

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 20th, 2018 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

35.18 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

36.18 Moved by Clr. Lawson that the following items be added to the agenda:

Protection to Person and Property

b. First Responders

CARRIED UNANIMOUSLY

37.18 Moved by Clr. Andersen that the minutes of the Council Meeting held January 15th, 2018 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt attended the meeting from 9:01 a.m. to 9:11 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

38.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the February 7th, 2018 ASB minutes was received and distributed to Council.

A Request for Decision form was submitted by the Agricultural Fieldman in regards to the Farm Safety Center annual contribution.

39.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 support the Alberta Farm Safety Center Program in the amount of \$1,995.00 for 2018. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2018 roadside grass seed order.

40.18 Moved by Clr. Buck that the Agricultural Fieldman be authorized to purchase 55 bags of roadside grass seed for an approximate cost of \$9,625.00 plus applicable taxes from Parrish and Heimbecker Ltd. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2018 strychnine purchase.

41.18 Moved by Clr. Lawson that the Agricultural Fieldman be authorized to purchase 100 cases of strychnine for a cost of \$25,200.00 plus applicable taxes and furthermore sell the strychnine at \$250.00 per case or \$10.50 per bottle plus applicable taxes in 2018. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2018 Provincial ASB Summer Tour, hosted by Strathcona County on July 10th – 13th, 2018.

42.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Councillors, one ASB staff member and three ASB board members to attend the ASB Summer Tour on July 10th - 13th, 2018 hosted by Strathcona County for an approximate cost of \$36,000.00 in accordance with Policy 5.1.6. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regards to the RFP for 2018-2019 Roadside Mowing with the following quotes attached:

Company	2018 Price + GST	2019 Price + GST
1787250 Alberta Ltd. o/a A & R Contracting Vegetation Management	\$80.00/Mile	\$90.00/Mile
Excalibur Environmental Services	\$90.50/Mile	\$92.00/Mile
Round Corner Welding & Mfg.	\$104.90/Mile	\$107.00/Mile

43.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to approve the price of \$80.00 per mile for 2018 and \$90.00 per mile for 2019 up to 900 miles plus applicable taxes to 1787250 Alberta Limited o/a A&R Contracting Vegetation Management for the 2018 and 2019 Roadside Mowing Program and furthermore that these costs be forwarded to the Budget. CARRIED

Public Works

The Director of Safety, Pam Charles, the Director of Public Works, Shannon LaHaye, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:12 a.m. to 10:00 a. m. and reported on the activities of their departments for the past month, including the Grader Report for January 2018 and year to date Gravel Per Division Report.

44.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

45.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

46.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the 2018 Fencing Contract.

47.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to extend the fencing contract for 2018 to Excalibur Environmental Services Ltd. for the 2018 quoted price as follows:

New Fence	Per Mile	Extra Braces	Extra Gates	Cross Fence Tie Ins
	\$2,500.	\$10/per brace	\$25/per gate	\$10/per tie in
Temporary Fence	Per Mile	Extra Braces	Extra Grates	Cross Fence Tie Ins
	\$1,600.	\$10/per brace	\$25/per gate	
Miscellaneous:		Removal of Old Wire		Hourly Rate
		\$900/per mile		\$100/hr.
				<u>CARRIED</u>

A Request for Decision form along with the following quotes were submitted by the Director of Road Construction regarding the 2018 Gravel Crushing contract:

CONTRACTOR	2018 PRICE	2019 PRICE (Option Year)
685762 AB Ltd.	\$978,187.50	\$551,562.50
GCS Energy Services Ltd.	\$983,562.50	\$569,812.50
Fitzgerald Aggregates Inc.	\$1,071,687.50	\$585,437.50
Ferbey Sand & Gravel Ltd.	\$1,203,375.00	\$639,625.00
Lone Pine Crushing Ltd.	\$1,169,125.00	\$660,937.50
Surmont Sand and Gravel Ltd.	\$1,715,500.00	\$957,812.50
McNabb Construction Ltd.	\$1,818,312.50	\$1,012,062.50
Okanagan Quality Control Ltd.	\$2,226,500.00	\$1,181,500.00
Riverco Contracting Ltd.	No Submission	\$1,539,062.50

- 48.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to award the Gravel Crushing Contract for 2018 for a cost of up to \$983,562.50 plus applicable taxes to GCS Energy Services Ltd. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding access for Russell Jackson to the NE 4-44-5 W4M (RR#5-3).

