

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 20th, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Zak McLachlan (10:20 a.m. to 11:25 a.m.).

Absent: Clrs. Myron Zajic and Oscar Buck.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

360.16 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

361.16 Moved by Clr. Valleau that the following items be added to the agenda:

Public Works, Transportation, Utilities & Safety

- m. Engineering Fee 2016 Paving – ROHI
- n. Twp. Rd #454 & N. Edgerton Road – Fix Intersection

Administration & Taxation

- i. Proclaim AB Development Officer's Week – Sept. 26 – Oct. 1

CARRIED UNANIMOUSLY

362.16 Moved by Clr. Wilkinson that the minutes of the Council Meeting held August 16th, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt and the Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:05 a.m. to 9:35 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

363.16 Moved by Clr. Lawson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A letter from Alberta Agriculture and Forestry was received and distributed to Council in regards to establishing a Wild Boar Containment Standards Agreement. Council discussed the implementation of a Wild Boar Containment Standards Agreement and it was the consensus of Council to take no action at this time.

A Statement of Expenses for Non-Compliant Weed Notice ASB 08-2016 was received and distributed to Council for consideration.

364.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to invoice Alberta Transportation for contracted work for weed notice control in the amount of \$2,656.52 (including GST) and administration fees of \$2,398.20 (including GST). CARRIED

The following Rural Routes Catering quotes were received and distributed to Council:

<u>Cater Name</u>	<u>Location</u>	<u>Quote/per person</u>
The Honey Pot Eatery and Pub	Wainwright	\$31.00/per person
Thyme for You Catering	Irma	\$25.00/per Person
Vera's Catering Co. (late submission)	Wainwright	\$28.00/per person

365.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Thyme For You Catering at a cost of \$25.00 per person for the Rural Routes 2017 supper. CARRIED

An invitation to the ATB Agriculture Farm Family Awards 2016 was received and distributed to Council.

366.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the ASB Chairman to attend the ATB Agriculture Farm Family Awards 2016 on behalf of the municipality on November 9th, 2016 in Edmonton. CARRIED

367.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the revised Fire Permit (Bylaw No. 1589) and that the form be printed in triplicate. CARRIED

368.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase the 2017 Ford F-550 4X4 Regular Cab and Chassis (Gas Engine V-10) for a cost of \$41,232.68 plus applicable taxes from Norris Ford. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Safety, Dan Schmidt, the Director of Transportation, Preston Iverson and the Director of Road Construction, Mark Greibrok attended the meeting from 9:35 a.m. to 10:35 a.m. and reported on the activities of their departments for the past month, including the Grader Report for August 2016.

369.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

370.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

371.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report on Parks & Recreation and Public Works as presented. CARRIED

Council discussed the sump pit in the Irma shop yard. It was the consensus of the Council that the pit was no longer required and public works was requested to have it filled in and have the fence removed.

A copy of the 2016 April to June and July to September quarterly downtime of vehicles and equipment was received and distributed to Council.

Council discussed speed concerns in regards to Gratton Coulee Road.

It was the consensus of Council to have administration request RCMP to monitor this road on a more frequent basis.

A copy of a quote from WSP was received and distributed to Council for the Edgerton Tower Inspection and Analysis.

372.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize hiring WSP to conduct the Edgerton Tower Inspection and Analysis for a cost of \$4,780.00 plus applicable taxes. CARRIED

A copy of the quotes received for the Edgerton Tower Repeater was handed out to Council as follows:

Supplier	Radio Equipment	Labour	Mileage	Total
Vercomm Wireless - Motorola Repeater	\$9,089.00	\$380.00	\$237.50	\$9,707.45
Northwind Radio - Vertex Repeater	\$2,649.00	\$1,440.00	\$85.00	\$4,174.00
Northwind Radio - Kenwood Repeater	\$2,823.00	\$1,440.00	\$85.00	\$4,348.00

373.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to hire Northwind Radio to replace the repeater at the Edgerton Tower with a Kenwood repeater for a cost of \$4,348.00 plus applicable taxes. CARRIED

An email was received and distributed to Council from Iron Creek Gas Co-op Ltd. to park a CNG trailer and truck on the M.D. road by their RMO stations should they have an emergency outage.

