

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 15th, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:30 a.m. to the end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

302.14 Moved by Clr. Zajic that the agenda be adopted as presented.
CARRIED

303.14 Moved by Clr. Cummins that the following items be added to or removed from the agenda:

Additions:

Agricultural Service Board

- d. Alternative Land Use Services Mtg.
- e. Tankloader Discussion

Administration & Taxation

- j. Engineering – Hogan Hill

CARRIED UNANIMOUSLY

304.14 Moved by Clr. Wilkinson that the minutes of the Council Meeting held June 17th, 2014 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:10 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

305.14 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

The Agricultural Fieldman, James Schwindt, discussed the Rural Routes Supper and advised Council that it is scheduled for August 8th, 2014.

The Agricultural Fieldman, James Schwindt, advised Council that the 2014 roadside mowing program will be starting mid-July.

306.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Clr. Wilkinson, Clr. Lawson and staff to attend the Alternative Land Use Service (ALUS) Meeting in Vegreville on July 22nd, 2014.
CARRIED

307.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase an emergency power shut off system with restart capabilities for the three Tankloaders at a cost of approximately \$3,000.00 each plus applicable tax. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:30 a.m. to 12:30 p.m. and reported on the activities of his department for the past month.

- 308.14 Moved by Clr. Lawson that the Safety & Utilities Manager's report be accepted as presented. CARRIED

Recreation & Community Services

The Director of Public Works, Shannon LaHaye, attended the meeting from 9:40 a.m. to 12:30 p.m. and reported on the activities of his departments for the past month.

A letter was received from Rick and Marlene Lapierre requesting to develop a group site with power and a three sided shelter building between sites 111 and 112 by the August long weekend.

- 309.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the development of an additional group site at Arm Lake Recreation Area between sites 111 and 112 subject to all infrastructure costs being incurred by Rick and Marlene Lapierre and furthermore the municipality own the additional group site and agrees to pay the power usage after installation. CARRIED

Kelly Clemmer and Adam Doyle, attended Council at 9:45 a.m. from 10:05 a.m. to present a tourism app for Wainwright and Region. They requested \$10,000.00 for the app and furthermore this be forwarded to the 2015 budget. It was the consensus of Council that this request come through the Wainwright Economic Development Board.

Wainwright Fire Chief, Cliff Bethune, attended Council from 10:00 a.m. to 10:15 a.m. to show the new Wainwright Fire Truck to Council.

- Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Myron Zajic, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Jim Klasson and Kelly Clemmer.

Bylaw No. 1562 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Lot 1 Plan 982-5478 (SE 17-45-7 W4M) from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

- 310.14 Moved by Clr. Cummins that the hearing be adjourned at 10:33 a.m. CARRIED

Public Works

- 311.14 Moved by Clr. Valleau that the following item be added to the agenda:

Public Works

- Road Allowance Discussion

CARRIED UNANIMOUSLY

The Director of Transportation, Mark Greibrok, was away due to medical reasons.

- 312.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

Clr. Valleau and Clr. Cummins advised and explained the water issue at Peterson Estates and requested that we have water resources come in and advise what is needed to address the water issue.

- 313.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire WSP Canada Inc. to explore and forward a recommendation to address the Peterson Estates water issue. CARRIED

Ioan Ianchis attended Council from 10:45 a.m. to 11:00 a.m. to discuss a water issue at Lot 1 Block 5 Plan 0525652 in Marlloys Silver Willow Estates.

- 314.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire WSP Canada Ltd. to explore and forward a recommendation to address the water issue at Lot 1 Block 5 Plan 0525652 in Marlloys Silver Willow Estates. CARRIED

Mike Austdal, President Wainwright PPCLI Association and Brian Nelson, CFH Housing Manager attended Council from 11:00 a.m. to 11:15 a.m. to discuss the itinerary and history of the PPCLI 100th Anniversary Memorial Baton Relay. It will be making its way from Edmonton to Ottawa this summer, noting the first stop will be here in Wainwright, the traditional home of the Battle School.

