

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 16th, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News Zak McLachlan (9:00 a.m. to end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

57.16 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

Additions to the Agenda – none

58.16 Moved by Clr. Wilkinson that the minutes of the Council Meeting held January 22nd, 2016 be adopted as presented. CARRIED

59.16 Moved by Clr. Buck that the minutes of the Special Meeting held February 1st, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:01 a.m. to 9:08 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

60.16 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the February 3rd, 2016 ASB Minutes were received and distributed to Council.

61.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 support the Alberta Farm Safety Center Program in the amount of \$3,136.00 and forward this to the 2016 budget. CARRIED

62.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the cost of the hall in the amount of \$400.00 for the Ladies Spring Break and forward payment to the Edgerton Ag Society. CARRIED

63.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase the required bait boxes and bait for the preventative rodent control program. CARRIED

64.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 fund the bait stations and bait for the rodent control program out of the ASB budget for an approximate cost of \$1,300.00 plus applicable taxes. CARRIED

65.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 purchase a Samsung Galaxy Tab 2 LTE for the ASB field work for an approximate cost of \$740.00 plus applicable taxes and forward this to the 2016 budget. CARRIED

66.16 Moved by Clr. Valleau that the 2016 Draft ASB Budget be forwarded to the 2016 budget file. CARRIED

A copy of the price proposals for the 2001 Ford F450 XLT 4X4 6.8L V10 Spray Truck S/N 1FDXF47S91EC55094 with deck and sprayer components were distributed as follows:

Buyer	Price
Wagar & Corput Weed Control Inc.	\$27,300.00 (including GST)
Garner Vegetation Control	\$18,501.53
Dale Chidri	\$15,000.00
Harvey Haun	\$9,250.00

67.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sell the 2001 Ford F450 XLT 4X4 6.8L V10 Spray Truck S/N 1FDXF47S91EC55094 with deck and sprayer components to Wagar & Corput Weed Control Inc. for a price of \$27,300.00 including GST. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Road Construction, Mark Greibrok, the Director of Safety & Utilities, Pam Charles and the Director of Transportation, Preston Iverson attended the meeting from 9:09 a.m. to 9:54 a.m. and reported on the activities of their departments for the past month, including the Grader Report for January 2016.

68.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

69.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

70.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

Council discussed equipment hauling for the municipality by a third party.

71.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 go to a request for proposal (RFP) system for equipment hauling. MOTION DEFEATED

The quotes for the Contract Equipment Opportunity were received and distributed to Council and attached to these minutes as Schedule A.

72.16 Moved by Clr. Cummins that the Director of Road Construction be authorized to hire the lowest quote per piece of contract equipment if available on an as needed basis. CARRIED

A copy of a letter from Alberta Transportation was received and distributed to Council requesting the submission of the municipality's top 3 questions or concerns.

73.16 Moved by Clr. Valleau that the following top 3 priorities for the Municipal District of Wainwright No. 61 be forwarded to Alberta Transportation for consideration: Hwy #14, SH 614 and SH 883. CARRIED

Clr. Lawson advised that he has been negotiating with Richard Larson in regards to a gravel crush in 2017 at the Larson Gravel Pit (NE 26-45-10 W4M).

- 74.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to review the terms of the contract for the Larson Gravel Pit and bring back his findings to a future Council meeting. CARRIED

A copy of a letter from ROHI Engineering Ltd. was received and distributed to Council in regards to additional contractor site days.

- 75.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 accept the following proposal from ROHI Engineering Ltd:

- ROHI will reduce the day rate from \$3,025.00 to \$2,025.00 for the remainder of the site occupancy days for contract 14-012 Gratton Coulee and Hogan Hill Road to a maximum of \$35,000 in savings.
- ROHI will provide the M.D. of Wainwright a “return customer credit” of \$15,000, deducted from the first invoice in 2016 for contract 14-012.
- ROHI will continue to provide the same service with the same people for the duration of the project.
- The M.D. of Wainwright will agree to negotiate and extend ROHI’s current base paving engineering services contract to include the Hogan Hill Road extension (6 miles) or the M.D.’s next project similar in size and scope.
- ROHI understands that the timelines for future projects are contingent on budgetary constraints or circumstances beyond the control of the M.D. of Wainwright and as such, are subject to change.
- ROHI and the M.D. would mutually agree to negotiations on cost of living increases or decreases if construction begins later than 2017.

CARRIED

Recreation & Community Services

A copy of a letter from 1st Wainwright Scouts was received and distributed to Council requesting permission to use Riverdale Mini Park Recreation Area on April 1st to 3rd, 2016 for a Scout Camp.

- 76.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the use of Riverdale Mini Park Recreation Area on April 1st to 3rd, 2016 for the 1st Wainwright Scout Camp subject to insurance confirmation. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 9:55 a.m. to 10:20 a.m. and reported to Council on the finances for the past month.

