

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 16th, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton, General Administration Clerk Mackenzie Duncan and from the Star News, Zak McLachlan (10:28 a.m. to end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

318.16 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

319.16 Moved by Clr. Cummins that the following items be added to the agenda:

Additions:

Public Works, Transportation, Safety & Utilities

j. Engineering for 2016 Paving

k. Hogan Hill – Range Road 51 Extra Work

Administration & Taxation

h. November Council Meeting Date

Bylaws

d. Bylaw #1587 – Rural Address Amendment

CARRIED UNANIMOUSLY

320.16 Moved by Clr. Lawson that the minutes of the Council Meeting held July 19th, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:03 a.m. to 9:17 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

321.16 Moved by Clr. Valleau that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of a memo from the Policy Committee was received and distributed to Council with their recommendations to update Section 5.0 Agricultural Service Board of the 2016 Policy Manual.

322.16 Moved by Clr. Buck that the additions, deletions and amendments to Section 5.0 Agricultural Service Board of the 2016 Policy Manual be approved and forwarded to the policy file. CARRIED

The Agricultural Fieldman gave Council an update on the attendance of the 2016 Rural Routes Supper and thanked everyone for their help at the event.

323.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to proceed with a Rural Routes Supper and Social Event in August 2017. CARRIED

Council discussed the Rural Routes Catering and it was the consensus of Council that the Agricultural Fieldman request quotes for the 2017 Rural Routes Supper and Social Event.

- 324.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to request catering quotes for the 2017 Rural Routes Supper and Social Event to be held August 2017. CARRIED

The Agricultural Fieldman updated Council on the Rat Control Contract and that going forward a negotiating committee would have to be formed.

- 325.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 form a municipal negotiating committee for the Rat Control Contract including the Agricultural Fieldman, Reeve or Deputy Reeve, Municipal Administrator, M.D. of Wainwright Rat Control Officer and the Chair of the ASB Committee. CARRIED

- 326.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the 2016 M.D. annual photo contest and the annual M.D. calendar. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Safety and Utilities, Dan Schmidt, the Director of Transportation, Preston Iverson and the Director of Road Construction, Mark Greibrok attended the meeting from 9:17 a.m. to 11:00 a.m. and reported on the activities of their departments for the past month, including the Grader Report for July 2016.

- 327.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

- 328.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

- 329.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

The following request for quotes were received and distributed to Council for the 2016 bridge repair on BF 13739:

<u>Company</u>	<u>Price</u>	<u>Points</u>
Formula Alberta	\$ 72,975.00	92
Bridgemen Services Ltd.	\$ 98,175.00	86.5

- 330.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to conditionally hire Formula Alberta to repair BF 13739 for a cost of \$72,975.00 plus applicable taxes pending the option work being negotiated. CARRIED

- Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Myron Zajic, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Mackenzie Duncan, Kim Christensen, and Zak McLachlan.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1584 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. NW 12-46-6 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

331.16 Moved by Clr. Wilkinson that the hearing be adjourned at 10:32 a.m.
CARRIED

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1585 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NW 6-45-8 W4M from Agricultural District to Country Residential District

Reeve Barss called the hearing to order at 10:33 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

332.16 Moved by Clr. Zajic that the hearing be adjourned at 10:33 a.m.
CARRIED

A draft copy of a Road Use Agreement for the Municipal District of Wainwright No. 61 was distributed to Council. No Action

333.16 Moved by Clr. Valleau that the M.D. of Wainwright No. 61 approve the County of Vermilion River's use of the access road to the Casper Pit on the SE 30-46-6 W4M from Highway 41 for gravel hauling and that this be conditional to dust control and road damage repairs being the cost responsibility of the County of Vermilion River. CARRIED

A copy of a letter from Howitt Construction Ltd. was received and distributed to Council requesting the M.D. of Wainwright to waive the liquidated damages and site occupancy charges on Gratton Coulee Road.

334.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 waive any liquidated damages that may have accrued to Howitt Construction Ltd. for a total of \$60,750.00 on the Gratton Coulee Road (Contract # 14-012). MOTION DEFEATED

A copy of WSP CN Crossing Study for Range Road 10-1 was received and distributed to Council along with three options regarding the estimated costs of realigning Range Road 10-1.

335.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve Option 2 of the realignment on Range Road 10-1 and that this option be forwarded to Alberta Transportation and CN for consideration and further that we apply for funding for this project to Transport Canada. CARRIED

A memo from Municipal Administrator, Kelly Buchinski was received and distributed to Council regarding the extra engineering costs associated with the Gratton Coulee Road/Hogan Hill Road paving project.

336.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to pay ROHI Engineering Ltd. an additional \$95,238.80 plus applicable taxes for engineering on the Gratton Coulee Road/Hogan Hill Road paving project due to additional site days in the contractor's tender. CARRIED

A copy of a memo was received and distributed to Council from Director of Road Construction, Mark Greibrok regarding the extra work completed on Hogan Hill Range Road 5-1.

