

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Thursday, March 19th, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

- 74.15 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED
- 75.15 Moved by Clr. Cummins that the following items be changed, added or removed from the agenda:

Deleted:

Public Works, Transportation, Safety & Utilities
c. Safety Officers

Administration and Taxation

- e. Battle River Music Society Letter re: Sponsorship
l. BRAED – Sponsorship

Added:

Public Works, Transportation, Safety & Utilities
q. Scribner Road #442

Administration and Taxation

- c. Safety Officer Position

CARRIED UNANIMOUSLY

- 76.15 Moved by Clr. Lawson that the minutes of the Council Meeting held February 17th, 2015 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 77.15 Moved by Clr. Lawson that the Agricultural Fieldman's report be accepted as presented. CARRIED
- 78.15 Moved by Clr. Buck that the Agricultural Fieldman be authorized to purchase two pallets of strychnine for an approximate cost of \$45,000.00. CARRIED
- 79.15 Moved by Clr. Valleau that the Agricultural Fieldman be authorized to sell strychnine for \$9.00 per bottle with no GST. CARRIED

The following price proposals were received and submitted to Council for the sale of the 2001 Ford F450 XLT Spray Truck S/N 1FDXF47S71EC55093 with deck and Raven Spray component:

1787250 Alberta Ltd. o/a A&R Contracting	\$30,000.00 plus GST
KP Pest Control	\$10,666.00
Robin Gilbertson	\$10,550.00

- 80.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sell the 2001 Ford F450 XLT Spray Truck S/N 1FDXF47S71EC55093 with deck and Raven Spray components for \$30,000.00 plus GST to 1787250 Alberta Ltd. o/a A&R Contracting. CARRIED

Public Works, Transportation, Safety and Utilities

The Director of Transportation, Safety & Utilities, Preston Iverson and the Director of Public Works, Shannon LaHaye attended the meeting from 9:08 a.m. to 1:50 p.m. and reported on the activities of their respective departments for the past month, including the grader report for February 2015.

- 81.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation, Safety & Utilities report as presented. CARRIED

- 82.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A copy of the 2015 Proposed Oiling and TerraCem map was presented to Council for approval along with a memo advising pre-planning, planning and March discussion in regards to number of miles of TerraCem for 2015.

- 83.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the proposed 2015 TerraCem & Oiling Map with the following amendments: Division #1 – remove 7 miles of TerraCem and in Division #4 add 3.5 miles of TerraCem from Hwy #41 and throughout Ascot and remove the 1.5 miles of oiling for Ascot Heights. CARRIED

- 84.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Request for Proposal (RFP) on the APC site for the 2015 TerraCem Project for a total of contracted 8.5 miles. CARRIED

A copy of the 2015 proposed Construction Map was presented to Council for approval.

- 85.15 Moved by Clr. Buck that the 2015 proposed Construction Map be accepted with the following amendments: add an additional 2 miles east on LR #4 and remove a portion of LR#1 (Twp. Rd. #442 - Scribner Road) CARRIED

DELEGATION: Don Isaman from Donald L. Isaman Professional Corporation attended Council from 9:30 a.m. to 9:45 a.m. and presented the 2014 Audited Financial Statements to Council. The Municipal Accountant Karrie Gau also attended the presentation.

DELEGATION: Doug Fletcher, Ed Willerton and Raymond Pare attended Council at 9:45 a.m. to 10:00 a.m. and requested that a tankloader be considered for the Passchendale area. Council indicated that they would consider the request.

- 86.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to move the Passchendale tankloader discussion to the 2016 planning meeting. CARRIED

Clr. Cummins discussed gravel crushing agreements and if we should be signing up more and do one time crushes in pits. He was looking for direction on new pits. Council discussed gravel crushing and what we have on hand and how much we crush per year. It was the consensus of Council to stay with status quo and purchase gravel as the municipality needs it due to budget restraints.

Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Myron Zajic, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton and Kim Christensen.

Bylaw No. 1571 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of repealing Bylaw 1305 and to authorize the adoption of an Intermunicipal Development Plan for the Town of Wainwright and the Municipal District of Wainwright No.61.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

87.15 Moved by Clr. Zajic that the hearing be adjourned at 10:32 a.m. CARRIED

Clr. Cummins advised that the Fire Chief Cliff Bethune requested a donation of equipment hours to roll back some black dirt and level approximately 1.5 acres at the Wainwright Incinerator to allow for Fire Training Grounds Construction.

