

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 15th, 2017 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Phil Valleau, Bill Lawson, Oscar Buck and Bruce Cummins. Staff present: Assistant Municipal Administrator Bonnie Milton.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

318.17 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

319.17 Moved by Clr. Valleau that the following items be added to the agenda:

Public Works, Transportation, Utilities & Safety

h. Letter Bob Chesterman re: Crop Compensation

CARRIED UNANIMOUSLY

320.17 Moved by Clr. Buck that the minutes of the Council Meeting held July 18th, 2017 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:02 a.m. to 9:20 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

321.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A Request for Decision was submitted by the Agricultural Fieldman in regards to a request for sponsorship of the Morgan Horse Open Barn.

Sponsorship of the Morgan Horse Open Barn - No Action

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Transportation, Preston Iverson and the Director of Road Construction, Mark Greibrok attended the meeting from 9:20 a.m. to 10:25 a.m. and reported on the activities of their departments for the past month, including the Grader Report for July 2017 and year to date Gravel Per Division Report.

322.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

323.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Safety Minutes of July 20th, 2017 as presented.
CARRIED

324.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize purchasing extended warranty of 6 years or 9,000 hours for the 2013 JD872 Grader S/N 1DW872GPCDE653582 up to a cost of \$15,000 plus applicable taxes. CARRIED

325.17 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize purchasing a Schulte Rock Rake S/N R200109564202 from Hedge Haven Farms for an approximate cost of \$25,000 less the lease payments paid in 2017. CARRIED

326.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report on Parks & Recreation and Public Works as presented. CARRIED

A copy of a cost estimate was received and distributed to Council in regards to adding contracted equipment to Range Road 7-0.

327.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire B. Andersen Construction to rebuild Range Road 7-0 south of Davco for a ¼ mile for a cost of approximately \$50,000 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Municipal Administrator and Payroll Clerk regarding the following quotes on the ACP and Subgrade work for the Wainwright Ascot Heights Rural Recreation Trail:

Company	Total	GBC (Deletable)
SLA Industries	\$499,999.00	\$137, 249.00
Sveer Maintenance	\$507,337.50	\$127,937.50
SS Paving	\$578,850.00	\$169,100.00
E Construction Ltd.	\$619,575.00	\$140,175.00
Sharp Underground Inc.	\$899,440.00	\$267,000.00

328.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to sign a contract to hire SLA Industries to complete the asphalt concrete pavement and some subgrade preparation work for the Wainwright Ascot Heights Rural Recreation Trail for a total cost of \$499,999.00 plus applicable taxes and that the funding be from the Wainwright Rural Recreation Board reserve subject to conditions being met. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the CN Agreement for installing automated warning signals at crossing mile 137.88.

329.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the agreement with CN for the installation of automated warning signals at CN Mile 137.88 for a total estimated cost of \$36,840 plus applicable taxes to the M.D. of Wainwright No. 61. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding the 2017 sand/salt mixing quote.

330.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hire Site Resource Group Inc. to mix approximately 5,000 tonnes of sand with salt (10%) at the rate of \$4.76 per tonne plus applicable taxes. CARRIED

A copy of a letter from Bob Chesterman was received and distributed to Council in regards to crop compensation on the SE 13-46-5 W4M and W ½ 18-46-4 W4M.

331.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction to re-introduce organic material and topsoil to the affected area on the SE 13-46-5 W4M and W ½ 18-46-4 W4M. CARRIED

Council discussed the oiling, schedule, costs and different options. The consensus of Council was to put gravelock on a few different spots (RR#15 and RR#73) with funding to come from the oiling budget and continue on with the oiling schedule.

332.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction to complete the oiling project in the Village of Irma as scheduled. CARRIED

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 10:40 a.m. to 11:00 a.m. and reported to Council on the finances for the past month.

333.17 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$4,248,822.48 covered by debit memos 2683-2695 and cheques numbered 75988-76237 be approved and paid and that the payroll payments as per the attached list totaling \$340,394.57 covered by EFT's numbered 900030548-900030715 be ratified. CARRIED.

334.17 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending July 31st, 2017 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of July 31st, 2017 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding hosting a 2017 LAPP Session for all full time staff.

335.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Administration to proceed with hosting a 2017 LAPP Session for all full time staff. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding sponsorship of the ARMAA Conference in September at Camrose.

336.17 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 sponsor the ARMAA conference in the amount of \$500.00. CARRIED

A Request for Decision form was submitted by the Tax Clerk regarding a tax cancellation request due to fire loss.

337.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize taxes remain as assessed for the 2017 tax year on the Pt. SW 24-46-6, Lot 1, Blk 2, Plan 1121339 and a letter be sent to the landowners. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding designated industrial property assessment.

338.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 notify Alberta Municipal Affairs that the municipality will continue to provide the property assessment function for designated industrial properties under the hybrid approach through Wainwright Assessment Group. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A copy of a letter was received and distributed to Council from East Central 911 Call Answer Society to explain their policy changes in dealing with non-emergency calls.

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1603 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SW 27-44-3 W4M from Agricultural District to Country Residential District.

339.17 Moved by Clr. Wilkinson that Bylaw No. 1603 pass the first reading. CARRIED

340.17 Moved by Clr. Valleau that a Public Hearing be set for September 19th, 2017 for Bylaw No. 1603 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 11:00 a.m. to 11:15 a.m. and reported to Council on the activities of the Development Department for the past month.

341.17 Moved by Clr. Lawson the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their August 11th, 2017 meeting:

- 17-Q-743 – Pt. SW 1-45-7 W4M (16.41 acres)
- 17-Q-744 – NE 2-45-7 W4M (1.46 acres)

CARRIED

A Request for Decision form was submitted by the Development Officer regarding permission to mulch and develop access on a municipal road allowance.

- 342.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 grant permission to the landowner of SE 17-44-6 W4M to mulch the road allowance and construct an access road upon entering into a Third Party Road Upgrade/Construction Agreement. CARRIED

A Request for Decision form was submitted by the Development Officer regarding a request to close an undeveloped road allowance along the east boundary of NE 3-45-7 W4M (RR 72).

- 343.17 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 enter into an agreement with the Town of Wainwright to close the undeveloped road allowance along the east boundary of NE 3-45-7 W4M (RR 72) for the Town of Wainwright's Flood Control Project and that an undeveloped alternate access that is accessible by vehicle to SE 3-45-7 W4M be obtained by utilizing access around the north, west and south boundary of NE 3-45-7 W4M. CARRIED

A Request for Decision form was submitted by the Development Office regarding cancellation of Road Plan 531 EO (Old Road Diversion) in the NW/SW 33-43-5 W4M.

- 344.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize cancelling Road Plan 531 EO by Bylaw and return the road allowance to the original quarter. CARRIED

PAYSHEETS

- 345.17 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 346.17 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Regional Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

- 347.17 Moved by Clr. Cummins that this meeting be adjourned (11:25 a.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)