337.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 pay Prairie North Construction Ltd. an additional 6 days of site occupancy at Hogan Hill for an approximate cost of \$5,400.00 plus applicable taxes for extra work on Range Road 5-1. CARRIED

DELEGATIONS Laurel Perrott from Lakeland College, Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended Council from 11:00 a.m. to 11:14 a.m. and discussed the possible Crop Pest Response Fund application for the M.D. of Wainwright and to gather more information on Hoary Alyssum and Toadflax within the M.D. The research areas would possibly be in Divisions 1 and 3. In conjunction with the ACIDF funding, Miss. Perott will be reaching out to the chemical industry to request funding. The M.D. of Wainwright will be available to assist Laurel in this program when applicable.

338.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the proposed Crop Pest Response Fund program application and furthermore contribute \$1,000.00 funding pending the application is approved. CARRIED

Tyler Howitt from Howitt Construction, Glen Sandin from ROHI Engineering, Director of Road Construction, Mark Greibrok and Municipal Accountant, Karrie Gau attended Council from 11:30 a.m. to 11:38 a.m. Mr. Howitt requested Council waive the pending liquidated damages on the Hogan Hill Project.

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 11:14 a.m. to 11:48 a.m. and reported to Council on the finances for the past month.

339.16 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$6,001,101.35 covered by debit memos 2510-2523 and cheques numbered 73876-74104 be approved and paid and furthermore that payroll payments as per the attached list totaling \$355,043.53 covered by EFT's numbered 900028651-900028824 be ratified. CARRIED

- 340.16 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending July 31st, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of July 31st, 2016 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of an email from Jubilee Insurance was received and distributed to Council in regards to additional information on their Cyber Liability and Privacy Breach Policy.

- 341.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 obtain a Cyber Liability and Privacy Breach Policy through Jubilee Insurance for an annual premium of \$1,000.00. CARRIED

- 342.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Council and the Municipal Administrator to attend the AAMDC District 5 meeting on September 23rd, 2016 hosted by Camrose County. CARRIED

A copy of a letter from Scott Stauth, Senior Vice President of Canadian Natural Resources was received and distributed to Council requesting a 30% reduction in their property taxes for 2016. No Action

A copy of the July budget report was handed out to Council for information.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

- 343.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized under Section 193 (3) of the M.G.A to change the November 15th, 2016 Regular Council meeting to November 18th, 2016 at the same time and place due to other commitments. CARRIED

Protection to Persons and Property

Municipal Property

- 344.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright be authorized to renew a lease agreement for the NW 18-43-3 W4M with the owner of NE 18-43-3 W4M for a 5 year term starting October 1st, 2016 to September 30th, 2021. CARRIED

- 345.16 Moved by Clr. Buck that the Municipal District of Wainwright be authorized to renew a lease agreement for the SE 18-43-3 W4M with the owner of SW 18-43-3 W4M for a 5 year term starting October 1st, 2016 to September 30th, 2021. CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1584 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. NW 12-46-6 W4M from Agricultural District to Country Residential District.

346.16 Moved by Clr. Cummins that Bylaw No. 1584 pass the second reading. CARRIED

347.16 Moved by Clr. Valleau that Bylaw No. 1584 pass the third and final reading. CARRIED

Bylaw No. 1585 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NW 6-45-8 W4M from Agricultural District to Country Residential District.

348.16 Moved by Clr. Valleau that Bylaw No. 1585 pass the second reading. CARRIED

349.16 Moved by Clr. Wilkinson that Bylaw No. 1585 pass the third and final reading. CARRIED

Bylaw No. 1586 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 15-44-5 W4M is changed from Agricultural District to Country Residential District

350.16 Moved by Clr. Zajic that Bylaw No.1586 pass the first reading. CARRIED

351.16 Moved by Clr. Valleau that a Public Hearing be set for September 20th, 2016 for Bylaw No. 1586 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1587 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to amend Bylaw No. 1583 which is a bylaw to provide and implement a Municipal Rural Addressing System.

352.16 Moved by Clr. Buck that Bylaw No. 1587 pass the first reading. CARRIED

353.16 Moved by Clr. Lawson that Bylaw No. 1587 pass the second reading. CARRIED

354.16 Moved by Clr. Wilkinson that Bylaw No. 1587 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

355.16 Moved by Clr. Cummins that Bylaw No. 1587 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 11:50 a.m. to 11:54 a.m. and reported to Council on the activities of the Development Department for the past month.

356.16 Moved by Clr. Zajic that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their August 8th, 2016 meeting:

Pt. NW 12-46-6 W4M – 10 acre parcel
SW & SE 2-43-2 W4M – 10 acre parcel

CARRIED

A copy of the August 8th, 2016 MPC minutes was received and distributed to Council.

PAYSHEETS

357.16 Moved by Clr. Cummins that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

358.16 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

359.16 Moved by Clr. Cummins that this meeting be adjourned (11:56 a.m.).
CARRIED

Reeve

Municipal Administrator

(1/2 day)

General Administration Clerk