374.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Iron Creek Gas Co-op Ltd. to park a CNG (Compressed Natural Gas) trailer and truck beside their RMO stations with proper signage at the following locations:

- Tap 26 – SE 16-45-9 W4M Twp. Rd 452
- Tap 28 – SE 16-46-9 W4M Twp. Rd 462
- Tap 29 – SW 32-45-8 W4M RR 85
- Tap 32 – NE 3-47-10 W4M RR 102A

CARRIED

Public Hearing Present at the Hearing were Bob Barss, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Kim Christensen, Mark Greibrok, Preston Iverson, Shannon LaHaye, Dan Schmidt and Zak McLachlan.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1586 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 15-44-5 W4 from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

375.16 Moved by Clr. Cummins that the hearing be adjourned at 10:32 a.m. CARRIED

376.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61

administration send CN a letter asking them to improve sightlines at the following location:

- RR 11 – NE 11-43-1 W4M

CARRIED

377.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 send a Construction Completion Certificate to Metro Paving and Roadbuilding Ltd. for Twp. Rd 452 RR 91 (Gratton Coulee Road), Twp. Rd 454 (Hogan Hill Road), Contract 15-027 conditional to the rocks being removed adjacent to Gratton Coulee Road. CARRIED

A copy of a quote from Site Energy Services Inc. was received and distributed to Council for 2016 winter sand mixing.

378.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hire Site Energy Services Inc. to mix approximately 5,000 tonnes of sand with salt (10%) at the rate of \$4.76 per tonne plus applicable taxes. CARRIED

A memo was received and handed out to Council from the Municipal Administrator advising that Metro Paving and Roadbuilding Ltd. is over on its site days by an estimated 13 days thereby increasing the engineering fee by \$72,299.40.

379.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve a total of \$618,248.05 for engineering fees to ROHI Engineering Ltd. for the Gratton Coulee/Hogan Hill paving project. CARRIED

380.16 Moved by Clr. Valleau that the Director of Road Construction be authorized to fix the intersection at RR 41 and Twp. Rd 454, time permitting. CARRIED

Recreation & Community Services

A copy of a letter from 2nd Chauvin Scouts was received and distributed to Council requesting permission to use Riverdale Mini Park Recreation Area on October 14 & 15, 2016 for a Scout Camp.

381.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the use of Riverdale Mini Park Recreation Area on October 14th and 15th, 2016 for the 2nd Chauvin Scout Camp subject to insurance confirmation. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 10:35 a.m. to 11:00 a.m. and reported to Council on the finances for the past month.

382.16 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$5,235,225.80 covered by debit memos 2524-2536 and cheques numbered 74105-74248 and 74250-74327 be approved and paid and furthermore that payroll payments as per the attached list totaling \$515,161.14 covered by EFT's numbered 900028825-900029092 be ratified. CARRIED

Clr. Valleau declared a pecuniary interest and left the Council Chambers at 10:50 a.m.

383.16 Moved Clr. Cummins that the account recorded on the attached list in

the amount of \$63.00 covered by cheque numbered #74249 be approved and paid. CARRIED

Clr. Valleau returned to the Council Chambers at 10:51 a.m.

- 384.16 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending August 31st, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of August 31st, 2016 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 385.16 Moved by Clr. Valleau that the M.D. of Wainwright No. 61 support the Wainwright & District Chamber of Commerce Small Business Week Gala Awards for the sum of \$500.00 (Platinum Sponsor). CARRIED

A copy of the 2016 Business Plan was handed out to Council.

A thank you letter was received and distributed to Council from the Falcon Enterprises for the transportation assistance grant.

