

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, November 20th, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valteau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Zak McLachlan (9:10 a.m. to the end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

407.15 Moved by Clr. Zajic that the agenda be adopted as presented.
CARRIED

408.15 Moved by Clr. Cummins that the following items be changed, added or removed from the agenda:

Additions:

Public Works

- o. Handivan Letter re: Lease

CARRIED UNANIMOUSLY

409.15 Moved by Clr. Buck that the minutes of the Organizational Meeting held October 20th, 2015 be adopted as presented. CARRIED

410.15 Moved by Clr. Wilkinson that the minutes of the Council Meeting held October 20th, 2015 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

411.15 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Safety & Utilities, Pam Charles, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:09 a.m. to 10:09 a.m. and reported on the activities of their departments for the past month, including the Grader Report for October 2015.

412.15 Moved by Clr. Valteau that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented.
CARRIED

413.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented.
CARRIED

414.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

A copy of a letter received from Fortis Alberta quoting the cost for the street light on the corner of NE 7-44-6 W4M (Marlloys Silver Willow Estates) distributed to Council.

415.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to use alternative methods for marking the corner of NE 7-44-6 W4M (Marlloys Silver Willow Estates). CARRIED

416.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to tender Gravel Crushing and Hauling for 2016 with an option for extension into 2017 and that the tender package be reviewed at the December Council meeting. CARRIED

A copy of a memo from Administration advising that Hwy #17 is in Alberta's jurisdiction based on provincial boundaries for emergency services and a letter from the Government of Saskatchewan declining to sign a hold harmless waiver for the Ambulance and Fire Responders on Hwy #17 from Dillberry Lake to Hwy #14 was received and distributed to Council.

417.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 send a Construction Completion Certificate to Denmax Energy Services for the LR#9 project. CARRIED

Copies of letters from Ron Lindsay, Benoit & Roxann Girouard, Craig Bradshaw and Debbie Lake & Randy Kellar were received and distributed to Council. All had concerns in regards to the Twp #442 (Ascot Heights) TerraCem project and deficiencies.

418.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 advise Ron Lindsay, Benoit & Roxann Girouard, Craig Bradshaw and Debbie Lake & Randy Kellar of Ascot Heights that West-Can Seal Coating Inc. is to apply a full width Micro Surfacing treatment to TWP 442 prior to July 1, 2016 and that the project will be monitored during the one year warranty period. CARRIED

Clr. Wilkinson advised Council that Cabin Owners at Clear Lake requested some brushing and road improvements between Cabins #7 to #17. It was the consensus of Council to review the road on November 24th as a group and bring back their recommendation to the next meeting.

Council discussed the Gravel agreement for SE 31-47-6 W4M (Cusack Pit). It was the consensus of the Council to discuss all gravel crushing at the 2016 planning meeting.

A copy of quotes from Strongco were received and distributed to Council for scrapers, goosenecks and pans that are available for the Municipal District of Wainwright No. 61 to purchase.

419.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to request quotes for the purchase of two 1228 scrapers that will fit the municipal T450 trucks with the option to trade two 180 Ashland Scrapers and that the purchase cost be forwarded to the 2016 budget. CARRIED

A copy of a letter from the Village of Irma was received and distributed to Council requesting a meeting with the Director of Road Construction and upgrading portions of streets in the Village of Irma.

420.15 Moved by Clr. Lawson that the Municipal District of Wainwright authorize the Director of Road Construction Mark Greibrok to meet with the Village of Irma to discuss future road upgrades and to follow policy manual Section 6.3.12 - Upgrading Portions of Streets in Villages in conjunction with the Village of Irma request for street repairs in 2016 and 2017. CARRIED

A copy of a memo from the Computer/Information Analyst Stephen Atkins was received and distributed to Council providing an update on the in regard to Rural Addressing process.

421.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Council, the Municipal Administrator and the Director of Road Construction to go on a municipal road tour on November 24th, 2015 starting at 8:30 a.m. CARRIED

A copy of a letter from the Wainwright and District Handivan Society was received and distributed to Council requesting the Municipal District of Wainwright No. 61 lease a parcel of land on the southwest corner of the maintenance yard to construct a garage for the storage of the Wainwright and District Handivan Society's van.

422.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to draft a lease for the Wainwright and District Handivan Society to lease a parcel of land on the southwest corner of the maintenance yard to construct a garage for the storage of their van and that the lease be brought back to Council for approval. CARRIED

Recreation & Community Services

A copy of an email from Denwood Brownies was received and distributed to Council requesting permission to use Arm Lake Recreation Area on January 29th to 31st, 2016 for a Brownie Camp.

423.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the use of Arm Lake Recreation Area on January 29th to 31st, 2016 for the Denwood Brownie Camp subject to insurance confirmation and caretakers being advised. CARRIED

A copy of an email from DOAC (Denwood Outdoor Athletics Club) was received and distributed to Council requesting permission to use Riverdale Mini Park Clubhouse on December 6th, 2015 for a XC Skate Ski Workshop and January 9th & 10th, 2016 for a XC Classic Ski Workshop.

424.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize DOAC (Denwood Outdoor Athletics Club) the use of Riverdale Mini Park Clubhouse on December 6th, 2015 for a XC Skate Ski Workshop and January 9th & 10th, 2016 for a XC Classic Ski Workshop subject to insurance confirmation. CARRIED

A copy of a letter from Chelsey McBride along with a petition was received and distributed to Council requesting an outdoor skating rink in Greenshields.

425.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to designate land for an outdoor skating rink in Greenshields and that the request for an outdoor skating rink in Greenshields be forwarded to the Wainwright Rural Recreation Board. CARRIED

Public Hearing

Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Myron Zajic, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Kim Christensen and Zak McLachlan.

