

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 15th, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:45 a.m. to end).

Absent: Councillor Myron Zajic due to illness.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

139.14 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

140.14 Moved by Clr. Valleau that the following items be added to or removed from the agenda:

Added:

Public Works

- n. Culverts – N. Gilt Edge Road
- o. Larson Gravel Crush Tender

Removed:

Development

- e. Road Widening Caveat SW 11-45-10 W4M

In-Camera

- 1. Caveat – Legal Issue

CARRIED UNANIMOUSLY

141.14 Moved by Clr. Buck that the minutes of the Council Meeting held March 21st, 2014 be adopted as presented. CARRIED

142.14 Moved by Clr. Cummins that the minutes of the Budget Meeting held April 7th, 2014 be adopted as presented. CARRIED

143.14 Moved by Clr. Wilkinson that the minutes of the Special Meeting held April 7th, 2014 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:03 a.m. to 9:17 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

144.14 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

145.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase 2014 Herbicides from Univar Environmental Sciences for a total cost of \$198,292.26 plus applicable taxes. CARRIED

146.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the building of the rat control bait storage room at the Chauvin Shop.
CARRIED

147.14 Moved by Clr. Wilkinson the Municipal District of Wainwright No. 61 authorize Council, ASB Members and ASB Administration to attend the 2014 Provincial ASB Tour hosted by the County of Newell on July 7th to July 10th, 2014. CARRIED

148.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 agree to compensate the Municipal Pest Control Officer in the amount of \$500.00 per month for a four month period annually and not to exceed \$2,000.00/year for the usage of specialty equipment not supplied by the M.D. of Wainwright or Alberta Agriculture and furthermore that this specialty equipment be the responsibility of the Pest Control Officer. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:18 a.m. to 9:25 a.m. and reported on the activities of his department for the past month.

149.14 Moved by Clr. Buck that the Safety & Utilities Manager's report be accepted as presented. CARRIED

DELEGATE

Shane Tondu attended Council from 9:30 a.m. to 9:35 a.m. to request work space on municipal land for a crusher to set up in the NW 16-47-5 W4M.

Recreation & Community Services

150.14 Moved by Clr. Valleau that the following item be added to the agenda:

*Riverdale and Arm Lake Sewage System Upgrades – Engineering

CARRIED UNANIMOUSLY

151.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire WSP to engineer the Riverdale and Arm Lake Sewage System Upgrades for a cost of \$15,000.00 plus applicable taxes. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, attended the meeting from 9:30 a.m. to 10:15 a.m. and reported on the activities of his department for the past month.

152.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as written. CARRIED

153.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A copy of the amended job description for Gravel Truck Operators was received and distributed to Council requesting the job be titled Truck Operator with amendments.

154.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the amended job descriptions for the Truck Operator, as presented at this meeting and that it be forwarded to the policy manual. CARRIED

155.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send Shane Tondu a letter advising that the municipality will not allow a crusher to set up on M.D. land (Sec. 16-47-5 W4M) because there are too many conditions out of the municipality's control. CARRIED

156.14

Moved by Clr. Lawson that the Director of Transportation, Mark Greibrok be authorized to take two Volvos and a dozer to Range Road 9-2 near the Irma Cemetery to do the necessary grading work, which will take approximately five days, prior to the TerraCem project and that the Development Officer check with Alberta Environment to ensure everything is in compliance with the surrounding bodies of water. CARRIED

The following 2014 TerraCem Project RFP results were received and distributed to Council:

Company	Pts.	Project 1, 2 & 3 *Main Roads	Project 4 *Village of Irma	Project 5 *8m Tops	Total Price
West-Can Seal Coating Inc.	87	\$3,111,411.30	\$84,092.20	\$574,288.00	\$3,769,791.50
Kowal Construction Alta Ltd.	44	\$3,540,412.80	\$92,456.64	\$631,411.20	\$4,264,280.64
Central City Asphalt Ltd.	82	\$3,018,830.00	\$80,606.00	\$550,480.00	\$3,649,916.00
ACP Applied Products	38	\$4,215,363.75	\$99,384.00	\$678,720.00	\$4,993,467.75

157.14

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to accept Central City Asphalt's RFP for a cost of \$3,649,916.00 plus applicable taxes for the 2014 TerraCem Project along with administering the portion in the Village of Irma that the Village will be invoiced for. CARRIED

The following 2014 Fencing Supply Price Opportunity results were received and distributed to Council:

Company	Points	Price
Wainwright Lumber	94	\$97,601.25 + gst
UFA	82	\$93,253.75 + gst
Eastalta Co-op	75	\$98,045.25 + gst

158.14

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to accept Wainwright Lumber's quote for the 2014 Fencing Supply for a cost of \$97,601.25 plus applicable taxes. CARRIED

The following 2014 Fencing Contractor quotes were received and distributed to Council:

