

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 19th, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star, News Zak McLachlan (9:00 a.m. to 12:10 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

140.16 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

141.16 Moved by Clr. Zajic that the following items be added to and deleted from the agenda:

Added:

Agricultural Service Board

d. Fire Ban Discussion

Public Works, Transportation, Safety & Utilities

q. Road Oil Quotes

Recreation & Community Services

a. Kidsport

Administration & Taxation

q. 2016 MSI Funding Allocation

CARRIED UNANIMOUSLY

142.16 Moved by Clr. Buck that the minutes of the Council Meeting held March 18th, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:20 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

143.16 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

The following quotes were received for the ASB 4X4 Spray Truck:

Company	Model	Price	Score
WainAlta Motors Ltd.	2016 Dodge 5500 4X4 Regular Cab & Chassis (Gas Engine 6.4L Hemi)	\$44,074.00 plus tax	88.5/100
Norris Ford	2017 F-550 4X4 Regular Cab & Chassis (Gas Engine V-10)	\$40,767.68 plus tax	92/100

144.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase the 2016 Dodge 5500 4X4 for a cost of \$44,074.00 plus applicable taxes from WainAlta Motors Ltd. MOTION DEFEATED

145.06 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase the 2017 Ford F-550 4X4 Regular Cab & Chassis (Gas Engine V-10) for a cost of \$40,767.68 plus applicable taxes from Norris Ford. CARRIED

146.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have no objection to Battle River Power Coop spraying any ditch vegetation in the Roseberry REA north and west of Irma during the 2016 season that interferes with their power lines subject to the M.D. no spray list being honored. CARRIED

Council discussed implementing a more restrictive fire ban.

147.16 Moved by Clr. Wilkinson that effective immediately the Municipal District of Wainwright No. 61 issue a complete fire ban. CARRIED

DELEGATE Andre Guilbault from Wainwright Assessment Group, the Tax Clerk Karen Steele and the Municipal Accountant, Karrie Gau attended Council from 9:20 a.m. to 9:55 a.m. Assessment information for 2016 was distributed to Council for discussion. Mr. Guilbault explained that starting in the 2016 taxation year, gravel pits would be assessable.

Public Works

The Director of Public Works, Shannon LaHaye and the Director of Road Construction, Mark Greibrok attended the meeting from 9:55 a.m. to the end and the Director of Transportation, Preston Iverson and the Director of Safety & Utilities, Pam Charles attended the meeting from 9:55 a.m. to 12:10 p.m. and reported on the activities of their departments for the past month, including the Grader Report for March 2016.

148.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

149.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

150.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Myron Zajic, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Kim Christensen, Alvin Valleau and Zak McLachlan.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1574 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 20-44-6 W4M from Agricultural District to Industrial District.

Reeve Barss called the hearing to order at 10:30 a.m.

Clr. Valleau declared an interest and left the Council Chambers at 10:31 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

151.16 Moved by Clr. Cummins that the hearing be adjourned at 10:32 a.m. CARRIED

Clr. Valleau returned to the Council Chambers at 10:33 a.m.

DELEGATE Keith Brower, Gary Luciw, Ruth Iverson, Marlene Lapierre and Nicole Leitheiser from Buffalo Park Foundation attended Council at 10:35 a.m. to 11:00 a.m. to give an update and a presentation on the Buffalo Park Foundation and discuss the tourism industry. The Foundation would also like Council to consider the following three requests: 1) That we as a rural community and Council resolve to “find a way” to move this project forward, 2) To form an ad hoc Committee (2 town Councillors, 2 municipal Councillors, 2 foundation members along with the Administrators and/or Financial Clerk), 3) In the interim over the next two years Council, if would consider providing a \$45,000 grant per year to further the work of the Foundation (2016 & 2017).

A copy of the 2016 quarterly downtime of vehicles and equipment was received and distributed to Council.

A copy of a memo along with the 2016 safety manual amendments was received and distributed to Council requesting approval from the Director of Safety & Utilities, Pam Charles.

