

In accordance with Section 192 (1) of the Municipal Government Act 2000 Chapter M-26, the Organizational Meeting of the Municipal District of Wainwright No. 61 was held in the Council Chambers in the Municipal Administration Building in Wainwright, Alberta on Tuesday, October 18th, 2016 commencing at 9:00 a.m.

Present: Councillors Bob Barss, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and General Administration Clerk Mackenzie Bethune.

Absent: Councillor Myron Zajic due to illness.

The Municipal Administrator called the meeting to order at 9:00 a.m.

The Municipal Administrator called for nominations for the Office of Reeve. Clr. Buck nominated Clr. Barss. The Municipal Administrator called for nominations for a second time and a third and final time for the Office of Reeve.

408.16 Moved by Clr. Wilkinson that nominations cease. CARRIED UNANIMOUSLY

Clr. Barss was declared elected as Reeve for 2016/2017 and took the Official Oath of Office.

Reeve Barss thanked Clr. Buck for the nomination. He thanked Council and administration for their support.

Reeve Barss assumed the Chair and called for nominations for the Office of Deputy Reeve. Clr. Valleau nominated Clr. Wilkinson.

409.16 Moved by Clr. Cummins that nominations cease. CARRIED UNANIMOUSLY

Clr. Wilkinson was declared elected as Deputy Reeve for 2016/2017 and took the Official Oath of Office.

Deputy Reeve Wilkinson thanked Clr. Valleau for the nomination and all of Council for their support.

410.16 Moved by Clr. Buck that the Signing Officials for the Municipal District of Wainwright No. 61 be the Reeve or Deputy Reeve, together with the Municipal Administrator Kelly Buchinski or the Assistant Municipal Administrator Bonnie Milton. CARRIED

411.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 utilize the banking facilities offered by ATB Financial in Wainwright. CARRIED

412.16 Moved by Clr. Cummins that the regular meetings of Council of the Municipal District of Wainwright No. 61 be held in the Council Chambers of the Municipal Administration Building in Wainwright on the third Tuesday of every month, commencing at 9:00 a.m. CARRIED

ADMINISTRATION AND TAXATION

413.16 Moved by Clr. Wilkinson that the Local Assessment Review Board consist of Clrs. Lawson, Cummins and an alternate be chosen from an online registry of qualified board members and clerks though Alberta Municipal Affairs CARRIED

414.16 Moved by Clr. Lawson that the committees listed below be comprised as follows for the 2016/2017 term:

- Composite Assessment Review Board – Clrs. Cummins and Lawson and an alternate be chosen from an online registry of qualified board members and clerks through Alberta Municipal Affairs.
- Finance Committee – Reeve or Deputy Reeve, one Councillor alternating by division number, the Assistant Municipal Administrator or the Municipal Accountant and the Director of Public Works or his appointment if desired
- Insurance, Bylaws, Agreements and Regulations Committee – Clrs. Zajic, Cummins and Reeve Barss, Director of Public Works and Municipal Administrator
- Public Relations Committee for the Western Area Training Centre (WATC) – Reeve, Deputy Reeve and the Municipal Administrator
- Policy Committee – all Councillors, Municipal Administrator and all Department Heads.

CARRIED

AGRICULTURAL SERVICE BOARD

415.16 Moved by Clr. Cummins that Clr. Valleau (Chairman) and Clr. Wilkinson be appointed to the Agricultural Service Board on a two (2) year rotation and that farm member appointments be appointed on a three (3) year rotation basis of which Grant Rathwell has one (1) year remaining and Don Jones has two (2) years remaining and new member John Campbell will serve three (3) years. CARRIED

416.16 Moved by Clr. Cummins that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Wainwright Seed Cleaning Plant – Clr. Cummins and alternate Reeve Barss
- Edgerton Seed Cleaning Plant – Clr. Wilkinson and alternate Clr. Zajic
- Weed Inspectors – Agricultural Fieldman, Assistant Agricultural Fieldman, Dennis Fuder, Laine Maron and Ray Enstrom
- Soil Conservation Officers – Agricultural Fieldman and Assistant Agricultural Fieldman
- Pest Control Officers – Agricultural Fieldman, Assistant Agricultural Fieldman, Rod Gabrielson, Dennis Fuder and Laine Maron.

