

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, March 18th, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News Zak McLachlan (9:45 a.m. to end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

99.16 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

100.16 Moved by Clr. Buck that the following items be added to and deleted from the agenda:

Add:

Administration and Taxation

- o. Alternate – SDAB – Kevin Mackay
- p. Irma Agricultural Society – Sponsorship Letter
- q. Wainwright & District Handivan Society – Invitation
- r. Budget re: DEM

Delete:

IN-CAMERA ISSUES

- 1. Employee Issue

UNANIMOUSLY CARRIED

101.16 Moved by Clr. Zajic that the minutes of the Council Meeting held February 16th, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

102.16 Moved by Clr. Cummins that the Agricultural Fieldman's report be accepted as presented. CARRIED

103.16 Moved by Clr. Lawson that the Agricultural Fieldman be authorized to place the 2016 Herbicide order for a cost of \$206,146.55 plus applicable taxes. CARRIED

104.16 Moved by Clr. Zajic that the Agricultural Fieldman be authorized to request spray truck quotes for the April Council meeting. CARRIED

105.16 Moved by Clr. Wilkinson that the Agricultural Fieldman be authorized to sell strychnine for \$10.00 per bottle with no GST. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye and the Director of Road Construction, Mark Greibrok attended the meeting from 9:10 a.m. to 9:30 a.m. and reported on the activities of their departments for the past month, including the Grader Report for February 2016.

106.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

107.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

108.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

TerraCem – Spray Patching (Carillion) – No Action

A copy of the 2016 proposed TerraCem Map was presented to Council for approval.

109.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the 2016 proposed TerraCem Map as presented totaling 11 miles with an approximate cost of \$250,000 per mile. CARRIED

A copy of the 2016 proposed Construction Map was presented to Council for approval.

110.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the 2016 proposed Construction Map as presented. CARRIED

A copy of the 2016 proposed Oiling Map was presented to Council for approval.

111.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the 2016 proposed Oiling Map as presented for a cost of approximately \$200,000 plus 2,000 liters of calcium for a cost of approximately \$25,500. CARRIED

The Director of Safety & Utilities presented a memo in regard to safety incentive plans vs safety awareness plans and how the two differ. The consensus of Council was to refer this agenda item to a future meeting so the Director of Safety & Utilities can address the item.

Clr. Zajic and the Director of Road Construction advised that the borrow pits from the North Gilt Edge grading project were not producing and that the owner has asked for black dirt. Council was also advised that the hauling and spreading of the black dirt on approximately 14 acres will take a couple of scrapers and approximately four days to complete.

112.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to haul and spread the black dirt on North Gilt Edge Road (W½ 32-46-5 W4M – Sardoff) borrow pit of approximately 14 acres in the fall of 2016. CARRIED

113.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to enter into a the third party road upgrade/construction agreement with Sunderland Hog Farms for development of the undeveloped road allowance by the grantee on TWP 464-470 between SW 2-47-6 W4M and NE 34-46-6 W4M. CARRIED

A memo was received from the Municipal Accountant and read aloud by the Municipal Administrator advising that gravel crushing agreements must state a payment schedule otherwise the payment of royalties will be made at time of crush.

114.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Richard & Marlus Larson for the purchase of up to 93,750 metric tonne of ¾" crushed gravel located at the NE 26-45-10 W4M (Larson Pit) for a cost of \$3.00 per metric tonne with the crush to be completed over 2 years and payments over 3 years starting in 2017 in the amount of \$93,750 per year. CARRIED

Recreation & Community Services

115.16 Moved by Clr. Valleau that the Municipal District of Wainwright authorize the bundles of firewood at Riverdale Mini Park be sold for \$5.50 per bundle including GST and furthermore sell the bundles of firewood for \$5.00 per bundle including GST to Lapierre Holdings for Arm Lake for the 2016 season. CARRIED

Finance

DELEGATION Don Isaman from Donald L. Isaman Professional Corporation attended Council from 9:30 a.m. to 9:40 a.m. and presented the 2015 Audited Financial Statements to Council. The Municipal Accountant Karrie Gau also attended the presentation.

The Municipal Accountant, Karrie Gau, attended the meeting from 9:30 a.m. to 10:40 a.m. and reported to Council on the finances for the past month.

116.16 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,004,548.18 covered by debit memos 2437-2450 and cheques numbered 73009-73147 be approved and paid and furthermore that payroll payments as per the attached list totaling \$234,644.00 covered by EFT's numbered 900027832- 900027957 be ratified. CARRIED

117.16 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending February 29th, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of February 29th, 2016 was received and distributed to Council.

118.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Municipal District of Wainwright No. 61 2015 Audited Financial Statements as presented. CARRIED

119.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the 2016 budget meeting for April 29th, 2016 at 9:00 a.m. in the Administration Office. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 120.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 set the annual M.D. Open House for April 19th, 2016 from 4:00 p.m. to 6:00 p.m. at the M.D. Administration Building. CARRIED

A copy of a memo from the Computer Tech/Analyst was received and distributed to Council outlining the cost and uses of the ArcGIS Online system.

