

In accordance with Section 192 (1) of the Municipal Government Act 2000 Chapter M-26, the Organizational Meeting of the Municipal District of Wainwright No. 61 was held in the Council Chambers in the Municipal Administration Building in Wainwright, Alberta on Monday, October 23rd, 2017 commencing at 9:00 a.m.

Present: Councillors Bob Barss, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson, Ryley Andersen and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

The Municipal Administrator called the meeting to order at 9:00 a.m.

All Councillors took the Official Oath of Office.

The Municipal Administrator called for nominations for the Office of Reeve. Clr. Lawson nominated Clr. Barss. The Municipal Administrator called for nominations for a second time and a third and final time for the Office of Reeve.

435.17 Moved by Clr. Buck that nominations cease. CARRIED UNANIMOUSLY

Clr. Barss was declared elected as Reeve for 2017/2018 and took the Official Oath of Office.

Reeve Barss thanked Clr. Lawson for the nomination. He thanked Council and administration for their support.

Reeve Barss assumed the Chair and called for nominations for the Office of Deputy Reeve. Clr. Buck nominated Clr. Wilkinson. The Reeve called for nominations for a second time and a third and final time for the Office of Deputy Reeve.

436.17 Moved by Clr. Cummins that nominations cease. CARRIED UNANIMOUSLY

Clr. Wilkinson was declared elected as Deputy Reeve for 2017/2018 and took the Official Oath of Office.

Deputy Reeve Wilkinson thanked Clr. Buck for the nomination and all of Council for their support.

437.17 Moved by Clr. Valleau that the Signing Officials for the Municipal District of Wainwright No. 61 be the Reeve or Deputy Reeve, together with the Municipal Administrator Kelly Buchinski or the Assistant Municipal Administrator Bonnie Milton. CARRIED

438.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 utilize the banking facilities offered by ATB Financial in Wainwright. CARRIED

439.17 Moved by Clr. Buck that the regular meetings of Council of the Municipal District of Wainwright No. 61 be held in the Council Chambers of the Municipal Administration Building in Wainwright on the third Tuesday of every month, commencing at 9:00 a.m. CARRIED

#### ADMINISTRATION AND TAXATION

440.17 Moved by Clr. Wilkinson that the Local Assessment Review Board consist of Clrs. Lawson, Cummins and an alternate be chosen from an online registry of qualified board members and clerks through Alberta Municipal Affairs CARRIED

441.17 Moved by Clr. Lawson that the committees listed below be comprised as

follows for the 2017/2018 term:

- Composite Assessment Review Board – Clrs. Cummins and Lawson and an alternate be chosen from an online registry of qualified board members and clerks through Alberta Municipal Affairs
- Finance Committee – Reeve or Deputy Reeve, one Councillor alternating by division number, the Assistant Municipal Administrator or the Municipal Accountant and the Director of Public Works or his appointment if desired
- Insurance, Bylaws, Agreements and Regulations Committee – Clrs. Andersen, Cummins and Reeve Barss, Director of Public Works and Municipal Administrator
- Public Relations Committee for the Western Area Training Centre (WATC) – Reeve, Deputy Reeve and the Municipal Administrator,
- Policy Committee – all Councillors, Municipal Administrator and all Department Heads
- Intermunicipal Collaboration Framework Committee – Councillors from each respective Recreation Area and the Municipal Administrator

CARRIED

### **AGRICULTURAL SERVICE BOARD**

442.17

Moved by Clr. Cummins that the committees or appointments listed below be comprised as follows for the 2017/2018 term:

- Wainwright Seed Cleaning Plant – Reeve Barss and alternate Cummins
- Edgerton Seed Cleaning Plant – Clr. Wilkinson and alternate Clr. Andersen
- Weed Inspectors – Agricultural Fieldman, Assistant Agricultural Fieldman, Dennis Fuder, Laine Maron and Ray Enstrom
- Soil Conservation Officers – Agricultural Fieldman and Assistant Agricultural Fieldman
- Pest Control Officers – Agricultural Fieldman, Assistant Agricultural Fieldman, Rod Gabrielson, Dennis Fuder and Laine Maron

CARRIED

443.17

Moved by Clr. Buck that Clr. Wilkinson (Chairman) and Clr. Andersen be appointed to the Agricultural Service Board on a two (2) year rotation and that farm member appointments be appointed on a three (3) year rotation basis of which Don Jones has one (1) year remaining and John Campbell has two (2) years remaining and Wayne Leskow will serve three (3) years.  
CARRIED

### **DEVELOPMENT**

444.17

Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2017/2018 term:

