

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 19th, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

287.16 Moved by Clr. Wilkinson that the agenda be adopted as presented. CARRIED

288.16 Moved by Clr. Cummins that the following items be added to and deleted from the agenda:

Deletions:

Delegations

1. 10:00 a.m. Tax Sale

Development

- e. Draft Pipeline Agreement

Additions:

Public Works

- j. CN Crossing Upgrades
- k. ROHI – Construction Completion Certificate – Hogan Hill
- l. Paving Streets in the Hamlet of Fabyan

CARRIED UNANIMOUSLY

289.16 Moved by Clr. Lawson that the minutes of the Council Meeting held June 21st, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:20 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

290.16 Moved by Clr. Valleau that the Agricultural Fieldman's report be accepted as presented. CARRIED

291.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Trefiak Family's application for the 100 Year Farm Family Award. CARRIED

292.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 support the Abbott Family's application for the 100 Year Farm Family Award. CARRIED

Public Works

The Municipal Administrator Kelly Buchinski introduced the new Director of Safety and Utilities, Dan Schmidt to Council advising he will be filling in for Pam Charles as she is away on maternity leave. The Director of Public Works, Shannon LaHaye, the Director of Safety

and Utilities, Dan Schmidt and the Director of Transportation, Preston Iverson attended the meeting from 9:20 a.m. to 10:25 a.m. and reported on the activities of their departments for the past month, including the Grader Report for June 2016.

293.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

294.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

The Family Community Services (FCS) Building sewer line quotes were received as follows:

<u>Company</u>	<u>Price</u>
Sharp Underground	\$12,714.00 + GST
Stafford Plumbing & Heating	\$16,655.00 + GST

295.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire Sharp Underground for a cost of \$12,714.00 plus applicable taxes for the FCS Building Sewer Line Project. CARRIED

A copy of a memo from the Director of Transportation was received and distributed to Council to consider a reciprocal agreement between the County of Vermilion River and the M.D. of Wainwright for dust control of gravel pits in each other's jurisdictions. Council discussed the road use and the dust controls.

296.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to enter into discussion with the County of Vermilion River to enter into a construction road agreement to rebuild the road in accordance to the use of the road and that each municipality maintains dust control in their own jurisdiction and bill at a meter rate to the respective municipality. CARRIED

A copy of WSP inspection report and a memo from the Director of Public Works in regards to the bridge repairs for 2016 was received and distributed to Council along with the estimated costs of repairs or replacement for BF13739 (Rutledge – Division #4), BF7269 (Heath – Division #2) and BF7014 (White – Division #1).

297.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to obtain a quote to repair: BF13739 (Rutledge – Division #4). CARRIED

298.16 Moved by Clr. Wilkinson that the Oiling Crew be authorized to carry the road oil one block into the Village of Edgerton when they are in that area. CARRIED

299.16 Moved by Clr. Lawson that the following crop rates be set for 2016:

• Canola	\$11.00	Bushel or Contract Price
• Wheat	\$6.50	Bushel or Contract Price
• Barley	\$4.50	Bushel or Contract Price
• Oats	\$3.50	Bushel or Contract Price
• Peas	\$9.00	Bushel or Contract Price
• Flax	\$13.00	Bushel or Contract Price
• Greenfeed & Hay	\$100.00	1200 lb Bale
• Pasture	\$135.00	Per acre

CARRIED

- 300.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize ROHI and Prairie North to add on to Hogan Hill Extension Project #15-039 approximately 1/3 mile north at the end of RR #5-1 to build a berm out to the 66' right of way; add 0.6 of a meter to the existing road grade for 500 meters long ending up with a 9 meter wide road top for an additional cost of \$38,744 plus applicable taxes. CARRIED
- 301.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to haul pit run and gravel to build up the road to solve the water issue on RR#5-1 (NW/SW 19-41-4 W4M) conditional to Environmental approval. CARRIED
- 302.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 support CN grant application to Transport Canada for the CN Crossing Wainwright Sub Mile 135.83 R.R. #6-2 and Wainwright Sub Mile 137.88 TWP #44-4 for brand new warning systems. CARRIED
- 303.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 send a Construction Completion Certificate to Howitt Construction Ltd. for Twp. Rd. 454 (Hogan Hill Road), Grading BF 74061 and other work under Contract No. 14-012 – Schedule B. CARRIED
- Council discussed the curb and gutter in the Hamlet of Fabyan. It was the consensus of Council that the road needs to be lifted and the property owner needs to be taking responsibility as well.
- 304.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire Dean Olson to assess the Hamlet of Fabyan curb and gutter situation and bring back recommendations to a future Council meeting. CARRIED

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:40 a.m. to 10:55 a.m. and reported to Council on the finances for the past month.

