc. conditional to a satisfactory safety inspection of their equipment by an M.D. of Wainwright representative. CARRIED

A copy of a letter from Tammy Fisher was received and distributed to Council requesting additional lighting, a bus turn around and a shelter be put in for Ascot Heights.

13.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to install two street lights on the corner of Ascot Road/Buckley Road and Ascot Road/ Combs Drive in Ascot Estates, and furthermore advise the ratepayer by letter all school issues should be addressed to the school division. CARRIED

14.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to adjust the gravel pit inventories as follows effective December 31st, 2013:

Pit Name & Gravel Size	Legal	Book Metric Tonnes	Inventory
S Tondu – 3/4	NE 16-47-5	5466.24	0
S Tondu – Sand	NE 16-47-5	1213.60	0

CARRIED

15.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to obtain quotes for Graders and Gravel Trucks to be purchased in 2014. CARRIED

16.14 Moved by Clr. Cummins that the following item be added to the agenda.

Salt Shed Doors

CARRIED UNANIMOUSLY

17.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to install Accutrak winch style fabric doors on the Wainwright, Irma and Edgerton Salt Sheds for an approximate cost of \$12,000.00 plus applicable taxes. CARRIED

18.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to approve the engineering agreement with Allnorth Consultant Limited for the North Giltedge Road Paving project. CARRIED

19.14 Moved by Clr Buck that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to purchase approximately 1000 tonne of chip aggregate remaining in the M.D shop yard from ANT Construction for \$25.00 per tonne. CARRIED

20.14 Moved by Clr. Buck that the Municipal District of Wainwright No.61 be authorized to purchase the 2012 627H Cat scraper S/N CAT0627HCDBW00228 for \$878,300.00 less lease payments of \$189,000.00 for a net cost of \$689,300.00 plus applicable taxes by January 31st, 2014 and purchase the 2012 627H Cat scraper S/N CAT0627HEDBW00236 for \$878,300.00 less lease payments of \$189,000.00 for a net cost of \$689,300.00 plus applicable taxes by February 28th, 2014. CARRIED

Wind Rowing Snow on Private Land – No Action.

21.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize paving through S.H. #614 intersection with aprons in conjunction

with the 2014 paving of the North Giltedge Road and that this be conditional to Alberta Transportation approval. CARRIED

- 22.14 Moved by Clr. Valleau that the Municipal District of Wainwright No.61 authorize Streamline Operations, on behalf of Enerplus, to conduct a tower analysis on the Edgerton Tower for possible equipment installment involving Supernet. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 10:05 a.m. to 10.15 a.m. and reported on the activities of his department for the past month.

- 23.14 Moved by Clr. Cummins that the Safety & Utilities Manager's report be accepted as presented. CARRIED

Finance

The Municipal Accountant Karrie Gau attended the meeting from 10:25 a.m. to 10:50 a.m. and reported to Council on the finances for the past month.

- 24.14 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$2,446,845.38 covered by debit memos 2043 to 2059 and cheques numbered 68521 to 68690 be approved and paid and furthermore that payroll payments as per the attached list totaling \$208,296.82 covered by EFT's numbered 900023916-900024043 be ratified. CARRIED

- 25.14 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending December 31st, 2013 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of December 31st, 2013 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 26.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the 2014 Planning Meeting to take place at the Ramada Inn in Wainwright on February 28, 2014 at 9:00 a.m. CARRIED

A copy of a letter from Enbridge Pipelines Inc. was received and distributed to Council regarding the Safe Community Grant. The Municipal District of Wainwright No. 61 received \$10,000.00 from this grant.

- 27.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 move forward with the computer network, phones and radio in the M.D.'s Emergency Operation Centre (Council Chambers) with the Enbridge Safe Community Grant of \$10,000.00. CARRIED

A copy of a letter from Garrison Chief of Staff Major D.J. Dyer was received and distributed to Council thanking the M.D. for their contribution to the Canadian Forces Base Canada Day Celebration and requesting support for the 2014 Canada Day Celebration.

- 28.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the Canadian Forces Base Wainwright with a donation of \$10,000 to assist in their 2014 Canada Day Celebration and that this amount be forwarded to the 2014 budget. CARRIED

A memo was received from Administrator, Kelly Buchinski and distributed to Council regarding pension contributions.

- 29.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to draft a policy for employees and councillors who continue to work after they reach the maximum age set out by their specified pension plans. CARRIED

Tax Clerk, Karen Steele, advised Council by memo that as of December 31st, 2013 the tax collection rate was 99.19%.

A copy of a memo from Tax Clerk, Karen Steele was distributed to Council regarding an update on the waste disposal bins.

- 30.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Council, the Director of Public Works, the Director of Transportation and the Administrator to attend the AAMDC Spring Convention in Edmonton from March 17th to 19th, 2014. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

The Development Officer, Jim Klasson, attended the meeting from 10:50 a.m. to 11:25 a.m. and reported to Council on the activities of the Development Department for the past month.

Bylaw #1554 – Request for re-zoning has been withdrawn – no further action is needed.

Development

- 31.14 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A copy of the January 13th, 2014 MPC minutes was received and distributed to Council.

- 32.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proceed with updating the Town of Wainwright/M.D of Wainwright Intermunicipal plan. CARRIED

- 33.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the joint Town/M.D application for a regional collaboration grant to fund the IDP (Intermunicipal Development Plan) with the managing partner being the Town of Wainwright. CARRIED

- 34.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 2-45-5-W4M subject to 17 feet of road widening on the west side and an approach. CARRIED

- 35.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the E1/2 19-45-7-W4M subject to approaches being constructed on the east side. CARRIED

- 36.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the N 1/2 18-46-6-W4M subject

to the proposed approach and road being constructed to M.D of Wainwright local road standards as approved by the Director of Transportation.
CARRIED

37.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support proposed subdivision SE 19-45-7-W4 subject to the applicant obtaining approval for an approach off of Hwy 14 to parcel A. CARRIED

38.14 Moved by Clr. Buck that the Development Officer be authorized to discuss further with Alberta Parks regarding a land swap with Killarney Lake gravel pit, and furthermore bring back the proposal to a future meeting. CARRIED

A copy of a letter was distributed to Council from Albert Patry regarding clarification on the development agreement for part of the SE-6-44-6-W4. It was the consensus of council that the M.D of Wainwright No. 61 has met the requirements stated in clause 4 of the agreement. The developer has not built the internal road nor has a road plan been registered at land titles office regarding SE 6-44-6-W4.

39.14 Moved by Clr. Valleau that the caveat remain on SE 6-44-6-W4 as it reflects the Municipal District of Wainwright's requirements that the internal road is to be built. CARRIED

PAYSHEETS
40.14 Moved by Clr. Cummins that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS
41.14 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

42.14 Moved by Clr. Cummins that this meeting be adjourned. (11:30 a.m.)
CARRIED

Reeve

Municipal Administrator

Secretary

(1/2 day)