Company	Ben Walters Fencing	Straight Line Fencing
New Fence		
Per Mile	2014 - \$2,100.00 2015 - no price	2014 - \$2,900.00 2015 - \$2,900.00
Extra Braces	2014 - \$50.00 2015 - no price	2014 - \$70.00 2015 - \$100.00
Extra Gates	2014 - \$75.00 2015 - no price	2014 - \$70.00 2015 - \$100.00
Temporary Fence		
Per Mile	2014 - \$1,650.00 2015 - no price	2014 - \$4,000.00 2015 - \$4,000.00
Extra Braces	2014 - \$50.00 2015 - no price	2014 - \$100.00 2015 - \$100.00
Extra Gates	2014 - \$75.00 2015 - No price	2014 - \$100.00 2015 - \$100.00
Miscellaneous		
Removal of Old Wire	2014 - \$1,500.00 per mile 2015 - no price	2014 - \$2,000.00 per mile 2015 - \$2,000.00 per mile
Hourly Rate	2014 - \$125.00 per hour 2015 - no price	2014 - \$250.00 per hour 2015 - \$250.00 per hour
Points	70	40

*A1 Fencing submitted after the deadline.

159.14

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire Ben Walters Fencing as the 2014 Fencing Contractor. CARRIED

The following 2014 Road Oil Supply quotes were received and distributed to Council:

Company	Points	Price
Husky	85	\$689/Metric Tonne
McAsphalt Industries (Abertec)	76	\$724/Metric Tonne
Western Asphalt	50	\$912.75/Metric Tonnes

162.14

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase the 2014 Road Oil from Husky for a cost of \$689/Metric Tonne plus applicable taxes. CARRIED

The following 2014 Truck quotes were received and distributed to Council:

Company	½ Ton - Transportation Model	Price	Final Score
Cochrane Dodge	2014 Dodge ST Quad Cab 1500 4x4	\$26,852.00 + GST	89/100
Wainalta Motors	2014 Dodge ST Quad Cab 1500 4x4	\$26,582.00 +GST	86/100
Denwood Motors	2014 GMC Sierra 1500 Double Ext. Cab 4x4	\$33,615.25 +GST	83/100
Company	¾ Ton –Construction Model	Price	Final Score
Wainalta Motors	2014 Dodge 2500 ST Crew Cab	\$33,814.00 +GST	88/100
Cochrane Dodge	2014 Dodge 2500 ST Crew Cab	\$35,296.00 + GST	86/100
Denwood Motors	2014 GMC 2500 Double Ext. Cab 4x4	\$39,240.25 +GST	85/100
Company	¾ Ton – ASB Model	Price	Final Score
Cochrane Dodge	2014 Dodge 2500 ST Crew Cab	\$35,296.00 + GST <i>No bucket seat option</i>	89/100
Denwood Motors	2014 GMC 2500 Double Ext. Cab 4x4	\$41,120.25 +GST	87/100
Wainalta Motors	2014 Dodge 2500 ST Crew Cab	\$33,814.00 +GST <i>Must upgrade to SLT to get bucket seat + \$2,000</i> \$35,814.00 +GST	83/100
Company	1 Ton (Gas) – ASB Model	Price	Final Score
Cochrane Dodge	2014 Dodge 5500 Series Regular Cab (6.4 gas engine)	\$40,676.00 + GST	91/100
Wainalta Motors	2014 Dodge 5500 Series Regular Cab (6.4 gas engine)	\$38,522.00 +GST	90/100

161.14 Moved by Clr. Wilkinson that the Director of Public Works be authorized to purchase the following 2014 trucks:

Company Wainalta Motors	½ Ton – Transportation Model 2014 Dodge ST Quad Cab 1500 4x4	Price \$26,582.00 +GST
Company Wainalta Motors	¾ Ton –Construction Model 2014 Dodge 2500 ST Crew Cab	Price \$33,814.00 +GST
Company Wainalta Motors	¾ Ton – ASB Model 2014 Dodge 2500 ST Crew Cab	Price \$33,814.00 +GST
Company Wainalta Motors	1 Ton (Gas) – ASB Model 2014 Dodge 5500 Series Regular Cab (6.4 gas engine)	Price \$38,522.00 +GST <i>w/ Buckets Seat as an additional cost.</i>

CARRIED

162.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to finish borrow pits on the North Gilt Edge Road Grading Contract 12RD0005 at a cost of approximately \$12,000.00 and invoice CeeGee Southern Inc. accordingly. CARRIED

163.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to enter into the Travis Agreement as presented. CARRIED

164.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to send a letter to the owner of Lot 10-11 Block 1 Plan 1556 CL NE 18-45-7 W4M and investigate different options on the drainage issue around the property. CARRIED

Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Jim Klasson and Kelly Clemmer.

Bylaw No. 1557 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SE 28-44-4 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

165.14 Moved by Clr. Cummins that the hearing be adjourned at 10:33 a.m. CARRIED

DELEGATIONS

Gerald Rhodes and Soren Odegard from AAMDC attended Council from 10:33 a.m. to 11:15 a.m. to address Council concerns and advise Council of the issues they are dealing with on behalf of all rural municipalities.

