

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 20<sup>th</sup>, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Phil Valleau, Bill Lawson, Oscar Buck and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, General Administration Clerk Mackenzie Bethune and from the Star New, Zak McLachlan (10:50 a.m. to 11:12 a.m.).

Absent: Clr. Myron Zajic due to illness.

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

492.16 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

493.16 Moved by Clr. Lawson that the following items be added to the agenda:

Add:

### Delegations

1. 10:00 a.m. – Watch – Kelly Buchinski and Pins – Clrs. Zajic & Buck

### Public Works, Transportation, Utilities & Safety

- i. Road Widening Purchase – G. Thurston

### Protection to Persons & Property

- a. Ambulance Society Decision

CARRIED UNANIMOUSLY

494.16 Moved by Clr. Valleau that the minutes of the Council Meeting held November 18<sup>th</sup>, 2016 be adopted as presented. CARRIED

495.16 Moved by Clr. Wilkinson that the minutes of the Special Meeting held December 15<sup>th</sup>, 2016 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:01 a.m. to 9:09 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

496.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the November 29<sup>th</sup>, 2016 ASB Minutes was received and distributed to Council.

497.16 Moved by Clr. Valleau to authorize the ASB department of the Municipal District of Wainwright No. 61 to advertise a request for sealed price proposals for unit 041 and the complete spray truck which includes a 2004 F-550 4X4 S/N 1FDAF57P34EA86153, deck, injection system and excess parts. CARRIED

498.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 release the funding in the amount of \$4,000.00 to the Town of Wainwright for the 2016 Urban Weed Control Program. CARRIED

A request for decision form was submitted by Agricultural Fieldman, James Schwindt regarding the 2017 Provincial ASB Conference.

499.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Agricultural Service Board Members, Council and ASB Staff to attend the 2017 ASB Provincial Conference from January 24<sup>th</sup> to 27<sup>th</sup>, 2017 in Edmonton. CARRIED

500.16 Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2016/2017 term:

- Wainwright Seed Cleaning Plant – Reeve Barss and alternate Clr. Cummins

CARRIED

### **Public Works**

The Director of Public Works, Shannon LaHaye, the Director of Safety, Dan Schmidt, the Director of Transportation, Preston Iverson and the Director of Road Construction, Mark Greibrok attended the meeting from 9:10 a.m. to 9:52 a.m. and reported on the activities of their departments for the past month, including the Grader Report for November 2016.

501.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

502.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

503.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report on Parks & Recreation and Public Works as presented. CARRIED

504.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to add the South Chauvin Road culvert dip repairs to the 2017 Hogan Hill Paving tender, and furthermore, any other roads with culvert dips that require repairs. CARRIED

A request for decision form was submitted by Municipal Administrator, Kelly Buchinski regarding the Hogan Hill Paving Project Engineering.

505.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 accept ROHI Engineering's proposal for a contract extension on the Hogan Hill paving project for an additional 10 miles for an additional cost of \$451,429.30 plus applicable taxes. CARRIED

A request for decision form was submitted by Municipal Administrator, Kelly Buchinski regarding the STIP – Resource Road Application.

506.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize administration to apply for Strategic Transportation Infrastructure Program (STIP) funding for the grading of both Varty Road – Twp. Rd. 41-4 – Cadogan Rd. to S.H. 899 a total of 8 miles for a cost of \$4,580,000 and Skinner Road – Twp. Rd. 41-4 – S. Chauvin Rd to RR. 1-2 a total of 4 miles for a cost of \$2,228,000 and furthermore, that the Municipal District of Wainwright No. 61 hire an engineering firm to assist with any professional services required to complete the application. CARRIED

507.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Public Works, Shannon LaHaye to get pricing on extended warranty on the Construction (Reclamation) grader unit 160M2-1-12 S/N R9T00172 and the Construction (Road Building) – grader unit 872GP-1-13 S/N 653582 as well as pricing on a new tracked skid steer mulcher, and furthermore, bring back the prices to the January Council meeting. CARRIED

A request for decision form was submitted by Director of Road Construction, Mark Greibrok regarding 2017 Gravel Crushing.