- 305.16 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$6,481,684.71 covered by debit memos 2496-2509 and cheques numbered 73667-73875 be approved and paid and furthermore that payroll payments as per the attached list totaling \$365,350.71 covered by EFT's numbered 900028464-900028650 be ratified. CARRIED
- 306.16 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending June 30th, 2016 be adopted as written and incorporated into these minutes. CARRIED
A copy of the reserve statement as of June 30th, 2016 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

307.16

Moved by Clr. Buck that the following 2016 taxes be cancelled pursuant to Section 347 of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NW 33-43-3 W4M	\$434.41
• 480800	SE 34-45-9 W4M	\$790.28

CARRIED

Mill rate/Tax levy breakdown cards were distributed to Council.

A thank you letter was received and distributed to Council from the Irma Agricultural Society for donating to their 2016 Farm Safety Day.

A copy of a letter from Wainwright on Wellness (WOW) was received and distributed inviting Council to participate and/or sponsor their Fore-1-1 on Men's Mental Health Golf Tournament scheduled for August 31, 2016 at the Wainwright Golf Course. No action

A thank you letter was received and distributed to Council from the Edgerton Sports Association for supporting their 2016 Edgerton Sports Days & Bullarama.

A thank you letter was received and distributed to Council from the Village of Irma for the grant for Core Infrastructure noting it was used to replace water and sewer lines in the Village.

A copy of an email from Jubilee Insurance was received and distributed to Council in regards to their Cyber Liability and Privacy Breach Policy, noting the exclusion to the policy. It was the consensus of Council to have the Assistant Municipal Administrator, Bonnie Milton request a description and examples of how the insurance has been utilized, also how does insurance come up with a dollar value on cyber & privacy insurance.

Council discussed the release of the holdback to West-Can Seal Coating Inc. for the 2015 TerraCem Project. It was the consensus of Council to have the Municipal Administrator, Kelly Buchinski contact West-Can Seal Coating Inc. to advise that once the TerraCem in Division #5 is addressed the holdback will be recommended to Council to be released.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1584 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. NW 12-46-6 W4M from Agricultural District to Country Residential District.

308.16

Moved by Clr. Cummins that Bylaw No.1584 pass the first reading.
CARRIED

309.16 Moved by Clr. Buck that a Public Hearing be set for August 16th, 2016 for Bylaw No. 1584 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1585 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NW 6-45-8 W4M from Agricultural District to Country Residential District.

310.16 Moved by Clr. Zajic that Bylaw No.1585 pass the first reading. CARRIED

311.16 Moved by Clr. Lawson that a Public Hearing be set for August 16th, 2016 for Bylaw No. 1585 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 10:55 a.m. to 11:15 a.m. and reported to Council on the activities of the Development Department for the past month.

312.16 Moved by Clr. Valleau that the Development Officer's report be accepted as presented. CARRIED

A copy of the July 11th, 2016 MPC minutes was received and distributed to Council.

313.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the subdivision in the SE 35-46-6 W4M with the exception of the subdivided parcel size being 30.44 acres and conditions of road widening along the east boundary of the subdivided parcel and certification from an accredited inspector confirming that the new system complies with current Private Sewage Disposal Systems Regulations be provided to the M.D. CARRIED

A copy of a memo for the Policy Committee was received and distributed to Council with their recommendations to update Section 4.0 Development of the 2016 Policy Manual.

314.16 Moved by Clr. Lawson that the additions, deletions and amendments to Section 4.0 Development of the 2016 Policy Manual be approved as amended and forwarded to the policy file. CARRIED

PAYSHEETS

315.16 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

316.16 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

317.16 Moved by Clr. Cummins that this meeting be adjourned (11:30 a.m.). CARRIED

Wainwright, Alberta
July 19th, 2016

Reeve

Municipal Administrator

(1/2 day)

Assistant Municipal Administrator