- 49.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to conduct a wetland assessment on RR 5-3 along the NE 4-44-5 W4M in 2018 for road construction in 2019. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding cost sharing with Alberta Transportation for the water pumping along Porter Lake Road (RR #2-4). No Action

The Municipal Administrator read aloud Section 25 of the MGA. It was the consensus of Council to set up a meeting with Alberta Transportation to discuss different options to permanently fix the flooding of Porter Lake Road (RR #2-4).

- 50.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to place two temporary dead end signs on Porter Lake Road due to the flooding of the road near Highway #14. CARRIED

A Request for Decision form along with the following quotes were submitted by the Director of Transportation regarding 2018 Gravel Hauling contract:

CONTRACTOR	2018 PRICE	2019 PRICE (Option Year)
Holt Transport Inc.	\$286,112.40	\$286,112.40
Fitzgerald Aggregates Inc.	\$359,184.00	\$359,184.00
Sharp Underground Inc.	\$352,905.00	\$364,518.00
Barit Oilfield Services Ltd.	\$474,474.00	\$530,124.00
Riverco Contracting Ltd.	\$1,502,865.00	\$1,795,515.00

51.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to award a two year contract to Holt Transport Inc. for the 2018 and 2019 Gravel Hauling for a cost of up to \$286,112.40 for 2018 and \$286,112.40 for 2019 plus applicable taxes. CARRIED

Recreation & Community Services

A copy of the Arm Lake Recreation Area Lease Agreement and Terms of Reference were distributed to Council.

52.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Arm Lake Recreation Lease Area Agreement and Terms of Reference as presented to Council. CARRIED

Reeve Barss presented the Director of Public Works, Shannon LaHaye with a plaque on his retirement. He thanked him for 38 years of loyalty and dedication to the municipality and wished him the best on his future endeavors. Shannon LaHaye in turn thanked the M.D. for providing him with many opportunities and also thanked everyone for everything they have done to help his career.

Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Kelly Buchinski, Bonnie Milton and Kim Christensen.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1611 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of closing public travel and disposing of a portion of a public highway in the NE 3-45-7 W4M in accordance with Section 22 of the Municipal Government Act, Chapter M-26, revised Statutes of Alberta 2000, as amended.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

53.18 Moved by Clr. Cummins that the hearing be adjourned at 10:35 a.m. CARRIED

54.18 Moved by Clr. Lawson that motion #48.18 be rescinded. CARRIED

55.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to award the Gravel Crushing Contract for 2018 to 685762 AB Ltd. for a cost of \$978,187.50 plus elimination, jaw costs and applicable taxes with the following rates:

- Modified 4:20 Spec (3/4") \$3.33/mt
- Modified 4:40 Spec (1 1/2") \$3.33/mt
- Elimination up to and including 20% \$0.20/mt
- Elimination for ea. additional 1% increase over 20% \$0.03/mt
- Jaw \$0.25/mt

CARRIED

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 10:45 a.m. to 11:15 a.m. and reported to Council on the finances for the past month.

56.18 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$808,718.42 covered by debit memos 2765-2775 and cheques numbered 77134-77275 be approved and paid and that the payroll payments as per the attached list totaling \$292,857.50 covered by EFT's numbered 900031551-900031697 be ratified. CARRIED

57.18 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending January 31st, 2018 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of January 31st, 2018 was received and distributed to Council.

A copy of the 2017 yearend reserve statement for the Fire and Rural Recreation Areas was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 current as of January 1, 2018 was received and distributed to Council.

A copy of a letter from AAMDC which was submitted on behalf of rural municipalities to the Honourable Shaye Anderson, Minister of Municipal Affairs in regards to the freezing of Assessment Year Modifiers (AYMs) for the 2018 taxation years was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator in regards to supporting the Village of Irma's application for a Municipal Award of Excellence for the Irma Joint School Enhancement Project.

58.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to send a letter of support with the Village of Irma's application for a Municipal Award of Excellence for the Irma Joint School Project involving the Village of Irma, Buffalo Trail Public Schools Regional Division No. 28 and the Municipal District of Wainwright. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to the municipal contract for Centralized Industrial Property Assessment.