152.16 Moved by Clr. Valleau that the 2016 Safety Manual be adopted as reviewed and amended at this meeting. CARRIED

The Director of Safety & Utilities, Pam Charles reviewed the Safety Incentive Program vs Safety Awareness Program with Council. No Action

153.16 Moved by Clr. Cummins the Municipal District of Wainwright No. 61 proclaim May 15 to 21, 2016 as National Public Works Week. CARRIED

Clr. Lawson addressed the trees that were removed at the Sharon Lutheran Road (2016 LR#1) and their possible replacement of trees at the edge of the new road allowance.

154.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase, deliver and plant 15 Blue Spruce trees from Mr. V's for the Sharon Lutheran Church and furthermore have them planted at the edge of the widened road allowance in front of the Sharon Lutheran Church for a cost of \$3,800.00 plus applicable taxes. CARRIED

The following is a correction to Motion No. 18.16 from the January 22nd, 2016 Council meeting:

<u>COMPANY</u>	<u>MAKE</u>	<u>MODEL</u>	<u>PRICE</u>	<u>2011 John Deere 772GP Graders (2) TRADE IN PRICE</u>	<u>FINAL SCORE</u>
Finning 20 Weeks Delivery	2016 Caterpillar (2)	140M3 AWD Tier 4 W/Snow Eqpt	\$914,358.00	(\$244,000.00)	78.68/100
		W/O Snow Eqpt	\$841,316.00	(\$244,000.00)	43.68/100
Brandt 10 Weeks Delivery	2016 John Deere (2)	772GP Tier 4 W/Snow Eqpt	\$920,000.00	(\$290,000.00)	97/100
		W/O Snow Eqpt	\$781,800.00	(\$280,000.00)	100/100

155.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 purchase the (2) 2016 772GP Tier 4 Divisional graders without snow equipment from Brandt for a cost of \$781,800.00 less trade ins of the (2) 2011 John Deere Graders s/n 638304 and 638341 for \$280,000.00 for a net cost of \$501,800.00 plus applicable taxes. CARRIED

The following 2016 Golf Cart quotes for 2 carts with trade-in of the 2009 E-Z-Go S/N 5076316 and 5076318 were received and handed out to Council:

Company	Price + GST	Trade	Net + GST
Willerton Ski-Doo & Golf Cart Ltd.	\$14,700.00	\$6,000.00	\$8,700.00
Don's Speed Parts	\$17,600.00	\$4,000.00	\$13,600.00

156.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) 2016 E-Z-Go TXT golf carts with trade-in of two (2) 2009 E-Z-Go golf carts S/N 5076316 and 5076318 from Willerton Ski-Doo & Golf Cart Ltd. for a net cost of \$8,700.00 plus applicable taxes. CARRIED

The following 2016 One-Ton truck quotes were received and distributed to Council:

Company	Model	Price +GST	Final Score
Denwood Motors	(2) 2016 Chevy Silverado 3500HD 4WD w/Decks	\$91,500.00	82.48/100
Norris Ford Sales Ltd.	(2) 2016 F-350 Chassis SD Crew Cab 4X4 w/Decks	\$113,285.36	82.38/100
WainAlta Motors	Sent bid for trucks only, w/No Decks	Excluded bid from process	00/100

157.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) 2016 Chevy Silverado 3500HD 4WD trucks w/decks from Denwood Motors for a total cost of \$91,500.00 plus applicable taxes. CARRIED

The Director of Road Construction advised Council that the 2016 gravel crushing schedule will be Black Creek Pit, McLean Pit, Cusack Pit, Sullivan Pit, Pfisterer Pit and Pierce Pit.

158.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to enter into an Pit Material Replacement Agreement for the NE 21-47-5 W4M (White Cloud Pit) with White Cloud Farms Ltd. CARRIED

A copy of a letter from Stan Skinner was received and distributed to Council advising that his land flooded due to a culvert being removed.

159.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 send Stan Skinner a letter advising that the culvert has been replaced. CARRIED

160.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction, Mark Greibrok to straighten out the road allowance on the W½ 27-46-6 W4M. CARRIED

A copy of a quote from Sharp Underground was received and distributed to Council for rock smashing.

