

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 21st, 2017 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Phil Valleau, Bill Lawson, Oscar Buck and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Zak McLachlan (9:30 a.m. to 11:40 a.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

31.17 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

32.17 Moved by Clr. Lawson that the following items be added to the agenda:

Protection to Persons and Property

d. Chauvin Water Fire Truck

CARRIED UNANIMOUSLY

33.17 Moved by Clr. Buck that the minutes of the Council Meeting held January 17th, 2017 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

34.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the February 13th, 2017 ASB minutes were received and distributed to Council.

35.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 support the Alberta Farm Safety Center Program in the amount of \$3,633.00. CARRIED

36.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Councillors, one ASB staff member and three ASB board members to attend the ASB Summer Tour July 11th to 14th, 2017 in Olds, Alberta for a maximum cost of \$37,700.00 in accordance with Policy 5.1.6. CARRIED

The following price proposals were received and distributed to Council:

LOT #1 – Spray Truck – 2004 F550 XLT 4x4 6.0L Power Stroke Diesel (S/N 1FDAF57P34EA86153)

<u>Name</u>	<u>Price Proposal</u>
Wagar & Corput Weed Control Inc.	\$30,100.00 plus G.S.T.
Jaws Contracting Ltd.	\$16,126.00 including G.S.T.

LOT #2 – Raven and Sprayer Parts Skid (Various Components)

<u>Name</u>	<u>Price Proposal</u>
Wagar & Corput Weed Control Inc.	\$3,900.00 plus G.S.T.
Jaws Contracting Ltd.	\$500.00 including G.S.T.

37.17 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sell the 2004 Ford F550 XLT Diesel Truck S/N 1FDAF57P34EA86153 and the various Raven and Sprayer Parts to Wagar & Corput Weed Control Inc. for a total price of \$34,000 plus applicable taxes. CARRIED

38.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sell strychnine at \$250.00 per case or \$10.50 per bottle for 2017. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Safety, Dan Schmidt and the Director of Road Construction, Mark Greibrok attended the meeting from 9:10 a.m. to 11:00 a.m. and reported on the activities of their departments for the past month.

39.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

40.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED


41.17 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Works report on Parks & Recreation and Public Works as presented. CARRIED

A copy of a memo from the Assistant Municipal Administrator, Bonnie Milton was received and distributed to Council with the recommendation to add Policy 2.2.17 Proposed Road Construction and Schedule CLR1.

42.17 Moved by Clr. Lawson that the following Policy 2.2.17 Proposed Road Construction and Schedule CLR1 be approved for the 2017 Policy Manual:

2.2.17 Proposed Road Construction

The Proposed Road Construction Councillor's Request Form (Schedule CLR1) for divisional road construction projects must be completed one year in advance in order to have proper assessment and approvals in place. The Proposed Road Construction Councillor's Request Form (Schedule CLR1) must be approved by Council prior to any assessments or permits being obtained.

	PROPOSED ROAD CONSTRUCTION COUNCILLOR'S REQUEST FORM	
	Councillors Notes	Director of Road Construction Comments:
PROJECT YEAR: (Date)		
PROJECTION LOCATION (Legal, TWP, RR and Division)		
MILES:		
PROJECT DESCRIPTION: (ie. grading, road surface width etc.)		
LANDOWERS – Road Widening:		
ENVIRONMENTAL CONSIDERATIONS		
POWERPOLES:		
FARMSITE/DRIVE- WAY ISSUES:		
ADDITIONAL INFORMATION:		
Requested by:	Councillor	Mark Greibrok
Council Approval:	Date:	Mtn#

CARRIED

Glenda Farnden STARS' Senior Municipal Relations Liaison attended Council at 9:30 a.m. to 10:00 a.m. to give an introduction to the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments and stats for the municipality and surrounding areas. She requested the M.D. of Wainwright consider joining the STARS Rural Initiative Program and to pledge \$2.00 per capita per year to STARS to give them some sustainability.

Public Hearing

Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valteau, Kelly Buchinski, Bonnie Milton, Kim Christensen, Dan Schmidt, Mark Greibrok, Shannon LaHaye and Zak McLachlan.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1593 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Block A, Plan 992 6482 in the S 10-45-7 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

43.17 Moved by Clr. Buck that the hearing be adjourned at 10:32 a.m.
CARRIED

44.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 send the \$2.00 per capita per year levy to STARS to the 2017 budget.
CARRIED

A letter was received from the Village of Edgerton requesting the M.D. to consider oiling the balance of 54 Avenue and the turnaround plus oiling from 51 street to Highway #894.

45.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright authorize the Director of Road Construction, Mark Greibrok to proceed with 2017 oiling in the Village of Edgerton only in conjunction with other municipal work in that area and to follow policy manual section 6.3.10 - Upgrading Portions of Streets in Villages. CARRIED

A draft copy of the Best Practices Wetlands Plan for the Municipal District of Wainwright No. 61 was received and distributed to Council for their consideration.

46.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 adopt the Best Practices Wetlands Plan as presented under the direction of the Director of Road Construction and attach a copy to these minutes. CARRIED

A copy of an estimate for \$100,000 along with a map for the oiling project in the Village of Irma was received from the Director of Road Construction and distributed to Council.

47.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction, Mark Greibrok to proceed with the Village of Irma's request for 2017 oiling in the village and to follow policy manual section 6.3.10 - Upgrading Portions of Streets in Villages. CARRIED

A Request for Decision for vehicle disposal was received and distributed to Council.