- Subdivision and Development/Weed Control Act/Pest Control Act/Soil Conservation Act Appeal Board – public members John Fleming, Raymond Pare, Dianne Olson, Stephanie Spornitz, Rene Rajotte, alternate Kevin MacKay and the Secretary Evelyn Mark
- Wainwright Intermunicipal Development Committee – Reeve Barss, Clr. Cummins, Clr. Lawson, Municipal Administrator, Development Officer and ratepayer member Michelle Schneider

- Municipal Planning Commission – all Councillors and the

Development Officer acts as secretary

- Edgerton Intermunicipal Development Committee – Clr. Cummins and Clr. Wilkinson

CARRIED

### **MUNICIPAL PROPERTY**

445.17

Moved by Clr. Valleau that the committees or appointments listed below be comprised as follows for the 2017/2018 term:

- Municipal Property Committee – Buildings, Grounds, Equipment, Parks & Recreation and Environmental – All Councillors, the Municipal Administrator, Director of Public Works and Director of Transportation
- Airport Committee – Clr. Cummins, Municipal Administrator and Director of Transportation

CARRIED

### **HEALTH AND WELFARE**

446.17

Moved by Clr. Andersen that the committees or appointments listed below be comprised as follows for the 2017/2018 term:

- Wainwright & District Family & Community Services – Clrs. Wilkinson, Cummins and alternate Clr. Andersen
- Wainwright & District Physician Recruitment Committee – Clr. Lawson and Reeve Barss as an alternate
- Community Health Foundation – Clr. Lawson
- Battle River Foundation (Lodge) – Clr. Lawson and Clr. Buck
- Wainwright Handi-Van Committee – Reeve Barss
- Wainwright Community Services Awareness Group – Reeve Barss

CARRIED

### **ENVIRONMENT TREATMENT SERVICES**

447.17

Moved by Clr. Lawson that the committees or appointments listed below be comprised as follows for the 2017/2018 term:

- Wainwright Regional Waste to Energy Authority – Clr. Wilkinson and Reeve Barss
- Battle River Watershed Committee – Clr. Andersen

CARRIED

### **RECREATION AND COMMUNITY SERVICES**

448.17

Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2017/2018 term:

- Chauvin Rural Recreation Area Board – Clr. Buck and members Dennis Gibb and Brian Johnson
- Edgerton Rural Recreation Area Board – Clr. Wilkinson, Clr. Andersen and members Cody Leskow, Layne Clark, Stephanie Spornitz and Sharon Guy
- Wainwright Rural Recreation Area Board – Clr. Valleau, Clr. Cummins and members Bill Long, Carla McNary and Steve Mazerolle
- Town of Wainwright Recreation Area Board – Clr. Valleau and Clr. Cummins

- Irma Rural Recreation Area Board – Reeve Barss, Clr. Lawson and

members Steven Raasok and Ryan Oracheski

- Chauvin Library Board – Clr. Buck
- Edgerton Library Board – Clr. Wilkinson and Clr. Andersen
- Irma Library Board & Joint Use Committee – Clr. Lawson
- Town of Wainwright Library Board – Clr. Valleau
- Resort Committee – All Councillors, Municipal Administrator and Development Officer
- Battle River Alliance (BRAED) – Clr. Valleau
- Northern Lights Library Board – Clr. Valleau and alternate Clr. Andersen
- Economic Development Committee – Clr. Valleau

CARRIED

**PROTECTION TO PERSONS & PROPERTY**

449.17

Moved by Clr. Buck that the committees or appointments listed below be comprised as follows for the 2017/2018 term:

- Chauvin Fire Area Board – Clr. Buck
- Edgerton Fire Area Board – Clr. Wilkinson and Clr. Andersen and Rural Representative Michelle Christensen and Harold Perkins
- Wainwright Fire Area Board – Reeve Barss, Clrs. Cummins and Lawson
- Irma Fire Area Board – Clr. Lawson, Reeve Barss and Rural Representatives Greg Fischer and Kent Gulbraa
- Emergency Management Service Committee – Reeve Barss and Clr. Wilkinson
- Director of Emergency Management – Keith Steele
- Deputy Director of Emergency Management – Municipal Administrator
- M.D. Safety Committee – all Councillors, the Municipal Administrator and Department Heads
- Wainwright Ambulance Committee – Reeve Barss and Clr. Wilkinson,
- Bailiff – Agricultural Fieldman
- Fire Wardens – all Councillors, Municipal Administrator, Agricultural Fieldman, Assistant Agricultural Fieldman, Karen Steele, Kim Christensen, Fire Chiefs and Deputy Fire Chiefs
- E911 Advisory Committee – Clr. Wilkinson
- Safety Codes and Fire Technical – Clr. Cummins

CARRIED

450.17

Moved by Clr. Cummins that this meeting be adjourned (9:55 a.m.).  
CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1/2 day)