- 315.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the oiling crew to complete the oiling in the Village of Chauvin and Administration to bill them up to \$20,400 in 2014 and the balance in 2015 and furthermore continue to proceed from west to east as per the original oiling plan noting that the oiling in the Village of Chauvin needs to be done prior to the school year beginning. CARRIED

A letter was received and distributed to Council from the Wainwright Cemetery Association thanking the Council and staff for past years help and requesting repairs of pavement in some areas that have deteriorated. It was the consensus of Council for the Wainwright Cemetery Association to submit a formal request.

- 316.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the scope change request from WSP Canada Inc. on the Jarrow/Salteau Base Pavement Project #121-1706-00 for 3 additional site days for a cost of \$17,650.50 plus applicable taxes. CARRIED

- 317.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the mulcher and operator to work on the walking trail project under the Director of Public Work's direction. CARRIED

Clr. Lawson advised Council about the water issue on R.R. #75 Twp. Road 45-5 to 46-0 (Division 6) and different options for Council to consider. It was the consensus of Council to leave this road closed and have Clr. Lawson readdress this issue in the fall.

Clr. Buck advised Council about the water issue again at Porter Lake (Division 1). It was the consensus of Council to have the Municipal Administrator contract Bill Heaslip with Alberta Transportation for a solution.

318.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the Town of Wainwright's request to widen the Airport Taxiway to accommodate the new hanger at a cost to the municipality of up to \$5,500.00. CARRIED

319.14 Moved by Clr. Wilkinson that the agenda item be changed as follows:

Delete:

Administration & Taxation

j. Engineering – Hogan Hill

Add:

Public Works

i. Hogan Hill Road & Gratton Coulee Road Grading

CARRIED UNANIMOUSLY

The following engineering RFP for Hogan Hill Road & Gratton Coulee Road Grading Project were received and distributed to Council:

Company	Points	Price
ROHI	68.75	\$596,917
All North	46.5	\$474,682
WSP	54	\$768,544
Stantec	70.5	\$605,732
OPUS Stewart Weir	69	\$917,368

320.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 hire ROHI for the engineering of Hogan Hill & Gratton Coulee Road Grading Project based on the results of the RFP process subject to clarification of the RFP submission. CARRIED

Darrin Newell from WSP Canada Inc. attended Council from 11:45 a.m. to 12:25 p.m. to do a presentation on the Jarrow/Salteau Road Project covering construction strategies and engineering control methods from tender to completion.

A letter was received and distributed to Council from Max Rodgers and Shaun McNary with regards to traffic going through and causing all different concerns and issues, even though there is a "no exit sign" at Twp. Rd. #43-4 and R.R. #65. They are requesting to lease the road allowance so they can fence it and padlock a gate. They would also like a large checkerboard Dead End sign to place on the fence.

321.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 reinstate a road allowance lease on the SW 20-43-6 W4M. MOTION DEFEATED

322.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Public Works to install a checkerboard Dead End sign at Twp. Rd. #43-4 and R.R. #65. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 2:00 p.m. to 2:20 p.m. and reported to Council on the finances for the past month.

323.14 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$6,930,474.95 covered by debit memos 2132 to 2148 and cheques numbered 69454 to 69689 be approved and paid and furthermore that payroll payments as per the attached list totaling \$337,404.64 covered by EFT's numbered 900024724-900024906 be ratified. CARRIED

324.14 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending June 30th, 2014 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of June 30th, 2014 was received and distributed to Council.

A copy of the working budget document as of June 30th, 2014 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A letter from the Edgerton and District Seed Cleaning Co-op Ltd. was received and distributed to Council thanking the municipality for the additional funding.

An invitation on behalf of the 2014 U21 Men's Canadian Fast Pitch Champions Committee was received and distributed to Council to attend the opening ceremonies of the Canada Fast Pitch Tournament.

