

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 19th, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:55 a.m. to 12:05 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

180.15 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

181.15 Moved by Clr. Lawson that the following items be changed, added or removed from the agenda:

Added:
Public Works

- h. Gratton Coulee Road – Extra Order for Approval (Handout)
- i. Gratton Coulee Road – Pipeline Backsloping (Handout)

CARRIED UNANIMOUSLY

182.15 Moved by Clr. Zajic that the minutes of the Council Meeting held April 21st, 2015 be adopted as presented. CARRIED

183.15 Moved by Clr. Valleau that the minutes of the Special Council Meeting held April 30th, 2015 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:08 a.m. to 9:33 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

184.15 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

The Agricultural Fieldman distributed to Council a list of ratepayers who have entered into the 2015 No-Spray and Haying agreements.

185.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the 2015 No-Spray and Haying agreements list as presented.
CARRIED

A copy of the 2014 ASB Management Plan and Outcomes was emailed to Council.

186.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the 2014 ASB Management Plan & Outcomes and furthermore support submission to the ARD Grant Program. CARRIED

The Agricultural Fieldman, James Schwindt updated Council on Strychnine and advised that the first sales for the year would be May 19th, 2015. It was the consensus of Council that there be a limit of 2 cases per ratepayer for the

first round of sales.

The Agricultural Fieldman, James Schwindt, discussed the roadside mowing map updates and changes deadline.

- 187.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to grant a fire ban exemption to the ratepayer that farms the land on the NE 17-47-8 W4M to burn hemp straw on this field, conditional to a fire guard being in place and the fire department being on site while burning. CARRIED

Public Works

The Director of Road Construction, Mark Greibrok, and The Director of Transportation, Safety & Utilities, Preston Iverson, attended the meeting from 9:35 a.m. to 11:20 a.m. and reported on the activities of their departments for the past month, including the Grader Report for April 2015.

- 188.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation, Safety & Utilities report as presented. CARRIED

- 189.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to accept the 2015 TerraCem quote of West-Can Seal Coating Inc. for Project 1 – Old Hwy #41 – 9.5m surface for 4.58 miles for a cost of \$1,741,260.30 and Project 2 – Ascot Heights – 8m surface for 1.37 miles at a cost of \$522,141.83 and Twp. Rd #442 – 9.5m surface for 1.91 miles for a cost of \$725,328.24 for a total of 7.86 miles and a total cost of \$2,988,730.37 plus applicable taxes and further that the 4 miles at the Trestle be completed by M.D forces. CARRIED

The following quotes were received and handed out to Council for the 2015 Chip Seal Coat:

ANT Construction Ltd.	\$3.65/m2 = \$367,920.00
West-Can Seal Coating	\$3.70/m2 = \$372,960.00

- 190.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase the chip seal coat from ANT Construction for a cost of \$3.65/m2 totaling \$367,920.00 plus applicable taxes. CARRIED

The following quotes were received and handed out to Council for the 2015 Cement Supply:

ProCem Material Services Ltd.	Price based on 1,770 tonnes @ \$221/tonne = \$391,170.00 Spreading - \$180/hr (extra) Wait time - \$120/hr (extra)
Lafarge Canada Inc.	\$78,684/km X 5.6 km = \$440,630.40 Spreading – \$12/mt (included) Wait time - \$155/hr (extra)

- 191.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire ProCem Material Services Ltd. for the Cement Supply for a cost of \$391,170.00 plus spreading at \$180/hr and wait time at \$120/hr plus applicable taxes. CARRIED

The following quotes were received and handed out to Council for the 2015 trucks:

GSL GM City (1/2 ton quote)	2015 Chevy Silverado Double Cab 1500 4x4 Standard Box	\$33,675.15
Denwood Motors (1/2 ton quote)	2015 Chevy Silverado Double Cab LS 1500 4x4	\$34,975.00
Norris Ford (1/2 ton quote)	2015 F-150 Crew Cab 4X4	\$33,571.00
Norris Ford (1/2 ton quote)	2015 F-150 Double Cab 4X4	\$33,262.00
Norris Ford (ASB Truck)	2016 F-550 4X4 (Gas Engine)	\$39,419.00
Norris Ford (ASB Truck)	2016 F-550 4X4 (Diesel Engine)	\$47,972.00

192.15

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase the 2015 F-150 Double Cab 4X4 ½ ton truck from Norris Ford for a cost of \$33,262.00 plus applicable taxes. CARRIED

There was no action on the ASB truck competition as the quotes submitted did not meet the specifications required. It was the consensus of Council to ask for new quotes with ASB truck requirements for the June Council meeting.

