

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, March 16th, 2018 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

93.18 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

94.18 Moved by Clr. Andersen that the minutes of the Council Meeting held February 20th, 2018 be adopted as presented. CARRIED

DELEGATIONS: Don Isaman from Donald L. Isaman Professional Corporation and Municipal Accountant, Karrie Gau attended Council from 9:02 a.m. to 9:10 a.m. and presented the 2017 Audited Financial Statements to Council.

The Municipal Administrator advised that a direct sale of equipment could be to Ritchie Brothers but if it is a third party sale it must go through the public procurement process.

The Director of Road Construction, Mark Greibrok attended Council from 9:10 a.m. to 9:20 a.m.

Chris Ireton, Territory Manager from Ritchie Bros. attended Council from 9:10 a.m. to 9:20 a.m. to inform Council of the evaluation of equipment that could be sold. He noted that Ritchie Bros. would need possession by April 12th, 2018. He presented his proposal for Council review for two motor scrapers and a dozer for a total price of \$840,000.00 plus applicable taxes.

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:20 a.m. to 9:25 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

95.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman in regards to the Alberta-Municipal Rat and Rabies Control Agreement (3 years – 2018-2021).

96.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Administrator to sign the three-year Alberta-Municipal Rat and Rabies Control Agreement with Alberta Agriculture and Food for April 1st, 2018 to December 31st, 2021. CARRIED

Public Works

The Director of Safety, Pam Charles, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:25 a.m. to 10:05 a.m. and reported on the activities of their departments for the past month, including the Grader Report for February 2018 and year to date Gravel Per Division Report.

97.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

98.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

The Director of Road Construction handed out a copy of Finning's quote for the purchase of two new scrapers with the trade-ins of the two 2012 627H Scrapers S/N DBW00228 and DBW00236. Finning quoted \$1,185,000.00 plus applicable taxes but provided no price for trade-ins. It was the consensus of the Council to refer this to the fall and keep an eye on the US dollar.

The Director of Road Construction handed out a copy of proposals for the purchase of a dozer with the trade-in of the 2008 D7 Dozer S/N AGN01707as follows:

<u>COMPANY</u>	<u>MAKE</u>	<u>MODEL</u>	<u>PRICE & WARRANTY</u>	<u>TRADE IN PRICE</u>	<u>FINAL PRICE</u>
SMS Equipment	Komatsu	D85PX-18	\$775,653.00 (5yr)	(\$96,000.00)	\$679,653.00
			\$802,059.00 (7yr)	(86.34 pt)	\$706,059.00
Finning (Canada)	Cat	D6T XW VPAT	\$579,000.00 (5yr)	(\$80,000.00)	\$499,000.00
			\$600,400.00 (8yr)	No score	\$520,400.00
Finning (Canada)	Cat	D7E LGP	\$855,000.00 (5yr)	(\$80,000.00)	\$775,000.00
			\$895,500.00 (8yr)	(72.84 pt.)	\$815,500.00
Brandt Tractor Ltd.	John Deere	950K LGP PAT	\$778,950.00 (5yr)	(\$70,000.00)	\$708,950.00
			\$825,500.00 (8yr)	(93.77 pt)	\$755,500.00

99.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase a 2018 950K LGP PAT Dozer from Brandt Tractor Ltd. for \$825,500.00 plus GST with 8 year warranty with no trade-in and this purchase be forwarded to the 2018 budget. CARRIED

Reeve Barss reported that Council inspected Porter Lake Road water issues on March 15th, 2018. It was the consensus of the Council to meet with Alberta Transportation and advise them that the municipality is not willing to spend more money and suggest that Alberta Transportation come up with a permanent solution.

A Request for Decision form along with the following quote was submitted by the Director of Road Construction regarding the 2018 road oil supply:

<u>Company</u>	<u>Price</u>
Husky Energy	370 MT @ \$514.00/MT = \$190,180.00

100.18

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase approximately 370 metric tonnes of road oil in 2018 from Husky Energy at a cost of \$514.00 per metric tonne for a total cost of approximately \$190,180.00 plus applicable taxes. CARRIED

Clr. Andersen declared an interest in the next agenda item noting he is related to one of the contractors quoting and left the Council Chambers at 9:50 a.m.