88.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize a contribution of equipment hours to roll back some black dirt and level approximately 1.5 acres at the Wainwright Incinerator to accommodate for a proposed fire training area. CARRIED

A memo was received and distributed to Council in regard to drainage culvert for Marlloys Silver Willow Estates.

89.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with placing a sump station in Marlloys Silver Willow Estates in the municipal right of way adjacent to Lot 1 Block 5 Plan 0525632 NE 7-44-6 W4M with the adjacent landowner supplying the power for the sump pump. CARRIED

DELEGATION: Sarah Skinner from the Battle River Watershed Alliance attended Council from 10:45 a.m. to 11:10 a.m. to give an update and presentation to Council in regards to their watershed management planning process, source water protection and Riparian Restoration Program. The Agricultural Fieldman James Schwindt and Assistant Agricultural Fieldman Tanis Ponath also attended the presentation.

DELEGATION: Richard Grier from EK Pass attended Council from 11:10 a.m. to 11:45 a.m. to present to Council what their company offers in consulting, training and I.T. The presentation mainly focused of their portfolio on professional training for Heavy Equipment Operators.

The following tenders were received for Contract 14-012 Gratton Coulee Road (Schedule A) and Hogan Hill Road (Schedule B):

Contractor	Schedule A	Schedule B	Total
CMI INC.	\$6,340,404.00	\$8,335,232.00	\$14,675,636.00
PETRO WEST	\$5,414,279.26	\$6,392,935.17	\$10,300,000.00
NORTH AMERICAN ENTERPRISES	\$4,190,097.56	\$6,898,158.21	\$11,088,255.77
FLAT IRON	\$4,928,243.00	\$8,445,565.00	\$13,373,808.00
RICHARDSON BROTHERS	\$4,638,078.00	\$6,221,736.00	\$10,859,814.00
KEMCO	\$3,391,632.13	\$4,592,641.81	\$7,984,273.94

TOP GRADE CONSTRUCTION	\$3,734,159.92	\$5,461,476.81	\$9,195,636.73
SHAMROCH VALLEY ENT.	\$4,817,376.00	\$6,158,717.00	\$10,976,093.00
NETOOK	\$4,277,966.00	\$5,704,246.00	\$9,982,212.00
THOMPSON BROTHERS	\$4,138,444.10	\$6,103,246.10	\$10,241,690.20
TRI-GEN CONSTRUCTION	\$4,087,424.00	\$5,664,198.00	\$9,926,622.00
MCL GROUP	\$4,008,327.30	\$5,546,987.35	\$9,555,314.65
CONTOUR EARTH MOVING	\$4,449,509.65	\$6,264,439.20	\$10,713,948.85
NORELCO CONTRACTORS	\$5,384,345.42	\$7,861,205.28	\$13,245,550.70
ABALONE CONSTRUCTION	\$5,855,749.92	\$8,009,567.84	\$13,865,317.76
PIDERNEY'S	\$4,347,242.15	\$5,575,759.67	\$9,923,001.82
CROW ENTERPRISES	\$4,890,617.40	\$6,753,841.00	\$11,644,458.40
MORGAN CONSTRUCTION ENVIR	\$4,215,298.00	\$5,969,817.00	\$10,185,115.00
HOWITT CONSTRUCTION	\$3,109,969.57	\$4,512,679.00	\$7,622,648.57
NOYEN CONSTRUCTION	\$3,350,699.00	\$4,414,889.00	\$7,765,588.00
PRAIRIE NORTH CONSTRUCTION	\$4,255,470.00	\$6,219,154.00	\$10,474,624.00

90.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to award Contract 14-012 Gratton Coulee Road (Schedule A) and Hogan Hill Road (Schedule B) to Howitt Construction for a total cost of \$7,622,648.57. CARRIED

Clr. Buck discussed emergency sanding of Provincial highways. It was the consensus of Council to get a protocol and authorization to work on Highway #17 in an emergency situation with the Saskatchewan government.

