

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 21st, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Zak McLachlan (10:30 a.m. to 11:45 a.m.)

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

259.16 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

260.16 Moved by Clr. Zajic that the following items be added to the agenda:

Added:

Public Works

- f. Line Painting Quote
- g. Packer Rental

Recreation & Community Services

- b. Canada 150 Grant – Riverdale/Arm Lake

Administration & Taxation

- h. Letter Village of Chauvin re: Infrastructure Funds Thank You

CARRIED UNANIMOUSLY

261.16 Moved by Clr. Lawson that the minutes of the Council Meeting held May 17th, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

262.16 Moved by Clr. Buck that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of 2016 Strychnine sales to date was received and distributed to Council.

263.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the ASB Department to order up to 50 more cases of strychnine if needed at a cost of \$238.00 per case for resale to ratepayers. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:10 a.m. to 11:10 a.m. and reported on the activities of their departments for the past month, including the Grader Report for May 2016.

264.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

Safety meeting notes were received and distributed to Council.

265.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

The Municipal Administrator, Kelly Buchinski submitted a memo for Council to consider drafting a final policy on undeveloped road allowances.

Road Allowance Opening Policy – No Action

Council had a discussion on developing a road allowance in Division #5. It was the consensus of the Council to request the ratepayer to apply for a development permit and that the MPC address the issue and concerns.

DELEGATION

MLA Wes Taylor attended Council at 9:40 a.m. to 10:10 a.m. and discussed political issues and effects on municipalities such as budgets, debt, jobs, Bill 10 and Bill 20 that have been discussed over the last year. Council had concerns with regards to the lack of resurfacing the highways around Wainwright. Mr. Taylor suggested that Council along with him submit letters and photos to the Transportation Minister requesting an explanation of why all highways around this area have been resurfaced. Council also wondered if Mr. Taylor has heard anything in regards to MSI or future grants. Mr. Taylor advised that he has not heard of any changes to the MSI. All he has heard to date is that it is working well and there is no consideration of changing it at this time. Council also asked if Mr. Taylor has any input in regards to transfer payments to other provinces. Mr. Taylor advised he does not, but does believe it needs to be renegotiated. He believes there is no ongoing discussion at this time in regards to transfer payments.

A copy of the gravel request form, splitting out the approach gravel at no charge and the purchased gravel, the municipality will be now using was received and distributed to Council.

266.16 Moved by Clr. Buck that the gravel request form be approved as amended by striking out the ratepayers signature. CARRIED

A quote was received from Lafrentz Road Marking for a cost of \$625.00 per kilometer for line painting of 56.5 kilometers directional dividing and 2 edge lines for a total cost of \$35,312.50 plus applicable taxes.

267.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve hiring Lafrentz Road Marking for line painting for a cost of \$625.00 per kilometer as quoted for 56.5 kilometers of directional dividing and 2 edge lines for a total cost of \$35,312.50 plus an additional 14.4 kilometers for Minburn Road costing \$9,000.00 plus applicable taxes. CARRIED

Packer Rental – No action

Recreation & Community Services

Council discussed playground equipment for Fabyan Campsite. It was the consensus of Council to proceed.

268.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase and install playground equipment at Fabyan Campsite in the northwest corner for a cost of approximately \$10,000.00 plus applicable taxes. CARRIED

269.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to apply for the Canada 150 Grant for Riverdale and Arm Lake Clubhouses Upgrades for a total application cost of \$300,000.00. CARRIED

Finance

The Municipal Accountant, Karrie Gau, was not in attendance due to another municipal commitment, but submitted finances for the past month to Council.

270.16 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$2,536,818.61 covered by debit memos 2482-2495 and cheques numbered 73476-73666 be approved and paid and furthermore that payroll payments as per the attached list totaling \$313,701.36 covered by EFT's numbered 900028292-900028463 be ratified. CARRIED

271.16 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending May 31st, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of May 31st, 2016 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A letter from the Battle River Historical Society was received and distributed to Council thanking them for last year's donation of \$2,500 and requesting them to consider increasing it to \$5,000.

272.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 forward the Battle River Historical Society donation request to the Wainwright Rural Recreation Board. CARRIED

A copy of a memo for the Policy Committee was received and distributed to Council with their recommendations to update Section 2.0 Council of the 2016 Policy Manual.