CARRIED

DEVELOPMENT

417.16 Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Subdivision and Development/Weed Control Act/Pest Control Act/Soil Conservation Act Appeal Board – public members John Fleming, Raymond Pare, Dianne Olson, Stephanie Spornitz, Rene Rajotte, alternate Kevin MacKay and the Secretary Eveyln Mark
- Wainwright Intermunicipal Development Committee – Reeve Barss, Clr. Cummins, Clr. Lawson, Municipal Administrator, Development Officer and ratepayer member Michelle Schneider
- Municipal Planning Commission – all Councillors and the Development Officer acts as secretary.

CARRIED

MUNICIPAL PROPERTY

418.16 Moved by Clr. Valleau that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Municipal Property Committee – Buildings, Grounds, Equipment, Parks & Recreation and Environmental – All Councillors, the Municipal Administrator, Director of Public Works and Director of Transportation
- Airport Committee – Clr. Cummins, Municipal Administrator and Director of Transportation.

CARRIED

HEALTH AND WELFARE

419.16

Moved by Clr. Buck that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Wainwright & District Family & Community Services – Clrs. Zajic, Cummins and alternate Clr. Wilkinson
- Wainwright & District Physician Recruitment Committee – Clr. Zajic and Reeve Barss as an alternate
- Community Health Foundation – Clr. Zajic and Clr. Lawson as an alternate
- Battle River Foundation (Lodge) – Clr. Lawson and Clr. Buck
- Wainwright Handi-Van Committee – Clr. Zajic
- Wainwright Community Services Awareness Group – Clr. Zajic and Reeve Barss as an alternate.

CARRIED

ENVIRONMENT TREATMENT SERVICES

420.16

Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Wainwright Regional Waste to Energy Authority – Clr. Wilkinson and Reeve Barss
- Battle River Watershed Committee – Clr. Cummins.

CARRIED

RECREATION AND COMMUNITY SERVICES

421.16

Moved by Clr. Lawson that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Chauvin Rural Recreation Area Board – Clr. Buck and members Dennis Gibb and Brian Johnson
- Edgerton Rural Recreation Area Board – Clr. Wilkinson, Clr. Zajic and members Layne Clark, David Fraser, Stephanie Spornitz and Sharon Guy
- Wainwright Rural Recreation Area Board – Clr. Valleau, Clr. Cummins and members John Campbell, Carla McNary and Steve Mazerolle
- Town of Wainwright Recreation Area Board – Clr. Valleau, Clr. Cummins and Clr. Lawson as an alternate
- Irma Rural Recreation Area Board – Reeve Barss, Clr. Lawson and members Steven Raasok and Ryan Oracheski
- Chauvin Library Board – Clr. Buck
- Edgerton Library Board – Clr. Wilkinson
- Irma Library Board & Joint Use Committee – Clr. Lawson
- Town of Wainwright Library Board – Clr. Cummins
- Resort Committee – All Councillors, Municipal Administrator and Development Officer
- Battle River Alliance (BRAED) – Clr. Valleau
- Northern Lights Library Board – Clr. Valleau

- Economic Development Committee – Clr. Valleau and alternate Reeve Barss.

CARRIED

PROTECTION TO PERSONS & PROPERTY

422.16

Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Chauvin Fire Area Board – Clr. Buck and Rural Representatives Craig Mailer and Kenny Schaffer
- Edgerton Fire Area Board – Clr. Wilkinson and Clr. Zajic and Rural Representative Michelle Christensen and Doug Trigg
- Wainwright Fire Area Board – Clrs. Cummins, Valleau and Lawson
- Irma Fire Area Board – Clr. Lawson, Reeve Barss and Rural Representatives Greg Fischer and Kent Gulbraa
- Emergency Management Service Committee – Reeve Barss and Clr. Wilkinson
- Director of Emergency Management – Keith Steele
- Deputy Director of Emergency Management – Municipal Administrator
- M.D. Safety Committee – all Councillors, the Municipal Administrator and Department Heads
- Wainwright Ambulance Committee – Reeve Barss and Clr. Wilkinson
- Bailiff – Agricultural Fieldman
- Fire Wardens – all Councillors, Municipal Administrator, Agricultural Fieldman, Assistant Agricultural Fieldman, Karen Steele, Kim Christensen, Fire Chiefs and Deputy Fire Chiefs
- E911 Advisory Committee – Clr. Wilkinson
- Safety Codes and Fire Technical – Clr. Cummins.

CARRIED

423.16

Moved by Clr. Cummins that this meeting be adjourned (9:22 a.m.).
CARRIED

Reeve

Municipal Administrator

General Administration Clerk

(1/2 day)