508.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to extend the gravel crushing contract to Fitzgerald Aggregates Inc. Gravel Crushing contract for the 2017 for a cost up to \$641,625 plus elimination and applicable taxes with the following rates:

- Modified 4:20 Spec. (3/4") table A \$3.50/mt
- Modified 4:20 Spec. (3/4") table B \$3.80/mt
- Modified 4:40 Spec (1 1/2") \$3.40/mt
- Elimination \$0.75/mt

CARRIED

DELEGATIONS Reeve Barss handed out watches in accordance with the Municipal District of Wainwright No. 61 policy to Clr. Lawson, Clr. Cummins and Municipal Administrator, Kelly Buchinski for their years of service.

Reeve Barss handed out a pin in accordance with the Municipal District of Wainwright No. 61 policy to Clr. Buck for his 15 years of service and noted that Clr. Zajic would be receiving his 15 year pin at another time.

Glen Sandin, Aaron Roberts and Randall Trites attended the Council meeting from 11:44 a.m. to 11:59 p.m. and presented a short slideshow on the year in review with ROHI Engineering.

Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Mackenzie Bethune, Kim Christensen and Zak McLachlan.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1591 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of closing public travel and disposing of portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M 26.1, Revised Statutes Of Alberta 2000, as amended.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. One letter was received from Perry Baier by Development Officer, Kim Christensen and read aloud to Council. He has concerns with closing the road including the requirement for detour and emergency response

times.

Reeve Barss asked if there were any oral submissions. There were none.

- 509.16 Moved by Clr. Valleau that the hearing be adjourned at 10:32 a.m.  
CARRIED

### **Recreation & Community Services**

A letter was received and distributed to Council from Rick Lapierre, Camp Harkness Committee member regarding the responsibilities at Camp Harkness. No action.

### **Finance**

The Municipal Accountant, Karrie Gau attended the meeting from 10:36 a.m. to 10:53 a.m. and reported to Council on the finances for the past month.

- 510.16 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,481,624.06 covered by debit memos 2569-2582 and cheques numbered 74648-74807 and 74809-74870 be approved and paid and furthermore that payroll payments as per the attached list totaling \$296,584.91 covered by EFT's numbered 900029408-900029567 be ratified. CARRIED

Clr. Valleau declared a pecuniary interest as the next item pertains to his business, and left the Council Chambers at 10:36 a.m.

- 511.16 Moved Clr. Wilkinson that the account recorded on the attached list in the amount of \$157.50 covered by cheque numbered 74808 be approved and paid. CARRIED

Clr. Valleau returned to the Council Chambers at 10:37 a.m.

- 512.16 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending November 30<sup>th</sup>, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of November 30<sup>th</sup>, 2016 was received and distributed to Council.

The Municipal Accountant, Karrie Gau distributed a handout to Council regarding expense accounts exceeding the 2016 budget for information.

A copy of a letter from Donald L. Isaman Professional Corporation was received and distributed to Council regarding the 2016 annual audit of the financial statements.

### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A copy of an email inviting the Municipal District of Wainwright No. 61 to participate in the 2017 Wainwright Chamber Expo on April 7<sup>th</sup> & 8<sup>th</sup> was received and distributed to Council. No Action.

- 513.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 support the Village of Irma's application under the 2016/2017 Alberta Community Partnerships (ACP) Program for the Asset Management

Program and that the Village of Irma be the managing partner.  
CARRIED

An email was received and distributed to Council advising that the AAMDC District No. 5 meeting is scheduled for Friday, January 13<sup>th</sup>, 2017 and will be hosted by Flagstaff County.

514.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the attendance of Council and the Municipal Administrator at the AAMDC District No. 5 meeting on January 13<sup>th</sup>, 2017 at the Killam Community Centre. CARRIED

A request for decision form regarding additions to road gravel lease agreements was received from Assistant Municipal Administrator, Bonnie Milton and distributed to Council.