A Request for Decision form along with the following quotes were submitted by the Director of Road Construction regarding prices for 2018 contracted equipment:

<u>Contractor</u>	<u>Equipment</u>	<u>Price</u>
B. Andersen Construction	Motor Scraper (Group 3)	\$200.00/hr
BRODA Energy Services Inc.	Excavator (18,000-22,000 kg) Support Truck Transport	\$180.00/hr \$125.00/day \$255.00/hr
	Excavator (40,000-50,000 kg) Support Truck Transport	\$230.00/hr \$125.00/day \$255.00/hr
	Crawler Tractor (25,000-30,000 kg) Support Truck Transport	\$195.00/hr \$125.00/day \$255.00/hr
	Crawler Tractor (36,000-40,000 kg) Support Truck Transport	\$245.00/hr \$125.00/day \$255.00/hr
	D6K D6T Support Truck Transport	\$155.00/hr \$195.00/hr \$125.00/day \$235.00/hr
	Motor Scraper (Group 4) Support Truck Transport	\$300.00/hr \$125.00/day \$255.00/hr
JAPA Machinery Group Ltd.	Packer (Self Propelled)	\$6000/month
Ron's Vacuum Service	Water/Oil Trucks (Tank Truck)	\$125.00/hr
Rotten Rod's Contracting Ltd.	LGP Crawler Tractor (750 JD)	\$150.00/hr
Saddle Hills Oilfield	Excavator (18,000-22,000 kg)	\$150.00/hr
	Excavator (40,000-50,000 kg)	\$155.00/hr
	Crawler Tractor (25,000-30,000 kg)	\$165.00/hr
	Crawler Tractor (36,000-40,000 kg)	\$155.00/hr

101.18

Moved by Clr. Cummins that the Directors be authorized to hire the lowest quote per piece of contract equipment if available on an as needed basis. CARRIED

Clr. Andersen returned to the Council Chambers at 9:54 a.m.

102.18

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with obtaining quotes for the purchase of five new graders with the trade-ins of the following graders 2011-772GP S/N 638347, 2012-140M S/N M9J00690, 2013-872GP S/N 653547, 2012-160M S/N R9T00172 and 2013-872GP S/N 653582. CARRIED

It was the consensus of the Council to have the Director of Road Construction, Reeve Barss and Clr. Valleau take a look at RR 5-5 for future construction.

The Municipal Administrator handed out a copy of the Director Summary of Task Responsibilities for safety, public works, transportation and construction.

The Director of Road Construction discussed culvert dips and requested permission to obtain quotes for repairs.

- 103.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction to obtain quotes and options for 2018 culvert dip repairs on Jarrow Road and Truck Pit Road. CARRIED

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 10:25 a.m. to 10.30 a.m. and reported to Council on the finances for the past month.

- 104.18 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$821,196.17 covered by debit memos 2776-2788 and cheques numbered 677276-77403 be approved and paid and that the payroll payments as per the attached list totaling \$238,361.00 covered by EFT's numbered 900031698-900031798 be ratified. CARRIED

- 105.18 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending February 28th, 2018 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of February 28th, 2018 was received and distributed to Council.

- 106.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Municipal District of Wainwright No. 61 2017 Audited Financial Statements as presented. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 107.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 refer the 2018 Battle River Foundation requisition in the amount of \$314,465.00 to the 2018 Budget. CARRIED

- 108.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 set the annual M.D. Open House for April 17th, 2018 from 4:00 p.m. to 6:00 p.m. at the M.D. Administration Building. CARRIED

A thank you letter was received and distributed to Council from STARS for the municipality's commitment and contribution.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding the Mutual Aid Fire Control Plan/Agreement – Ministry of Agriculture and Forestry (AF), Forestry Division.

- 109.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with the Ministry of Agriculture and Forestry (AF), Forestry Division with respect to a Mutual Aid Fire Control Plan for 2018 as presented. CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Development

- 110.18 The Development Officer, Kim Christensen attended the meeting from 10:30 a.m. to 10:35 a.m. to report to Council on the activities of the Development Department for the past month.

- 111.18 Moved by Clr. Andersen that the Development Officer's report be accepted as presented. CARRIED

A Request for Decision form was submitted by the Development Officer regarding cancellation of Road Plan 6943ET – NE 7-42-3 W4M.

- 112.18 Moved by Clr. Buck that as per Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, provides that a Council may request the Registrar of Land Titles to close the whole or any part of a road described in a surveyed road plan; whereas, the lands hereafter described are no longer required for public travel; now therefore be it resolved that the Council of the Municipal District of Wainwright No. 61 does hereby close the following described portions of road, subject to rights of access granted by other legislation.

All that portion of Road Plan 6943 ET shown as "Schedule A" in the NE 7-42-3 W4M containing 4.363 hectares (10.78 acres) more or less excepting thereout all mines and minerals be transferred to and consolidated with Certificate of Title 892283911, and

And furthermore, the Municipal Administrator be directed to obtain the approval of the Minister of Transportation.

CARRIED

PAYSHEETS

- 113.18 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

114.18 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Regional Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

115.18 Moved by Clr. Cummins that this meeting be adjourned (11:00 a.m.).
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)