- 121.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase the ArcGIS Online System for a cost of \$4,000.00 per year. CARRIED

- 122.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 refer the 2016 Battle River Foundation requisition in the amount of \$306,880.00 to the 2016 Budget. CARRIED

- 123.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase the Legal Expense Insurance for AAMDC members for a cost of \$4,587.00 annually. CARRIED

Volunteer Accidental Death & Dismemberment Insurance – No action

Councillor Accidental Insurance – No action

A copy of the Multi-Year Capital Infrastructure Plan (MYCIP) and a copy of the projected municipal reserves in reference to the MYCIP was presented to Council.

- 124.16 Moved by Clr. Valleau that the Multi-Year Capital Infrastructure Plan from 2016 – 2025 for the Municipal District of Wainwright No. 61 be approved as presented. CARRIED

A letter from the Wainwright Frontier & Exhibition Agricultural Society was distributed to Council inviting the Municipal District of Wainwright No. 61 to sponsor the 2016 Wainwright Stampede.

- 125.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 sponsor the 2016 Annual Wainwright Stampede in the amount of \$5,000.00. CARRIED

An invitation from the Wainwright & District Business Partnership was received and distributed to Council for the Partnership Breakfast on March 23rd, 2016 @ 6:45 a.m. at the Wainwright Communiplex with tickets costing \$15.00 each.

A letter was received and distributed to Council from the Battle River Music Society requesting sponsorship for their 2016 Come By The Hills Music Festival at Mistahiya.

- 126.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sponsor the 2016 Come By The Hills Music Festival as a gold sponsor in the amount of \$500.00. CARRIED

The Municipal Administrator and the Reeve advised they met with Andre Guilbault from the Wainwright Assessment Group.

- 127.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to submit the following recommendation to Wainwright Assessment Group and bring forward the contract for signing at the April meeting:
- 4 year term with a freeze on fees
 - Update industrial oil and gas well sites to market value
 - Update arable acres for farmland

CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

- 128.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 appoint Kevin Mackay as the alternate member to the Subdivision and Development/Weed Control Act/Pest Control Act/Soil Conservation Act Appeal Board for the balance of the 2015/2016 term. CARRIED

A copy of a letter from the Irma Agricultural Society was received and distributed to Council requesting sponsorship for a Farm Safety Day for the Irma School.

- 129.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sponsor the Irma Agricultural Society's Farm Safety Day in the amount of \$500.00. CARRIED

A copy of a letter from the Wainwright & District Handivan Society was received and distributed to Council inviting them to the launch of the new bus on May 11th, 2016 at Points West Living at 1:30 p.m.

- 130.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 set a budget of \$18,000.00 for 2016 to hire and train a Director of Disaster Services. CARRIED

Protection to Persons and Property

Municipal Property

Health & Social Services

A memo from the Director of Transportation, Municipal Accountant and Clrs. Lawson and Valleau recommending an increase to the current monthly utility rates at the Hamlets of Greenshields and Fabyan as follows:

- July 1/16-Water \$35.00 & Sewer \$15.00 (increase of \$5.00 per month)
- January 1/17-Water \$40.00 & Sewer \$20.00 (additional increase of \$10.00 per month)

- 131.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with the increase of \$5.00 per month to water rates at the Hamlets of Fabyan and Greenshields effective July 1st, 2016 and an additional \$5.00 to water and \$5.00 to sewer rates at the hamlets effective January 1st, 2017 and that Bylaw #1566 be replaced with a new Bylaw showing the adjustments accordingly and forward a courtesy letter to the ratepayers impacted immediately. CARRIED

Environment

Bylaws

Clr. Valleau left the meeting due to a pecuniary interest in the next agenda item as the land is owned by his brother. (10:38 a.m.)

Bylaw No. 1580- A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 20-44-6 W4M from Agricultural District to Industrial District.

132.16 Moved by Clr. Cummins that Bylaw No. 1580 pass the first reading. CARRIED

133.16 Moved by Clr. Zajic that a Public Hearing be set for April 19th, 2016 for Bylaw No. 1580 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Clr. Valleau returned to the meeting. (10:40 a.m.)

Development

The Development Officer, Kim Christensen attended the meeting from 10:38 a.m. to 10:45 a.m. and reported to Council on the activities of the Development Department for the past month.

134.16 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A copy of the March 11th, 2016 MPC minutes was received and distributed to Council.

Clr. Zajic left the meeting due to a pecuniary interest in the next agenda item. (10:43 a.m.)

135.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 has no objections to the proposed subdivision in the NW 4-46-4 W4M granting the exception of the parcel containing 14.32 acres to accommodate the natural subdivision line and subject to the condition of road widening being taken along the west boundary of the subdivision. CARRIED

Clr. Zajic returned to the meeting. (10:45 a.m.)

PAYSHEETS

136.16 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

137.16 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

DELEGATE Ed Toupin, Megan Dorosz and Jason Greenwood from AltaLink attended the Council meeting from 11:00 a.m. to 11:15 a.m. to discuss the Fortis Wainwright Transmission Line 704L and encroaching on undeveloped road allowance.

138.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 allow AltaLink to encroach in the undeveloped road allowance with three pole structures located between SE 6-45-8 W4M and SW 5-45-8 W4M (RR#85 – TWP#450) for the project referred to as the Fortis Wainwright Transmission Line 704L conditional to AltaLink paying all costs associated with moving the structures for future road allowance developments. CARRIED

139.16 Moved by Clr. Cummins that this meeting be adjourned (11:20 a.m.).
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)