Bylaw No. 1574 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of changing the Land Use Designation of NE 16-46-6 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

426.15 Moved by Clr. Zajic that the hearing be adjourned at 10:32 a.m. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:33 a.m. to 11:00 a.m. and reported to Council on the finances for the past month.

427.15 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$2,919,926.31 covered by debit memos 2376-2392 and cheques numbered 72346 to 72546 be approved and paid and furthermore that payroll payments as per the attached list totaling \$291,925.09 covered by EFT's numbered 900027266-900027400 be ratified. CARRIED

428.15 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending October 31st, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of October 31st, 2015 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

429.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61's main office and shops be closed December 24th, 2015 during the Christmas Holidays. CARRIED

A copy of an email from the Municipal District of Bonnyville was received and distributed to Council advising that Mike Krywiak was elected as Deputy Reeve.

A copy of a letter, budget and the program from REACH (Rural Enterprise Assistance and Coaching Hostel) requesting funding was received from Carley Herbert, Economic Development Officer and distributed to Council.

430.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to fund the 2016 REACH (Rural Enterprise Assistance and Coaching Hostel) Program for the businesses in the rural areas of our municipality in the amount of \$2,500.00. CARRIED

A copy of a letter from the Wainwright & District Chamber of Commerce Executive Director, Shawna Batten was received and distributed to Council thanking the M.D. for sponsoring the Small Business Awards of Excellence Gala and listing the recipients of the 2015 awards.

A copy of the possible changes to the 2016 Tax Year Linear Property Assessment from Alberta Municipal Affairs was received and distributed to Council for information purposes.

A copy of a thank you from the RAIL (Rural Alberta Innovations & Learning) was received and distributed to Council thanking the M.D. for sponsoring the Rural Alberta Innovation and Learning Commons.

A copy of an email from Lamont County was received and distributed to Council advising that Wayne Woldanski was elected as Reeve and Daniel Warawa was elected as Deputy Reeve.

A copy of an email from Beaver County was received and distributed to Council advising that Kevin Smook was elected as Reeve and Ron Yarham was elected as Deputy Reeve.

A copy of an email from the County of Minburn was received and distributed to Council advising that Roger Konieczny was elected as Reeve and Carl Ogrodnick was elected as Deputy Reeve.

A copy of the amending agreement to the Joint Fire Protection Agreement between the M.D. of Wainwright and Village of Edgerton was received and distributed to Council in regards to the proposed construction of a new Edgerton Fire Hall.

431.15

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sign the amending agreement to the Joint Fire Protection Agreement between the M.D. of Wainwright and the Village of Edgerton for the construction of a new Edgerton Fire Hall which thereby authorizes funding of up to \$500,000.00 from the Edgerton Rural Fire Area Reserve and with the Village of Edgerton agreeing to contribute \$10,000.00 per year for 12 years back to the Edgerton Rural Fire Area Reserve with the first contribution being November 1st, 2017 and furthermore this agreement be attached as Schedule B to the original Joint Fire Protection Agreement between the Municipal District of Wainwright No. 61 and the Village of Edgerton. CARRIED

432.15

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have a special meeting for Pre-planning, Policy Review, Salary/Wage Review and conduct the Municipal Administrator's Evaluation on December 18th @ 9:00 a.m. at the Administration Office. CARRIED

Set Planning Meeting Date - No action

A letter from the Wainwright High School was received and distributed to Council requesting funding for the Senior's Christmas Banquet.

433.15

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 forward the letter from the Wainwright High School requesting funding for the Senior's Christmas Banquet to the Wainwright Rural Recreation Board. CARRIED

- 434.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Northern Lights Library System 2016 budget and that it be forwarded to the 2016 municipal budget noting per capita costs remain the same as 2015 at \$10.14 per capita. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

- 435.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to renew the Clear Lake Lease Agreement with Ed & Betty Shaw for a three year term at a cost of \$1,500 per year described as Lot 4 MR, Block 2, Plan 812-2917 subject to the condition that only one trailer be on site at a time for this three year term. CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1574 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 16-46-4 W4M from Agricultural District to Country Residential District.

- 436.15 Moved by Clr. Cummins that Bylaw No. 1574 pass the second reading. CARRIED

- 437.15 Moved by Clr. Valleau that Bylaw No. 1574 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 10:30 a.m. to 10:32 a.m. and 11:00 a.m. to 11:05 a.m. and reported to Council on the activities of the Development Department for the past month.

- 438.15 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

A copy of the November 9th, 2015 MPC minutes was received and distributed to Council.

- 439.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objects to the proposed subdivision of the SE 16-43-2 W4M subject to road widening being taken along the east side of the north portion of the quarter. CARRIED

- 440.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision of two 10 acre parcel in the NE 16-46-6 W4M subject to road widening along the east boundary of the subdivided parcels and the installation of two approaches to the parcels. CARRIED

PAYSHEETS

441.15 Moved by Clr. Zajic that the paysheets be approved as presented.
CARRIED

**COMMITTEE
REPORTS**

442.15 Moved by Clr. Zajic that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Ed Toupin from AltaLink attended Council at 11:10 a.m. to give a presentation on AltaLink and the Alberta Transmission Industry. He also advised that there is an open house next Tuesday and invited everyone to attend.

Reeve Barss and Clr. Zajic thanked Steven Raasok and presented him with a plaque for his time as a board member on the Agricultural Service Board. Steven Raasok thanked Council for the work and dedication they have shown toward the municipality.

Reeve Barss thanked Kelly Clemmer and presented him with a certificate and gift for his friendship and dedication on reporting the Council meetings to the newspaper.

443.15 Moved by Clr. Cummins that this meeting be adjourned (11:50 a.m.).
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)