325.14 Moved by Clr. Buck that in reference to policy 1.1.19 Employee #524 be authorized to receive the personal cell phone allowance of \$30.00 per month effective August 1st, 2014. CARRIED

326.14 Moved by Clr. Zajic that the following crop rates be set for 2014:

• Canola	\$10.00	Bushel or Contract Price
• Wheat	\$5.50	Bushel or Contract Price
• Barley	\$3.50	Bushel or Contract Price
• Oats	\$2.50	Bushel or Contract Price
• Peas	\$8.00	Bushel or Contract Price
• Flax	\$12.00	Bushel or Contract Price
• Greenfeed & Hay	\$75.00	1200 lb Bale
• Pasture	\$150.00	Acre
		<u>CARRIED</u>

327.14 Moved by Clr. Cummins that the following 2014 taxes be cancelled pursuant to Section 347 of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NW 33-43-3 W4M	\$422.18
• 480800	SE 34-45-9 W4M	\$794.62

CARRIED

A memo from Mackenzie Duncan, Receptionist was received and distributed to Council requesting to change the sewer and water billing for the Hamlets of Greenshields and Fabyan.

- 328.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to utility bill the Hamlets of Fabyan and Greenshields monthly and the billing only be sent to the registered land owner effective January 2015 and that a written notification be given to landowners immediately. CARRIED

A copy of the AAMDC Member Bulletins and Contacts was received and distributed to Council.

- 329.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Council to attend the 2014 Premier Forum on August 7th, 2014 at 1:30 p.m. in Nisku. CARRIED

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1560 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend its Land Use Bylaw as it relates to Section 6.3.7 Recreational District.

- 330.14 Moved by Clr. Lawson that a Public Hearing be set for August 19th, 2014 for Bylaw No. 1560 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1562 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Lot 1, Plan 982-5478 (SE 17-45-7 W4M) from Agricultural District to Country Residential District.

- 331.14 Moved by Clr. Cummins that Bylaw No. 1562 pass the second reading. CARRIED

- 332.14 Moved by Clr. Lawson that Bylaw No. 1562 pass the third reading. CARRIED

Bylaw No. 1563 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Lot A, Plan 992 4217 (SW 13-45-7 W4M) from Agricultural District to Country Residential District.

- 333.14 Moved by Clr. Zajic that Bylaw No. 1563 pass the first reading. CARRIED

- 334.14 Moved by Clr. Cummins that a Public Hearing be set for August 19th, 2014 for Bylaw No. 1563 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 10:30 a.m. to 10:33 a.m. and 2:20 p.m. to 2:50 p.m. and reported to Council on the activities of the Development Department for the past month.

335.14 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the July 14th, 2014 MPC minutes was received and handed out to Council.

Clr. Valleau left the Council Chambers at 2:37 p.m. stating he had a pecuniary interest in the next agenda item.

336.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the Town of Wainwright annexation request of the NE 5-45-6 W4M comprised of approximately 157.8 acres. CARRIED

Clr. Valleau returned to the Council Chambers at 2:40 p.m.

337.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 3-46-10 W4M subject to road widening of 17 feet being taken along the east and south boundary. CARRIED

A copy of the Alberta Electrical System Operators (AESO) bulletin was received and handed out to Council and the Development Officer, Jim Klasson, gave Council an update on the AESO process.

PAYSHEETS

338.14 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

339.14 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

The Safety & Utilities Manager, Preston Iverson, returned to the Council meeting at 3:15 p.m. to advise Council with regards to the selling of chip seal to Westcan as they are not interested in purchasing it at \$29.00 per cubic tonne. It was the consensus of Council to keep the chip seal and have the Safety & Utilities Manager research improving the quality of the chip seal for future use.

340.14 Moved by Clr. Cummins that this meeting be adjourned (3:25 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)

Wainwright, Alberta
July 15th, 2014