59.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the contract for Centralized Industrial Property Assessment under the transitional hybrid assessment approach as presented by Alberta Municipal Affairs. CARRIED

A Request for Decision form was submitted by the Municipal Accountant in regards to the 2017 surplus allocation.

- 60.18 Moved by Clr. Cummins that the 2017 reserve allocation be \$3,500,000.00 to the Public Works Reserve and the funds be designated for future purchase of capital equipment. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to CFB Wainwright request for funding for the Canada Day Celebrations.

- 61.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 support the Canadian Forces Base Wainwright 2018 Canada Day Celebration with a grant of \$15,000 and that this amount be forwarded to the 2018 budget. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to Battle River Music Society requesting sponsorship for their annual music festival at Mistahiya Retreat Centre on August 17th & 18th, 2018.

- 62.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sponsor the 2018 Come By The Hills Music Festival as a silver sponsor in the amount of \$500.00. CARRIED

A copy of a memo from the Municipal Account, Karrie Gau was received and distributed to Council in regards to an allowance for doubtful accounts.

A copy of a letter from the Village of Chauvin was received and distributed to Council thanking them for the 2017 Core Infrastructure Funding and reporting on the usage of funds.

A copy of a letter from the Village of Irma was received and distributed to Council thanking them for the 2017 Core Infrastructure Funding and reporting on the usage of funds.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator requesting approval for the purchase of a water tanker for the Irma Fire Area and permission to proceed with the procuring process.

- 63.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Irma Fire area to proceed with the public procurement of a new water tanker for firefighting service through a Request for Proposal process and that the cost of up to \$250,000 be funded out of the Irma Fire Reserve in 2018. CARRIED

Council discussed the possibility of the Alberta Government picking up the cost for first responders. It was the consensus of Council that since no change has been made to the process; fire departments continue to provide first responder service. Council requested that this issue be addressed at the next AAMDC zone meeting.

Municipal Property

A Request for Decision form was submitted by the Municipal Tax Clerk in regards to lease of land agreement renewal SW 24-45-2 W4M.

- 64.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to renew the agreement with Wayne Leskow for the land lease of 113.69 acres on the SW 24-45-2 W4M for \$1,500.00 per year, including GST, until March 31st, 2021. CARRIED

Health & Social Services

A copy of a funding request letter and 2018 budget was received and distributed to Council from Wainwright Family & Community Services (FCS).

- 65.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 refer the 2018 Wainwright Family & Community Services (FCS) funding request in the amount of \$38,446.00 to the 2018 Budget. CARRIED

Glenda Farnden, STARS Senior Municipal Relations Liaison attended Council at 11:30 a.m. to 11:45 a.m. to update Council on the STARS Rural Initiative Program and to provide an overview of STARS activity, new developments and stats for the municipality and surrounding areas. She requested the M.D. of Wainwright to consider making a 4 year pledge in accordance with the Council term or consider a standing motion within the Emergency Protective Services.

- 66.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize funding of \$10,000 per year to STARS for the next four years (2018-2021). CARRIED

The Municipal Accountant, Karrie Gau, the Director of Public Works, Shannon LaHaye, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended Council from 1:15 p.m. to 2:45 p.m.

Stewart Slobodian, Governmental Account Manager for Brandt Tractor Ltd. attended Council from 1:15 p.m. to 1:45 p.m. to give a presentation on heavy equipment changes and leasing options with their company.

Randy Mabbutt and Travis Broen, Government Major Account Managers from Finning (Canada) attended Council from 1:45 p.m. to 2:15 p.m. to give a presentation on heavy equipment changes and leasing options with their company.

Chris Ireton, Territory Manager from Ritchie Bros. attended Council from 1:15 p.m. to 2:45 p.m. to inform Council of the services Ritchie Bros. could offer.

Environment

A Request for Decision form was submitted by the Municipal Tax Clerk regarding a garbage bin update and if Council wishes to continue with the spring/fall clean-up program at Ascot Heights, Clear Lake and Fabyan.