48.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to dispose of the following trucks at the Scribner Auction: Chev 801 S/N CCM33AV133618, Dodge 023 S/N 1B7HF13Z51J278678, Ford 032 S/N 1FTMX21L13ED26208 and Ford 051 S/N 1FTRX14W45NA46531, and that the Ford 103 S/N 1FTFX1EV7AFC32500 be offered to the Wainwright Fire Department first and if they do not accept the truck it also be sent to auction and further that we price out a van for construction. CARRIED

A Request for Decision for Detailed Engineering Design – R.R. 10-1 Realignment of Road was received and distributed to Council. The Consensus of Council was to wait on funding approval from Transportation Canada and a request was made for administration to bring all costs back to the next Council meeting in regards to the 100' right-of-way and the water well reclamation.

Recreation & Community Services

A Request for Decision regarding the Denwood Recreation Funding Agreement along with a copy of the agreement was received and distributed to Council.

- 49.17 Moved by Clr. Cummins that Municipal District of Wainwright No. 61 be authorized to enter into a five year Denwood Recreation Funding Agreement with the Denwood Community Recreation Society. CARRIED

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 11:00 a.m. to 11:20 a.m. and reported to Council on the finances for the past month.

- 50.17 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$684,860.07 covered by debit memos 2599-2611 and cheques numbered 75051-75183 be approved and paid and furthermore that payroll payments as per the attached list totaling \$277,237.47 covered by EFT's numbered 900029716-900029869 be ratified. CARRIED

- 51.17 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending January 31st, 2017 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of January 31st, 2017 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

Copies of letters from the Villages were received and distributed to Council thanking them for the 2016 Core Infrastructure Funding and reporting on the usage of funds.

A letter from the Wainwright Frontier & Exhibition Agricultural Society was distributed to Council inviting the Municipal District of Wainwright No. 61 to sponsor the 2017 Wainwright Stampede.

- 52.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 sponsor the 2017 Annual Wainwright Stampede in the amount of \$5,000.00. CARRIED

A copy of letter from Family & Community Services was received and distributed to Council acknowledging the service of Clr. Myron Zajic and advising that the annual allocation of \$37,596.00 remains the same for 2017.

- 53.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 refer the 2017 Wainwright Family & Community Service (FCS) funding request in the amount of \$37,596.00 to the 2017 Budget. CARRIED

A letter was received and distributed to Council from the Battle River Music Society requesting sponsorship for their 2017 Come By The Hills Music Festival at Mistahiya.

- 54.17 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sponsor the 2017 Come By The Hills Music Festival as a gold sponsor in the amount of \$500.00. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

- 55.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with the Ministry of Agriculture and Forestry (AF), Forestry Division with respect to a Mutual Aid Fire Control Plan for 2017 as presented. CARRIED

A copy of the Chauvin Fire Department Level of Service was received and distributed to Council.

- 56.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the Chauvin Fire Department Level of Service documentation as presented and attached to these minutes. CARRIED

A copy of the Edgerton Emergency Services Department Level of Service was received and distributed to Council.

- 57.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept the Edgerton Emergency Services Department Level of Service documentation as presented and attached to these minutes. CARRIED

- 58.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the purchase of a water truck for the Chauvin Fire Department up to a value of \$200,000 and that the truck be funded from the Chauvin Rural Fire Reserve. CARRIED

Municipal Property

Health & Social Services

Environment

A letter was received and distributed to Council from the Village of Irma inquiring if the M.D. of Wainwright No. 61 would be interested in continuing the recycle bin program at the Irma transfer station. It was the consensus of Council to have Administration contact the Village of Irma for additional information in regards to the usage, need and cost.

A memo was received from Tax Clerk, Karen Steele in regards to the garbage bin update and if Council wishes to continue with the spring/fall clean-up program at Ascot Heights, Clear Lake and Fabyan.

59.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with the spring/fall clean-up program at Ascot Heights, Clear Lake and the Hamlet of Fabyan with the condition being that the bins are placed there on a long weekend and the lids are open. CARRIED

A Request for Decision was received and distributed to Council in regards to the Landfill Supervisor Assistance request from the Wainwright Regional Waste to Energy Authority.

60.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to assist in the landfill supervision for a nominal fee with the amount being charged back to the Wainwright Regional Waste to Energy Authority and that this arrangement be on a six month trial basis to begin with. CARRIED

PAYSHEETS

61.17 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

62.17 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Regional Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Bylaws

Bylaw No. 1593 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Block A, Plan 992 6482 in the S 10-45-7 W4M from Agricultural District to Country Residential District.

63.17 Moved by Clr. Lawson that Bylaw No. 1593 pass the second reading. CARRIED

64.17 Moved by Clr. Cummins that Bylaw No. 1593 pass the third and final reading. CARRIED

Bylaw No. 1594 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta authorizing a Recreation Grant.

65.17 Moved by Clr. Buck that Bylaw No. 1594 pass the first reading. CARRIED

66.17 Moved by Clr. Lawson that Bylaw No. 1594 pass the second reading. CARRIED

67.17 Moved by Clr. Valleau that Bylaw No. 1594 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

68.17 Moved by Clr. Cummins that Bylaw No. 1594 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 10:30 a.m. to 10:35 a.m. and 11:35 a.m. to 11:50 a.m. and reported to Council on the activities of the Development Department for the past month.

69.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Development Officer report as presented. CARRIED

IN-CAMERA

70.17 Moved by Clr. Lawson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments (11:40 a.m.). CARRIED

71.17 Moved by Clr. Wilkinson that Council reconvene to the regular meeting. (11:45 a.m.). CARRIED

72.17 Moved by Clr. Cummins that this meeting be adjourned (11:50 a.m.). CARRIED

Reeve

Municipal Administrator

(1/2 day)

Assistant Municipal Administrator