- 77.16 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$1,157,943.79 covered by debit memos 2425-2436 and cheques numbered 72892-73008 be approved and paid and furthermore that payroll payments as per the attached list totaling \$122,621.84 covered by EFT’s numbered 900027771-90002831 be ratified. CARRIED

- 78.16 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending January 31st, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of January 31st, 2016 was received and distributed to Council.

A copy of the 2015 Draft Financial Statements and Financial statements Summary was received and distributed to Council for review.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 79.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to give a meeting notice to the public as per section 197 (2) of the MGA by posting the meeting date, time and place on the bulletin board at the Municipal Administration Building. CARRIED

Council discussed the renewal of the Assessment Services Contract.

- 80.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to meet with Wainwright Assessment Group to negotiate a price for the 2016 to 2019 Assessment Services and furthermore bring back a price for a motion to accept and extend their contract or to publicly advertise on APC (Alberta Purchasing Connection) for the 2016 to 2019 Assessment Services. CARRIED

A copy of an invitation was received and distributed to Council for the Grand Opening of Century 21 Connect Realty on February 24th, 2016.

A copy of the Genesis Announcement was received and distributed to Council notifying the upcoming merger of the Genesis Reciprocal Insurance Exchange (liability) and the Jubilee Reciprocal Insurance Exchange (property).

A copy of the M.D. of Wainwright's 2015 website statistics was received and distributed to Council.

- 81.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 refer the 2016 Wainwright FCS requisition in the amount of \$37,596.00 to the 2016 Budget. CARRIED

- 82.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to form a policy review committee and Clr. Wilkinson represent the Council on this committee. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A copy of the Emergency Management Plan was received and distributed to Council as a handout advising that the committee has met and reviewed the plan.

- 83.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to search for a part-time person to look after the duties of the Director of Emergency Management (DEM) and bring back a budget to a subsequent council meeting. CARRIED

- 84.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with the Ministry of Agriculture and Forestry (AF), Forestry Division with respect to a Mutual Aid Fire Control Plan for 2016 as presented. CARRIED

Public Hearing

Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Myron Zajic, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Kim Christensen and Zak McLachlan.

The purpose of the hearing was to hear public concerns for a height extension of an existing communication tower located at Lot 4, Block 1, Plan 7922107 (SW 18-44-6 W4M – Ascot Heights).

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There was a letter from the Airport Committee opposing the height extension of an existing communication tower located at Lot 4, Block 1, Plan 7922107 (SW 18-44-6 W4M – Ascot Heights), because of aircraft safety when manoeuvring to land, the new instrument approach that has been applied for and preventing airport growth.

Reeve Barss asked if there were any oral submissions. There were none.

85.16 Moved by Clr. Buck that the hearing be adjourned at 10:32 a.m.
CARRIED

Municipal Property

A memo was received from Tax Clerk, Karen Steele in regards to the garbage bin update and if Council wishes to continue with the spring/fall cleanup program at Ascot Heights, Clear Lake and Fabyan.

86.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to proceed with the spring/fall clean-up program at Ascot Heights, Clear Lake and the Hamlet of Fabyan. CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1579 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to repeal Bylaw #1496 and establish a Municipal Emergency Management Agency.

87.16 Moved by Clr. Wilkinson that Bylaw No. 1579 pass the first reading.
CARRIED

88.16 Moved by Clr. Cummins that Bylaw No. 1579 pass the second reading. CARRIED

89.16 Moved by Clr. Lawson that Bylaw No. 1579 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

90.16 Moved by Clr. Zajic that Bylaw No. 1579 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 10:30 a.m. to 10:40 a.m. and reported to Council on the activities of the Development Department for the past month.

91.16 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the February 8th, 2016 MPC minutes was received and distributed to Council.

Move by Clr. Valleau that Cabin #76 be exempt from the requirement of installing a certified holding tank to their current private sewage disposal system as it meets all legal requirements of the Alberta Building Code and furthermore if any upgrades or changes need to be made to the existing system it will be at that time that the guidelines set out in the Clear Lake Area Structure Plan be adhered to and furthermore the Development Officer be authorized to send a letter to the registered owners of Cabin #76 stating the above conditions. CARRIED

PAYSHEETS

93.16 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

94.16 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

95.16 Moved by Clr. Zajic that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (10:48 a.m.) CARRIED

96.16 Moved by Clr. Cummins that Council reconvene to the regular meeting. (10:58 a.m.) CARRIED

97.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to pay up to \$2,900 per acre compensation on the speed curves on the NE 26-45-5 W4M and the SW 25-45-5 W4M for a road improvement project. CARRIED

98.16 Moved by Clr. Cummins that this meeting be adjourned (11:00 a.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)