The following quotes were received and handed out to Council for the 2015 Mulching Head:

Edge Equipment (FAE UML/SSL 150 skid steer head)	\$34,700.00
Jobsite Construction Equipment Ltd. (BH74SS)	\$39,500.00
Brandt Tractor Ltd.	\$38,750.00
SMS Equipment (Fecon BH74SS-head uses 30 teeth)	\$49,269.00
SMS Equipment (Bradco MM60S-Head has 44 double sided Carbide teeth)	\$43,765.00

193.15

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase the Mulching Head from Edge Equipment (FAE UML/SSL 15 skid steer head) for a cost of \$34,700.00 plus applicable taxes. CARRIED

Council discussed the request for an extra work order for an approach and culvert on the north side of Gratton Coulee located on the SW 24-45-9 W4M. It was the consensus of Council to authorize the approach with two (2) 24 inch culverts and have Howitt Construction do the work.

DELEGATION:

Sergeant Lane Newton from the Wainwright R.C.M.P. attended Council from 10:00 a.m. to 10:30 a.m. and presented the Wainwright Detachment Annual Mayors Report to Council. Reeve Barss thanked Sergeant Lane Newton and his detachment for the work they have done.

DELEGATION:

Randall Trites and Glen Sandin from ROHI attended Council from 10:45 a.m. to 11:10 a.m. to discuss intersection treatments for Hogan Hill Road and Gratton Coulee Road.

A copy of a letter from ROHI Engineering sent to Alberta Transportation requesting to work within Alberta Transportation's right-of-ways for the Hogan Hill Road and Gratton Coulee Road was received and distributed to Council. A copy of Alberta Transportation's response and comments for each access on Highway 14, 881, 894 & 897 for the re-grading of Hogan Hill and Gratton Coulee Road was received and distributed to Council.

194.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be committed to the following conditions in regards to the re-grading of Hogan Hill and Gratton Coulee Roads on the Alberta Transportation right-of-ways:

Hwy#881/Twp Rd 452 Intersection:

- Type II and additional signage;
- Agreement to upgrade to a Type IV if there is any future development

Hwy#14/Range Rd 91 Intersection:

- Type IV

Hwy#897/Twp Rd 454 Intersection:

- Type II

Hwy#894/Twp Rd 454 Intersection:

- Culvert upgrading provided the current drainage patterns are not changed or negatively impacted and any required environmental approvals are in place;
- Detailed design of the proposed intersection must be submitted prior to any work taking place;
- Intersection must also be constructed to accommodate 2 future overlays.

CARRIED

195.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Howitt Construction to backslope over the following pipelines outside of the municipal road right-of-way: SE 23-45-9 W4M to SW 25-45-9 W4M (Iron Creek), NE 10-45-9 W4M to SE 15-45-9 W4M (ConocoPhillips) and NE 11-45-9 W4M to SE 14-45-9 W4M (Enbridge). CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 11:20 a.m. to 11:30 a.m. and reported to Council on the finances for the past month.

196.15 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$2,162,101.37 by debit memos 2287 to 2300 and cheques numbered 71230 to 71371 be approved and paid and furthermore that payroll payments as per the attached list totaling \$278,714.25 covered by EFT's numbered 900026196-900026336 be ratified. CARRIED

197.15 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending April 30th, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of April 30th, 2015 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

198.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the 2015 Edgerton Bullarama as a gold sponsor in the amount of \$1,000.00. CARRIED

199.15 Moved by Clr. Zajic that the revised job descriptions for the Directors of Public Works, Transportation, Safety & Utilities, Road Construction, Payroll Clerk, General Administration Clerk and Receptionist/Secretary be approved and forwarded to the 2015 policy file. CARRIED

A copy of a letter from National Defence Base Commander was received and distributed to Council, thanking the M.D. for the donation to the Canada Day Celebration and requesting a representative bring greetings.