- 386.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized under Section 192(1) of the M.G.A to set the Organizational Meeting for October 18th, 2016 @ 9:00 a.m. in the Council Chambers. CARRIED

- 387.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized under Section 193(3) of the M.G.A to change the October 18th, 2016 Regular Council Meeting start time from 9:00 a.m. to 10:00 a.m. CARRIED

A thank you letter was received and distributed to Council from the Edgerton Golf Club for elimination sand and tax cancellation.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

- 388.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proclaim September 26th to October 1st, 2016 as Alberta Development Officers Week. CARRIED

Protection to Persons and Property

- 389.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to apply for the Emergency Management Preparedness Program Grant in the amount of \$10,000.00. CARRIED

Municipal Property

Health & Social Services

- 390.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Clr. Zajic or an alternate to attend the Alberta Health Forum in Edmonton on September 29th to October 1st, 2016 on behalf of the municipality. CARRIED

Environment

A letter was received and distributed to Council from the Village of Chauvin inquiring if the M.D. of Wainwright No. 61 would be interested in a joint recycle bin area at the Chauvin Transfer station.

- 391.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 enter into a one-year agreement with the Village of Chauvin on a 2/3 M.D. of Wainwright share and 1/3 Village of Chauvin cost share basis in a joint recycle bin area at the Chauvin transfer station for 3-6 yard bins at a cost of \$450.00 per month. CARRIED

Bylaws

Bylaw No. 1586 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 15-44-5 W4 from Agricultural District to Country Residential District.

- 392.16 Moved by Clr. Cummins that Bylaw No. 1586 pass the second reading. CARRIED

- 393.16 Moved by Clr. Valleau that Bylaw No. 1586 pass the third and final reading. CARRIED

Bylaw No. 1588 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw authorizing the erection or removal of "Stop" or "Yield" signs.

- 394.16 Moved by Clr. Wilkinson that Bylaw No. 1588 pass the first reading. CARRIED

- 395.16 Moved by Clr. Valleau that Bylaw No. 1588 pass the second reading. CARRIED

- 396.16 Moved by Clr. Cummins that Bylaw No. 1588 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 397.16 Moved by Clr. Valleau that Bylaw No. 1588 pass the third and final reading. CARRIED

Bylaw No. 1589 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, which is a bylaw authorizing a revision of the Fire Permit and furthermore attached a copy of the revised Fire Permit to Bylaw No. 1396.

- 398.16 Moved by Clr. Cummins that Bylaw No. 1589 pass the first reading. CARRIED

- 399.16 Moved by Clr. Lawson that Bylaw No. 1589 pass the second reading. CARRIED

- 400.16 Moved by Clr. Valleau that Bylaw No. 1589 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 401.16 Moved by Clr. Wilkinson that Bylaw No. 1589 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 10:30 a.m. to 10:32 a.m. and 11:00 a.m. to 11:10 a.m. and reported to Council on the activities of the Development Department for the past month.

402.16 Moved by Clr. Lawson that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their September 12th, 2016 meeting:

- 16-Q-564, Division #4, Pt. NE 15-44-5 W4M - 42.73 acres Fragmented Parcel
- 16-Q-568, Division #1, NE 9-43-2 W4M - 10.92 acres Farm Site

CARRIED

A copy of the September 12th, 2016 MPC minutes was received and distributed to Council.

PAYSHEETS

403.16 Moved by Clr. Cummins that the paysheets be approved as presented.
CARRIED

COMMITTEE REPORTS

404.16 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

405.16 Moved by Clr. Cummins that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:25 a.m.) CARRIED

406.16 Moved by Clr. Lawson that Council reconvene to the special meeting. (11:31 a.m.) CARRIED

407.16 Moved by Clr. Cummins that this meeting be adjourned (11:32 a.m.).
CARRIED

Reeve

Municipal Administrator

(1/2 day)

Assistant Municipal Administrator