273.16 Moved by Clr. Wilkinson that the additions, deletions and amendments to Section 2.0 Council of the 2016 Policy Manual be approved as amended and forwarded to the policy file. CARRIED

A copy of a memo from the Assistant Municipal Administrator, Bonnie Milton was received and distributed to Council in regards to Municipal Officer Tax Exempt Allowance.

274.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 apply the 2/3 1/3 Municipal Officer Tax Exempt Allowance to the 2016 Councillors' T4's using Per Diems, Reeve's Duties and Non-Accountable Allowances (Convention expenses, subsistence and internet access) as the total income furthermore record the 1/3 Municipal Officer Tax Exempt Allowance in Box 70 and the 2/3 income in Box 14. CARRIED

The following RPF's were received and distributed to Council for the 2016 Rural Addressing Sign Supply and Installation Project:

CONTRACTOR	2 POST PRICE	POINTS	1 POST PRICE	POINTS
Kalitec Innovative Signage	\$136,800.00	99	\$86,925.00	100
Fox Signs	\$141,795.00	92	\$109,545.00	86
Lecol	\$135,000.00	85	\$115,000.00	74
Murray Hager A-1	\$175,318.50	69	\$136,875.90	65
ATS Traffic	\$200,745.00	69	\$169,320.00	62
Shamrock Valley Ent. Ltd.	\$163,380.00	64	\$134,310.00	44
Sharp Underground	\$222,000.00	40	\$150,000.00	50
Advantage Signs	\$235,710.00		\$226,500.00	
Tuner	\$311,250.00		\$251,250.00	
Buffalo Ventures Inc.	\$329,550.00		\$219,090.00	
AGI Astro Graphic Industries	\$421,500.00		\$394,500.00	
Alberta Highway Services	\$638,175.00		\$407,010.00	

275.16

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire Kalitec Innovation Signage to supply and install the rural address signage in the municipality for a total cost of \$86,925.00 plus applicable taxes and that the signs be blue with white reflective lettering and one post be used. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

A copy of a letter from the Village of Chauvin was received and distributed to Council expressing their appreciation for the continued infrastructure grant of \$75,000.

Protection to Persons and Property

276.16

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to appoint Keith Steele as the Director of Disaster Services, Kelly Buchinski as Deputy of Disaster Services and Bonnie Milton and Mackenzie Duncan as additional scribes. CARRIED

Clr. Buck brought forward leasing self-contained breathing apparatus units that Chauvin Fire Department is considering.

Council discussed leasing self-contained breathing apparatus units that would be maintained by the leasing company instead of owning the units. It was the consensus of Council to take the information back to their respective fire departments. The Administrator is to address it at the Fire Chief meeting in February 2017.

Municipal Property
Health & Social Services
Environment
Bylaws

Development

The Development Officer, Kim Christensen attended the meeting from 11:35 a.m. to 11:40 a.m. and reported to Council on the activities of the Development Department for the past month.

277.16

Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the June 13th, 2016 MPC minutes was received and distributed to Council.

278.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objection to subdivision application 16-Q-527, Pt. SE 11-44-5 W4M, Block 1, Lots 116-121, Plan 0324433 (Clear Lake Cabins 116-121) subject to two-way easement agreements for access to each cabin off the existing roadway be in place and registered on each title. CARRIED

Subdivision application 16-Q-535 SE 35-46-6 W4M – No Action

A memo from the Development Officer, Kim Christensen was received and distributed to Council advising that there are additional costs for the impact assessment on Killarney Lake Gravel Pit License Renewal from WSP.

279.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize \$6,259.00 plus applicable taxes be paid to WSP to have the impact assessment study done on Killarney Lake Gravel Pit in order to obtain the license renewal. CARRIED

PAYSHEETS

280.16 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

281.16 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

282.16 Moved by Clr. Cummins that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:46 a.m.) CARRIED

283.16 Moved by Clr. Wilkinson that Council reconvene to the Council meeting. (12:01 p.m.) CARRIED

284.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 grant Employee #604 bereavement days and an additional sick day up to June 17th, 2016 prior to taking sick leave. CARRIED

285.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize postponing the tax sale set for today at 2:00 p.m. in accordance with Section 422(1) of the Municipal Government Act for July 19th, 2016 at 10:00 a.m. CARRIED

286.16 Moved by Clr. Zajic that this meeting be adjourned (1:20 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)

Wainwright, Alberta
June 21st, 2016