

A special meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta, on December 15th, 2016 commencing at 9:00 a.m.

The purpose of the meeting was to deal with:

1. 2017 Policy Review
2. Pre-Planning Agenda Review
3. Municipal Administrator Performance Evaluation
4. Salary and Wage Review
5. Remuneration and Expense Review

Members Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Bill Lawson, Bruce Cummins and Phil Valleau. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

Absent: Clr. Myron Zajic due to illness.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

483.16 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

484.16 Moved by Clr. Wilkinson that the following items be added to the agenda:

NEW BUSINESS:

- Multi Lot Subdivisions

CARRIED UNANIMOUSLY

Director of Public Works Shannon LaHaye, Director of Transportation Preston Iverson and Director of Road Construction Mark Greibrok, attended the meeting from 9:00 a.m. to 10:30 a.m. Computer/Information Analyst Stephen Atkins and General Administration Clerk Mackenzie Bethune attended the meeting from 9:00 a.m. to 9:10 a.m. Development Officer Kim Christensen, Municipal Accountant Karrie Gau, Director of Safety Dan Schmidt and Agricultural Fieldman James Schwindt attended the meeting from 9:00 a.m. to 9:25 a.m.

485.16 Moved by Clr. Cummins that the 2017 Policy Manual be adopted as presented at this meeting. CARRIED

Council discussed the roads in a multi lot subdivision. It was the consensus of Council to have the Development Officer, Director of Road Construction and the Municipal Administrator research different options, cost and procedures for roads in a multi lot subdivision and furthermore present findings to the Municipal Planning Committee (MPC).

Council reviewed the agenda for the Planning Meeting.

486.16 Moved by Clr. Buck that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments (10:40 a.m.). CARRIED

487.16 Moved by Clr. Wilkinson that Council reconvene to the special meeting. (10:55 a.m.) CARRIED

488.16 Moved by Clr. Buck that all salary/wage employees have no increase for 2017. CARRIED

489.16 Moved by Clr. Cummins that Council, ratepayer and employee mileage, per diem, expenses and subsistence have no increase for 2017 and that the rates will remain as follows:

- Mileage \$ 0.56 per kilometer
- Convention/Conference Expenses \$ 255.00 per night
- Ratepayer Per Diem \$ 311.85 per day
- Subsistence \$ 51.00 per day
- Council Per Diem \$ 311.85 per day

CARRIED

490.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to hire one more full-time employee for the Public Works Department and the Director of Transportation be authorized to hire one more full-time employee for the Transportation Department. CARRIED

491.16 Moved by Clr. Cummins to adjourn the meeting. CARRIED (11:00 a.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)