- 161.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire Sharp Underground to smash 481 metric tonnes (384.80 cubic yards) of rocks in the Sullivan gravel pit for a cost of \$14.31 per metric tonne (\$17.89 per cubic yard) for a total cost of up to \$7,000.00 plus applicable taxes. CARRIED

The following oiling quote for 400 metric tonnes of road oil was received and distributed to Council:

Husky Energy \$457.00/MT X 400/MT = \$182,800.00

- 162.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase 400 metric tonnes of road oil from Husky Energy for a cost of \$457.00 per metric tonne for a total cost of \$182,800.00 plus applicable taxes. CARRIED

Recreation & Community Services

A letter was received and distributed to Council from Wainwright Kidsport, Chairman Scott Walker requesting to run a 9 hole texas scramble style tournament at Riverdale.

- 163.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sponsor the Kidsport texas scramble at Riverdale Mini Park at no charge for using the course or facilities on August 19th, 2016. CARRIED

DELEGATE Matthew Arnill from West-Can Seal Coating Inc. attended Council from 1:15 p.m. to 1:30 p.m. and discussed the TerraCem Projects completed for the municipality in 2015. Clr. Valleau and Clr. Cummins expressed their concerns about how the projects in their divisions were carried out and the final product. It was the consensus of Council to reassess the projects and try to come up with a solution for fixing the potholes and the surfacing.

- 164.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction, Mark Greibrok and the Councillors concerned to set up a meeting with Matthew Arnill from West-Can to reassess the 2015 TerraCem projects conducted by West-Can and bring back a recommendation for a solution on repairing the potholes and resurfacing. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 2:00 p.m. to 2:30 p.m. and reported to Council on the finances for the past month.

- 165.16 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$2,882,175.52 covered by debit memos 2451-2465 and cheques numbered 73148-73309 be approved and paid and furthermore that payroll payments as per the attached list totaling \$331,595.47 covered by EFT's numbered 900027958-900028143 be ratified. CARRIED

- 166.16 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending March 31st, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of March 31st, 2016 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the Legal Expense Insurance summary page and backup information was received and distributed to Council for information purposes.

- 167.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the 2016 Edgerton Bullarama as a gold sponsor in the amount of \$1,000.00. CARRIED

A copy of a letter from Melissa Rutledge, on behalf of the Greenshields 4-H Club, was received and distributed to Council requesting a donation of cash for Interclub prizes for the annual Wainwright & District Achievement Day on June 1st, 2016.

- 168.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 support the Greenshields 4-H Club by donating \$500.00 towards the interclub prizes for the Annual Wainwright & District Achievement Day. CARRIED

A copy of a letter from Devon Prior, President of the Irma 4-H Beef Club, was received and distributed to Council requesting a sponsorship for their annual Beef Show and Sale on June 15, 2016.

- 169.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to sponsor the Irma 4-H Beef Club in the amount of \$500.00 towards prizes. CARRIED

A copy of a letter from Richard Dahl, President & CEO of Questfire Energy was received and distributed to Council requesting that Council set budgets and tax rates with a critical eye due to the economic crisis and the anticipated detrimental drop in 2016 revenue for oil companies. No Action

A copy of a letter from Henry Cohn, President & CEO, Daniel Belot, VP Finance & CPO, and Sig Slotboom, VP Operations, from Bow River Energy Ltd. was received and distributed to Council requesting all business partners to recalibrate their own rates and charge-out fees due to the energy industry suffering with low commodity prices and financial market uncertainty. No Action

- 170.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 enter into an assessment services contract with Wainwright Assessment Group Ltd. for 2016, 2017, 2018 and 2019 for assessment work and updates to oil and gas well sites to market value and arable acres for farmland for a price of \$156,240 plus applicable taxes per year and \$75.00 per hour for extra work not covered under the contract. CARRIED

A copy of a memo for the Policy Committee was received and distributed to Council advising of the mission and goals of the committee along with their recommendations to update Section 1.0 General Government and Section 3.0 Protective Services of the 2016 Policy Manual.

- 171.16 Moved by Clr. Wilkinson that the additions, deletions and amendments to Section 1.0 General Government and Section 3.0 Protective Services of the 2016 Policy Manual be approved as presented and forwarded to the policy file. CARRIED

172.16 Moved by Clr. Valleau that in reference to Policy 1.1.19 Alman Andersen be authorized to receive the personal cell phone allowance of \$30.00 per month effective May 1st, 2016. CARRIED

A copy of a memo from the Municipal Accountant, Karrie Gau was received and distributed to Council advising that ATB is now offering Employee Group Financial Benefits to their customers. No Action

173.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to sell the 1986 GMC 1-Ton truck S/N 1GDJC34MXG5506150 to Alex Nichol for \$200.00 including G.S.T. CARRIED

A copy of a letter from Alberta Municipal Affairs Minister, Danielle Larivee was received and distributed to Council advising that under the Intermunicipal Collaboration component of the 2015/2016 Alberta Community Partnership (ACP) Program, the Municipal District of Wainwright No. 61 has been approved for a grant of \$350,000 for the Edgerton Regional Fire Truck.