An invitation was received from the Village of Irma to participate in the open house meeting on June 16th, 2015 at 7:00 p.m. at the Irma School in regards to the possibility of a joint use community hall for all residents of Irma and the Irma Recreation and Fire Areas. It was the consensus of Council to put the invitation on the M.D. website, Facebook and send a letter to all ratepayers in the Irma Recreation Area.

A copy of a letter from Larry and Gloria Lawrence was received and distributed to Council, thanking the M.D. for pumping water and notifying that they are building a permanent berm at Peterson Estates.

A copy of a letter from Terrill Truman was received and distributed to Council advising they would like to make an official request to have CN stop blowing the train whistle at the SW 13-44-6 W4M approach and that they are willing to put metal swings gates at this approach and keep them locked.

200.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to work with CN to change the crossing at SW 13-44-6 W4M (Mile 133.90) from public to a private crossing. CARRIED

A copy of a memo from the Municipal Administrator, Kelly Buchinski was received and distributed to Council in regards to village funding, suggesting that Council may wish to place some conditions on the funding and that the funding be approved on a yearly basis.

201.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve funding of \$75,000 for each of the Villages of Irma, Edgerton and Chauvin in 2015 and that the following conditions apply to the funding:

- that the funding be on a year-to year basis and reviewed annually;
- that the funding be used towards core infrastructure projects such as water, sewer and roads;
- funds may be stacked and carried over from year to year;
- that the villages report the use of the funds to the M.D. annually by December 31st. CARRIED

202.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 proclaim June 1st to 7th, 2015 as Seniors' Week. CARRIED
A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Kim Christensen, attended the meeting from 11:30

a.m. to 11:40 a.m. and reported to Council on the activities of the Development Department for the past month.

203.15 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

A copy of the May 11th, 2015 MPC minutes was received and distributed to Council.

204.15 Moved by Clr. Lawson that the Municipal District of Wainwright No.61 have no objections to the proposed subdivision in the NW 22-44-4 W4M subject to 17' for road widening being taken along the west boundary of the subdivision and that a caveat be registered on title stating that if the balance of the quarter is ever sold, an approach would need to be installed for the purposes of accessing the land. CARRIED

205.15 Moved by Clr. Zajic that the Municipal District of Wainwright No.61 have no objections to the proposed subdivision in the SE 4-45-4 W4M granting the exception for the parcel size (14.85 acres). CARRIED

A letter was received and distributed to Council from TransCanada Pipelines Limited regarding a lease renewal for NW 7-43-2 W4M with no increase.

206.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the surface lease contract renewal for NW 7-43-2 W4M from TransCanada Pipelines Limited to Nickerson, Roberts, Holinski & Mercer for review. CARRIED

PAYSHEETS

207.15 Moved by Clr. Valleau that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

208.15 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Recreation & Community Services

DELEGATION: David Leoni and Stuart McCracken attended Council from 11:45 a.m. to 12:05 p.m. to present a proposal on behalf of the Denwood Outdoor Athletics Club (DOAC) to Council. They propose to improve non-motorized winter recreation, specifically cross country skiing at Riverdale Mini Park's golf course. It was the consensus of Council to have Administration work with DOAC to come up with what will be required to improve the non-motorized winter recreation at Riverdale Mini Park and bring back their findings to a future Council meeting for approval.

IN-CAMERA

209.15 Moved by Clr. Zajic that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (12:05 p.m.) CARRIED

210.15 Moved by Clr. Wilkinson that Council reconvene to the regular meeting. (12:10 p.m.) CARRIED

211.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61

accept Allan Marchand's proposal to contribute an immediate \$10,000.00 towards the water pumping cost incurred at Peterson Estates plus an additional \$10,000.00, towards improving the drainage at the subdivision in coordination with the future road construction of the Tri Ag Road (Highway #14 to Brower Road – Range Road #7-0) in 2016, for a total contribution of \$20,000.00, however if drainage improvements are not attained or possible, he will only contribute a total of \$15,000.000 toward the pumping costs referred to above. CARRIED

212.15 Moved by Clr. Cummins that this meeting be adjourned (12:13 p.m.).
CARRIED

Reeve

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)