166.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to add culverts and installation to Contract 13-RD-0100 North Gilt Edge Road Paving (Range Road 55/53) from Highway 614 to the Battle River for an approximate cost of \$16,800.00 not including culverts plus applicable taxes. CARRIED

167.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the re-tender of a gravel crush of 62,500 metric tonnes of gravel at the NE 26-45-10 W4M (Larson Pit) due to the last contract expiring. CARRIED

Dan Hague and Janet Tomalty attended Council from 11:30 a.m. to 12:15 p.m. to give Council a presentation on the Councillors pension plan through London Life.

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 1:20 p.m. to 1:30 p.m. and reported to Council on the finances for the past month.

168.14 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,737,679.51 covered by debit memos 2088 to 2102 and cheques numbered 68960 to 69131 be approved and paid and furthermore that payroll payments as per the attached list totaling \$180,614.82 covered by EFT's numbered 900024268-900024374 be ratified. CARRIED

169.14 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending March 31st, 2014 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of March 31st, 2014 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

170.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 appoint Donald L. Isaman Professional Corporation as its auditor for 2014 at a cost of \$21,270, 2015 at a cost of \$21,800, and 2016 at a cost of \$22,410 plus applicable taxes, with the municipality drafting the financial statements and completing the Financial Information Return. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

171.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Municipal Emergency Plan and policies as presented. CARRIED

172.14 Moved by Clr. Buck that policy 3.1.2 Fire Department Response Rates be amended as follows:

Reads:

3.1.2. Fire Department Response Rates

Most properties within the M.D. of Wainwright No. 61 are covered for fire protection through their property taxes. Motor vehicles travelling on M.D. or Provincial roads do not have a property tax assessment or levy and therefore do not have fire protection through taxation. The M.D. of Wainwright No. 61 Fire Department may respond to M.V.A.'s on M.D. or Provincial roads. In order to recover its cost of response, a charge must be levied against the owner of the vehicles involved or, in most cases, their insurance companies. The following charges shall apply:

All Fire Trucks	\$400/hour	
Manpower	\$18.50/hour	
Consumable Products	\$150/pail	Foam AFFF
	\$130/pail	Class A Foam

Rates reviewed annually - last review in January 2011.

Amendment:

3.1.2. Fire Department Response Rates

Most properties within the M.D. of Wainwright No. 61 are covered for fire protection through their property taxes. Motor vehicles travelling on M.D. or Provincial roads do not have a property tax assessment or levy and therefore do not have fire protection through taxation. The M.D. of Wainwright No. 61 Fire Department may respond to M.V.A.'s on M.D. or Provincial roads. In order to recover its cost of response, a charge must be levied against the owner of the vehicles involved or, in most cases, their insurance companies. The following charges shall apply:

All Fire Trucks	\$600/hour	
Manpower	per Fire Board	
Consumable Products	\$150/pail	Foam AFFF
	\$130/pail	Class A Foam

Rates reviewed April 2014.

CARRIED

Municipal Property

Building Committee – No Action

Health & Social Services

Environment

Bylaws

Bylaw No. 1557 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SE 28-44-4 W4M from Agricultural District to Country Residential.

173.14 Moved by Clr. Valleau that Bylaw No. 1557 pass the second reading.
CARRIED

174.14 Moved by Clr. Cummins that Bylaw No. 1557 pass the third and final reading. CARRIED

Bylaw No. 1559 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to impose fees for issuing permits for overweight and over-dimensional commercial vehicles on highways under the direction, control and management of the Municipal District of Wainwright No.61

175.14 Moved by Clr. Cummins that Bylaw No. 1559 pass the first reading.
CARRIED

176.14 Moved by Clr. Wilkinson that Bylaw No. 1559 pass the second reading.
CARRIED

177.16 Moved by Clr. Buck that Bylaw No. 1559 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

178.16 Moved by Clr. Lawson that Bylaw No. 1559 pass the third and final reading.
CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 9:30 a.m. to 9:35 a.m. and 10:30 a.m. to 10:33 a.m. and 1:36 p.m. to the end and reported to Council on the activities of the Development Department for the past month.

- 179.16 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

A copy of the April 9th, 2014 MPC minutes was received and distributed to Council.

- 180.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the proposed amendment to the Land Use Bylaw Section 6.3.7 – Recreational District and a bylaw be drafted incorporating the amendment for the next council meeting. CARRIED

A copy of the AESO letter and Central East Transmission Development (CETD) Amendment was received and distributed to Council.

- 181.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 31-43-6 W4M subject to the exception to Section 2.13 of the Municipal Development Plan being granted with regard to the parcel size. CARRIED

- 182.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 28-44-4 W4M subject to 17 feet of road widening being taken and approaches being built. CARRIED

- 183.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NW 18-41-1 W4M subject to an approach being built to the balance of the land. CARRIED

PAYSHEETS

- 184.14 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 185.14 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

In-Camera

- 186.14 Moved by Clr. Buck that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (2:10 p.m.) CARRIED

- 187.14 Moved by Clr. Valleau that Council reconvene to the regular meeting. (2:16 p.m.) CARRIED

188.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to survey and registered the road and remove the caveat on the SW 11-45-10 W4M. CARRIED

189.14 Moved by Clr. Cummins that this meeting be adjourned (2:20 p.m.).
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)