91.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to work on a protocol with the Saskatchewan government in respect to emergency sanding on Highway #17. CARRIED

The following price opportunity for fencing for 2015 and 2016 was received and distributed to Council:

Company	2015 Price	2016 Price
A-1 Fencing	\$142,700.00	\$142,700.00
Excalibur	\$158,225.00	\$158,225.00
Sandbog	\$145,640.00	\$159,691.00
Prairie Fence Inc.	\$145,640.00	\$159,691.00
Slightly Western Fencing	\$181,300.00	No price
Matusyk Holding Ltd.	\$213,650.00	\$229,835.00
KC Hansen Custom Fencing	\$282,300.00	\$282,300.00
Ben Walters Fencing	\$203,320.00	No Price

92.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire A-1 Fencing for the 2015 – 2016 fencing requirements for \$142,700.00 plus applicable tax for 2015 and \$142,700.00 plus applicable tax for 2016. CARRIED

93.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to remove from Howitt Construction Contract 14-012 Gratton Coulee Road (Schedule A) and Hogan Hill Road (Schedule B) the fencing for a total of \$196,457.50 and award it to A-1 Fencing. CARRIED

A memo from the Municipal Administrator was received and distributed to Council advising that a local gravel crushing contractor offered to sell the municipality 15,000 metric tonne of crushed road gravel for a cost of \$10.00 - \$10.50 per metric tonne south of Irma.

94.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Darcy Wilderman for the purchase of up to 15,000 metric tonne of ¾" crushed gravel located at the SE 20-44-9 W4M (Pierce Pit) for a cost of \$10.00 per metric tonne. CARRIED

95.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to contact Landmark Leasing advising that the gravel purchase of 32,000 metric tonnes be approved in principle upon review of cost per metric tonne of \$10.00 and an agreement review by Administration and specification testing acceptable to the M.D. and further that the issue be brought back to Council for approval. CARRIED

A memo was received and distributed to Council from the Payroll Clerk Stacey Walker reminding Council to phone all gravel requests into the main office, along with a schedule for Holt Transport driveway gravel requests.

Director of Public Works Shannon LaHaye discussed purchasing a new belly dump trailer vs a used one.

96.15 Moved by Clr. Buck that the Director of Public Works be authorized to purchase a new belly dump trailer up to a cost of \$55,000.00 plus applicable taxes and that this amount be forwarded to the 2015 budget. CARRIED

The following 2015 Crawler Dozer quotes with trade of the 2008 D7R Crawler Dozer S/N AGN01810D7R were received and distributed to Council:

	Price	Less Trade	Total
Finning #1	\$729,785.00	(\$154,000.00)	\$575,785.00
Finning #2	\$729,950.00	(\$154,000.00)	\$575,950.00
SMS Equipment	\$648,395.00	(\$136,000.00)	\$512,395.00

97.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase the 2015 Crawler Dozer from SMS Equipment for \$648,395.00 less the trade in of the 2008 D7R Crawler Dozer S/N AGN01810D7R for \$136,000.00 for a net cost of \$512,395.00 plus applicable taxes. CARRIED

A letter from Shane & Sheryl Tipler was received and distributed to Council regarding the water table level concerns on their property located in Marlloys Silver Willow Estates (Lot 3, Block 2, Plan 052652).

98.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send Shane & Sheryl Tipler a written response to contact our public works department for further assistance in respect to their water issue. CARRIED

Scribner Road #442 – no action.

Recreation & Community Services

A memo from the Computer/Information Analyst Stephen Atkins was received and distributed to Council in regards to internet access at Riverdale and Arm Lake – no action.

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 1:50 p.m. to 2:10 p.m. and reported to Council on the finances for the past month.

99.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Municipal District of Wainwright No. 61 2014 Audited Financial Statements as presented. CARRIED

100.15 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,757,511.13 covered by debit memos 2256 to 2269 and cheques numbered 70937 to 71076 be approved and paid and furthermore that payroll payments as per the attached list totaling \$199,790.22 covered by EFT's numbered 900025931-900026036 be ratified. CARRIED

101.15 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending February 28th, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of February 28th, 2015 was received and distributed to Council.

102.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the 2015 budget meeting for April 30th, 2015 at 9:00 a.m. in the Administration Office. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

103.15 Moved by Clr. Valleau that the Multi-Year Capital Infrastructure Plan for 2015 – 2019 for the M.D. of Wainwright No. 61 be approved as presented. CARRIED

104.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the following top priority project applications under the 2015 Building Canada Fund:

- Hogan Hill Grading
- Gratton Coulee Grading

CARRIED

A letter was received from Northern Lights Library System requesting sponsorship for the 25th Anniversary Gala to be held September 17th & 18th, 2015.