515.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 stay with the status quo for road gravel lease agreements regarding the gravel pit assessment recently implemented. CARRIED

516.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 adopt the 2016 Operating and Capital Budget as Interim Budget for 2017. CARRIED

517.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the following tax cancellation:

- Roll #1000000 in the amount of \$2,003.16

CARRIED

A copy of the 2016 County Map Sale Annual Report from iHunter Alberta was distributed to Council. No action.

A copy of a letter from the Battle River Victim Assistance Society was distributed to Council thanking them for their donation to the 2016 Father Daughter Gala.

518.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 set the Planning Meeting for March 16<sup>th</sup>, 2017 at the Ramada Inn in Wainwright starting at 9:00 a.m. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

### Protection to Persons and Property

Clr. Wilkinson updated Council on the status of the Ambulance building, lease and the board's decision to keep the ambulance building. No Action.

### Municipal Property

### Health & Social Services

### Environment

### Bylaws

Bylaw No. 1591 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of closing public travel and disposing of the following portion of Road Plan 3208HW within the SW 28-44-6 W4M in accordance with Section 22 of the Municipal Government Act, Chapter M 26.1, Revised Statutes Of Alberta 2000,

as amended.

519.16 Moved by Clr. Valleau that Bylaw No. 1591 pass the second reading.  
CARRIED

520.16 Moved by Clr. Wilkinson that Bylaw No. 1591 pass the third and final reading. CARRIED

Bylaw No. 1592 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.

521.16 Moved by Clr. Buck that Bylaw No. 1592 pass the first reading.  
CARRIED

522.16 Moved by Clr. Cummins that Bylaw No. 1592 pass the second reading.  
CARRIED

523.16 Moved by Clr. Lawson that Bylaw No. 1592 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

524.16 Moved by Clr. Valleau that Bylaw No. 1592 pass the third and final reading. CARRIED

Bylaw No. 1593 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Block A, Plan 992 6482 in the S 10-45-7 W4M from Agricultural District to Country Residential District.

525.16 Moved by Clr. Cummins that Bylaw No. 1593 pass the first reading.  
CARRIED

526.16 Moved by Clr. Buck that a Public Hearing be set for January 17<sup>th</sup>, 2017 for Bylaw No. 1593 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1594 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to provide for the placing of a speed limit on certain highways under its jurisdiction and control. No Action.

### Development

The Development Officer, Kim Christensen attended the meeting from 10:56 a.m. to 11:05 a.m. and from 11:12 a.m. to 11:59 a.m. and reported to Council on the activities of the Development Department for the past month.

527.16 Moved by Clr. Buck that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their December 12<sup>th</sup>, 2016 meeting:

- 16-Q-609, Division #2, NE 1-44-5 W4M – 4 lots (Clear Lake)
- 16-Q-624, Division #5, NE 17-46-6 W4M – 8.01 acres

CARRIED

A copy of the December 12<sup>th</sup>, 2016 MPC minutes was received and distributed to Council.

### **PAYSHEETS**

528.16 Moved by Clr. Lawson that the paysheets be approved as presented.  
CARRIED

**COMMITTEE REPORTS**

529.16 Moved by Clr. Wilkinson that the 2017 proposed budget for E911 be accepted as presented and forwarded to the municipal 2017 budget with an increase in annual levy for 2017 from \$3.43 to \$6.40 per capita. CARRIED

530.16 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

**IN-CAMERA**

531.16 Moved by Clr. Wilkinson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments (11:12 a.m.). CARRIED

532.16 Moved by Clr. Cummins that Council reconvene to the regular meeting. (11:42 a.m.). CARRIED

533.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer, Kim Christensen to accept the surface lease rent review on NW 7-43-2 W4M for an annual payment of \$1,350.00 and that legal fees up to \$1,000.00 be covered as per TransCanada Corporation's offer. CARRIED

534.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Development Officer, Kim Christensen to seek legal assistance in issuing a notice of default letter to the developer of the multi-lot subdivision located at Lot A, Plan 9924217 within the SW 3-45-7 W4M. CARRIED

535.16 Moved by Clr. Cummins that this meeting be adjourned (11:59 a.m.). CARRIED

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Reeve

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Municipal Administrator

(1/2 day)

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General Administration Clerk