A copy of a letter from Alberta Municipal Affairs Minister, Danielle Larivee was received and distributed to Council advising that under the Intermunicipal Collaboration component of the 2015/2016 Alberta Community Partnership (ACP) Program, the Town of Wainwright has been approved for a grant of \$172,790 for the Disaster Power Backup.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

A copy of a memo from Municipal Accountant, Karrie Gau was received and distributed to Council regarding the 2016 Municipal Sustainability Initiative (MSI) funding.

174.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate the 2016 Municipal Sustainability Initiative (MSI) funding as follows:

MSI Capital Funding	
Project	Amount
Gratton Coulee Paving	\$2,638,138.62
MSI Operating Funding	
Project	Amount
Wainwright Recreation Area	\$27,950.87
Irma Recreation Area	\$27,950.87
Edgerton Recreation Area	\$27,950.87
Chauvin Recreation Area	\$27,950.87
Wainwright Fire Area	\$27,950.88
Irma Fire Area	\$27,950.88
Edgerton Fire Area	\$27,950.88
Chauvin Fire Area	\$27,950.88
Total Operating Funding	\$223,607.00
TOTAL MSI Funding	\$2,861,745.62

CARRIED

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Clr. Valleau declared an interest in the next agenda item and left the Council Chambers at 2:51 p.m.

Bylaw No. 1580 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 20-44-6 W4M from Agricultural District to Country Residential District.

175.16 Moved by Clr. Buck that Bylaw No. 1580 pass the second reading. CARRIED

176.16 Moved by Clr. Cummins that Bylaw No. 1580 pass the third and final reading. CARRIED

Clr. Valleau returned to the Council Chambers at 2:52 p.m.

Bylaw No. 1581 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a bylaw to regulate public water systems and wastewater systems within the Municipal District of Wainwright No. 61 and repeal Bylaw No. 1566.

177.16 Moved by Clr. Lawson that Bylaw No. 1581 pass the first reading. CARRIED

178.16 Moved by Clr. Wilkinson that Bylaw No. 1581 pass the second reading. CARRIED

179.16 Moved by Clr. Buck that Bylaw No. 1581 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

180.16 Moved by Clr. Cummins that Bylaw No. 1581 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 2:50 p.m. to 3:00 p.m. and reported to Council on the activities of the Development Department for the past month.

181.16 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the April 11th, 2016, MPC minutes was received and distributed to Council.

182.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 has no objections to the proposed subdivision in the SE 10-42-4 W4M granting the exception of the parcel containing 14.85 acre and the installation of an approach to the remainder of the quarter. CARRIED

PAYSHEETS

183.16 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

184.16 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Tax Clerk, Karen Steele attended Council from 3:05 p.m. to the end of the meeting.

185.16 Moved by Clr. Buck that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (3:05 p.m.). CARRIED

186.16 Moved by Clr. Buck that Council reconvene to the regular meeting. (3:15 p.m.). CARRIED

187.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to take the following actions in regards to Oilfield tax arrears:

Roll Numbers	Total Amount	Action
2059200	\$12,234.41	Write-off
2444100 & 38510003	\$57,623.28	Launch civil claim
2523600, 18380001, 18380002, 18380003, 18380006, 44370004, 67920031, 83700002, 83700003 & 97890001	\$530,867.17	Launch civil claim.
97880002, 97880003 & 97880004	\$25,680.56	Send letters to new licensees.
2040200 & 3621001	\$8,448.23	Send a formal demand letter.
2783000 & 3478599	\$13,300.34	Write-off
2865000	\$5,777.24	Write-off
2914600	\$519.87	Write-off
2997000 & 95370055	\$24,708.50	Write-off

CARRIED

188.16 Moved by Clr. Cummins that this meeting be adjourned (3:20 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)