105.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 sponsor the Northern Lights Library System 25th Anniversary Gala in the amount of \$250.00. CARRIED

106.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to send a letter of support to the Buffalo Park Foundation for its application under the Community Initiatives Program. CARRIED

A copy of a follow up email was received and distributed to Council from the Buffalo Interpretive Centre thanking Council for allowing them to present at the February Council meeting and requesting assistance in setting up meetings in the Villages. No action.

107.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to Buffalo Interpretive Centre advising that the municipality will not be making any contribution in 2015 to the Buffalo Interpretive Centre. CARRIED

A copy of the Request for Proposals was received and distributed to Council from the County of Vermilion River for 2015 aerial photos.

- 108.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Administration to hire Geodesy Group to provide 2015 aerial photos of the municipality, which includes the CFB (Camp Wainwright) for a cost of \$38,000.00 plus applicable taxes. CARRIED

A letter from the Wainwright Frontier & Exhibition Agricultural Society was distributed to Council inviting the Municipal District of Wainwright No. 61 to sponsor the 2015 Wainwright Stampede.

- 109.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sponsor the 2015 Annual Wainwright Stampede in the amount of \$5,000.00. CARRIED

- 110.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the annual M.D. Open House for April 21st, 2015 from 4:00 p.m. to 6:00 p.m. at the M.D. Administration Building. CARRIED

A memo from the Tax Clerk Karen Steele was received and distributed to Council requesting tax cancellation for Roll #2114000 as recommended by Linear Branch.

- 111.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to cancel the following taxes:

- Roll #2114000 in the amount of \$807.70

CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

- 112.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to advertise for a Safety Officer position with a small system water and wastewater certification being an asset. CARRIED

Protection to Persons and Property

- 113.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Alberta Environment and Sustainable Resource Development with respect to a Mutual Aid Fire Control Plan for 2015 as presented. CARRIED

- 114.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to transfer \$7,000.00 from the Edgerton Rural Fire Reserve to the Chauvin Rural Fire Reserve representing the 2008 to 2014 Chauvin/Edgerton water truck operating costs as indicated in the agreement and that this \$1,000 payment be set up annually starting in December 2015 until the agreement is cancelled. CARRIED

Municipal Property

The following tenders were submitted for the lease of SW 24-45-2 W4M:

BIDDER	PRICE (GST INCLUDED)
Wayne Leskow	\$1,500/year
William J. Swanson (Current Lessee)	(OPT #1) \$1,400/year
“ “	(OPT#2) \$1,800/year – subject to <u>Lessee</u> being responsible for track hoe cleanout of existing water dugout (s) to ensure water source for grazing season. Cost not to exceed \$2,000 and be deducted from remaining two (2) years of lease (to a maximum of \$1,000/year)
“ “	(OPT#3) \$2,000/year – subject to <u>Lessor</u> being responsible for track hoe cleanout of existing water dugout (s) to ensure water source for grazing season. Costs to be at the Lessor’s expense.

115.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Wayne Leskow for the land lease of 113.69 acres on the SW 24-45-2 W4M for \$1,500.00 per year, including GST, until March 31, 2018. CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1571 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of repealing Bylaw 1305 and to authorize the adoption of an Intermunicipal Development Plan for the Town of Wainwright and the Municipal District of Wainwright No.61.

116.15 Moved by Clr. Cummins that Bylaw No. 1571 pass the second reading. CARRIED

117.15 Moved by Clr. Zajic that Bylaw No. 1571 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen, attended the meeting from 2:30 p.m. to 2:35 p.m. and reported to Council on the activities of the Development Department for the past month.

118.15 Moved by Clr. Wilkinson that the Development Officer’s report be accepted as presented. CARRIED

A copy of the March 9th, 2015 MPC minutes was received and distributed to Council.

Clr. Wilkinson declared an interest in the next agenda item and left the Council Chambers at 2:31 p.m.

119.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 15-44-5 W4M with a an exemption granted for the parcel size, subject to 17' road widening being taken on the east boundary and an approach being built to access the remainder of the property. CARRIED

Clr. Wilkinson returned to the Council Chambers at 2:33 p.m.

120.15 Moved by Clr. Cummins that the Municipal District of Wainwright No.61 have no objections to the proposed subdivision in the NE 22-45-7 W4M subject to an approach being built to access the remainder of the property. CARRIED

A copy of a letter was received and distributed to Council from Enbridge regarding proposed changes to both the Wood Buffalo Extension Project and the Athabasca Pipeline Twinning Project.

PAYSHEETS

121.15 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

122.15 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

123.15 Moved by Clr. Cummins that this meeting be adjourned (2:40 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1day)