- 67.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with the 2018 spring/fall clean-up program at Ascot Heights, Clear Lake and the Hamlet of Fabyan with the condition being that the bins are placed there on a long weekend and the lids are open for an approximate cost of \$2,000.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to a letter from the Village of Irma on renewing the Recycle Collection GFL Agreement.

- 68.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to send the Village of Irma a letter confirming that the current agreement for the Recycle Collection GFL is up for renewal on September 30th, 2018 and can be reevaluated at that time. CARRIED

Bylaws

Bylaw No. 1612 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw regarding the conduct of Council.

- 69.18 Moved by Clr. Cummins that Bylaw No. 1612 pass the first reading. CARRIED
- 70.18 Moved by Clr. Buck that Bylaw No. 1612 pass the second reading. CARRIED
- 71.18 Moved by Clr. Valleau that Bylaw No. 1612 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 72.18 Moved by Clr. Andersen that Bylaw No. 1612 pass the third and final reading. CARRIED

Bylaw No. 1613 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw to amend Bylaw No. 1591 by changing the legal description and road closure plan.

- 73.18 Moved by Clr. Valleau that Bylaw No. 1613 pass the first reading. CARRIED
- 74.18 Moved by Clr. Cummins that Bylaw No. 1613 pass the second reading. CARRIED
- 75.18 Moved by Clr. Wilkinson that Bylaw No. 1613 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 76.18 Moved by Clr. Lawson that Bylaw No. 1613 pass the third and final reading. CARRIED

Clr. Andersen declared a pecuniary interest in the next bylaw as it involves his brother-in-law. He left the Council chambers at 2:55 p.m.

Bylaw No. 1614 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw for the purpose of authorizing the installation of a Texas Gate across a Municipal Road (Twp. Rd. #470 between SW 2-47-5 W4M and NW 35-46-5 W4M).

- 77.18 Moved by Clr. Cummins that Bylaw No. 1614 pass the first reading. CARRIED
- 78.18 Moved by Clr. Lawson that Bylaw No. 1614 pass the second reading. CARRIED
- 79.18 Moved by Clr. Buck that Bylaw No. 1614 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

80.18 Moved by Clr. Wilkinson that Bylaw No. 1614 pass the third and final reading. CARRIED

Clr. Andersen returned to the Council chambers at 2:57 p.m.

Bylaw No. 1615 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw authorizing the erection of "Yield" signs for traffic control at designated locations.

81.18 Moved by Clr. Lawson that Bylaw No. 1615 pass the first reading. CARRIED

82.18 Moved by Clr. Andersen that Bylaw No. 1615 pass the second reading. CARRIED

83.18 Moved by Clr. Wilkinson that Bylaw No. 1615 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

84.18 Moved by Clr. Buck that Bylaw No. 1615 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 2:50 p.m. to 3:00 p.m. to report to Council on the activities of the Development Department for the past month.

85.18 Moved by Clr. Lawson that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their February 12th, 2018 meeting:

- 18-Q-834 – Lot 1, Block 1, Plan 9620822, SE 30-45-6 W4M (2.0 ac)

CARRIED

A Request for Decision form was submitted by the Development Office regarding the IDP meeting and advising that several changes were required from the Municipal Government Board regard the Annexation Negotiation Report between the Town of Wainwright and the Municipal District of Wainwright No. 61.

86.18 Moved Clr. Cummins that the Intermunicipal Development Committee Chairman be authorized to sign the February 6th, 2018 meeting minutes and that these minutes act as an amendment to the original Annexation Negotiation Report. CARRIED

A copy of the IDP meeting minutes of February 6th, 2018 were received and distributed to Council.

PAYSHEETS

87.18 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

88.18 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Regional Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

89.18 Moved by Clr. Lawson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act on the basis of Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act (3:05 p.m.). CARRIED

90.18 Moved by Clr. Buck that Council reconvene to the regular meeting (3:45 p.m.). CARRIED

The Municipal Administrator, Kelly Buchinski read aloud a letter from the Flagstaff County in regards to the purchase of the NW 17-44-9 W4M.

91.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to invoice and send a letter to Flagstaff County for compensation for the purchase of NW 17-44-9 W4M in the amount of \$30,000.00 as per Section 72 of the Municipal Government Act. CARRIED

92.18 Moved by Clr. Cummins that this meeting be adjourned (3:50 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)